

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

March 29, 2016

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Tuesday, March 29, 2016. Board President, Joseph Manzelli, Jr., called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Stephanie Hartman, Alan Feigenson, and Joseph Manzelli. Barbara Kuchar arrived at 7:30 pm. Douglas Kupfer was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by, Mrs. O'Neill seconded by Mr. Feigenson, to adopt the following resolution at 7:01 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Staff leave of absence requests; RDAA negotiations

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

Claudia O'Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson, and Joseph Manzelli. Douglas Kupfer was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
 Thomas L. Bonfiglio, Business Administrator/Board Secretary
 Student Liaison(s), Caleb Herbst, Tom Melvin
 Malissa Stokes, Secretary
 No members of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Tom Melvin read the Mission Statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Reports**Student**

Student representatives discussed the upcoming testing, musicals and fundraisers taking place this month.

President - None

Superintendent

Mr. Fletcher gave an update on the district goals, and then discussed PARCC testing next week. He also stated that, barring any emergency closings prior to April break, the school calendar will have to be adjusted to include unused emergency days.

Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson, that all items designated with asterisks (*) be part of a consent agenda and approved.

APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, and Mr. Manzelli, all voted aye. Mr. Feigenson voted aye on all but the 2/8/16 minutes, on which he abstained. Mr. Kupfer was absent.

VII. Board Meeting Minutes

* approve the following Board meeting minutes:

MINUTES

February 8, 2016 Executive and Regular Meetings

VIII. Personnel

A. Special Requests

*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROFESSIONAL DAYS

Name	Workshop/Conference	Dates	Not to Exceed
Mike Dunphy	Microsoft NJ District Leader Panel, Iselin, NJ	3/15/16	\$26.00
Marc Wachter	Microsoft Office 365 Panel, Iselin, NJ	3/15/16	\$26.00
John Piekielek	SUPA-Project Advance Conf., NYC	5/17/16	\$60.00
Kathryn Zintel	NJMEA All State Chorus Aud. Randolph, NJ	4/9/16	\$31.00
Suzanne DiRenno	Classics Day 2016, Montclair, NJ	4/8/16	\$36.60

*2. **BE IT RESOLVED** that the Board of Education grants Teacher of the Handicapped Caitlin DuBois a federal family and medical leave of absence (FMLA) with pay for the period beginning June 1, 2016 and ending June 24, 2016 and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning September 1, 2016 to November 11, 2016.

C. DuBOIS FMLA

*3. **BE IT RESOLVED** that the Board of Education grants Counselor Lauren Garcia a revised federal family and medical leave of absence (FMLA) with pay for the period beginning March 14, 2016 and ending April 5, 2016; an unpaid FMLA/state family leave of absence (SFLA) for the period beginning April 6 to May 8, 2016.

L. GARCIA
REVISED
FMLA

*4. approve a professional leave request for Director of Technology Marianthe Williams to attend CoSN 2016 in Washington, D.C. on April 4-7, 2016 at a cost not to exceed \$1,600.

M. WILLIAMS
PROF. LEAVE

B. **Resignations/Retirements** - None

C. **Reappointments/Reassignments/Transfers** - None

D. Salary Adjustments/Corrections

- *1. approve a salary adjustment for Teacher of Health and Physical Education Katie Lord from \$73,137 (BA+16 Step 10) to \$75,876 (MA Step 10), effective February 1, 2016 for the 2015-2016 school year. K. LORD SALARY ADJUSTMENT

E. Appointments

- *1. approve the appointment of Donald Seok as Middle School Track Coach, Step 3a, for the 2016 spring season at a salary of \$3,824. D. SEOK COACH

- *2. approve the appointment of Richard Baird as a Teacher of English (Leave Replacement), effective March 23, 2016 to June 30, 2016, at a salary of \$53,110 (MA Step 1). This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A.18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. R. BAIRD ENGLISH TEACHER

- *3. approve the appointment of the following staff members at the high school to work an additional 20% schedule, effective March 23, 2016 for approximately four weeks, at the prorated salaries listed: ADD'TL 20% SCHEDULE

Laura Haemmerle	\$18,137 (20% of MA+48 Step 12)
Sarah King	\$12,982 (20% of MA Step 6)
Donald Seok	\$10,788 (20% of BA Step 4)
Martha Vasquez	\$11,376 (20% of MA Step 3)
Kerri Volmar	\$20,769 (20% of MA+48 Step 16)

- *4. approve the appointment of the following staff members at the high school to work an additional 20% schedule, effective March 29, 2016 for approximately five weeks, at the prorated salaries listed: ADD'TL 20% SCHEDULE

Dawn Rivas	\$19,563 (20% of MA+32 Step 15)
Dennis Sasso	\$18,356 (20% of MA+16 Step 14)
Liz Stiles	\$14,079 (20% MA Step 8)
Michael Tota	\$19,229 (20% MA+16 Step 16)
Matthew Winchell	\$11,885 (20% of MA Step 4)

- *5. approve an extension to the appointment of Melissa Koontz as a long-term substitute Counselor at the high school until May 13, 2016, at a per diem rate of \$300. M. KOONTZ EXTENSION

IX. Curriculum/Student Affairs and Activities - None

XI. Finance/District Operation

- *1. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **February 2016** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. NO OVER-
EXPENDITURES
BOARD SECRETARY
REPORT
- *2. accept the Scholarship Analysis Report for the month ending **February 2016**. SCHOLARSHIP
ANALYSIS
- *3. bill payments in the amount of **\$812,686.79** including **\$34,857.87** from Cafeteria Account Funds, and **\$345,608.80** for previously issued warrants, and **\$467,077.99** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **March 29, 2016**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL
PAYMENTS
- *5. accept the following donations into the Scholarship Accounts for the month of **March 2016**: SCHOLARSHIP
DONATIONS
- | | |
|---------------------------------------|-------------------|
| Lindsey Manzelli Memorial Scholarship | \$2,555.00 |
| Secretarial Scholarship | <u>199.75</u> |
| Total: | \$2,754.75 |
- *6. accept the Treasurer of School Monies Report for the month of **February 2016** and is in agreement with the Board Secretary's Report. TREAS. SCHOOL
MONIES REPORT
- *7. approve the disposal of the outdated textbooks in the middle school English Department as per the attached list. TEXTBOOK
DISPOSAL

X. Miscellaneous

1. Motion was made by Mr. O'Neill, seconded by Mrs. Hartman, to approve the 2nd Reading of the following policy: POLICY 6153
2nd READING
- | | |
|-------------|-------------------|
| Series 6000 | 6153* Field Trips |
|-------------|-------------------|

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye. Mr. Kupfer was absent.

XI. Finance/District Operation

4. Motion was made by Mr. Feigenson, seconded by Mrs. Hartman, to accept line item transfers and the adjustments as listed in the financial Report for the month ending **February 2016**.

LINE ITEM
TRANSFERS

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye. Mr. Kupfer was absent.

Old/New Business/Discussion

OLD/NEW BUSINESS

The following topics were discussed:

- Board member PTO membership
- River Dell student artwork will be displayed at the River Edge Cultural Center through April 6th.
- Holocaust education
- Annual FORD golf outing will be held on June 20, 2016
- Bergen County School Boards legislative meeting will be held on Thursday

Public Comment – None

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman, to adjourn at 8:44 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms