

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

October 26, 2015

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, October 26, 2015. Board President, Joseph Manzelli called the meeting to order at 7:30 p.m.

**Board Members Present**

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

ROLL CALL

**Others Present**

Patrick Fletcher, Superintendent of Schools

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to adopt the following resolution at 7:30 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Teacher leave of absence request; extracurricular advisor rescinded; extracurricular advisors appointed;*

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:55 p.m.

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Lisa Finn, Secretary  
Dylan DeBaun, Student Representative  
Caleb Herbst, Student Representative  
17 members of the public

Mr. Fletcher led everyone in a salute to the flag.

FLAG SALUTE

Mr. Fletcher read the following statements:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mrs. O'Neill read the mission statement.

MISSION  
STATEMENT

**IV. Public Comments (on agenda items only)-None**

**PRESENTATION:**

PRESENTATION

International Business Trip 2015 Report—Kelli Shill  
 International Art Trip 2015 Report—Mercedes Faunde  
 International French/Spanish Trip 2015 Report-Carole Guierriero  
 Miriam Garau-Gargiulo

**V. Student Member Report**

STUDENT MEMBER  
 REPORT

The student liaisons gave brief updates on academic, athletic and extra-curricular activities and achievements.

**VI. Reports**

**A. Committee Reports**

**1. President's Report**

PRESIDENT'S  
 REPORT

Mr. Manzelli reported on the following topics:

- Superintendent's salary cap
- Italian Exchange students are here
- Athletic accomplishments since the last meeting
- Delegate Assembly 11/21/15
- Friends Of River Dell Distinguished Graduate Dinner

**2. Superintendent's Report**

SUPERINTENDENT'S  
 REPORT

Mr. Fletcher reported on the following topics:

- River Dell is hosting the students from Italy
- Student accomplishments
- Bergen County Chorus 1/17/16 at Paramus High School
- Distinguished Graduate Award Ceremony

- \* Motion was made by Mr. Kupfer, seconded by Mrs. O'Neill to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT  
 AGENDA

Motion carried by the following roll call vote:

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar and Alan Feigenson voted aye. Stephanie Hartman abstained on the 9/28/15 Board minutes and voted aye on the rest. Joseph Manzelli abstained on the 9/21/15 Board minutes and voted aye on the rest.

**VII. Board Meeting Minutes**

- \* approve the following Board meeting minutes:

BOARD MINUTES

September 8, 2015 Executive and Regular Sessions  
 September 21, 2015 Special Meeting  
 September 28, 2015 Executive and Regular Sessions

**VIII. Personnel****A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROFESSIONAL  
DAY REQUESTS  
FOR STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Kathryn Kreger	Dementia Indicators/Instructions, Hackensack, NJ	11/13/15	\$25.00
Randie O'Neil	School Avoidance in Public Schools, Paramus, NJ	11/12/15	\$70.00
William Feldman	PARCC 2.0 Conference, Neptune City, NJ	11/9/15	\$51.00
Fred Smith	Dealing With Ticks @Work and Play	online	\$65.00
Fred Smith	Green Expo 2015, Atlantic City, NJ	12/8,9,10/15	\$864.40
Fred Smith	NJ Fertilizer Recertification, New Brunswick, NJ	12/14/15	\$177.24
Lauren DelPiano	Tech & Learning @Live NY 2015, Tarrytown, NY	10/23/15	\$15.00
Brian Clapp Tina Bogan John Herbeck Annamarie Whittaker Richard Freedman	NSTA Conference, Philadelphia, PA	11/12-14/15	\$914.00 each

- \*2. approve the placement of student teacher Joseph DeGaetani in the high school math department, with Kear Halstater as cooperating teacher, for the spring 2016 semester (January 21 to May 5, 2016).

J. DEGAETANI  
H/S MATH TEACHER**B. Resignations/Retirements**

- \*1. rescind the appointments of the following athletic coaches for the 2015-2016 school year:

RESCIND APPTS.  
ATHLETIC COACHES

<u>Coach</u>	<u>Sport</u>	<u>Step</u>	<u>Salary</u>
Jazimar Bailey	Head Boys Lacrosse	4	\$7,102
Russell King	Assistant Boys Lacrosse	3b	\$4,735
Matt Winchell	Assistant Boys Lacrosse	4	\$5,949

**C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections**

- \*1. approve a correction in the stipend for Peer Leadership Advisor Marissa Van Tol from \$1,616 (step 3) to, \$1,775 (step 4) for the 2015-2016 school year.

CORRECTION  
IN STEPEND FOR  
M. VANTOL

**E. Appointments**

- \*1. approve the appointment for the following extracurricular advisors for the 2015-2016 school year:

EXTRA-CURRICULAR  
ADVISORS

Activity	Advisor(s)	Step	Salary
HS Drama Club (Play)	Don Brewer (Co-Advisor)	1	\$747.50
	Lisa Capps (Co-Advisor)	1	\$747.50
HS Asst. Drama Club	Don Brewer (Co-Advisor)	1	\$525.00
	Lisa Capps (Co-Advisor)	1	\$525.00
Spring Musical-Director	Don Brewer (Co-Advisor)	1	\$2252.50
	Lisa Capps (Co-Advisor)	1	\$2252.50
Spring Musical-Choreographer	Don Brewer (Co-Advisor)	1	\$653.50
	Lisa Capps (Co-Advisor)	1	\$653.50

- \*2. approve the appointment of the following athletic coach for the 2015-2016 school year:

M. WINCHELL  
HEAD BOYS  
LACROSSE COACH

<u>Coach</u>	<u>Sport</u>	<u>Step</u>	<u>Salary</u>
Matt Winchell	Head Boys Lacrosse	4	\$7,102

- \*3. approve the appointment of Joseph Abbadessa as an Instructional Aide effective October 14, 2015 for the 2015-2016 school year, at a salary of \$15 per hour (not to exceed \$20,055), for a 7-hour day, and including five paid holidays, five non-cumulative sick days and one non-cumulative personal day.

J. ABBADESSA AS  
INSTRUCTIONAL  
AIDE

- \*4. approve the appointment of the following substitute teacher(s) for the 2015-2016 school year:

K. VALLUZZI  
SUBSTITUTE  
TEACHER

Kevin Valluzzi (BS William Paterson College)

- \*5. approve the appointment of the following substitute school nurse(s) for the 2015-2016 school year:

P. MCCONILLE  
SUBSTITUTE  
NURSE

Pamela McConille (AAS Holy Name Hospital)

**IX. Curriculum/Student Affairs and Activities**

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|---|---|
| *1. approve a field trip for students of French to travel to Quebec City, Canada on February 13-15, 2016, with Carole Guerriero, Mike O'Reilly and Miriam Garguilo as chaperons, at no cost to the Board. | STUDENTS OF<br>FRENCH TRAVEL<br>TO QUEBEC CITY<br>CANADA    |
| *2. approve the replacement of the extracurricular activity, Teens Against Cancer, with the Cyber Security Club for the 2015-2016 school year.  | REPLACE TEENS<br>AGAINST CANCER<br>W/CYBER SECURITY<br>CLUB |

**X. Miscellaneous-None****XI. Finance/District Operation**

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| *1. accept, that as of <b>July and September 2015</b> after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.  | ACKNOWLEDGE NO<br>OVER-EXPENDITURES<br>ACCEPT BOARD<br>SECRETARY'S<br>REPORT |
| *2. accept the Scholarship Analysis Report for the month ending <b>July and September 2015</b> .   | SCHOLARSHIP<br>ANALYSIS RPT.   |
| *3. recommend bill payments in the amount of <b>\$834,687.61</b> including <b>\$48,492.83</b> from Cafeteria Account Funds, and <b>\$332,593.05</b> for previously issued warrants, and <b>\$502,094.56</b> for River Dell warrants to be issued, of which <b>\$-0-</b> is to be issued for capital projects, for the period ending <b>October 26, 2015</b> . (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) | BILL PAYMENTS  |
| *5. accept the following donations into the Scholarship Accounts for the month of <b>October 2015: N/A</b>   |  |
| *6. accept the Treasurer of School Monies Report for the month of <b>July and September 2015</b> and is in agreement with the Board Secretary's Report.  | TREASURER OF<br>SCHOOL MONIES<br>REPORT                                      |

\*7. Approve the following resolution:

**WHEREAS**, it is required by the New Jersey Department of Education (NJDOE) that this Board approve the submission of Plans and Specifications for the baseball netting system to the NJDOE, and

PATRICK A. LACORTE , AIA  
ARCHITECT TO MAKE  
A SUBMISSION OF  
PLANS/SPECS. TO THE  
NJDOE FOR FINAL  
PLAN REVIEW  
BASEBALL NETTING  
SYSTEM

**WHEREAS**, plans and specifications that accurately address the program requirements for the project have been prepared by the design-build company John Cannon Jones, Professional Engineer.

**THEREFORE BE IT RESOLVED** that the Board approves Patrick A. LaCorte, AIA, Architect to make a submission of the Plans & Specifications to the NJDOE for final plan review.

**BE IT FURTHER RESOLVED** that this project is considered an “Other Capital Project” and that the Board is not seeking state funding to carry out the project.

\*8. Approve the following resolution:

COMPREHENSIVE  
MAINTENANCE PLANS  
AND M-1 FORM

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the River Dell Regional School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the River Dell Regional School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan and M-1 Form for River Dell Regional in compliance with Department of Education requirements.

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| *9. approve out-of-district placement for student #160078 at the RISE Program in Montvale, NJ effective September 2 to October 14, 2015 at a per diem rate of \$147.46 and at the Holmstead School, effective October 15, 2015, at a per diem rate of \$277.31 for the 2015-2016 school year. | HOLMSTEAD SCHOOL<br>AND RISE PROGRAM<br>FOR STUDENT #160078       |
| *10. approve bedside instruction for student #170640 at Four Winds Hospital, effective September 30, 2015 for one to three weeks, for 10 hours per week at the rate of \$50 per hour.   | BEDSIDE INSTRUCTION<br>FOR STUDENT #170640<br>AT FOUR WINDS HOSP. |
| *11. accept, with gratitude, a \$100 donation to the Invention Club at the high school from International Outreach Division of the Book and Needle Woman's Club of Oradell.   | \$100 DONATION TO<br>THE INVENTION CLUB                           |
| *12. accept, with gratitude, a \$300 donation to the River Dell Tennis Team from JoAnn Wilson of Wilson's Auto body.  | \$300 DONATION TO<br>THE RD TENNIS TEAM                           |

#### **Finance/District Operation**

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| 4. Motion was made by, Mr. Barbary, seconded by Mrs. O'Neill to accept line item transfers and the adjustments as listed in the Financial Report for the month ending <b>July and September 2015</b> . | LINE ITEM<br>TRANSFERS AND<br>ADJUSTMENTS |
|--|---|

Motion carried by the following roll call vote:

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli voted aye.

#### **Item brought forward from Executive Agenda**

#### **E Appointments**

Motion was made by Mrs. Hartman, seconded by Mr. Feigenson to approve the appointment of Lisa Ring as a Secretary, Level 3-Step 5, at a prorated salary of \$38,966 as per the RDEA Agreement, effective November 16, 2015 or sooner for the 2015-2016 school year.

L. RING  
SECRETARY

Motion carried by the following roll call vote:

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli voted aye.



**XII./ XIII. Old Business/ New Business**

OLD/NEW BUSINESS

The following topics were discussed:

- Boards Certification
- Board Goals
- Middle School Sports accomplishments

**XIV. Board Discussion**

BOARD DISCUSSION

Mr. Fletcher discussed amongst the Board his vision for Board Goals. A lengthy discussion ensued in comparing Board Priorities from Administrator's Priorities.

**XV. Public Comments-None**

**XVI. Adjournment**

ADJOURNMENT

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adjourn the meeting at 9:54 p.m.

Motion carried by all ayes.

Respectfully submitted,

Patrick J. Fletcher  
Superintendent of Schools

PJF:lf