

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

February 29, 2016

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, February 29, 2016. Board President, Joseph Manzelli called the meeting to order at 7:30 p.m.

Board Members Present

Claudia O’Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer Anthony Barbary, Barbara Kuchar, Stephanie Hartman and Joseph Manzelli were present. Alan Feigenson was absent.

ROLL CALL

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to adopt the following resolution at 7:30 p.m.

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Long-term substitute teacher appointment

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:45 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Douglas Kupfer Barbara Kuchar, Stephanie Hartman and Joseph Manzelli were present. Alan Feigenson was absent.

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas Bonfiglio, Business Administrator/Board Secretary
Denis Nelson, Director of Athletics
Lisa Finn, Secretary
Caleb Herbst, Student Representative
26 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Graef read the mission statement.

MISSION
STATEMENT

Public Comments (on agenda items only)-None

Presentation:

PRESENTATION

Girls Volleyball Team-Group II Championship-Denis Nelson, A.D.

Student Member Report

STUDENT MEMBER
REPORT

The student liaison gave brief updates on academic, athletic and extra-curricular activities and achievements.

Reports

REPORTS

Committee Reports

President’s Report

Mr. Manzelli reported on the following topics:

- Student Athletic accomplishments
- Ms. Maureen Kiel was inducted into the UCC Coaches Hall of Fame.
- Bergen County Association next meeting is on March 31, 2016
- School Board members attending various meetings
- Semi-Formal M/S is 3/11/16
- M/S Drama Club 3/31/16
- Spring Musical “Les Miserables” 4/1-3/16
- Senior Scholarship opportunities

Mr. Manzelli stated that River Dell won for the seventh year in a row, The Pioneer Field of Excellence award. He also wanted to mention Fred Smith and Bruce Labouseur.

Superintendent’s Report

Mr. Fletcher reported on the following topics:

- 2/29/16 is a Leap Year
- Mona Moshet is the Valedictorian for the Class of 2016
- Colin Daly is the Salutatorian for the Class of 2016
- Student Accomplishments
- National Geographic Geography Bee
- National Quiz Bowl Ms. Keitel advisor
- Ms. Marnie Ross - Bergen County Counselor of the Year
- Fire Drills/Lock Downs/ Shelter in Place

* Motion was made by Mrs. Hartman, seconded by Mr. Kupfer to move that all items designated with asterisks (*) be a part of a consent agenda and approved.

CONSENT
AGENDA

Board Meeting Minutes

BOARD MINUTES

approve the following Board meeting minutes:

January 4, 2016 Reorganization Meeting
 January 4, 2016 Regular Meeting
 January 25, 2016 Executive & Regular Meetings

Personnel
Special Requests

approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY
 REQUESTS

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Kelli Shill	SUPA Seminar, NYC	3/18/16	\$85
Mercedes Faunde	AP Studio Art at The Taft Ed. Center, Watertown, CT	7/25-29/16	\$1,207
Lauren Weber	Eastern Psychological Association Annual Mtg. NYC	3/4/16	\$49
Desiree Ferrandi	SUPA English Spring Conference, NYC	3/14/16	\$100
Danielle Russo	SUPA English Spring Conference, NYC	3/14/16	\$75
Kathryn Zintel	Carnegie Hall Performance Director's Mtg., NYC	3/4/16	\$55

approve payment to Elizabeth Elfring for two hours of preparation time for a professional development session presented to River Dell secretaries on March 7, 2016 at the rate of \$31.48 per hour, for a total of \$62.96 as per the RDEA Agreement.

E. ELFRING
 PROF. DEV.
 SESSION

BE IT RESOLVED that the Board of Education grants Teacher of Students with Disabilities Christina Doolittle a revised federal family and medical leave of absence (FMLA) with pay for the period beginning February 17, 2016 and ending March 14, 2016; an unpaid FMLA/state family leave of absence (SFLA) for the period beginning March 15, 2016 to May 15, 2016.

C. DOOLITTLE
 FMLA/SFLA

approve Donald Seok as a Korean Language Translator for the 2015-2016 school year at the rate of \$38.50 per hour, not to exceed \$1,500.

D. SEOK KOREAN
 TRANSLATOR

Resignations/Retirements-None
Reappointments/Reassignments/Transfers-None

Salary Adjustments/Corrections

approve a salary adjustment for Teacher of English Desiree Ferrandi from \$97,813 (MA+32 Step 15) to \$100,554 (MA+48 Step 15), effective February 1, 2016, for the 2015-2016 school year as per the RDEA Agreement.

D. FERRANDI
SALARY ADJ.

approve an additional work schedule of 20% for Teacher of the Handicapped Pamela LoPilato at a prorated salary of \$19,229 (20% of MA Step 16 \$96,145) effective March 1 to June 30, 2016.

P. LOPILATO
ADD'L WORK
SCHEDULE

Appointments

approve the appointment of Melissa Koontz as a long-term substitute Counselor at the high school, effective March 1, 2016 To April 25, 2016, at the rate of \$300 per diem (MA Step 1 \$53,110 plus \$7,026 stipend) for the 2015-16 school year.

M. KOONTZ
SUBSTITUTE
COUNSELOR

approve the appointment of Ryan Downey as Assistant Boys Lacrosse Coach at a salary of \$4,735 (step 3a) for the 2015-2016 school year.

R. DOWNEY ASST.
BOYS LACROSSE
COACH

approve the appointment of the following volunteer assistant athletic coaches for the spring 2016 athletic season:

VOLUNTEER
ASST. COACHES

Baseball	Dick Collins, Chris Armen, Brian DiUbaldo
Boys Tennis	Patrick Thane
Girls Lacrosse	Emily Wong
Softball	Tom Kochakji
Track	Tom Nolan, Lauren McDonald

approve the appointment of Thomas Kochakji as a long-term substitute Teacher of the Handicapped for a 120% schedule, effective February 17, 2016 to May 13, 2016, at the rate of \$364 per diem (120% of MA+48 Step 1 \$60,700) for the 2015-2016 school year.

T. KOCHAKJI
120% SCHEDULE

approve the appointment of the following substitute teacher(s) for the 2015-2016 school year:

SUBSTITUTE
TEACHER B. O'SHEA

Brendan O'Shea (BA Marist College)

Curriculum/Student Affairs and Activities

approve the 2016 Extended School Year Program to be held at the middle school from July 7 to July 29, 2016.

2016 EXTENDED SCHOOL YR. PRGM.

approve a field trip for students of Instrumental Music to travel to Williamsburg and Virginia Beach, VA. on April 28 through May 1, 2016 with Michael O'Reilly, Kim Del Greco, Allison Kramer, Lydia Oser, John Mauthe and Tony Ciccotelli as chaperons, with no cost to the Board except the cost of substitute teachers.

MUSIC STUDENTS TO WILLIAMSBURG & VIRGINIA BEACH VA.

Finance/District Operation

accept, that as of **January 2016** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

ACKNOWLEDGE NO OVER-EXPENDITURES ACCEPT BOARD SECRETARY'S REPORT

accept the Scholarship Analysis Report for the month ending **January 2016**.

SCHOLARSHIP ANALYSIS RPT.

recommend bill payments in the amount of **\$1,275,033.36** including **\$34,421.80** from Cafeteria Account Funds, and **\$347,203.55** for previously issued warrants, and **\$927,829.81** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **February 29, 2016**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS

accept the following donations into the Scholarship Accounts for the month of **February 2016**:

DONATIONS INTO SCHOLARSHIP ACCTS.

Lindsey Manzelli Memorial Scholarship	\$22,269.00
Secretarial Scholarship	<u>203.00</u>
Total	\$22,472.00

accept the Treasurer of School Monies Report for the month of **January 2016** and is in agreement with the Board Secretary's Report.

TREASURER OF
SCHOOL MONIES
REPORT

approve submission of the carryover application of unused non-public funds from the FY2015 IDEA Grant in the amount of \$11,667 and approve the submission of the amended FY2016 IDEA Grant application in the following amounts:

UNUSED NON-PUBLIC
FUNDS FY2015 IDEA
SUBMISSION FY2016
IDEA GRANT APPL.

Public:	\$294,104
Non-Public	<u>123.182</u>
Total:	\$417,286

X. Miscellaneous

1. Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to approve the Comprehensive Equity Plan for the school years 2016-2017 through 2018-2019.

3 YR. COMPREHENSIVE
EQUITY PLAN
2016--2019

BE IT RESOLVED, that the Board of Education reaffirms the continuation of a Three-Year Comprehensive Equity Plan 2016-2019 to identify and correct, or assess and prevent, all bias, discrimination, and impermissible isolation in the policies, programs, practices, and facilities of the district; and

BE IT FURTHER RESOLVED that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4.

Motion carried by the following roll call vote:

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer Anthony Barbary, Barbara Kuchar, Stephanie Hartman and Joseph Manzelli voted aye. Alan Feigenson was absent.

XI. Finance/District Operation

4. Motion was made by Mr. Barbary, seconded by Mr. Graef to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **January 2016**.

LINE ITEM
TRANSFER &
ADJUSTMENTS

Motion carried by the following roll call vote:

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer Anthony Barbary, Barbara Kuchar, Stephanie Hartman and Joseph Manzelli voted aye. Alan Feigenson was absent.

Old Business/New Business/Board Discussion

OLD & NEW BUSINESS/
BOARD DISCUSSION

The following topic was discussed:

- Long Range Goals

Mr. Barbary reported on the following topics that were discussed in the Facilities & Finance Committee meetings.

- Roof rebidding process
- Board approved the Turf Project
- Baseball netting state approval has been granted
- LED bulbs replacement and outdoor are being addressed
- Leak in the High School lower gym floor
- Painting and seat repairs will be done in the lower gym

Mr. Bonfiglio discussed that the lower gym floor in the High School was damaged by a water leak and we are awaiting for approval from the insurance company.

Mr. Fletcher stated that the new LED lights in the upper gym look great and complimented on that a great job was done.

Mr. Graef reported on the following topics that were discussed in Budget & Finance Committee meeting:

- State Aid Budget is in
- Solar Panels
- Preliminary Budget will be at our 3/14/16 meeting
- Negotiations

Public Comments-None

Adjournment

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn the meeting at 8:38 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary