

***RIVER DELL REGIONAL BOARD OF EDUCATION***

**REGULAR SESSION**

January 28, 2019

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, January 28, 2019. Board President, Albert Graef called the meeting to order at 7:30 p.m.

**Board Members Present**

ROLL CALL

Alan Feigenson, Tracey-Ellen Ehalt, Douglas Kupfer, Stephanie Hartman, Joseph Manzelli, and Albert Graef. Claudia O'Neill, John Samuel, and Barbara Kuchar were absent.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mr. Feigenson, seconded by Mrs. Hartman, to adopt the following resolution at 7:31 pm:

EXECUTIVE  
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Counselor maternity leave; appointment of secretary;  
board information*

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. Hartman, seconded by Mr. Kupfer, to resume open session at 8:00 pm.

RESUME OPEN  
SESSION

Motion carried by all ayes.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

**Board Members Present**

ROLL CALL

Alan Feigenson, Tracey-Ellen Ehalt, Douglas Kupfer, Stephanie Hartman, Joseph Manzelli, and Albert Graef. Claudia O'Neill, John Samuel, and Barbara Kuchar were absent.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
 Thomas L. Bonfiglio, Business Administrator/Board Secretary  
 Student Liaison(s), Minatulah Elzawawy, Felicita Kostianis, Reilly Seeley  
 Malissa Stokes, Secretary  
 Approximately 1 member of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Feigenson read the Mission Statement of the River Dell Regional School District.

**Public Comments** (on agenda items only) - None

**Reports****Student**

Student representatives discussed the various service and peer leadership projects as well and the upcoming Junior Prom.

**President**

Mr. Graef discussed River Dell's website, ethics disclosure form completion, committee meetings, and stated that he will be attending the NJSBA Leadership Training meeting on February 9<sup>th</sup>.

Superintendent

Mr. Fletcher discussed the following topics:

River Dell students for chosen for the Bergen County Mixed Chorus and the String Orchestra  
Art and Photography students Northern New Jersey Regional Scholastic Art and Writing Awards

Motion was made by Mr. Manzelli, seconded by Mrs. Hartman, that all items designated with asterisks (\*) be part of a consent agenda and approved. APPROVE CONSENT AGENDA

Motion carried by the following roll call vote:

Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, Mr. Manzelli, and Mr. Graef all voted aye.  
Mrs. O'Neill, Mr. Samuel, and Mrs. Kuchar were absent.

**VII. Board Meeting Minutes**

\* approve the following Board meeting minutes: MINUTES

December 17, 2018 Executive and Regular Meetings

**VIII. Personnel****A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: PROFESSIONAL DAYS

<b>Name</b>	<b>Workshop/Conference</b>	<b>Dates</b>	<b>Not to Exceed</b>
Bernadette Bini	101 Best Strategies for Teaching Social Studies at The Wilshire Grand Hotel in West Orange, NJ	3/28/19	\$269.00
Ming Ho	2019 National Chinese Language Conference at Sheraton San Diego Hotel & Marina in San Diego, CA	5/9-11/19	\$1,365.00
Jen Jarusiewicz	Interpreting ACCESS 2.0 Score Reports at North Brunswick BOE Office in North Brunswick, NJ	4/23/19	\$41.78
Denis Nelson	Directors of Athletics Association of NJ Conference at Golden Nugget Hotel in Atlantic City, NJ	3/11-5/19	\$84.94
Rachel Wolczak	101 Best Strategies for Teaching Social Studies at The Wilshire Grand Hotel in West Orange, NJ	3/28/19	\$269.00
Kathryn Zintel	NJ School Music Association Region I Jr. High Chorus auditions and rehearsal at Clifton High School in Clifton, NJ and Memorial Middle School in Fair Lawn, NJ	2/2/19 & 3/6/19	\$31.64

- \*2. **BE IT RESOLVED** that the Board of Education grants Accounts Payable Secretary Lisa Finn a paid medical leave of absence for the period beginning January 11, 2019 and ending January 28, 2019; and an unpaid NJ State family leave of absence (SFLA) for the period beginning January 29, 2019. L. FINN SFLA
- \*3. approve the following correction to the professional day request, approved on October 8, 2018, for the following staff member: C. JACOBUS  
REV. PROF. DAY

Name	Workshop	Dates	Cost Correction (Not to Exceed)
Carrie Jacobus	2018 NJ Science Convention at Princeton Marriott at Forrestal in Princeton, NJ	10/23/18	From \$188.30 To \$227.93

- \*4. date modifications for dates previously approved on November 26, 2018 for Guidance Intern Katelyn Holmes, as follows: K. HOLMES REV.  
INTERNSHIP

Total of 105 hours	Original Date	Modify To
Beginning	February 21, 2019	February 5, 2019
Concluding	April 2019	May 2019

**B. Resignations/Retirements**

- \*1. rescind the appointment of Fran Puleo as M/S Intramurals Advisor effective January 16, 2019. RESCIND F. PULEO  
ADVISOR

**C. Reappointments/Reassignments/Transfers - None**

**D. Salary Adjustments/Corrections -None**

**E. Appointments**

- \*1. approve the appointment of Nicole Valorani as M/S Intramurals Advisor for the remainder of the 2018-2019 school year effective January 17, 2019, at a stipend of \$31 per hour as per the RDEA Agreement. N. VALORANI  
ADVISOR
- \*2. approve the appointment of Social Studies Teacher Dawn Rivas to participate in turnkey training effective immediately for the remainder of the 2018-2019 school year for 10 hours, at a salary of \$55.62 per hour, as per the RDEA Agreement. D. RIVAS TURKEY  
TRAINING
- \*3. approve the appointment of the following substitute teacher for the remainder of the 2018-2019 school year: SUBSTITUTE  
TEACHER

Carey Ziontz (60 credits Franklin Pierce College)

**IX. Curriculum/Student Affairs and Activities - None**

**X. Miscellaneous**

- \*2. approve the second reading of the following policies and reading of the exhibit: POLICY 2<sup>ND</sup>  
READING

**Policies**

<b>4000 Series:</b>	4111.2/4211.2*	Domestic Violence
<b>5000 Series:</b>	5145.7*	Gender Identity and Expression

**Exhibit**

<b>5000 Series:</b>	5141.21 (Exhibit 8)	Emergency Administration of Naloxone For Drug Overdose
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- \*3. approve the 2018-2019 *Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.* UNIFORM MEMO OF  
AGREEMENT

**XI. Finance/District Operation**

- \*1. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **December 2018** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. NO OVER-  
EXPENDITURES  
BOARD SECRETARY  
REPORT

- \*2. accept the Scholarship Analysis Report for the month ending **December 2018.** SCHOLARSHIP  
ANALYSIS

- \*3. bill payments in the amount of **\$1,148,241.38** including **\$27,576.02** from Cafeteria Account Funds, and **\$422,109.97** for previously issued warrants, and **\$726,131.41** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **January 28, 2019.** (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL  
PAYMENTS

- \*5. accept the following donations into the Scholarship Accounts for the month of **January 2019:** SCHOLARSHIP  
DONATIONS

Lindsey Manzelli Memorial Scholarship	\$100.00
Secretarial Scholarship	<u>194.68</u>
<b>Total:</b>	<b>\$294.68</b>

- \*6. accept the Treasurer of School Monies Report for the month of **December 2018** and is in agreement with the Board Secretary's Report. TREAS. SCHOOL  
MONIES REPORT

\*7. the establishment of the Michael Muller Scholarship.

M. MULLER SCHOLARSHIP

\*8. approve the revised SY2018-2019 ESSA Allocations in the following amounts:

REVISED SY 2018-19  
ESSA ALLOCATIONS

	Title I	Title IIA	Title III	Title IV	Title IV Carry Over	Grant Totals
River Dell	\$45,411	\$13,432	\$3,053	\$6,675	\$2,241	\$70,812
Bergen Catholic		\$6,688		\$3,324	\$1,116	\$11,128
Emerson			\$4,403			\$4,403
Carlstadt- East Rutherford			\$1,333			\$1,333
Carlstadt Public			\$8,616			\$8,616
<b>TOTALS</b>	\$45,411	\$20,120	\$17,405	\$10,000	\$3,357	\$96,293

**X. Miscellaneous**

1. Motion was made by Mr. Kupfer, seconded by Mr. Feigenson, to approve the following resolution:

SEMI WAIVER

**WHEREAS**, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for 2019-2020, and

**WHEREAS**, the River Dell Regional Board of Education desires to apply for this waiver due to the fact that we project having fewer than 30 Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2019-2020 budget year.

**NOW THEREFORE BE IT RESOLVED** that the River Dell Regional Board of Education hereby authorizes the Chief School Administrator to submit to the Interim Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2019-2020 school year.

Motion carried by the following roll call vote:

Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, Mr. Manzelli, and Mr. Graef all voted aye. Mrs. O’Neill, Mr. Samuel, and Mrs. Kuchar were absent.

4. Motion was made by Mr. Feigenson, seconded by Mr. Manzelli, to approve the following River Dell Regional Job Descriptions:

JOB DESCRIPTIONS

Assistant School Business Administrator  
Information System Coordinator  
Lead Technology Technician

Motion carried by the following roll call vote:

Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, Mr. Manzelli, and Mr. Graef all voted aye. Mrs. O’Neill, Mr. Samuel, and Mrs. Kuchar were absent.

**XI. Finance/District Operation**

4. Motion was made by Mr. Manzelli, seconded by Mr. Graef, to accept line item transfers and the adjustments as listed in the financial Report for the month ending **December 2018**.

LINE ITEM  
TRANSFERS

Motion carried by the following roll call vote:

Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, Mr. Manzelli, and Mr. Graef all voted aye. Mrs. O'Neill, Mr. Samuel, and Mrs. Kuchar were absent.

Motion was made by Mr. Kupfer, seconded by Mr. Feigenson, to bring forward the items on the Executive Agenda for decision.

EXEC. AGENDA  
FORWARD

Motion carried by the following roll call vote:

Mr. Feigenson, Mrs. Ehalt, Mr. Kupfer, Mr. Manzelli, and Mr. Graef all voted aye. Mrs. Hartman voted aye on resolution III.A.1 and nay on resolution III.E.1. Mrs. O'Neill, Mr. Samuel, and Mrs. Kuchar were absent.

**III. Items for Board Discussion and Decision****A. Special Request**

1. BE IT RESOLVED that the Board of Education grants High School Counselor Erin Kirkby a maternity leave of absence with pay for the period beginning June 26, 2019 to June 27, 2019 and an unpaid leave of absence for the period beginning September 3 to December 1, 2019.

E. KIRKBY  
MATERNITY  
LEAVE**E. Appointments**

1. approve the appointment of Jeannine Wright to the position of Secretary to the Business Administrator, effective January 29, 2019 at a prorated salary of \$58,000. This appointment is contingent upon receipt of a satisfactory background/reference check as required by P.L. 1986.

J. WRIGHT  
SECRETARY  
TO B.A.

**Old/New Business/Discussion - None**

**Public Comment – None**

Motion was made by Mrs. Hartman, seconded by Mr. Feigenson, to adjourn at 8:29 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:ms