

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

December 4, 2017

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional Middle School Media Center, Monday, December 4, 2017. Board President, Joseph Manzelli, Jr., called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Stephanie Hartman, and Joseph Manzelli. Barbara Kuchar arrived at 7:15 pm. Patrick Gallagher was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by, Mr. Feigenson, seconded by Mrs. O'Neill, to adopt the following resolution at 7:01 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Negotiations; litigation; retirement of teacher; retirement of secretary; resignation of instructional aide; retirement of assistant principal

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, and Joseph Manzelli. Patrick Gallagher was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Student Liaison(s), Kaitlyn Bridge, Greg Sarafian, Olivia Tumino
Malissa Stokes, Secretary
Approximately 8 members of the public

Mr. Manzelli led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Manzelli read the mission statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Reports

REPORTS

Student Member Report

The student representatives reported on the academic and extra-curricular activities at River Dell.

President's Report - None

Superintendent's Report

Mr. Fletcher discussed the \$1,000 grant from the Oradell Kids Foundation; success of Hack River Dell; upcoming Winter concerts; Football championship game at Met Life Stadium; girls cross country and girls volleyball teams winning State championships.

COMMITTEE REPORTS

Budget & Finance Committee - The next meeting will be December 11, 2017.

Campus Facilities Committee - None

Community Relations & Information Committee - None

Curriculum Committee - The next meeting will be December 11, 2017.

Policy & Governance Committee - Mrs. Hartman

The next meeting will take place after re-organization, but the committee voted at the last meeting to use the NJSBA service for managing the policy manual.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman, that all items designated with asterisks (*) be part of a consent agenda and approved.

APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Gallagher was absent.

VII. Personnel

A. Special Requests

- *1. approve professional leave requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: WORKSHOPS/
CONFERENCES

Name	Workshop/Conference	Dates	Not to exceed
Mercedes Faunde	National Art Educators Convention in Seattle, WA	3/22-24/18	\$1,562.91
Matthew O’Brien	SUPA Finance Fall Seminar in New York City	12/1/17	\$45.00
Randie O’Neil	32 nd Annual ASAPNJ Conference in Princeton, NJ	2/7-9/18	\$100.00
JoAnne Pawlowski	SUPA Earth Science Fall Seminar in New York City	12/5/17	\$15.00
Kerri Volmar	SUPA Statistics Fall Seminar in New York City	11/17/17	\$25.00

- *2. approve a 200-hour nutrition and food studies internship for Montclair State University student Selina Grogan, during winter/spring 2018, with Family and Consumer Science Teacher Claire O’Connor as supervising teacher. S. GROGAN
INTERNSHIP
- *3. approve an administrative internship for Social Studies Teacher Elizabeth Stiles, starting January 29, 2018 and ending June 22, 2018, with several building administrators as supervising administrators. L. STILES
INTERNSHIP

B. Resignations/Retirements - None

C. Reappointments/Reassignments/Transfers - None

D. Salary Adjustments/Corrections

*1. approve the revised salaries for the following athletic coaches:

COACHES REVISED
SALARY

Activity	Coach	Step	Salary
Head Girls Tennis	Katherine Arlak	3a	\$5,772.00
Assistant Girls Tennis	Sue Keitel	4	\$6,324.00

E. Appointments

*1. approve the appointment of the following substitute teacher(s) for the 2016-2017 school year:

SUBSTITUTE TEACHERS

Katherine Mellett (60 credits University of Delaware)

*2. approve the appointment of the following volunteer assistant athletic coach for the 2017-2018 winter athletic season:

VOLUNTEER ASST.
COACHES

Indoor Track	Michele DeVincenzo
Boys Basketball	Keith Hammer
Boys Basketball	Brian McGoey
Indoor Track	Bethann Kiely
Wrestling	Tom Casper
Wrestling	Dave Farrell
Wrestling	Alex Gomez
Wrestling	Rich Vitale

*3. approve the appointment of Jennifer Grochowski as Assistant Swimming Coach, at a salary of \$5,587, Step 3a, for the winter 2017 athletic season.

J. GROCHOWSKI
ASST. SWIM COACH

VIII. Curriculum/Student Affairs and Activities - None

IX. Miscellaneous

*2. approve the 2017-2018 *Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.*

UNIFORM MEMO
OF AGREEMENT

X. Finance/District Operation

*1. Recording of Fire/Security Drills

FIRE/SECURITY DRILLS

Middle School	November 20 & 21, 2017
High School	November 15 & 30, 2017

*2. Recording of enrollment

ENROLLMENT

- *3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/
VANDALISM REPORT
- *4. Recording of HIB Report(s) - N/A HIB REPORT
- *5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **October 2017** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. NO OVER-
EXPENDITURES
BOARD SECRETARY
REPORT
- *6. accept the Scholarship Analysis Report for the month ending **October 2017**. SCHOLARSHIP
ANALYSIS
- *7. bill payments in the amount in the amount of **\$1,059,824.69** including **\$39,005.06** from Cafeteria Account Funds, and **\$387,525.13** for previously issued warrants, and **\$672,299.56** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **November 30, 2017**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL
PAYMENTS
- *9. accept the following donations into the Scholarship Accounts for the month of **November 2017**: SCHOLARSHIP
DONATIONS
- | | | |
|-------------------------|----------|--|
| Scott Baker Scholarship | \$525.00 | |
|-------------------------|----------|--|
- *10. accept the Treasurer of School Monies Report for the month of **October 2017** and is in agreement with the Board Secretary's Report. TREAS. SCHOOL
MONIES REPORT
- *11. approve a Joint Transportation Agreement with the New Milford Board of Education for the 2017-2018 school year to transport River Dell students to Paramus Vocational Technical School (Satellite), at a cost of \$7,440.75. NEW MILFORD
TRANSPORTATION
JOINTURE
- *12. approve bedside instruction for student #202581 provided by Professional Education Services, Inc. at High Focus, effective November 17, 2017. The cost of instruction is \$50.78 per hour for 10 hours per week for approximately 4 to 6 weeks. #202581 BEDSIDE
INSTRUCTION
- *15. approve the disposal of outdated equipment, as per the attached list. DISPOSAL OF
EQUIPMENT

IX. Miscellaneous

1. Motion was made by Mr. Barbary, seconded by Mrs. O'Neill, to approve an International Exchange student whose name is on file in the Superintendent's Office to attend River Dell from January to June 2018. INTERNATIONAL
EXCHANGE
STUDENT

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Gallagher was absent.

XI. Finance/District Operation

8. Motion was made by Mr. Feigenson, seconded by Mrs. Hartman, to accept line item transfers and the adjustments as listed in the financial Report for the month ending **October 2017**.

LINE ITEM
TRANSFERS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Gallagher was absent.

13. Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to approve the Memorandum of Agreement between the River Dell Education Association and the River Dell Regional Board of Education for the Building Service Unit for the period July 1, 2017 to June 30, 2022.

MEMO OF
AGREEMENT
BUILDING
SERVICES UNIT

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Gallagher was absent.

14. Motion was made by Mrs. Hartman, seconded by Mr. Barbary to approve the Memorandum of Agreement between the River Dell Education Association and the River Dell Regional Board of Education for the Secretarial Unit for the period July 1, 2017 to June 30, 2022.

MEMO OF
AGREEMENT
SECRETARIAL
UNIT

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Gallagher was absent.

16. Motion was made by Mr. Feigenson, seconded by Mr. Graef, to approve change order #001 in the amount of \$159,787.75 for Mak Group LLC for a new roof on the High School.

CHANGE ORDER #001
MAK GROUP LLC

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Gallagher was absent.

17. Motion was made by Mr. Kupfer, seconded by Mr. Feigenson, to approve change order #001 in the amount of \$98,944.00 for Integrity Roofing for a new roof on the Middle School.

CHANGE ORDER
#001 INTEGRITY
ROOFING

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Gallagher was absent.

Items for Board Discussion and Decision

Mr. Fletcher explained that the two elementary districts have a one session day on December 22, 2017, and he would like to discuss whether the Board would like to modify River Dell's calendar.

Motion was made by Mr. Manzelli, seconded by Mr. Kupfer, that the River Dell Regional School District calendar be modified for December 22, 2017 from a full day to a one-session day. MODIFIED SCHOOL
CALENDAR

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, and Mr. Manzelli, all voted aye.
Mr. Feigenson and Mrs. Hartman abstained. Mr. Gallagher was absent.

Old/New Business/Discussion OLD/NEW BUSINESS/
DISCUSSION

The Board discussed taking steps to make sharing district information easier, and more frequent, with the public. For example, the district website is being re-worked and is schedule to be launched December 15th.

Public Comment PUBLIC COMMENT

Members of the audience discussed River Dell's Music program

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to adjourn at 9:10 pm. ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms