

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

November 16, 2015

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, November 16, 2015. Board Vice-President, Alan Feigenson, called the meeting to order at 7:30 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, and Alan Feigenson. Patrick Gallagher and Joseph Manzelli were absent.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to adopt the following resolution at 7:31 pm:

EXECUTIVE  
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Resignation of instructional aide; reassignment of athletic coach; appointment of athletic coach; appointment of volunteer assistant athletic coaches; appointment of extracurricular advisors; appointment of instructional aide*

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to resume open session at 8:00 pm.

RESUME OPEN  
SESSION

Motion carried by all ayes.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

**Board Members Present**

ROLL CALL

Claudia O’Neill, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, and Alan Feigenson. Patrick Gallagher and Joseph Manzelli were absent.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Student Liaison(s), Caleb Herbst  
Malissa Stokes, Secretary  
Approximately 2 members of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Albert Graef read the Mission Statement of the River Dell Regional School District.

**Public Comments** (on agenda items only) - None

**Reports**

REPORTS

**Student Member Report**

The student representative discussed River Dell’s academic and athletic achievements, as well as various student activities.

President’s Report - None

## Superintendent's Report

Mr. Fletcher discussed the following topics:

- The artwork of three eighth grade students will be on display at NJPAC during the winter exhibit concert series.
- The NFL has selected River Dell for the super bowl high school honor roll.
- The boys and girls cross-country teams won the State Sectionals, and will be participating in the tournament of champions.
- The girls volleyball team won their second State title in a row, and will participate in the tournament of champions this weekend.

Mr. Fletcher then explained that he has been in discussion with the music department/teachers regarding schedules and will keep the Board informed.

## COMMITTEE REPORTS

### Budget & Finance Committee - Mr. Barbary

The committee met this evening and discussed the progress of the audit. The CAFR is being prepared and should be available for the December Board of Education meeting.

### Campus Facilities Committee - Mr. Feigenson

There was a meeting on October 19<sup>th</sup>, and projects that have been completed as well as summer of 2016 projects were discussed. The committee is proposing that FORD fund the high school stadium field score board. Mrs. Hartman requested that any roofing project discussions include potential solar options.

Community Relations & Information Committee - None

### Curriculum/Tri-District Committee - Mrs. O'Neill

The committee met on October 4<sup>th</sup> and discussed the following:

Mr. Feldman brought everyone up to date on the progress of the professor in residence; all curriculum updates have been done with the exception of science; new curriculum choices for the new class coming up; learning for the sake of knowledge as opposed to learning for testing.

### Policy & Governance Committee - Mrs. Hartman

There was a meeting tonight and the committee discussed the regulation that spells out the use of facilities fees.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, that all items designated with asterisks (\*) be part of a consent agenda and approved.

APPROVE CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Feigenson all voted aye. Mr. Gallagher and Mr. Manzelli were absent.

**VII. Board Meeting Minutes**

\* approve the following Board meeting minutes:

MINUTES

October 13, 2015      Executive and Regular Sessions  
 October 26, 2015      Executive and Regular Sessions

**VIII. Personnel**

**A. Special Requests**

\*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

WORKSHOPS/  
 CONFERENCES

Name	Workshop/Conference	Dates	Not to exceed
Mercedes Faunde	National Portfolio Day, NYC	11/15/15	\$54.50
Kathryn Kreger	Dementia Indicators/Interventions, Hackensack, NJ	11/13/15	\$25.00
Dennis Sasso	SUPA Sport Management Seminar, NYC	11/4/15	\$82.00
Lisa Torres	SUPA Sports Management & Soc. Seminar, NYC	11/4 & 3/15	\$40.00
Angela Sterzer	2016 Eastern ATA Mtg. & Clinical Symp. Boston, MA	1/8-10/16	\$630.00
Michaelina Hubbard	Legal Topics/Administrative Assistants, Glen Rock, NJ	12/2/15	\$400.00
Suzanne Mormino Malissa Stokes Kathleen Guzman	Legal Topics/Administrative Assistants, Glen Rock, NJ	12/2/15	-0-
Marianthe Williams	NJASA TechSpo 2016, Atlantic City, NJ	1/28-29/16	\$550.00
Mara Campbell	VB-MAPP: Overview, Assessment, & Interpretation, Oradell, NJ	11/12/15	\$50.00
Michael O'Toole	SUPA Sociology Fall 2015 Seminar, NYC	11/13/15	\$20.00
Olga Sagalchik	AMTNJ: Our Goal: High Quality Learning/Everyone, W. Windsor, NJ	2/9/16	\$179
Liz Elfring	Legal Topics/Administrative Assistants., Glen Rock, NJ	12/2/15	\$100
Barbara Rodak	Legal Topics/Administrative Assistants., Glen Rock, NJ	12/2/15	\$100

\*2. **BE IT RESOLVED** that the Board of Education grants Teacher of Students with Disabilities Christina Doolittle a federal family and medical leave of absence (FMLA) with pay for the period beginning February 10, 2016 and ending March 8, 2016; an unpaid FMLA/state family leave of absence (SFLA) for the period beginning March 9, 2016 to May 15, 2016; an unpaid child rearing leave of absence for the period beginning May 16, 2016 to June 30, 2016.

C. DOOLITTLE  
 MATERNITY LEAVE

**B. Resignations/Retirements**

- \*1. rescind the appointment of the following extracurricular advisors for the 2015-2016 school year:

RESCIND EXTRA-CURRICULAR ADVISORS

<u>Activity</u>	<u>Advisor</u>	<u>Step</u>	<u>Stipend</u>
Fashion Club	Elizabeth Stiles	4	\$1,154
Drama Club (MS)	Miriam Gargiulo	4	\$1,154

**C. Reappointments/Reassignments/Transfers - None**

**D. Salary Adjustments/Corrections - None**

**E. Appointments**

- \*1. approve the appointment of the following extracurricular advisors for the 2015-2016 school year:

EXTRA-CURRICULAR ADVISORS

<u>Activity</u>	<u>Advisor</u>	<u>Step</u>	<u>Stipend</u>
Fashion Club Co Advisor	Elizabeth Stiles	4	\$577
Fashion Club Co-Advisor	Lisa Schiff	1	\$525
The River Dell Cooking Club	Anthony Traina	1	\$1,050
Drama Club (MS)	Allison Saffos	1	\$1,050

- \*2. approve the appointment of the following substitute teacher(s) for the 2015-2016 school year:

SUBSTITUTE TEACHERS

Elisabeth Heidelberg	(MS Wagner College)
Keri Mottola	(BA Loyola University)

- \*3. approve the appointment of the following substitute school nurse(s) for the 2015-2016 school year:

SUBSTITUTE SCHOOL NURSE

Kristin Joyce	(AAS Bergen Community College)
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- \*4. approve the appointment of Instructional Aide Richard Schonfeld to facilitate a student’s participation in the Middle School Intramurals Program for 53 hours during the 2015-2016 school year, for a total salary of \$860.19.

ADDT’L HOURS  
R. SCHONFELD

- \*5. approve the shift change (Tuesday to Saturday from November 1 to April 1) for Building Service Unit Employees Lionel Dixon and Evelio Guzman, at a stipend of \$1,250 as per the RDEA Agreement.

SHIFT CHANGE  
E. GUZMAN

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve the following proposed curricula for the 2016-2017 school year:

2016-17 PROPOSED CURRICULA

Cyber Education

- \*2. approve the establishment of the following extracurricular activities at the middle school for the 2015-2016 school year:

NEW EXTRA-CURRICULAR ACTIVITIES

Ambassador Club  
 Library Club  
 National Spanish Honor Society

**X. Miscellaneous - None**

**XI. Finance/District Operation**

- \*1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS

Middle School	October 13 & 22, 2015
High School	October 6 & 29, 2015
- \*2. Recording of Enrollment ENROLLMENT
- \*3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/  
VANDALISM REPORT
- \*4. Recording of HIB Report(s) HIB REPORT
- \*5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **October 2015** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. NO OVER-EXPENDITURES  
BOARD SECRETARY  
REPORT
- \*6. accept the Scholarship Analysis Report for the month ending **October 2015**. SCHOLARSHIP ANALYSIS
- \*7. bill payments in the amount of **\$834,962.74** including **\$24,428.69** from Cafeteria Account Funds, and **\$323,001.41** for previously issued warrants, and **\$487,532.64** for River Dell warrants to be issued, of which **\$-0-0** is to be issued for capital projects, for the period ending **November 16, 2015**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS
- \*9. accept the following donations into the Scholarship Accounts for the month of **November 2015**: SCHOLARSHIP DONATIONS

Jennifer Fialko Scholarship	\$2,000.00
Secretarial Scholarship	<u>235.00</u>
Total	\$2,235.00

- \*10. accept the Treasurer of School Monies Report for the month of **October 2015** and is in agreement with the Board Secretary's Report. TREAS. SCHOOL MONIES REPORT
- \*11. approve entering into a transportation jointure with Dumont - Route DBOE-9 in the amount of \$2,411.51 for the 2015-2016 school year. TRANSPORTATION JOINTURE-DUMONT
- \*12. approve a Joint Transportation Agreement with the New Milford Board of Education for the 2015-2016 school year to transport River Dell students to Paramus Vocational Technical School (Satellite), at a cost of \$7,718.60. TRANSPORTATION JOINTURE - NEW MILFORD

**XI. Finance/District Operation**

- 8. Motion was made by Mr. Kupfer, seconded by Mr. Graef, to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **October 2015**. LINE ITEM TRANSFERS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Feigenson all voted aye. Mr. Gallagher and Mr. Manzelli were absent.

- Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to bring forward all of the items from the Executive Agenda for approval as a consent item. BRING FORWARD EXECUTIVE AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Feigenson all voted aye. Mr. Gallagher and Mr. Manzelli were absent.

**B. Resignations/Retirements**

- 1. accept the resignation of Joseph Abbadessa as an Instructional Aide effective November 5, 2015. J. ABBADESSA RESIGNATION

**C. Reappointments/Reassignments/Transfers**

- 1. approve the reassignment of Cindy Talty as Asst. Girls Basketball Coach to Middle School Girls Basketball Coach, at no reduction in salary, for the 2015-2016 school year. C. TALTY COACHING REASSIGNMENT

**E. Appointments**

- 1. approve the appointment of the following athletic coaches for the 2015-2016 school year: ATHLETIC COACHES

Erin Curatola	Assistant Girls Basketball	Step 4	\$6,495
Tom Nolan	Assistant Indoor Track	Step 3A	\$4,735

2. approve the appointment of the following volunteer assistant coaches for the winter 2015-16 athletic season: VOLUNTEER ASST. COACHES

Boys Basketball	Keith Hammer
Ice Hockey	Vincent Aiello, Paul Flaherty
Indoor Track	Michele DeVincenzo, Lauren McDonald, Branko Miric
Swimming	Victor Egg
Wrestling	Nick Baranello, David Farrell, Alex Gomez, Brian Newman

3. approve the appointment of the following *extracurricular* advisors, effective November 16, 2015, for the 2015-2016 school year: EXTRA-CURRICULAR ADVISORS

Cyber Security Club	Chin Chu - Co-Adv.	Step 1	\$ 525.00*
	Donald Seok - Co. Adv.	Step 1	\$ 525.00*
			*prorated eff. 11/16/15

4. approve the appointment of Garrett Avitabile as an Instructional Aide effective November 9, 2015 for the 2015-2016 school year, at a salary of \$15 per hour (not to exceed \$20,055), for a 7-hour day, and including five paid holidays, five non-cumulative sick days and one non-cumulative personal day. G. AVITABILE AIDE

### **Information Item**

Mr. Bonfiglio discussed the annual ASSA report. As of October 15, 2015, there are 41 more students registered at River Dell than there were on October 15, 2014.

### **Old/New Business**

Mr. Feigenson discussed the Governance IV training he attended at the NJSBA workshop, and the potential changes being made.

### **Public Comment**

The River Edge school bus was discussed.

Mr. Feigenson congratulated the incumbent Board members on their re-election.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to adjourn at 8:37 pm. ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary