

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

June 5, 2017

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, June 5, 2017. Board Vice President, Patrick Gallagher, called the meeting to order at 7:00 pm.

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Stephanie Hartman, and Patrick Gallagher. Barbara Kuchar arrived a 7:35 pm. Joseph Manzelli was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by, Mrs. O'Neill seconded by Mr. Feigenson, to adopt the following resolution at 7:01 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Staff member leave of absence request; 2017-18 staff: appointment of substitute arranger, appointment of web master, appointment of substitute teachers; appointment of substitute school nurses; appointment of homebound instructors; appointment of mini-bus drivers; appointment of athletic coaches; appointment of weight room supervisors; appointment of extracurricular advisors; appointment of math teacher; appointment of Spanish teacher; appointment of special education teacher.

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, and Patrick Gallagher. Joseph Manzelli was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Student Liaison(s), Emily DiMaulo-Milk, Jordan Auriemma, Garrett DeMarrais
Malissa Stokes, Secretary
Approximately 30 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mrs. Hartman read the mission statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Presentations

MS Academic Competition Club: Sue Keitel, John Mauthe w/Team
HS NJ Chemistry Olympic Team: Carrie Jacobus w/Team
Staff Recognition: Years of Service & Retirements
Board Recognition: Student Liaisons to the Board of Education
Mr. Fletcher then introduced next year's student liaisons - Kaitlyn Bridge, Greg Sarafian, and Olivia Tumino

A brief recess was taken at 8:34 pm.

RECESS

Open session resumed at 8:40 pm.

RESUME OPEN SESSION

Reports

REPORTS

Student Member Report

The student representatives reported on the academic and extra-curricular activities at River Dell.

President's Report

Mr. Gallagher stated that, as the year comes to a close, everyone should make sure to finish strong.

Superintendent's Report

Mr. Fletcher discussed the Wards Programs happening on Thursday, Middle School Yearbook distribution, Literary Magazine publication, and Holocaust Remembrance Day. He stated that this is the 13th year it has taken place; it is not a response to the recent anti- Semitic graffiti incident.

COMMITTEE REPORTS

Budget & Finance Committee - None

Campus Facilities Committee - None

Community Relations & Information Committee - None

Curriculum Committee - Mr. Graef

The committee discussed the Summer Enrichment program, and is reviewing the ELA curriculum.

Policy & Governance Committee - Mrs. Hartman

The revised job descriptions have been completed and are on tonight's agenda. The NJ Core Curriculum Content Standards is no longer applicable and Mr. Feldman will review and make changes where applicable.

Motion was made by Mrs. O'Neill, seconded by Mr. Graef, that all items designated with asterisks (*) be part of a consent agenda and approved.

APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Gallagher, all voted aye. Mr. Manzelli was absent.

VII. Personnel

A. Special Requests

- *1. approve revised unpaid SFMLA for Teacher of Special Education Sara Ferris S. FERRIS
from April 3, 2017 to May 31, 2017 to April 3, 2017 to June 30, 2017. REVISED SFLA
- *2. approve an additional two-hour testing training for Teacher of the Handicapped M. URSO
Michael Urso, at the rate of \$71.26 per hour, for a total of \$142.52 ADDTL TRAINING

- *3. approve James Carney, Eric Rivas, Gregory Sarafian, Michael Vassile as Assistant Summer Technicians for July and August at the rate of \$10 per hour. SUMMER ASST. TECHS

B. Resignations/Retirements

C. Reappointments/Reassignments/Transfers

D. Salary Adjustments/Corrections

E. Appointments

- *1. approve the appointment of Alison Donoghue as a School Social Worker, for the 2017-2018 school year effective September 1, 2017 to June 30, 2018 at a salary of \$99,509 (MA+16 Step 14 \$92,483 plus \$7,026 stipend), to be adjusted upon completion of successful negotiations. A. DONOGHUE
SOCIAL
WORKER
- *2. approve the following counselors for summer work through July and August 2017 at salaries as per the RDEA Agreement, to be adjusted upon completion of successful negotiations: COUNSELORS
SUMMER WORK
- | | | | |
|-----------------|----------|---------|------------|
| Marnie Ross | 64 hours | \$63.32 | \$4,052.48 |
| Patricia Barlow | 20 hours | \$79.49 | \$1,589.00 |
| Erin Curatola | 20 hours | \$54.70 | \$1,049.00 |
| Brian DiUbaldo | 20 hours | \$48.82 | \$ 976.40 |
| Lauren Garcia | 20 hours | \$46.87 | \$ 937.40 |
| Jaclyn Nolan | 20 hours | \$48.82 | \$ 976.40 |
- *3. approve the following substitute teacher(s) for the 2016-2017 school year: Beverly Thiele (MA Northwestern University) SUBSTITUTE
TEACER
- *4. approve River Dell staff members for summer 2017 curriculum work, as per the attached list, at salaries as per the RDEA Agreement to be adjusted upon completion of successful negotiations. SUMMER
CURRICULUM
WORK
- *5. approve Karen Foglio as a Teacher of Mathematics (tenure track) effective September 1, 2017 to June 30, 2018 at a salary of \$60,127 (BA Step 6), to be adjusted upon completion of successful negotiations. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A.18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. K. FOGLIO
MATH
TEACHER
- *6. approve Monica Burgos as a Teacher of Spanish (tenure track) for a 60% schedule, effective September 1, 2017 to June 30, 2018 at a prorated salary of \$37,434 (60% of BA Step 7, \$62,390), to be adjusted upon completion of successful negotiations. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A.18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. M. BURGOS
SPANISH
TEACHER

- *7. approve En-Tseh Wang as a Teacher of Special Education/Math (tenure track), effective September 1, 2017 to June 30, 2018 at a salary of \$68,354 (MA+16 Step 6), to be adjusted upon completion of successful negotiations. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A.18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.
- E. WANG
SP. ED./MATH
TEACHER

VIII. Curriculum/Student Affairs and Activities

- *1. approve the change in name of the following extracurricular activities for the 2017-2018 school year: CLUB NAME
CHANGES

From: MS Community Service Club To: MS Sound and Lights Club
From: MS Multi-Media/Technology Club To: MS Accompanist Club

IX. Miscellaneous

- *2. approve the abolishment of the River Dell Regional Job Descriptions, as per the attached list. ABOLISH JOB
DESCRIPTIONS

- *3. approve the following River Dell Regional Job Descriptions: NEW JOB DESCRIPTIONS

Assistant Principal Assistant Superintendent for Curriculum & Instruction Athletic Coach Athletic Director Athletic Trainer Athletic Volunteer Coach Bookkeeper Campus Monitor Chief School Administrator-Superintendent Confidential Secretary Custodial Foreman-Second Shift Custodian Director of Technology Director-Supervisor of Special Services District Registrar District Webmaster ESL-Bilingual Coordinator Executive Secretary to the Superintendent Extra-Curricular Activities Advisor Grounds Person Head Custodian Head Grounds Person Instructional Aide (Special Education) Instructional Aide Internship-Careers-Community Service Teacher Job Coach Learning Disability Teacher Consultant	Maintenance Person Network Systems Engineer Payroll-Benefits Coordinator Principal School Business Administrator-Board <div style="text-align: right;">Secretary</div> School Counselor School Library Media Specialist School Nurse School Psychologist School Physician School Social Worker Secretary II Secretary III Secretary to the Board Secretary- <div style="text-align: right;">Accounts</div> Payable Secretary to the Business Administrator- <div style="text-align: right;">Board Secretary</div> Speech-Language Specialist Strength & Conditioning Coach Student Assistance Coordinator Subject Area Supervisor Supervisor of Building Facilities Teacher Technology Integration Coach Technology Technician Transition Counselor
---	---

X. Finance/District Operation

- *1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
- | | | |
|---------------|-------------------|--|
| Middle School | May 12 & 17, 2017 | |
| High School | May 23 & 25, 2017 | |
- *2. Recording of enrollment ENROLLMENT
- *3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/
VANDALISM REPORT
- *4. Recording of HIB Report(s) HIB REPORT
- *5. approve homebound instruction for student #170466, effective May 15 to June 5, 2017, for two hours per week at the rate of \$50.78 per hour. #170466 HOMEBOUND
INSTRUCTION
- *7. approve the following paid holidays for the Building Service employees for the 2017-2018 school year: BUILDING SERVICE
HOLIDAYS
- | | | |
|-------------------|-----------------------------|------------------|
| July 3, 2017 | Day Before Independence Day | Selected Holiday |
| July 4, 2017 | Independence Day | Regular Holiday |
| September 4, 2017 | Labor Day | Regular Holiday |
| November 23, 2017 | Thanksgiving Day | Regular Holiday |
| November 24, 2017 | Day after Thanksgiving | Regular Holiday |
| December 25, 2017 | Christmas Day Observed | Regular Holiday |
| December 26, 2017 | Day After Christmas | Selected Holiday |
| December 29, 2017 | Holiday Recess | Selected Holiday |
| January 1, 2018 | New Year's Day Observed | Regular Holiday |
| February 19, 2018 | Winter Recess | Selected Holiday |
| March 30, 2018 | Good Friday | Regular Holiday |
| April 2, 2018 | Spring Recess | Selected Holiday |
| May 28, 2018 | Memorial Day | Regular Holiday |
- *8. **WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and CAPITAL
RESERVE

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the River Dell Regional Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the River Dell Regional Board of Education has determined to increase the Capital Reserve Fund by any excess Fund balance that exceeds \$275,000;

NOW THEREFORE BE IT RESOLVED by the River Dell Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Gallagher, all voted aye. Mr. Manzelli was absent.

IX. Miscellaneous

1. Motion was made by Mrs. Hartman, seconded by Mr. Kupfer. to approve the 1st reading of the following policies:

**POLICY 1st
READING**

<u>1000 Series:</u>	1600*	Relationships Between Other Entities and the District
<u>2000 Series:</u>	2130	Administrative Staff
	2240*	Research, Evaluation and Planning
<u>3000 Series:</u>	3100*	Budget Planning, Preparation and Adoption
<u>4000 Series:</u>	4112.2*	Certification
	4115*	Supervision—Certified Staff
	4116	Evaluation—Certified Staff
	4119.29	Staff Network/Internet Acceptable Use Policy—Certified Staff
	4131/4131.1*	Staff Development: Inservice Education/Visitations/Conferences—Certified Staff
	4219.29	Staff Network/Internet Acceptable Use Policy—Non-Certified Staff
<u>5000 Series:</u>	5145.4*	Equal Educational Opportunity
<u>6000 Series:</u>	6122*	Articulation
	6141*	Curriculum Design/Development
	6142*	Subject Fields
	6142.1*	Family Life Education
	6142.4*	Physical Education and Health
	6142.6*	Basic Skills
	6142.9*	Arts
	6142.12*	Career Education
	6143*	Curriculum Guides
	6147*	Standards of Proficiency
	6171.1*	Remedial Instruction
	6171.4*	Special Education
	6173*	Home Instruction

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Gallagher, all voted aye. Mr. Manzelli was absent.

X. Finance/District Operation

6. **WHEREAS**, the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”); and
- INTERSTATE WASTE
SCAVENGER/RECYCLING
SERVICES

WHEREAS, on May 18, 2017, the Board received one (1) bid for the Services, submitted by Interstate Waste Services of New Jersey, Inc. (hereinafter referred to as “Interstate Waste”) with a base bid in the amount of \$76,345.22, representing the combined cost per year in the amount of \$25,196.44 for the 2017-2018 school year; \$25,196.44 for the 2018-2019 school year; and \$25,952.34 for the 2019-2020 school year; and

WHEREAS, the bid submitted by Interstate Waste is the lowest responsible bid for the Services and the Board is desirous of awarding the contract for the Services to Interstate Waste.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for Scavenger/Recycling Services to Interstate Waste Services of New Jersey, Inc. in the amount of \$76,345.22, representing the combined cost per year in the amount of \$25,196.44 for the 2017-2018 school year; \$25,196.44 for the 2018-2019 school year; and \$25,952.34 for the 2019-2020 school year. The Board reserves the right to extend the contract in its sole discretion for two (2) additional years, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared on behalf of the Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Gallagher, all voted aye. Mr. Manzelli was absent.

6/5/17

OLD/NEW BUSINESS/
DISCUSSION

Old/New Business/Discussion

The Board discussed retirements, the Friends of River Dell Golf outing, and the Holocaust Remembrance Day program.

Public Comment

The following topics were discussed:

- Drama Club/ Spring Musical advisors, etc.
- Photography courses
- Marching band/music program

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to adjourn at 9:13 pm. ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms