

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

March 20, 2017

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, March 20, 2017. Board President, Joseph Manzelli called the meeting to order at 8:00 p.m.

Board Members Present

Claudia O'Neill, Alan Feigenson, Albert Graef, Anthony Barbary, Stephanie Hartman, and Joseph Manzelli were present. Barbara Kuchar (arrived at 7:35pm). Douglas Kupfer & Patrick Gallagher were absent.

ROLL CALL

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adopt the following resolution at 7:30 p.m.

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Negotiations

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:50 p.m.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present. Douglas Kupfer was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Lisa Finn, Secretary
Emily DiMauro-Milk, Student Representative
Jordan Auriemma, Student Representative
Garrett DeMarrais, Student Representative
1 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals’ offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mrs. O’Neill read the mission statement.

MISSION
STATEMENT

IV. Public Comments (on agenda items only)-None

V. Student Member Report

The student liaison gave brief updates on academic, athletic and extra-curricular activities and achievements.

STUDENT MEMBER
REPORT

VI. Reports

1. President’s Report

PRESIDENT’S
REPORT

Mr. Manzelli reported on the following topics:

- Congratulated various Coaches that made Coach of the Year
- Spring Musical “Beauty and The Beast”
- NJ School Boards Educational Programs
- Bergen County President & Vice President meeting
- March 30th Bergen Cty. Legislation Dinner
- H/S Students displaying art work at the R.E. Cultural Center

2. Superintendent’s Report

SUPERINTENDENT’S
REPORT

Mr. Fletcher reported on the following topics:

- Emergency Days only 2 left
- H/S Interact Club Blood Drive

VII. Items for Board Discussion

FY2017-2018
BUDGET

1. FY2017-2018 Budget

VIII. Board Decision

Motion was made by Mr. Barbary, seconded by Mr. Feigenson to approve the following resolution:

BUDGET
FY2017-2018

BET IT RESOLVED to approve a school district preliminary budget for the FY2017-2018 School Year for submission to the Executive County Superintendent’s office as follows:

Tax Levy	\$29,486,993
Current Expenses	\$31,332,709
Capital Outlay	1,746,627
Special Revenue	451,000
Debit Service	<u>1,511,200</u>
TOTAL ALL EXPENSES	\$35,041,536

Statement of Purpose

Included in budget line 620, Budgeted Withdrawal from Capital Reserve-Excess Costs and Other Capital Projects, is \$1,686,340.00 for other capital project costs for the Replacement of the High School Roof. The total cost of this project is \$982,000.00, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

Statement of Purpose

Included in budget line 620, Budgeted Withdrawal from Capital Reserve—Excess Costs and Other Capital Projects, is \$1,686,340.00 for other capital project costs for Replacing the Middle School Roof. The total costs of this project is \$704,340.00, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

The Board of Education banked \$150,446 in 2015-2016, \$229,852 in 2016-2017 and will bank \$263,589 in 2017-2018—all in health care adjustments, for possible future use.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher and Mr. Manzelli voted aye. Mrs. Hartman voted to abstain. Mr. Kupfer was absent.

- * Motion was made by Mrs. Hartman seconded by Mrs. O'Neill to move that all items designated with asterisks (*) be a part of a consent agenda and approved.

CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye. Mr. Kupfer was absent.

IX. Board Meeting Minutes

- * approve the following Board meeting minutes:

BOARD MINUTES

February 13, 2017 Regular Meeting Minutes

X. Personnel**A. Special Requests**

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY
REQUESTS FOR
STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Lisa Torres	2017 AASA, NJPSA Women's Leadership Conf., Monroe Twp., NJ	3/30/17	\$183.00
Erin Curatola	Counselor Visit Day at Quinnipiac, Hamden, CT	3/28/17	\$75.80
William Feldman	NJASA Spring Leadership Conference, Atlantic City, NJ	5/17-19/17	\$890.00
Olga Sagalchik	NJTEEA iSTEM Unconference 2017, Ewing, NJ	5/6/17	\$114.00
Jennifer Chatmon	NJASA Women's Leadership Conf., Monroe Twp., NJ	3/30-31/17	\$358.60

- *2. BE IT RESOLVED that the Board of Education grants Teacher of Mathematics Maria Kleva a federal family and medical leave of absence (FMLA) with pay for the period beginning April 5, 2017 to May 5, 2017 and an unpaid NJ state family leave of absence (SFLA) for the period May 6, 2017 to June 30, 2017.

M. KLEVA
FMLA & SFLA

B. Resignations/Retirements

- *1. accept, with regret, the resignation due to retirement of Teacher of TV Media Stephanie Griffin, effective June 30, 2017.
- *2. accept, with regret, the resignation due to retirement of Building Service Unit Employee Stanislaw Wolosko, effective June 30, 2017.

S. GRIFFIN
RETIREMENT

S. WOLOSKO
RETIREMENT

C. Reappointments/Reassignments/Transfers-None**D. Salary Adjustments/Corrections-None****E. Appointments**

- *1. approve the appointment of the following substitute teacher(s) for the 2016-2017 school year:

C. GONZALEZ
SUBSTITUTE

Christian Gonzalez (60+credits Seton Hall University)

XI. Curriculum/Student Affairs and Activities-None

XIII. Finance/District Operation

- | | |
|--|--|
| <p>*1. accept, that as of February 2017 after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.</p> | <p>ACKNOWLEDGE NO
OVER-EXPEDITURES
ACCEPT BOARD
SECRETARY’S REPORT</p> |
| <p>*2. Accept the Scholarship Analysis Report for the months ending February 2017.</p> | <p>SCHOLARSHIP
ANALYSIS RPT.</p> |
| <p>*3. recommend bill payments in the amount of \$1,285,189.92 including \$28,730.20 from Cafeteria Account Funds, and \$393,244.60 for previously issued warrants, and \$891,945.32 for River Dell warrants to be issued, of which \$-0- is to be issued for capital projects, for the period ending March 20, 2017. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)</p> | <p>BILL PAYMENTS
MARCH 2017</p> |
| <p>*5. accept the following donations into the Scholarship Accounts for the months of and March 2017. N/A</p> | |
| <p>*6. accept the Treasurer of School Monies Report for the months of February 2017 and is in agreement with the Board Secretary’s Report.</p> | <p>TREASURER OF
SCHOOL MONIES
REPORT</p> |
| <p>*7. approve the disposal of books in the high school library, as per the list in the Board Secretary’s office, due to age, condition and lack of use.</p> | <p>DISPOSAL OF
BOOKS H/S</p> |
| <p>*10. approve homebound instruction for student #170466 for five hours per week, at the cost of \$50.78 per hour, effective March 9, 2017 to April 30, 2017.</p> | <p>HOMEBOUND
INSTRUCTION
STUDENT #170466</p> |
| <p>*11. approve the establishment of the Derrick Otto Chaput Scholarship.</p> | <p>ESTABLISH
SCHOLARSHIP</p> |

XII. Miscellaneous

Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to approve the second reading of the following policies:

SECOND READING
OF POLICIES

3000 Series: 3516* Safety

5000 Series: 5118.2* Foster Care and Educational Stability

6000 Series: 6114* Emergencies and Disaster Preparedness
6162.5* Research/Surveys
6171.4* Special Education

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.
Mr. Kupfer was absent.

Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to approve the following policy regulation:

POLICY
REGULATION

5000 Series: 5118.2 Foster Care and Education

6000 Series: 6171.4 Special Education

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.
Mr. Kupfer was absent.

XIII. Finance/District Operation

- 4. Motion was made by Mr. Graef, seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **February 2016**.

LINE ITEM TRANSFER
& ADJUSTMENTS

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.
Mr. Kupfer was absent.

- 8. Motion was made by Mr. Graef, seconded by Mr. Feigenson to approve the following resolution:

INTEGRITY ROOFING INC.
ROOF REPLACEMENT
MIDDLE SCHOOL

WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) advertised for bids regarding the Roof Replacement Project at River Dell Middle School (hereinafter referred to as the “Project”);

WHEREAS, on March 2, 2017, the Board accepted bids for the Project;

WHEREAS, the lowest responsible bid for this Project was submitted by Integrity Roofing, Inc. (hereinafter referred to as “Integrity”), with a total bid in the amount of Six Hundred Ninety-Nine Thousand Three Hundred and Forty Dollars (\$699,340); and

WHEREAS, the bid submitted by Integrity is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Integrity.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1. The Board hereby awards the contract for the Project to Integrity in a total contract amount of \$699,340.
- 2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.
Mr. Kupfer was absent.

9. Motion was made by Mr. Graef, seconded by Mr. Manzelli to rescind the previous approval of the following resolution.

RESCIND APPROVAL
APPROPRIATION OF
CAPITAL RESERVE FUNDS

Appropriation of Capital Reserve Funds

WHEREAS, the River Dell Regional Board of Education, County of Bergen desires to advance the following capital project, high school roof replacement, and

WHEREAS, capital reserve funds may be appropriated by board resolution to support eligible or otherwise eligible capital projects, and

WHEREAS, the River Dell Regional Board of Education acknowledges that State support for capital projects is not currently available, and

WHEREAS, the Department of Facilities must approve all capital projects and will only move forward with approval of a properly submitted capital project if a local board of education declares an eligible capital project as “otherwise” eligible, and

WHEREAS, by declaring a capital project as “otherwise” eligible, the River Dell Regional Board of Education hereby declares that the above-mentioned project will be supported in full with local capital reserve funds.

NOW THEREFORE BE IT RESOLVED, that the River Dell Regional Board of Education hereby declares the above referenced project as “otherwise” eligible and directs the School Business Administrator to request Department of Facilities Approval, and

BE IT FURTHER RESOLVED, that the River Dell Regional Board of Education hereby appropriates \$997,000 from its capital reserve fund to support the full cost of this project.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mr. Gallagher and Mr. Manzelli voted aye. Mrs. Hartman voted to abstain. Mr. Kupfer was absent.

XIV. Items for Board Discussion and Decision-None

XV./ XVI.

Old Business/ New Business

OLD BUSINESS/
NEW BUSINESS

The following topics were discussed:

- Board Certification Process
- Board Self Evaluation
- Students Art work at the Cultural Center
- Saving the Bee Population
- Home Schooling
- Narcan Policy

XVII.

Public Comments—General-None

XVIII.

Adjournment

ADJOURNMENT

Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson to adjourn the meeting at 8:51 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary