

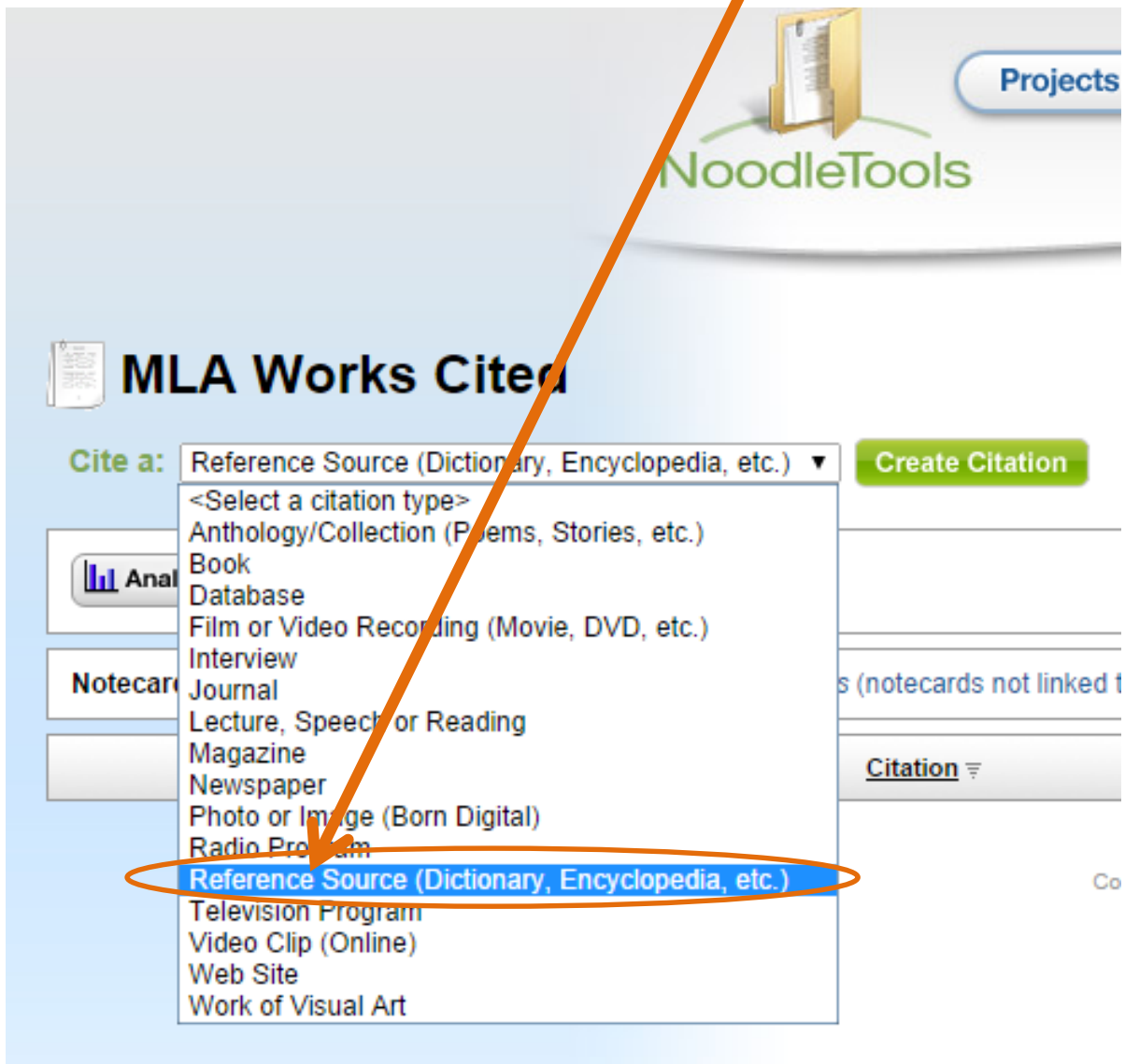
# HOW-TO:

## Cite a *Britannica School* article

Follow these step-by-step directions to cite your Britannica source:

### 1. SELECT THE CITATION TYPE

First and very important is selecting your source type. Britannica is a general encyclopedia and, as such, is always cited as **Reference Source**.



The screenshot shows the NoodleTools interface for creating a citation. At the top, there is a 'Projects' button and the NoodleTools logo. Below that, the title 'MLA Works Cited' is displayed. The main area features a 'Cite a:' dropdown menu with the current selection 'Reference Source (Dictionary, Encyclopedia, etc.)'. A green 'Create Citation' button is to the right. A dropdown menu is open, listing various citation types. The 'Reference Source (Dictionary, Encyclopedia, etc.)' option is highlighted with a blue background and circled in orange. An orange arrow points from the text 'Reference Source' in the instructions above to this highlighted option. Other options in the dropdown include '<Select a citation type>', 'Anthology/Collection (Poems, Stories, etc.)', 'Book', 'Database', 'Film or Video Recording (Movie, DVD, etc.)', 'Interview', 'Journal', 'Lecture, Speech or Reading', 'Magazine', 'Newspaper', 'Photo or Image (Born Digital)', 'Radio Program', 'Television Program', 'Video Clip (Online)', 'Web Site', and 'Work of Visual Art'. On the left side, there are buttons for 'Anal' and 'Notecard'. On the right, there is a 'Citation' dropdown menu and a 'Co' label.

## 2. SELECT THE TAB SHOWING WHERE YOU FOUND YOUR SOURCE

Remember, Britannica School is a subscription database. When you get to your citation work area, you need to say that your reference article is from a Database and fill in the information requested.

**Citing:** Reference Source

Quick cite: [Tweak this citation manually](#) Import: ISBN

Print Web Site **Database** eBook File Elect

Original print information provided  E-publication (born digital)

Database publisher / vendor:  
Encyclopaedia Britannica

Most recent date of access [ today? ]:  
October 9 2014

Date of e-publication:  
month day 2014

URL:  
<http://school.eb.com/levels/middle/article/273051#>

**Article/Entry**

Authors of article/entry:

Role	First name	Middle name	Last name or group	Suffix
Author				

+ Add another contributor

Article/entry title:  
Bacteria  Alphabetically arranged entries

Pages:  
Start End

**Reference Source** Change to: Select...

Contributors to the reference source as a whole:

Role	First name	Middle name	Last name or group	Suffix

+ Add another contributor

\* Type of reference source:  
Encyclopedia

\* Title of encyclopedia:  
Britannica School  This is a well-known, widely-used reference work

Edition:

**Annotation**

### 3. FIND THE CITATION RIGHT ON THE ARTICLE PAGE

**Britannica School** gives you a formatted MLA citation – here you may identify and copy-and-paste the citation elements right into your NoodleTools citation worksheet.

The screenshot shows the Britannica School website interface. The article title is "bacteria". A citation box is open, displaying the following text:

**Cite**  
While every effort has been made to follow citation style rules, there may be some discrepancies. Please refer to the appropriate style manual or other sources if you have any questions.

**Select citation style**  
MLA

"bacteria." *Britannica School*. Encyclopædia Britannica, Inc., 2014. Web. 9 Oct. 2014.  
<<http://school.eb.com/levels/middle/article/273051#>>.

### 4. TAKE A CLOSER LOOK

Here is what the citation box looks like up close. Compare this to the citation worksheet above.

**Select citation style**

MLA

**Title of encyclopedia**

**Database publisher/vendor**

**Article title** → "bacteria." *Britannica School*. Encyclopædia Britannica, Inc., **Date of e-publication** Web. 9 Oct. 2014. <<http://school.eb.com/levels/middle/article/273051#>>.