

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

February 8, 2016

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, February 8, 2016. Board President, Joseph Manzelli, Jr., called the meeting to order at 7:30 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, and Joseph Manzelli. Alan Feigenson was absent.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mr. Graef, to adopt the following resolution at 7:31 pm:

EXECUTIVE  
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Teacher's request for salary adjustment; appointment of long-term substitute counselor; appointment of athletic coach; appointment of volunteer athletic coaches; appointment of long-term substitute teacher*

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. O'Neill, seconded by Mr. Barbary, to resume open session at 8:00 pm.

RESUME OPEN  
SESSION

Motion carried by all ayes.

Mr. Manzelli led everyone in a salute to the flag.

FLAG SALUTE

**Board Members Present**

Claudia O’Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Barbara Kuchar, Anthony Barbary, Stephanie Hartman, and Joseph Manzelli. Alan Feigenson was absent.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Student Liaison(s), Caleb Herbst  
Malissa Stokes, Secretary  
One member of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Graef read the mission statement of the River Dell Regional School District.

Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill, to adopt the new wording of the mission statement as read at the February 8, 2016 meeting.

MISSION STATEMENT  
WORDING

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli all voted aye. Mr. Feigenson was absent.

**Public Comments (on agenda items only) - None**

**Reports**

REPORTS

**Student Member Report**

The student representatives reported on the academic and extra-curricular activities at River Dell.

President’s Report

Mr. Manzelli discussed the Marching Band fundraiser, Bi-Boro cyber safety discussion at OPS tomorrow evening, athletic accomplishments, and the Junior prom.

Superintendent’s Report

Mr. Fletcher also discussed the Junior prom, as well as the students who were selected to the North Jersey School Music Association Region I Junior High School Chorus or Orchestra. They will be performing in a concert at Kittatinny High School on Sunday, March 20th.

COMMITTEE REPORTS

Budget & Finance Committee - Mr. Graef

The committee met this evening and discussed the preliminary budget. There will be a vote at the March 14, 2016 meeting.

Campus Facilities Committee - Mr. Barbary

The committee discussed the turf refurbishment, roofing, and solar projects. In addition Mr. Knable and his staff have been doing an ongoing lighting replacement project which is saving the district money because it is being done in-house and the LED lighting is more energy/cost efficient.

Community Relations & Information Committee - None

Curriculum/Tri-District Committee - None

Policy & Governance Committee - None

Motion was made by Mrs. O’Neill, seconded by Mr. Graef, that all items designated with asterisks (\*) be part of a consent agenda and approved.

APPROVE CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Feigenson was absent.

**VII. Personnel**

**A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

WORKSHOPS/  
CONFERENCES

<b>Name</b>	<b>Workshop/Conference</b>	<b>Dates</b>	<b>Not to exceed</b>
Jennifer Ali	Women’s Leadership Conf, Monroe, NJ	3/9/16	\$192.00
Jennifer Chatmon	Women’s Leadership Conf, Monroe, NJ	3/9/16	\$192.00
Marta Mayer	Northeast Conf/Teaching Foreign Lang, NYC	2/12/16	\$286.00
Chin Chu	IgniteSTEM, NYC	4/21/16	\$ 55.00

**B. Resignations/Retirements**

- \*1. rescind the appointments of Adam Facendola and Brian Clapp as co-advisors to the Ski Club (MS) for the 2015-2016 school year. RESCIND APPOINTMENTS

**C. Reappointments/Reassignments/Transfers - None****D. Salary Adjustments/Corrections**

- \*1. approve a salary adjustment for Teacher of Physical Education and Health Adam Facendola from \$67,653 (BA+16 Step 8) to \$70,394 (MA Step 8) effective February 1, 2016 for the 2015-2016 school year as per the RDEA Agreement. A. FACENDOLA SALARY ADJUSTMENT
- \*2. approve a salary adjustment for Teacher of Science John Herbeck from \$59,426 (BA Step 6) to \$62,170 (BA+16 Step 6) effective February 1, 2016 for the 2015-2016 school year as per the RDEA Agreement. J. HERBECK SALARY ADJUSTMENT

**E. Appointments**

- \*1. approve the appointment of Megan Gallow as Assistant Girls Lacrosse Coach at a salary of \$4,735, step 3b, for the 2015-2016 school year. M. GALLOW ASST. GIRLS LACROSSE COACH
- \*2. approve the appointment of Adam Facendola and Brian Clapp as advisors to the Ski Club (MS) at a stipend of \$1,154 each (step 4) for the 2015-2016 school year. A. FACENDOLA & B. CLAPP SKI CLUB ADVISORS
- \*3. approve the appointment of the following substitute teacher(s) for the 2015-2016 school year: SUBSTITUTE TEACHERS
- Alexa Combs (60+ credits Montclair State University)  
Trevor Jahnke (BA Kean University)

**VIII. Curriculum/Student Affairs and Activities - None****IX. Miscellaneous**

- \*1. authorize the Affirmative Action Team comprised of William Feldman, Charles Lange, Patrick Fletcher, Thomas Bonfiglio, Jennifer Chatmon, Michael Giorgio and Denis Nelson to develop a Needs Assessment and a Comprehensive Equity Plan for 2016-2019. NEEDS ASSESSMENT & COMPREHENSIVE EQUITY PLAN
- \*2. approve the creation of the position of an additional middle school spring track coach for the 2015-2016 school year. ADDITIONAL MS SPRING TRACK COACH

**X. Finance/District Operation**

- \*1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
  - Middle School January 22 & 27, 2016
  - High School January 27 & 28, 2016
- \*2. Recording of Enrollment ENROLLMENT
- \*3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/  
VANDALISM REPORT
- \*4. Recording of HIB Report(s) - None HIB REPORT
- \*7. approve voiding of the checks as per the attached list. VOID CHECKS

**IX. Miscellaneous**

- 3. Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill, to approve the Action Plan for the 2015-2016 District Goals. ACTION PLAN FOR  
DISTRICT GOALS

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli all voted aye. Mr. Feigenson was absent.

**X. Finance/District Operation**

- 5. Motion was made by Mrs. Hartman, seconded by Mr. Kupfer, to adopt the following resolution: HS SYNTHETIC TURF  
REPLACEMENT

**WHEREAS**, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Installation of Synthetic Turf Replacement at River Dell High School Project (hereinafter referred to as “the Project”); and

**WHEREAS**, the Board received two (2) bids for the Project, as reflected in the attached bid tabulation sheet; and

**WHEREAS**, the lowest responsible bid for this Project was submitted by Applied Landscape Technologies, Inc. (hereinafter referred to as “Applied Landscape”) with a base bid in the amount of One Hundred Seventy-Eight Thousand, Nine Hundred Dollars (\$178,900.00).

**WHEREAS**, the bid submitted by Applied Landscape is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Applied Landscape;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards the contract for the Installation of Synthetic Turf Replacement at River Dell High School Project to Applied Landscape Technologies, Inc. in a total contract sum of One Hundred Seventy-Eight Thousand, Nine Hundred Dollars (\$178,900.00).

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli all voted aye. Mr. Feigenson was absent.

- 6. Motion was made by Mrs. Hartman, seconded by Mr. Graef, to adopt the following resolution:

**REJECT HS ROOF REPLACEMENT BIDS**

**WHEREAS**, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Roof Replacement Project at River Dell High School (hereinafter referred to as “the Project”); and

**WHEREAS**, on January 26, 2016, the Board received eight (8) bids for the Project, as reflected in the attached bid tabulation sheet; and

**WHEREAS**, the putative low bid was submitted by Plescia Roofing, Inc. (hereinafter referred to as “Plescia Roofing”) with a base bid for contract #1 in the amount of \$835,747; contract #2 in the amount of \$435,222; and contract #3 in the amount of \$336,582; and

**WHEREAS**, the bid submitted by Plescia Roofing contains a mathematical error in the calculation of the base bid; and

**WHEREAS**, the mathematical error is plain on the face of the bid and it is in the best interest of the school district to allow Plescia Roofing to withdraw its bid; and

**WHEREAS**, the second putative low bid was submitted by Northeast Roof Maintenance, Inc. (hereinafter referred to as “Northeast Roof Maintenance”) with a base bid for contract #1 in the amount of \$986,000; contract #2 in the amount of \$475,000; and contract #3 in the amount of \$406,000; and

**WHEREAS**, the bid submitted by Northeast Roof Maintenance contains a mathematical error in the calculation of the base bid; and

**WHEREAS**, the mathematical error is plain on the face of the bid and it is in the best interest of the school district to allow Northeast Roof Maintenance to withdraw its bid; and

**WHEREAS**, the remaining bids are excessive as to price, as they substantially exceed the cost estimates prepared for this Project and, as such, are unreasonable as to price; and

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The bid submitted by Plescia Roofing, Inc. is hereby withdrawn.
2. The bid submitted by Northeast Roof Maintenance, Inc. is hereby withdrawn.
3. The Board hereby rejects the remaining bids received for the Roof Replacement Project at River Dell High School pursuant to N.J.S.A. 18A:18A-22 (a) as the bids substantially exceed the cost estimates and, as such, are unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board.

**BE IT FURTHER RESOLVED**, that the Board Secretary/Business Administrator is hereby authorized to re-advertise the Project, in the best interests of the School District.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli all voted aye. Mr. Feigenson was absent.

**Old/New Business**

OLD/NEW BUSINESS

The Board discussed PARCC testing requirements, and virtual snow days.

**Public Comment - None**

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman, to adjourn at 8:51 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:ms