

***RIVER DELL REGIONAL BOARD OF EDUCATION***

**RE-ORGANIZATION MEETING**

January 4, 2017

A Re-organization Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Library, Monday, January 4, 2017. Business Administrator/Board Secretary, Thomas Bonfiglio, called the meeting to order at 7:00 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, and Joseph Manzelli.

**Others Present**

Patrick J. Fletcher, Superintendent  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Malissa Stokes, Secretary  
Approximately 9 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC MEETING  
STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD, THE RIDGEWOOD NEWS, and THE TOWN NEWS newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and the Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

**Election Results**

ELECTION RESULTS

Mr. Bonfiglio announced the results of the annual School Board Member election held on November 8, 2016.

Mr. Bonfiglio administered the oath of office to elected incumbent Board members Barbara Kuchar and Alan Feigenson from Oradell. Incumbent Stephanie Hartman, from River Edge, arrived at 7:33 pm and was administered the oath of office at that time. OATH OF OFFICE

**Reorganization**

Mr. Bonfiglio called for nominations for the office of Board President. BOARD PRESIDENT  
Mr. Feigenson nominated Mr. Manzelli, which was seconded by Mr. Barbary. NOMINATIONS  
Mr. Bonfiglio asked for any other nominations. There were no other nominations.

Mr. Manzelli was elected Board President by the following roll call vote: J. MANZELLI BOARD  
Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, PRESIDENT  
Mr Feigenson, and Mr. Manzelli all voted aye. Mrs. O'Neill voted nay.  
Mrs. Hartman was absent.

Mr. Manzelli called for nominations for the office of Board Vice President. BOARD VICE PRESIDENT  
Mr. Feigenson nominated Mr. Gallagher, which was seconded by Mr. Barbary. NOMINATIONS  
Mr. Manzelli asked for any other nominations. There were no other nominations.

Mr. Gallagher was elected Board Vice President by the following roll call vote: P. GALLAGHER BOARD  
Mr Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, VICE PRESIDENT  
and Mr. Manzelli all voted aye. Mrs. O'Neill voted nay.  
Mrs. Hartman was absent

**G. Resolutions**

Motion was made by Mrs. O'Neill, seconded by Mr. Kupfer, to approve resolutions 1 - 5 as follows:

1. BE IT RESOLVED that the law firm of Fogarty & Hara be appointed as Board Attorney for the River Dell Regional Board of Education commencing January 1, 2017 through the next Annual Reorganization Meeting, at the hourly rate of \$175 for Partner and \$155 for Associate FOGARTY & HARA BOARD ATTORNEY
2. BE IT RESOLVED that the Board reappoint Dr. Stephen Varhol as school physician commencing January 1, 2017, through the next Annual Reorganization Meeting, at an annual current salary of \$14,500 (no increase from prior year). DR. S. VARHOL SCHOOL PHYSICIAN
3. BE IT RESOLVED that the Board reappoint the firm of Smolin Lupin & Co., PA, auditors, commencing January 1, 2017, through the next reorganization meeting, at an annual fee of \$31,700. SMOLIN LUPIN & CO. AUDITORS
4. BE IT RESOLVED that the Board appoint Dr. Thomas Bottiglieri and Dr. Christopher Mendler as trained concussion management physicians commencing January 1, 2017, through the next reorganization meeting, at no cost to the Board. DRS. T. BOTTIGLIERI & C. MENDLER CONCUSSION MANAGEMENT

5. BE IT RESOLVED that the Board reappoint Irwin S. Cohen as Treasurer of School Monies commencing January 1, 2017, through the next reorganization meeting, at a salary of \$10,017 (2% increase) I. COHEN TREASURER OF SCHOOL MONIES

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mr. Feigenson, seconded by Mr. Graef, to approve resolutions 6 - 8 as follows:

6. BE IT RESOLVED that the following be approved as authorized depositories and authorized signatures for the Board of Education: AUTHORIZED DEPOSITORIES

**TD Bank:**

General Account #3981919013: Three signatures shall be required: President or Vice President, Board Secretary, and the Treasurer of School Monies.

Activities Account #3981919000: Two signatures shall be required: Board Secretary and one of the following: High School Principal, Middle School Principal, or the Superintendent of Schools.

Board Secretary's Petty Cash Account (Checking) #3981919026: One signature shall be required: Board Secretary

Cafeteria Account #3981919039: Three signatures shall be required: President or Vice President, Board Secretary, and Treasurer of School Monies.

Payroll Agency Account #3981918810: One signature shall be required: Treasurer of School Monies or Business Administrator.

Net Payroll Account #3981918713: One signature shall be required: Treasurer of School Monies or Business Administrator.

Athletic Account #3981918849: Two signatures shall be required: Athletic Director and Business Administrator.

Unemployment Compensation Trust Account #3981918917: Two signatures shall be required: Treasurer of School Monies and Business Administrator.

Community Development Trust Account #4256747581: Two signatures shall be required: Business Administrator and Treasurer of School Monies.

Maintenance Account #3981717192: One signature shall be required: Business Administrator or Bookkeeper

Flexible Spending Account #4245509174: Two signatures shall be required: President, Board Secretary or the Treasurer of School Monies

**TD Bank:**

Scholarship Funds #4308904865: Two signatures shall be required: Business Administrator and High School Principal.

**Depositories for Investments:**

PNC Bank #81 0024 5546

Bank of America #201418802465

Wells Fargo #2030000663978

Bank of New York #07985MID

Valley National Bank #72287616

JP Morgan Chase Bank #066026766

Chase Bank #066027306

- 7. approve the establishment of the following petty cash accounts for the calendar year 2016:

PETTY CASH  
ACCOUNTS

Board Office	\$1,000
Athletic Account	\$7,000

- 8. BE IT RESOLVED that the official notices of the Board of Education be published in *THE RECORD*, *THE TOWN NEWS*, or *THE STAR-LEDGER* newspapers.

OFFICIAL  
PUBLICATIONS

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson to approve the following resolution:

- 9. BE IT RESOLVED that the regular meetings of the Board of Education be held at 8:00 p.m., with an Executive Session beginning at 7:00 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed:

BOARD  
MEETING  
SCHEDULE

**Meeting Dates:**

- Monday, January 23, 2017
- Monday, February 13, 2017
- Monday, March 6, 2017
- Monday, March 20, 2017
- Monday, April 3, 2017
- Monday, April 24, 2017
- Monday, May 8, 2017
- Monday, May 22, 2017
- Monday, June 5, 2017
- Monday, June 26, 2017
- Monday, July 24, 2017
- Monday, September 11, 2017
- Monday, September 25, 2017
- Monday, October 9, 2017
- Monday, October 23, 2017
- Monday, November 13, 2017
- Monday, November 27, 2017
- Monday, December 18, 2017
- Thursday, January 4, 2018—Annual Reorganization Meeting 7:00 p.m.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mr. Manzelli, seconded by Mr. Kupfer to approve the following resolution:

- 10. BE IT RESOLVED that the President, or the person designated by the President, be appointed delegate to the Bergen County School Boards Association and the New Jersey School Boards Association. BCSBA & NJSBA  
DELEGATE

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mr. Graef, seconded by Mr. Feigenson, to approve resolutions 11 - 15 as follows:

- 11. readopt all textbooks currently in use, including those approved on an individual basis. READOPT TEXTBOOKS
- 12. readopt the River Dell Regional Schools’ Program of Studies, curriculum, proficiencies and standards currently in use and previously approved by the Board in prior years, as listed in the most recently printed River Dell Program of Studies, with any changes as formally approved by the Board since its publication. READOPT PROGRAM  
OF STUDIES

13. reaffirm approval of all previously, formally approved policies of the River Dell Regional Board of Education. REAFFIRM POLICIES

14. authorize the Business Administrator to permit individual companies, such as tax shelters and other personal benefits groups to solicit for membership, only at mutually convenient times and places within the buildings, provided that these companies have an initial enrollment of 5 percent of the eligible personnel. Previously approved companies are excluded. New hires may transfer in active accounts/companies, but increased membership requires 5 percent of the population. TAX SHELTERS/ PERSONAL BENEFITS GROUPS

15. approve the following resolutions: SOUTH BERGEN WORKERS' COMP POOL

BE IT RESOLVED by the Board of Education of River Dell Regional School District that pursuant to the provisions of title 18A:18A-42 that it continue to participate as a member of South Bergen Workers Compensation Pool; and

BE IT FURTHER RESOLVED that such membership shall continue for the calendar year 2017; and

BE IT FURTHER RESOLVED that the Board of Education of River Dell Regional School District hereby appoints the Board Secretary, or his/her designee, as its representative to serve on the committee from which a board of trustees shall be selected to manage the affairs of the insurance pool in accordance with the by-laws of South Bergen Workers Compensation Pool, in effect as of the date of this resolution as authorized and permitted by said statute.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mrs. O'Neill, seconded by Mr. Kupfer, to approve the following resolution:

16. BE IT RESOLVED that the River Dell Regional Board of Education members will abide by the New Jersey School Board Member Code of Ethics, as per enclosed. CODE OF ETHICS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to approve resolutions 17 - 20 as follows:

17. approve the extension of the Multi-Year Equity Plan - Affirmative Action for the 2016-2019 school years: EXTEND MULTI-YEAR EQUITY PLAN

BE IT RESOLVED, that the Board of Education reaffirms the continuation of a Three-Year Multi-Year Equity Plan/Comprehensive Equity Plan 2016-2019 to identify and correct, or assess and prevent, all bias, discrimination, and impermissible isolation in the policies, programs, practices, and facilities of the district; and

BE IT FURTHER RESOLVED, that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4; and

BE IT FURTHER RESOLVED, that James Cooney be appointed as the district's Affirmative Action Officer, and that said Affirmative Action Officer be empowered to coordinate with the Section 504 Officer; and J. COONEY  
AFFIRMATIVE  
ACTION OFFICER

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be granted sufficient authority to ensure that the district upholds all regulations, codes, and laws related to equality in the schools; and

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be authorized to facilitate and ensure the development and implementation of the MYEP.

18. approve Mr. Charles Lange as the River Dell Regional School District 504 Officer for the calendar year 2017. J. COONEY 504  
OFFICER

19. RESOLUTION Authorizing the Procurement of Goods and Services through State Agency for the calendar year 2017: STATE AGENCY  
PURCHASING

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the River Dell Regional School District has the need, on a timely basis, to procure goods and services utilizing state contracts, EDS, Middlesex Regional Education Services Commission and New Jersey Educational Computing Co-op, and any other agency that may be established, and

WHEREAS, the River Dell Regional Board of Education desires to authorize its purchasing agent for the calendar year 2017 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the River Dell Regional Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

20. allow the Business Administrator/Board Secretary to allow individual purchases of up to \$2,000 of goods and services that are not budgeted for in the calendar year 2017. NON-BUDGETED  
PURCHASES

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mr. Manzelli, seconded by Mr. Barbary, to approve resolutions 21 - 23 as follows:

- 21. approve the appointment of Thomas L. Bonfiglio as Board Secretary for the calendar year 2017. T. BONFIGLIO  
BOARD SECRETARY
- 22. BE IT RESOLVED that the governing body hereby appoints Thomas L. Bonfiglio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further acknowledged that the bid threshold be \$40,000 and 15 percent of that, \$6,000, without soliciting competitive quotations. T. BONFIGLIO  
QUALIFIED  
PURCHASING AGENT
- 23. authorize the Business Administrator to execute all emergency repairs for the calendar year 2017 and report to the Board upon completion. EMERGENCY REPAIRS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

Motion was made by Mr. Feigenson, seconded by Mrs. O'Neill, to approve resolutions 24 - 27 as follows:

- 24. approve the following Resolution for membership in the Region V Council for Special Education for the calendar year 2017: REGION V  
MEMBERSHIP

BE IT RESOLVED, that the River Dell Regional Board of Education continue as full member for services provided by the Bergen County Region V Council for Special Education for the calendar year 2017; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Patrick J. Fletcher, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all River Dell students who are transported through Region V and approves Shared Services including but not limited to evaluations, therapies, non-public school services and other services as requested to be provided by Region V consultants on as needed basis.

- 25. BE IT RESOLVED that the maximum amount for conference/mileage for the 2015-16 school year be \$31,338 and, as of December 21, 2016, the amount expended is \$15,210. In addition, the maximum amount for conference/mileage for the 2016-2017 school year be \$44,000. The Superintendent may authorize travel (excluding overnight) for staff members between Board meeting dates. CONFERENCE/MILEAGE  
EXPENSES



26. approve the Schedule of Tax Levy Payments for the 2015-2016 school year as follows:

TAX LEVY PAYMENTS

<u>River Edge Borough</u>	<u>Date Due</u>	<u>Amount</u>
	August 2016	\$ 3,715,186.00
	November 2016	3,599,977.00
	February 2017	3,599,977.00
	May 2017	<u>3,599,977.00</u>
	Total:	\$14,860,744.00

<u>Oradell Borough</u>	<u>Date Due</u>	<u>Amount</u>
	August 2016	\$ 3,110,814.60
	September 2016	1,166,555.48
	October 2016	1,166,555.48
	November 2016	1,166,555.48
	December 2016	1,166,555.48
	January 2017	1,296,172.75
	February 2017	1,296,172.75
	March 2017	1,296,172.75
	April 2017	1,296,172.75
	May 2017	1,296,172.75
	June 2017	<u>1,296,172.73</u>
	TOTAL:	\$15,554,073.00

27. WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for 2017-2018, and SEMI WAIVER

WHEREAS, the River Dell Regional Board of Education desires to apply for this waiver due to the fact that we project having fewer than 30 Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2017-2018 budget year.

NOW THEREFORE BE IT RESOLVED that the River Dell Regional Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2017-2018 school year.

28. Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson, to approve the proposed 2017-2018 school year calendar as per attached.

2017-18 SCHOOL CALENDAR

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

29. Motion was made by Mr. Feigenson, seconded by Mr. Graef, to approve the 2016-2017 Purchasing Manual (located in the Board Office).

PURCHASING  
MANUAL

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli all voted aye. Mrs. Hartman was absent.

**Presentation:** School Board Member Ethics Review—Matthew Lee, NJSBA

ETHICS REVIEW

**Public Comment** - None

Motion was made by Mr. Manzelli, seconded by Mrs. O’Neill, to adopt the following resolution at 8:20 pm:

EXECUTIVE  
SESSION

**WHEREAS**, “The Open Public Meetings Law,” PL1975-231 allows a public body to hold a Closed Session in order to discuss personnel and/or legal matters. **NOW THEREFORE BE IT RESOLVED**, that the River Dell Regional School District go into Executive Session.

Motion carried by all ayes.

Information that was discussed during Executive Session will be released when it is no longer a matter of confidentiality.

Motion carried by all ayes.

Motion was made by Mr. Manzelli, seconded by Mrs. O’Neill, to resume open session at 9:36 pm.

RESUME OPEN  
SESSION

Motion carried by all ayes.

Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill, to adjourn at 9:37 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:ms