

**RIVER DELL REGIONAL SCHOOL DISTRICT**  
**RE-ORGANIZATION MEETING**

January 6, 2020

A Re-organization Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Library, Monday, January 6, 2020. Business Administrator/Board Secretary, Thomas L. Bonfiglio, called the meeting to order at 7:00 p.m.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

**Board Members Present**

ROLL CALL

Claudia O'Neill, Alan Feigenson, John Samuel, Tracy-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Joseph Manzelli and Albert Graef

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas Bonfiglio, Business Administrator/Board Secretary  
Marc Wachter, Technology Specialist/Assistant Business Administrator  
Jody Murphy, Administrative Assistant to Business Administrator  
2 Members of the public

Mr. Bonfiglio read the following statement

OPEN PUBLIC MEETING  
STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

**Election Results**

**ELECTION RESULTS**

Mr. Bonfiglio reported the election results that incumbent members, Alan Feigenson and Barbara Kuchar from Oradell and Stephanie Hartman from River Edge were re-elected to the Board.

Mr. Bonfiglio then administered the oath of office to Mr. Feigenson, Mrs. Hartman and Mrs. Kuchar. **OATH OF OFFICE**

**Reorganization**

Mr. Bonfiglio called for nominations for the office of Board President. **BOARD PRESIDENT**  
Mrs. Hartman nominated Mr. Graef, which was seconded by Mrs. O’Neill. **NOMINATIONS**  
Mr. Bonfiglio asked for any other nominations. There were none.

Mr. Graef was elected Board President by the following roll call vote: **A. GRAEF**  
Mrs. O’Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, **BOARD**  
Mrs. Kuchar, Mrs. Hartman and Mr. Manzelli all voted aye. Mr. Graef abstained. **PRESIDENT**

Mr. Graef called for nominations for the office of Board Vice President. **BOARD**  
Mrs. Hartman nominated Mrs. Ehalt, which was seconded by Mrs. O’Neill. **VICE**  
Mr. Feigenson nominated Mr. Manzelli, which was seconded by Mr. Samuel **PRESIDENT**  
Mr. Graef asked for any other nominations. There were none. **NOMINATIONS**

Mrs. Ehalt was defeated by the following roll call vote:  
Mrs. O’Neill, Mr., Kupfer and Mrs. Hartman all voted aye. Mr. Feigenson,  
Mr. Samuel, Mrs. Kuchar, and Mr. Graef all voted no. Mrs. Ehalt and  
Mr. Manzelli abstained.

Mr. Manzelli was elected Board Vice President by the following roll call vote: **J. MANZELLI**  
Mr. Feigenson, Mr. Samuel, Mrs. Kuchar, and Mr. Graef all voted aye. **BOARD**  
Mrs. O’Neill, Mr. Kupfer and Mrs. Hartman all voted no. Mr. Ehalt and **VICE PRESIDENT**  
Mr. Manzelli abstained.

Motion was made by Mrs. O’Neill, seconded by Mr. Manzelli, to approve resolutions 1 – 5 as consent items.

Motion carried by the following roll call vote: Mrs. O’Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli and Mr. Graef all voted aye.

- 1. BE IT RESOLVED that the law firm of Fogarty & Hara be appointed as Board Attorney for the River Dell Regional Board of Education commencing January 1, 2020 through the next Annual Reorganization Meeting at the hourly rate of \$175 for Partner and \$155 for Associate. **FOGARTY& HARA BOARD ATTORNEY**

2. BE IT RESOLVED that the Board reappoint Dr. Stephen Varhol as school physician commencing January 1, 2020, through the next Annual Reorganization Meeting, at an annual current salary of \$15,000 (\$500 increase from prior year). DR. S. VARHOL  
SCHOOL  
PHYSICIAN
3. BE IT RESOLVED that the Board reappoint the firm of Smolin Lupin & Co., PA commencing January 1, 2020, through the next reorganization meeting, at an annual fee of \$35,465 (a 2.5% increase). The Board acknowledges the receipt and review of Smolin Lupin & Co., P.A.'s current peer review report. SMOLIN LUPIN &  
CO. AUDITORS
4. BE IT RESOLVED that the Board appoint Dr. Thomas Bottiglieri and Dr. Christopher Mendler as trained concussion management physicians commencing January 1, 2020, through the next reorganization meeting, at no cost to the Board. DRS. T. BOTTIGLIERI/  
C. MENDLER CONCUSSION  
MANAGEMENT
5. BE IT RESOLVED that the Board reappoint Irwin S. Cohen as Treasurer of School Monies commencing January 1, 2020, through the next reorganization meeting, at a salary of \$10,629 (2% increase). I. COHEN TREASURER  
OF SCHOOL MONIES

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to approve resolutions 6 – 10 as consent items.

Motion carried by the following roll call vote: Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli and Mr. Graef all voted aye.

6. BE IT RESOLVED that the following be approved as authorized depositories and authorized signatures for the Board of Education: AUTHORIZED  
DEPOSITORIES

**TD Bank North:**

General Account #3981919013: Three signatures shall be required: President or Vice President, Board Secretary, and the Treasurer of School Monies.

Activities Account #3981919000: Two signatures shall be required: Board Secretary and one of the following: High School Principal, Middle School Principal, or the Superintendent of Schools.

Board Secretary's Petty Cash Account (Checking) #3981919026: One signature shall be required: Board Secretary or Treasurer of School Monies.

Cafeteria Account #3981919039: Three signatures shall be required: President or Vice President, Board Secretary, and Treasurer of School Monies.

Payroll Agency Account #3981918810: One signature shall be required: Treasurer of School Monies or Business Administrator.

Net Payroll Account #3981918713: One signature shall be required: Treasurer of School Monies or Business Administrator.

Athletic Account #3981918849: Two signatures shall be required: Athletic Director and Business Administrator.

Unemployment Compensation Trust Account #3981918917: Two signatures shall be required: Treasurer of School Monies and Business Administrator.

Community Development Trust Account #4256747581: Two signatures shall be required: Business Administrator and Treasurer of School Monies.

Maintenance Account #3981717192: One signature shall be required: Business Administrator or Bookkeeper

Flexible Spending Account #4245509174: Two signatures shall be required: President, Board Secretary or the Treasurer of School Monies

**TD Bank**

Scholarship Funds #4308904865: Two signatures shall be required: Business Administrator and High School Principal.

**Depositories for Investments:**

PNC Bank #81 0024 5546

Bank of America #201418802465

Wells Fargo #2030000663978

Bank of New York #07985MID

Valley National Bank #72287616

JP Morgan Chase Bank #066026766

Chase Bank #066027306

7. approve the establishment of the following petty cash accounts for the calendar year 2020:

PETTY CASH  
ACCOUNTS

Board Office	\$1,000
Athletic Account	\$7,000

8. BE IT RESOLVED that the official notices of the Board of Education be published in *THE RECORD*, *THE TOWN NEWS*, or *THE STAR-LEDGER* newspapers. OFFICIAL PUBLICATIONS

9. BE IT RESOLVED that the regular meetings of the Board of Education be held at 8:00 p.m., with an Executive Session beginning at 7:30 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed: BOARD MEETING SCHEDULE

**Meeting Dates:**

- Tuesday, January 21, 2020
- Monday, February 3, 2020
- Monday, March 2, 2020
- Monday, March 16, 2020
- Wednesday, April 22, 2020
- Monday, May 4, 2020
- Monday, May 18, 2020
- Monday, June 1, 2020
- Monday, June 15, 2020
- Monday, July 27, 2020
- Wednesday, September 8, 2020
- Monday, September 21, 2020
- Monday, October 12, 2020
- Monday, October 26, 2020
- Monday, November 16, 2020
- Monday, December 14, 2020
- Tuesday, January 5, 2021—Annual Reorganization Meeting 7:00 p.m.

10. BE IT RESOLVED that the President, or the person designated by the President, be appointed delegate to the Bergen County School Boards Association and the New Jersey School Boards Association. BCSBA & NJSBA DELEGATE

Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to approve resolutions 11 – 15 as consent items.

Motion carried by the following roll call vote: Mrs. O’Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli and Mr. Graef all voted aye.

11. readopt all textbooks currently in use, including those approved on an individual basis. READOPT  
TEXTBOOKS
  
12. readopt the River Dell Regional Schools' Program of Studies, curriculum, proficiencies and standards currently in use and previously approved by the Board in prior years, as listed in the most recently printed River Dell Program of Studies, with any changes as formally approved by the Board since its publication. READOPT  
PROGRAM  
OF STUDIES
  
13. reaffirm its approval of all previously, formally approved policies of the River Dell Regional Board of Education. REAFFIRM  
POLICIES
  
14. authorize the Business Administrator to permit individual companies, such as tax shelters and other personal benefits groups to solicit for membership, only at mutually convenient times and places within the buildings, provided that these companies have an initial enrollment of 5 percent of the eligible personnel. Previously approved companies are excluded. New hires may transfer in active accounts/companies, but increased membership requires 10 percent of the population. TAX SHELTERS/  
PERSONAL  
BENEFITS  
GROUPS
  
15. approve the following resolutions: SOUTH BERGEN  
WORKERS' COMP  
POOL  

BE IT RESOLVED by the Board of Education of River Dell Regional School District that pursuant to the provisions of title 18A:18A-42 that it continue to participate as a member of South Bergen Workers Compensation Pool; and

BE IT FURTHER RESOLVED that such membership shall continue for the calendar year 2020; and

BE IT FURTHER RESOLVED that the Board of Education of River Dell Regional School District hereby appoints the Board Secretary, or his/her designee, as its representative to serve on the committee from which a board of trustees shall be selected to manage the affairs of the insurance pool in accordance with the by-laws of South Bergen Workers Compensation Pool, in effect as of the date of this resolution as authorized and permitted by said statute.

Motion was made by Mr. Feigenson, seconded by Mr. Manzelli to approve resolutions 16 – 20 as consent items.

Motion carried by the following roll call vote: Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli and Mr. Graef all voted aye.

16. BE IT RESOLVED that the River Dell Regional Board of Education members will abide by the New Jersey School Board Member Code of Ethics, as per enclosed. CODE OF ETHICS

17. approve the Multi-Year Equity Plan—Affirmative Action for the 2020-2021 school year: MULTI-YEAR EQUITY PLAN

BE IT RESOLVED, that the Board of Education will continue to fully implement the NJDOE approved Comprehensive Equity Plan; and

BE IT FURTHER RESOLVED, that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4; and

BE IT FURTHER RESOLVED, that the Board of Education will achieve and maintain compliance with all applicable laws, codes, and regulations governing equity in education including, but not limited to: N.J.S.A. 18A:36-20; N.J.S.A. 10:5; N.J.A.C. 6A:7; Titles VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; Individuals with Disabilities Education Act (I.D.E.A.) of 1967; and

BE IT FURTHER RESOLVED, that James Cooney be appointed as the district's Affirmative Action Officer, and that said Affirmative Action Officer be empowered to coordinate with the Section 504 Officer; and J. COONEY  
AFFIRMATIVE  
ACTION OFFICER

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be granted sufficient authority to ensure that the district upholds all regulations, codes, and laws related to equality in the schools; and

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be authorized to facilitate and ensure the development and implementation of the MYEP; and

18. approve Mr. James Cooney as the River Dell Regional School District 504 Officer for the calendar year 2020. J. COONEY  
504 OFFICER

19. RESOLUTION Authorizing the Procurement of Goods and Services through State Agency for the calendar year 2020: STATE AGENCY  
PURCHASING

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the River Dell Regional School District has the need, on a timely basis, to procure goods and services utilizing state contracts, EDS, KPN, ESCNJ and New Jersey Educational Computing Co-op, and any other agency that may be established, and

WHEREAS, the River Dell Regional Board of Education desires to authorize its purchasing agent for the calendar year 2020 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the River Dell Regional Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

20. approve the appointment of Thomas L. Bonfiglio as Board Secretary for the calendar year 2020.

T. BONFIGLIO  
BOARD SECRETARY

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to approve resolutions 21 – 29 as consent items.

Motion carried by the following roll call vote: Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Manzelli and Mr. Graef all voted aye.

21. BE IT RESOLVED that the governing body hereby appoints Thomas L. Bonfiglio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further acknowledged that the bid threshold be \$40,000 and 15 percent of that, \$6,000, without soliciting competitive quotations.

T. BONFIGLIO  
QUALIFIED  
PURCHASING  
AGENT

22. authorize the Business Administrator to execute all emergency repairs for the calendar year 2020 and report to the Board upon completion.

EMERGENCY  
REPAIRS

23. approve the following Resolution for membership in the Region V Council for Special Education for the calendar year 2020:

REGION V  
MEMBERSHIP

BE IT RESOLVED, that the River Dell Regional Board of Education continue as full member for services provided by the Bergen County Region V Council for Special Education for the calendar year 2020; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Patrick J. Fletcher, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all River Dell students



who are transported through Region V and approves Shared Services including but not limited to evaluations, therapies, non-public school services and other services as requested to be provided by Region V consultants on as needed basis.

24. BE IT RESOLVED that the maximum amount for conference/mileage for the 2018-2019 school year be \$46,531 and, as of December 13, 2019, the amount expensed is \$15,930. In addition, the maximum amount for conference/mileage for the 2019-2020 school year be \$55,000. The Superintendent may authorize travel (excluding overnight) for staff members between Board meeting dates.

CONFERENCE/  
MILEAGE  
EXPENSES

25. approve the Schedule of Tax Levy Payments for the 2019-2020 school year as follows:

TAX LEVY  
PAYMENTS

<u>River Edge Borough</u>	<u>Date Due</u>	<u>Amount</u>
	August 2019	\$3,945,104.50
	November 2019	3,945,104.50
	February 2020	3,945,104.50
	May 2020	<u>3,945,104.50</u>
	<b>Total:</b>	\$15,780,418.00

<u>Oradell Borough</u>	August 2019	\$ 3,339,773.40
	September 2019	1,252,415.01
	October 2019	1,252,415.03
	November 2019	1,252,415.03
	December 2019	1,252,415.03
	January 2020	1,391,572.25
	February 2020	1,391,572.25
	March 2020	1,391,572.25
	April 2020	1,391,572.25
	May 2020	1,391,572.25
	June 2020	<u>1,391,572.25</u>
	<b>Total:</b>	\$16,698,867.00

26. approve payment to the following personnel through the IDEA Grant for the FY 2019-2020:

IDEA GRANT  
FY 2019-2020  
SALARIES

<b>Name</b>	<b>Contracted Salary</b>
Anthony Castora	\$31,982.00
Beth Krupka	\$28,238.00
Rich Schonfeld	\$25,963.00
Chris Koble	\$25,445.00
Carol Fink	\$25,445.00
Dorothy Welch	\$46,212.00

27. approve the 2019-2020 Purchasing Manual.  
(located in the Board Office)

PURCHASING MANUAL  
2019-2020

28. approve the 2019-2020 Standard Operating Procedures (SOP)  
(located in the Board Office).

STANDARD OPERATING  
PROCEDURES 2019-2020

29. approve the 2019-2020 Asbestos Management Plan (AMP)  
(located in the Board Office).

ASBESTOS MGMT.  
PLAN 2019-2020

**Board Comments**

BOARD COMMENTS

Mrs. Hartman voiced her concern regarding the rotation of leadership on the Board. Mr. Graef indicated that they work well as a Board and he would like more open dialogue.

**Public Questions/Comments** – None

**Adjournment**

ADJOURNMENT

Motion made by Mr. Manzelli, seconded by Mr. Samuel to adjourn at 7:32 p.m. Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:jm