

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

**May 10, 2021  
(Hybrid Meeting)**

A Regular Session Meeting of the River Dell Regional Board of Education was held on May 10, 2021 Board President, Albert Graef, called the meeting to order at 8:00 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Alan Feigenson, John Samuel, Tracey-Ellen Ehalt, Douglas Kupfer, Barbara Kuchar, Joseph Manzelli, Stephanie Hartman, and Albert Graef.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Marc Wachter, Technology Specialist/Assistant Business Administrator  
Stephanie Franco, Administrative Assistant to the Business Administrator  
Student Liaisons: Joshua Wiesenfeld, and Noelle Sarafian, Jesse Henderson was absent.  
Approximately 28 others were in attendance virtually.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Graef read the mission statement of the River Dell Regional School District

MISSION  
STATEMENT

4. **Public Comments (on agenda items only) – None**

5. **PRESENTATION: Proposal to Name RD Softball Field**

PROPOSAL  
TO NAME RD  
SOFTBALL FIELD

Ms. Lindsay Steffner presented her proposal to name the River Dell softball field after coach Brenda Canal in honor of the Title IX 50<sup>th</sup> anniversary.

6. **Student Member Report**

STUDENT  
MEMBER  
REPORT

Noelle Sarafian congratulated the boys golf team for winning their C-Section appointment. The senior class is excited for the upcoming senior barbecue.

7. **Reports**

1. President's Report – Mr. Graef expressed his happiness that the state is moving forward with the reopening plan. Which includes more students returning to in-person instruction and a providing a feeling of normalcy.

PRESIDENT  
REPORT

2. Superintendent's Report – Mr. Fletcher provided an update on the process of students returning to in-person instruction. Offering remote instruction is being considered for students who chose to or who have medical conditions and cannot return to school. Mr. Fletcher discussed the three salary corrections on the sheets he distributed.

SUPERINTENDENT  
REPORT

**Committee Reports**

COMMITTEE  
REPORTS

3. Budget & Finance – Committee had nothing to report.
4. Facilities & Security – Committee had nothing to report.
5. Community Relations & Technology – Committee had nothing to report.
6. Curriculum – Mrs. O'Neill mentioned the committee met with Mr. Fletcher and discussed the testing schedule, which has been put on hold for this year. Curriculum updates for the state have been pushed back to 2022. Program of studies was also discussed.

7. Policy & Governance – Mrs. Hartman mentioned that the committee met and discussed the policy that will be presented regarding rotation of board leadership. The policy would permit the elected board president to serve for two consecutive cycles, then they would be a year off. After, they would be able to be renominated for leadership.

8. Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill that all items designated with asterisks(\*) be part of a consent agenda and approved.

CONSENT  
AGENDA

Motion carried by the following call vote:  
Mrs. O’Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Harman, and Mr. Graef all voted aye.

**9. Personnel**

**A. Special Requests**

**B. Resignations/Retirements**

**C. Reappointments/Reassignments/Transfers**

**D. Salary Adjustments/Corrections**

**E. Appointments**

- \*1. The Board approves the appointment of the tenured administrative staff identified on the attached list for the 2021-2022 school year, at salaries as per the RDAA Agreement. TENURED  
ADMIN. STAFF
- \*2. The Board approves the appointment of the non-tenured administrative staff, offered tenure, identified on the attached list for the 2021-2022 school year, at a salary as per the RDAA Agreement. NON-TENURED  
ADMIN. STAFF  
OFFERED TENURE
- \*3. The Board approves the appointment of the non-tenured administrative staff identified on the attached list for the 2021-2022 school year, at salaries as per the RDAA Agreement. NON-TENURED  
ADMIN. STAFF
- \*4. The Board approves the appointment of the tenured certificated staff identified on the attached list for the 2021-2022 school year, at salaries pending successful completion of negotiations. TENURED  
CERTIFICATED  
STAFF

- \*5. The Board approves the appointment of the non-tenured certificated staff, offered tenure, identified on the attached list for the 2021-2022 school year, at salaries pending successful completion of negotiations. NON-TENURED CERTIFICATED STAFF OFFERED TENURE
- \*6. The Board approves the appointment of the non-tenured certificated staff identified on the attached list for the 2021-2022 school year, at salaries pending successful completion of negotiations. NON-TENURED CERTIFICATED STAFF
- \*7. The Board approves the appointment of the tenured administrative assistant staff identified on the attached list for the 2021-2022 school year, at salaries as per the RDEA Agreement. TENURED ADMIN. ASSISTANTS
- \*8. The Board approves the appointment of the non-tenured administrative assistant staff identified on the attached list for the 2021-2022 school year, at salaries as per the RDEA Agreement. NON-TENURED ADMIN. ASSISTANTS
- \*9. The Board approves the appointment of the tenured confidential secretarial staff identified on the attached list for the 2021-2022 school year, at salaries listed. TENURED CONFIDENTIAL SECRETARIES
- \*10. The Board approves the appointment of the non-tenured confidential secretarial staff, offered tenure, identified on the attached list for the 2021-2022 school year, at a salary as per the RDEA Agreement. NON-TENURED CONFIDENTIAL SECRETARIES OFFERED TENURE
- \*11. The Board approves the appointment of the non-tenured confidential secretarial staff identified on the attached list for the 2021-2022 school year, at salaries listed. NON-TENURED CONFIDENTIAL SECRETARIES
- \*12. The Board approves the appointment of the Building Service Unit staff identified on the attached list for the 2021-2022 school year, at salaries as per the RDEA Agreement. BUILDING SERVICE UNIT STAFF
- \*13. The Board approves the appointment of the Technology Department staff identified on the attached list for the 2021-2022 school year, at salaries listed. TECHNOLOGY DEPARTMENT STAFF
- \*14. The Board approves the appointment of the Instructional Aide staff identified on the attached list for the 2021-2022 school year, at salaries listed. INSTRUCTIONAL AIDES STAFF

- |  |  |
|--|--|
| *15. The Board approves the appointment of Supervisor of Building Facilities John Knable for the 2021-2022 school year, at the salary listed.  | J. KNABLE SUPV.<br>OF BUILDING<br>FACILITIES     |
| *16. The Board approves the appointment of Michael Hirsch as Campus Monitor for the 2021-2022 school year, at the salary listed.   | M. HIRSCH<br>CAMPUS<br>MONITOR                   |
| *17. The Board approves the appointment of Thomas Kiernan to the position of Assistant Boys Lacrosse coach for the Spring 2021 season, at a salary of \$7,000 (Group V) as per the RDEA Agreement.       | T. KIERNAN<br>ASSISTANT<br>LACROSSE<br>COACH     |
| *18. The Board approves the appointment of Sammy Halabi to the position of Strength and Conditioning coach for the Spring 2021 season, at a salary of \$8,000 (Group III) as per the RDEA Agreement.     | S. HALABI<br>STRENGTH &<br>CONDITIONING<br>COACH |
| *19. The Board approves the appointment of Tristan Shafran as an Instructional Aide, effective May 11, 2021 to June 30, 2021 at a salary of \$15.00 per hour for 7.5 hours a day, not to exceed \$3,375. | T. SHAFRAN<br>INSTR. AIDE                        |
| *20. The Board approves the appointment of the following volunteer coach for the 2021 season:  | R. DOWNEY<br>VOLUNTEER<br>LACROSSE<br>COACH      |
| Ryan Downey          Boys Lacrosse   |  |

**10. Curriculum/Student Affairs and Activities**

**11. Miscellaneous**

- |   |                                       |
|---|---------------------------------------|
| *A. The Board approves the distribution of football protective equipment at the start of the summer period in June 2021, as per NJSIAA Regulations for use during the months of June, July and August for attendance at camps and 7 on 7 competitions as needed and subject to and pending the recommendations regarding continued COVID protocols for the summer months from the NJSIAA and the Governor's office. | FOOTBALL<br>EQUIPMENT<br>DISTRIBUTION |
|---|---------------------------------------|

- \*B. The Board approves the attendance of athletic coaches at clinics sponsored by NJSIAA and other appropriate organizations for the 2021-2022 school year including reimbursement of registration, mileage or food for coaching staff subject to and pending the recommendations regarding continued COVID protocols from the NJSIAA and the Governor’s office. CLINICS FOR ATHLETIC COACHES
  
- C. Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to approve the 1<sup>st</sup> reading of the following policy: FIRST READING OF POLICY 9121

**9000 Series:**  
 9121 Election and Duties of President

Motion carried by the following call vote:  
 Mr. Feigenson, Mrs. Ehalt, Mrs. Kuchar, and Mr. Manzelli all voted no.  
 Mrs. O’Neill, Mr. Samuel, Mr. Kupfer, Mrs. Harman, and Mr. Graef all voted aye.

- D. Motion was made by Mrs. Hartman, seconded by Mr. Kupfer to approve the reading of the following regulation: READING OF REGULATION 5132-R

**5000 Series:**  
 5132-R Dress and Grooming

Motion carried by the following call vote:  
 Mrs. O’Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Kuchar, Mr. Manzelli, Mrs. Harman, and Mr. Graef all voted aye.

**12. Finance/District Operation**

- \*A. Recording of Fire/Security Drills FIRE/SECURITY DRILLS APRIL 2021  
 Middle School – April 26 & 29 & 14 & 27, 2021  
 High School – April 19 & 20 & 28 & 29, 2021
  
- \*B. Recording of Enrollment—**April 2021** – (Attached) ENROLLMENT APRIL 2021
  
- \*C. Recording of Suspension Report/Violence & Vandalism Reports—**April 2021** SUSPENSION/ VIOLENCE & VANDALISM RPT. APRIL 2021
  
- \*D. Recording of HIB Reports—**April 2021** – N/A HIB REPORTS APRIL 2021

\*E. **WHEREAS**, the River Dell Regional School District Board of Education (“Board”) advertised for bids regarding the Secure Vestibule Upgrades at River Dell Middle School and River Dell High School (“Project”);

VESTIBULES  
PROJECT  
BID AWARDED  
NORTHEASTERN  
INTERIOR SVCS

**WHEREAS**, on April 20, 2021, the Board accepted bids for the Project;

**WHEREAS**, the lowest responsible bid for this Project was submitted by Northeastern Interior Services, LLC (“Northeastern”) with a base bid in the amount of \$239,000; and

**WHEREAS**, the bid submitted by Northeastern is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Northeastern.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The Board hereby awards the contract for the Project to Northeastern in a total contract amount of \$239,000.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-107, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

\*F. The Board approves the New Jersey State Interscholastic Athletic Association Membership Resolution attached to the Board Secretary’s agenda for the 2021-2022 school year, at the cost of dues in the amount of \$2,500.

NEW JERSEY  
INTERSCHOLASTIC  
ATHLETIC ASSOC.  
MEMBERSHIP  
RESOLUTION

- \*G. The Board approves the use of facilities for the following summer 2021 athletic camps run by River Dell coaching staff subject to and pending the recommendations regarding continued COVID protocols from the NJSIAA and the Governor’s office.

SUMMER  
CAMPS 2021

<b>Week of:</b>	<b>Summer Camp</b>	<b>Times</b>
June 28-July 2,2021	Football, Grades 4-8 Softball, Grades 3-8	8:00am to noon 9:00am to 1:00pm
July 5-9, 2021	Track, grades 2 to 8 Basketball, grades 2 to 8	9:00am to 1:00pm 9:00am to 1:00pm
July 12-16, 2021	Basketball, grades 3 to 8 Wrestling, High School Duals	9:00am to 2:00pm 4:00pm to 9:00pm
July 19-23, 2021	Wrestling, grades 2 to 8 Volleyball, grades 3 to 8 Basketball, JV League	9:00am to noon 9:00am to noon 4:00pm to 8:00pm
July 26-30, 2021	Basketball, grades 2 to 8 Track, grades 2 to 8 Baseball, grades 2 to 8 Boys Lacrosse, grades 2 to 8	9:00am to 1:00pm 9:00am to 1:00pm 9:00am to 1:00pm 9:00am to 2:00pm

- \*H. The Board approve the renewal of Chartwells Food Service for the 2021-2022 school year, at a fee of \$.0871 per meal, with a guaranteed profit of \$1,500.

CHARTWELLS  
RENEWAL FOR  
2021-2022

**13. Old Business**

**14. New Business**

NEW BUSINESS

Mr. Fletcher mentioned that discussion has begun regarding returning to in-person board meetings with a possible target date of June 3<sup>rd</sup>.

**15. Board Discussion**

BOARD  
DISCUSSION

Mrs. Hartman mentioned that she will be attending the May 15 delegate assembly as Mr. Graef is unable to attend.

**16. Public Comments – No public comments**



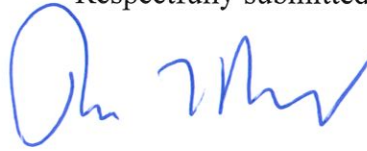
**17. Adjournment**

**ADJOURNMENT**

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn at 8:33 p.m.

Motion carried by all ayes.

Respectfully submitted,



Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:sf