

***RIVER DELL REGIONAL BOARD OF EDUCATION***

**RE-ORGANIZATION MEETING**

January 4, 2016

A Re-organization Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Library, Monday, January 4, 2016. Business Administrator/Board Secretary, Thomas Bonfiglio, called the meeting to order at 7:00 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Stephanie Hartman, Alan Feigenson, and Joseph Manzelli. Barbara Kuchar arrived at 7:53 pm.

**Others Present**

Patrick J. Fletcher, Superintendent  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Student Liaison(s), Dylan DeBaun and Caleb Herbst  
Malissa Stokes, Secretary  
Approximately 1 member of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC MEETING  
STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD, THE RIDGEWOOD NEWS, and THE TOWN NEWS newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and the Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

**Election Results**

ELECTION RESULTS

Mr. Bonfiglio announced the results of the annual School Board Member election held on November 9, 2016.

Mr. Bonfiglio administered the oath of office to elected incumbent Board members Patrick Gallagher from Oradell, and Joseph P. Manzelli, Jr. and Claudia O’Neill from River Edge.

OATH OF OFFICE

**Reorganization**

Mr. Bonfiglio called for nominations for the office of Board President. Mrs. Hartman nominated Mr. Graef, which was seconded by Mrs. O’Neill. Mr. Bonfiglio asked for any other nominations. Mr. Feigenson nominated Mr. Manzelli, which was seconded by Mr. Barbary. There were no other nominations.

BOARD PRESIDENT  
NOMINATIONS

Mr. Graef was defeated by the following roll call vote: Mrs. O’Neill, and Mrs. Hartman voted aye. Mr. Gallagher, Mr. Kupfer, Mr. Barbary, Mr. Feigenson, and Mr. Manzelli all voted nay. Mr. Graef abstained. Mrs. Kuchar was absent.

Mr. Manzelli was elected Board President by the following roll call vote: Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, and Mr. Feigenson all voted aye. Mrs. O’Neill and Mrs. Hartman voted nay. Mr. Manzelli abstained. Mrs. Kuchar was absent.

J. MANZELLI BOARD  
PRESIDENT

Mr. Manzelli called for nominations for the office of Board Vice President. Mr. Barbary nominated Mr. Feigenson, which was seconded by Mr. Graef. Mr. Manzelli asked for any other nominations. There were none and nominations were closed.

BOARD VICE PRESIDENT  
NOMINATIONS

Mr. Feigenson was elected Board Vice President by the following roll call vote: Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Hartman, and Mr. Manzelli all voted aye. Mr. Feigenson abstained. Mrs. O’Neill voted nay. Mrs. Kuchar was absent.

A. FEIGENSON BOARD  
VICE PRESIDENT

**G. Resolutions**

Mr. Manzelli asked the Board if they would like to make resolutions G1-27 consent items.

Motion was made by Mrs. Hartman, seconded by Mr. Feigenson, to approve resolutions G1-8 and G10-27 as consent items.

CONSENT  
AGENDA

Motion carried by the following roll call vote: Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli all voted aye. Mrs. Kuchar was absent.

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|---|--|
| 1. BE IT RESOLVED that the law firm of Fogarty & Hara be appointed as Board Attorney for the River Dell Regional Board of Education, commencing January 1, 2016 through the next Annual Reorganization Meeting, at the hourly rate of \$175 for Partner and \$155 for Associate | FOGARTY & HARA<br>BOARD ATTORNEY                             |
| 2. BE IT RESOLVED that the Board reappoint Dr. Stephen Varhol as school physician commencing January 1, 2016, through the next Annual Reorganization Meeting, at an annual current salary of \$14,500 (no increase from prior year).  | DR. S. VARHOL<br>SCHOOL<br>PHYSICIAN                         |
| 3. BE IT RESOLVED that the Board reappoint the firm of Smolin Lupin & Co., PA, auditors, commencing January 1, 2016, through the next reorganization meeting, at an annual fee of \$31,200.   | SMOLIN LUPIN & CO.<br>AUDITORS                               |
| 4. BE IT RESOLVED that the Board appoint Dr. Thomas Bottiglieri and Dr. Christopher Mendler as trained concussion management physicians commencing January 1, 2016, through the next reorganization meeting, at no cost to the Board.   | DRS. T. BOTTIGLIERI &<br>C. MENDLER CONCUSSION<br>MANAGEMENT |
| 5. BE IT RESOLVED that the Board reappoint Irwin S. Cohen as Treasurer of School Monies commencing January 1, 2016, through the next reorganization meeting, at a salary of \$9,821 (2% increase)   | I. COHEN TREASURER<br>OF SCHOOL MONIES                       |
| 6. BE IT RESOLVED that the following be approved as authorized depositories and authorized signatures for the Board of Education:   | AUTHORIZED<br>DEPOSITORIES                                   |

**TD Bank North:**

General Account #3981919013: Three signatures shall be required: President or Vice President, Board Secretary, and the Treasurer of School Monies.

Activities Account #3981919000: Two signatures shall be required: Board Secretary and one of the following: High School Principal, Middle School Principal, or the Superintendent of Schools.

Board Secretary's Petty Cash Account (Checking) #3981919026: One signature shall be required: Board Secretary

Cafeteria Account #3981919039: Three signatures shall be required: President or Vice President, Board Secretary, and Treasurer of School Monies.

Payroll Agency Account #3981918810: One signature shall be required: Treasurer of School Monies or Business Administrator.

Net Payroll Account #3981918713: One signature shall be required: Treasurer of School Monies or Business Administrator.

Athletic Account #3981918849: Two signatures shall be required: Athletic Director and Business Administrator.

Unemployment Compensation Trust Account #3981918917: Two signatures shall be required: Treasurer of School Monies and Business Administrator.

Community Development Trust Account #4256747581: Two signatures shall be required: Business Administrator and Treasurer of School Monies.

Maintenance Account #3981717192: One signature shall be required: Business Administrator or Bookkeeper

Flexible Spending Account #4245509174: Two signatures shall be required: President, Board Secretary or the Treasurer of School Monies

**Bank of America**

Accutrack Scholarship Funds #999 089 285: Two signatures shall be required: Business Administrator and High School Principal.

**Depositories for Investments:**

PNC Bank #81 0024 5546

Bank of America #201418802465

Wells Fargo #2030000663978

Bank of New York #07985MID

Valley National Bank #72287616

JP Morgan Chase Bank #066026766

Chase Bank #066027306

- |     |  |                           |
|-----|--|---------------------------|
| 7.  | approve the establishment of the following petty cash accounts for the calendar year 2016:   | PETTY CASH<br>ACCOUNTS    |
|     | Board Office                      \$1,000  |                           |
|     | Athletic Account                \$7,000  |                           |
| 8.  | BE IT RESOLVED that the official notices of the Board of Education be published in <i>THE RECORD</i> , <i>THE TOWN NEWS</i> , or <i>THE STAR-LEDGER</i> newspapers.                              | OFFICIAL<br>PUBLICATIONS  |
| 10. | BE IT RESOLVED that the President, or the person designated by the President, be appointed delegate to the Bergen County School Boards Association and the New Jersey School Boards Association. | BCSBA & NJSBA<br>DELEGATE |
| 11. | readopt all textbooks currently in use, including those approved on an individual basis.   | READOPT TEXTBOOKS         |

12. readopt the River Dell Regional Schools’ Program of Studies, curriculum, proficiencies and standards currently in use and previously approved by the Board in prior years, as listed in the most recently printed River Dell Program of Studies, with any changes as formally approved by the Board since its publication. READOPT PROGRAM OF STUDIES
13. reaffirm approval of all previously, formally approved policies of the River Dell Regional Board of Education. REAFFIRM POLICIES
14. authorize the Business Administrator to permit individual companies, such as tax shelters and other personal benefits groups to solicit for membership, only at mutually convenient times and places within the buildings, provided that these companies have an initial enrollment of 5 percent of the eligible personnel. Previously approved companies are excluded. New hires may transfer in active accounts/companies, but increased membership requires 5 percent of the population. TAX SHELTERS/  
PERSONAL BENEFITS  
GROUPS
15. approve the following resolutions: SOUTH BERGEN  
WORKERS’ COMP POOL
- BE IT RESOLVED by the Board of Education of River Dell Regional School District that pursuant to the provisions of title 18A:18A-42 that it continue to participate as a member of South Bergen Workers Compensation Pool; and
- BE IT FURTHER RESOLVED that such membership shall continue for the calendar year 2016; and
- BE IT FURTHER RESOLVED that the Board of Education of River Dell Regional School District hereby appoints the Board Secretary, or his/her designee, as its representative to serve on the committee from which a board of trustees shall be selected to manage the affairs of the insurance pool in accordance with the by-laws of South Bergen Workers Compensation Pool, in effect as of the date of this resolution as authorized and permitted by said statute.
16. BE IT RESOLVED that the River Dell Regional Board of Education members will abide by the New Jersey School Board Member Code of Ethics, as per enclosed. CODE OF ETHICS
17. approve the extension of the Multi-Year Equity Plan-Affirmative Action for the 2007-2010 school years through June 30, 2016: EXTEND MULTI-YEAR  
EQUITY PLAN
- BE IT RESOLVED, that the Board of Education reaffirms the continuation of a Three-Year Multi-Year Equity Plan/Comprehensive Equity Plan 2007-2010 and extension to June 2016 to identify and correct, or assess and prevent, all bias, discrimination, and impermissible isolation in the policies, programs, practices, and facilities of the district; and
- BE IT FURTHER RESOLVED, that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4; and

BE IT FURTHER RESOLVED, that Charles Lange be appointed as the district's Affirmative Action Officer, and that said Affirmative Action Officer be empowered to coordinate with the Section 504 Officer; and

C. LANGE  
AFFIRMATIVE  
ACTION OFFICER

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be granted sufficient authority to ensure that the district upholds all regulations, codes, and laws related to equality in the schools; and

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be authorized to facilitate and ensure the development and implementation of the MYEP.

- 18. approve Mr. Charles Lange as the River Dell Regional School District 504 Officer for the calendar year 2016.

C. LANGE 504  
OFFICER

- 19. RESOLUTION Authorizing the Procurement of Goods and Services through State Agency for the calendar year 2016:

STATE AGENCY  
PURCHASING

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the River Dell Regional School District has the need, on a timely basis, to procure goods and services utilizing state contracts, EDS, Middlesex Regional Education Services Commission and New Jersey Educational Computing Co-op, and any other agency that may be established, and

WHEREAS, the River Dell Regional Board of Education desires to authorize its purchasing agent for the calendar year 2016 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the River Dell Regional Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

- 20. allow the Business Administrator/Board Secretary to allow individual purchases of up to \$2,000 of goods and services that are not budgeted for in the calendar year 2016.

NON-BUDGETED  
PURCHASES

- 21. approve the appointment of Thomas L. Bonfiglio as Board Secretary for the calendar year 2016.

T. BONFIGLIO  
BOARD SECRETARY

- 22. BE IT RESOLVED that the governing body hereby appoints Thomas L. Bonfiglio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further acknowledged that the bid threshold be \$40,000 and 15 percent of that, \$6,000, without soliciting competitive quotations.

T. BONFIGLIO  
QUALIFIED  
PURCHASING AGENT

23. authorize the Business Administrator to execute all emergency repairs for the calendar year 2016 and report to the Board upon completion. EMERGENCY REPAIRS

24. approve the following Resolution for membership in the Region V Council for Special Education for the calendar year 2016: REGION V MEMBERSHIP

BE IT RESOLVED, that the River Dell Regional Board of Education continue as full member for services provided by the Bergen County Region V Council for Special Education for the calendar year 2016; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Patrick J. Fletcher, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all River Dell students who are transported through Region V and approves Shared Services including but not limited to evaluations, therapies, non-public school services and other services as requested to be provided by Region V consultants on as needed basis.

25. BE IT RESOLVED that the maximum amount for conference/mileage for the 2014-15 school year be \$33,710 and, as of December 15, 2015, the amount expensed is \$16,410. In addition, the maximum amount for conference/mileage for the 2015-2016 school year be \$45,000. The Superintendent may authorize travel (excluding overnight) for staff members between Board meeting dates. CONFERENCE/MILEAGE EXPENSES

26. approve the Schedule of Tax Levy Payments for the 2015-2016 school year as follows: TAX LEVY PAYMENTS

<u>River Edge Borough</u>	<u>Date Due</u>	<u>Amount</u>
	August , 2015	\$ 3,599,977.00
	November , 2015	3,599,977.00
	February , 2016	3,599,977.00
	May , 2016	<u>3,599,977.00</u>
	Total:	\$14,399,908.00
<u>Oradell Borough</u>	August , 2015	\$ 3,087,133.80
	September , 2015	1,234,853.52
	October , 2015	1,234,853.52
	November, 2015	1,234,853.52
	December , 2015	1,234,853.52
	January , 2016	1,234,853.52
	February , 2016	1,234,853.52
	March , 2016	1,234,853.52
	April , 2016	1,234,853.52
	May , 2016	1,234,853.52
	June , 2016	<u>1,234,853.52</u>
	TOTAL:	\$15,435,669.00

27. WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver SEMI WAIVER of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for 2016-2017, and

WHEREAS, the River Dell Regional Board of Education desires to apply for this waiver due to the fact that we project having fewer than 30 Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2016-2017 budget year.

NOW THEREFORE BE IT RESOLVED that the River Dell Regional Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2016-2017 school year.

**G. Resolutions**

9. Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to adopt the following resolution:

BE IT RESOLVED that the regular meetings of the Board of Education be held at 8:00 p.m., with an Executive Session beginning at 7:00 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed:

**Meeting Dates:**

- Monday, January 25, 2016
- Monday, February 8, 2016
- Monday, February 29, 2016
- Monday, March 14, 2016
- Tuesday, March 29, 2016
- Monday, April 25, 2016
- Tuesday, May 10, 2016
- Monday, May 23, 2016
- Monday, June 6, 2016
- Monday, June 27, 2016
- Monday, July 25, 2016
- Monday, September 12, 2016
- Monday, September 26, 2016
- Thursday, October 13, 2016
- Monday, October 24, 2016
- Monday, November 21, 2016
- Monday, December 19, 2016
- Wednesday, January 4, 2017—Annual Reorganization Meeting 7:00 p.m.

Discussion ensued regarding an additional meeting in December.



Motion was made by Mrs. Hartman, seconded by Mr. Feigenson, to amend the meeting schedule by adding a meeting on December 5, 2016. AMEND MEETING SCHEDULE

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli all voted aye. Mrs. Kuchar was absent.

Motion was made by Mrs. Hartman, seconded by Mr. Feigenson, to approve the amended Board meeting schedule, as follows: APPROVE AMENDED BOARD MEETING SCHEDULE

**Meeting Dates:**

- Monday, January 25, 2016
- Monday, February 8, 2016
- Monday, February 29, 2016
- Monday, March 14, 2016
- Tuesday, March 29, 2016
- Monday, April 25, 2016
- Tuesday, May 10, 2016
- Monday, May 23, 2016
- Monday, June 6, 2016
- Monday, June 27, 2016
- Monday, July 25, 2016
- Monday, September 12, 2016
- Monday, September 26, 2016
- Thursday, October 13, 2016.
- Monday, October 24, 2016
- Monday, November 21, 2016
- Monday, December 5, 2016
- Monday, December 19, 2016
- Wednesday, January 4, 2017—Annual Reorganization Meeting 7:00 p.m.

**Public Comment** - None

Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill, to take a 10 minute recess at 7:27 pm, and immediately continue with the Regular Session meeting. RECESS

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:ms