**Google Tips & Tricks**

Use these Google search hacks to refine your search results:

**Exact Phrase Search** – Use quotation marks around phrases when the words in your search term go together

  e.g. “Young Adult”

**Exclude Results** – Use a minus sign when you want to exclude certain results

  e.g. Tom Cruise -Scientology

**Boolean Search** – this is the method of using the Boolean operators “and,” “or” and “not” (same as the minus sign)

  e.g. “Taylor Swift” AND “Shake it Off” – this limits your results

  “Donald Trump” AND “State of the Union” – limits results

  “fake news” OR “clickbait”

**Wildcard** – use an asterisk when you are not sure of the exact phrase but have some of it

  e.g. * to be or *

    - or when you want all variations of a word

  e.g. teen*

**Synonym Search** – another way to search synonyms and related words is to use a tilde (~)

  e.g. ~media
**DOMAIN SEARCH** – this is an excellent way to turn up results that may be many pages in your general search

e.g. China *site:org*;

    teen pregnancy statistics *site:gov*;

    gunpowder invention *site:edu*

**SITE SPECIFIC SEARCH** – use this when you want to search a specific site

e.g. teen smoking *site:hhs.gov*

    Donald Trump *site:foxnews.com*

< Continued on following page on using Google Tools >
TOOLS

Use Google Tools to refine your search results for current news:

Google search results for "teen smoking or vaping" with date filters selected.

More teens vaping as cigarette smoking declines - CBS News
Dec 14, 2017 - While fewer U.S. teens are lighting up cigarettes, more are turning to another habit instead.

Study: Vaping can lead teens to cigarette smoking | TheHill
thehill.com/news.../370272-national-study-finds-that-vaping-can-lead-teens-to-cigaretet...  
Jan 23, 2018 - A major national study on electronic cigarettes reportedly finds evidence that vaping can lead to nicotine addiction and may prompt teenagers to switch to cigarette smoking. The National Academies of Sciences, Engineering, and Medicine released their report on Tuesday, concluding that e-cigarettes, while safer than...

US teens favor vaping over smoking cigarettes: study - New York Post
https://nypost.com/2017/12/14/us-teens-favor-vaping-over-smoking-cigarettes-study/
Dec 14, 2017 - Teenage vaping is on fire. Post-millennials are now using vaporizers more than regular cigarettes — and the puffing devices are so popular among young people...

U.S. Teens Dump Tobacco, E-Cigarettes - NBC News