

***RIVER DELL REGIONAL BOARD OF EDUCATION***

**RE-ORGANIZATION MEETING**

January 4, 2018

A Re-organization Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Library, Thursday, January 4, 2018. Superintendent of Schools, Patrick Fletcher, called the meeting to order at 7:00 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Alan Feigenson, Stephanie Hartman, Patrick Gallagher, and Joseph Manzelli. Barbara Kuchar was absent.

**Others Present**

Patrick J. Fletcher, Superintendent

Mr. Fletcher led everyone in a salute to the flag.

FLAG SALUTE

Mr. Fletcher read the following statement:

OPEN PUBLIC MEETING  
STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD, THE RIDGEWOOD NEWS, and THE TOWN NEWS newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and the Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

**Election Results**

ELECTION RESULTS

Mr. Fletcher reported that incumbent members Albert Graef from Oradell, and Douglas Kupfer from River Edge were re-elected to the Board. He then stated that there was no candidate for the second River Edge seat and explained the process for filling the vacancy.

Mr. Fletcher then administered the oath of office to Mr. Graef and Mr. Kupfer.

OATH OF OFFICE

**Reorganization**

Mr. Fletcher called for nominations for the office of Board President.  
Mr. Feigenson nominated Mr. Manzelli. Mr. Kupfer nominated Mr. Graef  
Mr. Fletcher asked for any other nominations. There were none.

BOARD PRESIDENT  
NOMINATIONS

Mr. Manzelli was elected Board President by the following roll call vote:  
Mr. Feigenson, Mr. Graef, Mr. Gallagher, and Mr. Manzelli all voted aye.  
Mr. Kupfer, Mrs. Hartman, and Mrs. O'Neill all voted nay. Mrs. Kuchar was absent.

J. MANZELLI BOARD  
PRESIDENT

Mr. Manzelli called for nominations for the office of Board Vice President.  
Mrs. Hartman nominated Mr. Gallagher. Mr. Manzelli asked for any other  
nominations. There were none.

BOARD VICE PRESIDENT  
NOMINATIONS

Motion was made by Mr. Manzelli, seconded by Mr. Graef to elect  
Patrick Gallagher Board Vice President.

P. GALLAGHER BOARD  
VICE PRESIDENT

Motion carried by the following roll call vote:  
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Hartman, Mr. Gallagher,  
and Mr. Manzelli all voted aye. Mrs. Kuchar was absent

**Board Member Comments on Agenda**

BOARD COMMENT

Mr. Kupfer stated his opinion that, in any organization in general, not specifically  
River Dell's Board, it is not a good idea to have long term officers. Discussion  
ensued and the Board will decide how to proceed in the coming year.

**Resolutions**

Motion was made by Mrs. O'Neill, seconded by Mr. Manzelli, to approve resolutions  
1 - 27 as a consent agenda.

CONSENT  
AGENDA

Motion carried by the following roll call vote:  
Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Hartman, Mr. Gallagher,  
and Mr. Manzelli all voted aye. Mrs. Kuchar was absent.

1. BE IT RESOLVED that the law firm of Fogarty & Hara be appointed as Board Attorney for the River Dell Regional Board of Education commencing January 1, 2018 through the next Annual Reorganization Meeting, at the hourly rate of \$175 for Partner and \$155 for Associate
2. BE IT RESOLVED that the Board reappoint Dr. Stephen Varhol as school physician commencing January 1, 2018, through the next Annual Reorganization Meeting, at an annual current salary of \$14,500 (no increase from prior year).
3. BE IT RESOLVED that the Board reappoint the firm of Smolin Lupin & Co., PA, auditors, commencing January 1, 2018, through the next reorganization meeting, at an annual fee of \$32,300.

FOGARTY & HARA  
BOARD ATTORNEY

DR. S. VARHOL  
SCHOOL  
PHYSICIAN

SMOLIN LUPIN & CO.  
AUDITORS

4. BE IT RESOLVED that the Board appoint Dr. Thomas Bottiglieri and Dr. Christopher Mendler as trained concussion management physicians commencing January 1, 2018, through the next reorganization meeting, at no cost to the Board. DRS. T. BOTTIGLIERI &  
C. MENDLER CONCUSSION  
MANAGEMENT
5. BE IT RESOLVED that the Board reappoint Irwin S. Cohen as Treasurer of School Monies commencing January 1, 2018, through the next reorganization meeting, at a salary of \$10,217 (2% increase) I. COHEN TREASURER  
OF SCHOOL MONIES
6. BE IT RESOLVED that the following be approved as authorized depositories and authorized signatures for the Board of Education: AUTHORIZED  
DEPOSITORIES

**TD Bank:**

General Account #3981919013: Three signatures shall be required: President or Vice President, Board Secretary, and the Treasurer of School Monies.

Activities Account #3981919000: Two signatures shall be required: Board Secretary and one of the following: High School Principal, Middle School Principal, or the Superintendent of Schools.

Board Secretary's Petty Cash Account (Checking) #3981919026: One signature shall be required: Board Secretary

Cafeteria Account #3981919039: Three signatures shall be required: President or Vice President, Board Secretary, and Treasurer of School Monies.

Payroll Agency Account #3981918810: One signature shall be required: Treasurer of School Monies or Business Administrator.

Net Payroll Account #3981918713: One signature shall be required: Treasurer of School Monies or Business Administrator.

Athletic Account #3981918849: Two signatures shall be required: Athletic Director and Business Administrator.

Unemployment Compensation Trust Account #3981918917: Two signatures shall be required: Treasurer of School Monies and Business Administrator.

Community Development Trust Account #4256747581: Two signatures shall be required: Business Administrator and Treasurer of School Monies.

Maintenance Account #3981717192: One signature shall be required: Business Administrator or Bookkeeper

Flexible Spending Account #4245509174: Two signatures shall be required: President, Board Secretary or the Treasurer of School Monies

**TD Bank:**

Scholarship Funds #4308904865: Two signatures shall be required: Business Administrator and High School Principal.

**Depositories for Investments:**

PNC Bank #81 0024 5546

Bank of America #201418802465

Wells Fargo #2030000663978

Bank of New York #07985MID

Valley National Bank #72287616

JP Morgan Chase Bank #066026766

Chase Bank #066027306

7. approve the establishment of the following petty cash accounts for the calendar year 2018:

PETTY CASH  
ACCOUNTS

Board Office	\$1,000
Athletic Account	\$7,000

8. BE IT RESOLVED that the official notices of the Board of Education be published in *THE RECORD*, *THE TOWN NEWS*, or *THE STAR-LEDGER* newspapers.

OFFICIAL  
PUBLICATIONS

9. BE IT RESOLVED that the regular meetings of the Board of Education be held at 7:30 p.m., with an Executive Session beginning at 7:00 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed:

BOARD  
MEETING  
SCHEDULE

**Meeting Dates:**

Monday, January 22, 2018	Monday, July 23, 2018
Monday, February 12, 2018	Tuesday, September 4, 2018
Monday, March 5, 2018	Monday, September 24, 2018
Monday, March 19, 2018	Monday, October 8, 2018
Monday, April 23, 2018	Monday, October 22, 2018
Monday, May 7, 2018	Monday, November 26, 2018
Monday, May 21, 2018	Monday, December 17, 2018
Monday, June 4, 2018	Thursday, January 3, 2019 - Annual Reorganization Meeting at
Monday, June 25, 2018	7:00 PM

10. BE IT RESOLVED that the President, or the person designated by the President, be appointed delegate to the Bergen County School Boards Association and the New Jersey School Boards Association. BCSBA & NJSBA  
DELEGATE
11. readopt all textbooks currently in use, including those approved on an individual basis. READOPT TEXTBOOKS
12. readopt the River Dell Regional Schools’ Program of Studies, curriculum, proficiencies and standards currently in use and previously approved by the Board in prior years, as listed in the most recently printed River Dell Program of Studies, with any changes as formally approved by the Board since its publication. READOPT PROGRAM  
OF STUDIES
13. reaffirm approval of all previously, formally approved policies of the River Dell Regional Board of Education. REAFFIRM POLICIES
14. authorize the Business Administrator to permit individual companies, such as tax shelters and other personal benefits groups to solicit for membership, only at mutually convenient times and places within the buildings, provided that these companies have an initial enrollment of 5 percent of the eligible personnel. Previously approved companies are excluded. New hires may transfer in active accounts/companies, but increased membership requires 5 percent of the population. TAX SHELTERS/  
PERSONAL BENEFITS  
GROUPS
15. approve the following resolutions: SOUTH BERGEN  
WORKERS’ COMP POOL
- BE IT RESOLVED by the Board of Education of River Dell Regional School District that pursuant to the provisions of title 18A:18A-42 that it continue to participate as a member of South Bergen Workers Compensation Pool; and
- BE IT FURTHER RESOLVED that such membership shall continue for the calendar year 2018; and
- BE IT FURTHER RESOLVED that the Board of Education of River Dell Regional School District hereby appoints the Board Secretary, or his/her designee, as its representative to serve on the committee from which a board of trustees shall be selected to manage the affairs of the insurance pool in accordance with the by-laws of South Bergen Workers Compensation Pool, in effect as of the date of this resolution as authorized and permitted by said statute.
16. BE IT RESOLVED that the River Dell Regional Board of Education members will abide by the New Jersey School Board Member Code of Ethics, as per enclosed. CODE OF ETHICS
17. approve the extension of the Multi-Year Equity Plan - Affirmative Action for the 2016-2019 school years: EXTEND MULTI-YEAR  
EQUITY PLAN
- BE IT RESOLVED, that the Board of Education reaffirms the continuation of a Three-Year Multi-Year Equity Plan/Comprehensive Equity Plan 2016-2019 to identify and correct, or assess and prevent, all bias, discrimination, and impermissible isolation in the policies, programs, practices, and facilities of the district; and

BE IT FURTHER RESOLVED, that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4; and

BE IT FURTHER RESOLVED, that James Cooney be appointed as the district's Affirmative Action Officer, and that said Affirmative Action Officer be empowered to coordinate with the Section 504 Officer; and

J. COONEY  
AFFIRMATIVE  
ACTION OFFICER

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be granted sufficient authority to ensure that the district upholds all regulations, codes, and laws related to equality in the schools; and

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be authorized to facilitate and ensure the development and implementation of the MYEP.

18. approve Mr. James Cooney as the River Dell Regional School District 504 Officer for the calendar year 2018. J. COONEY 504 OFFICER

19. RESOLUTION Authorizing the Procurement of Goods and Services through State Agency for the calendar year 2018: STATE AGENCY PURCHASING

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the River Dell Regional School District has the need, on a timely basis, to procure goods and services utilizing state contracts, EDS, Middlesex Regional Education Services Commission and New Jersey Educational Computing Co-op, and any other agency that may be established, and

WHEREAS, the River Dell Regional Board of Education desires to authorize its purchasing agent for the calendar year 2018 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the River Dell Regional Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

20. allow the Business Administrator/Board Secretary to allow individual purchases of up to \$2,000 of goods and services that are not budgeted for in the calendar year 2018. NON-BUDGETED PURCHASES

21. approve the appointment of Thomas L. Bonfiglio as Board Secretary for the calendar year 2018. T. BONFIGLIO BOARD SECRETARY

22. BE IT RESOLVED that the governing body hereby appoints Thomas L. Bonfiglio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further acknowledged that the bid threshold be \$40,000 and 15 percent of that, \$6,000, without soliciting competitive quotations.

T. BONFIGLIO  
 QUALIFIED  
 PURCHASING AGENT

23. authorize the Business Administrator to execute all emergency repairs for the calendar year 2018 and report to the Board upon completion.

EMERGENCY REPAIRS

24. approve the following Resolution for membership in the Region V Council for Special Education for the calendar year 2018:

REGION V  
 MEMBERSHIP

BE IT RESOLVED, that the River Dell Regional Board of Education continue as full member for services provided by the Bergen County Region V Council for Special Education for the calendar year 2018; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Patrick J. Fletcher, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all River Dell students who are transported through Region V and approves Shared Services including but not limited to evaluations, therapies, non-public school services and other services as requested to be provided by Region V consultants on as needed basis.

25. BE IT RESOLVED that the maximum amount for conference/mileage for the 2016-17 school year be \$31,338 and, as of December 22, 2017, the amount expensed is \$16,219. In addition, the maximum amount for conference/mileage for the 2017-2018 school year be \$44,000. The Superintendent may authorize travel (excluding overnight) for staff members between Board meeting dates.

CONFERENCE/MILEAGE  
 EXPENSES

26. approve the Schedule of Tax Levy Payments for the 2017-2018 school year as follows:

TAX LEVY  
 PAYMENTS

<u>River Edge Borough</u>	<u>Date Due</u>	<u>Amount</u>
	August 2017	\$ 3,825,900.25
	November 2017	3,825,900.25
	February 2018	3,825,900.25
	May 2018	<u>3,825,900.25</u>
	<b>Total:</b>	\$15,303,601.00

<u>Oradell Borough</u>	August 2017	\$ 3,138,918.40
	September 2017	1,177,094.40
	October 2017	1,177,094.40
	November 2017	1,177,094.40
	December 2017	1,177,094.40
	January 2018	1,308,928.98
	February 2018	1,308,928.98
	March 2018	1,307,359.51
	April 2018	1,307,359.51
	May 2018	1,307,359.51
	June 2018	<u>1,307,359.51</u>
	<b>Total:</b>	\$15,694,592.00

27. approve the 2017-2018 Standard Operating Procedure (SOP) (located in the Board Office).      STANDARD  
 OPERATING  
 PROCEDURES

**Public Questions/Comments** - None

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to adjourn at 7:34 pm.      ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Patrick J. Fletcher  
 Superintendent of Schools

PJF:ms