

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

April 25, 2016

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, April 25, 2016. Board President, Joseph Manzelli, Jr., called the meeting to order at 6:00 p.m.

Board Members Present

ROLL CALL

Claudia O’Neill, Albert Graef, Douglas Kupfer, Anthony Barbary, Stephanie Hartman, Alan Feigenson, and Joseph Manzelli. Patrick Gallagher arrived at 6:21 pm. Barbara Kuchar arrived at 6:57 pm.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman, to adopt the following resolution at 7:01 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Teacher leave of absence requests; staff member resignation; 2016-2017 staff appointments

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mr. Barbary, seconded by Mrs. O’Neill, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Mr. Manzelli led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Barbara Kuchar, Anthony Barbary, Stephanie Hartman, Alan Feigenson, and Joseph Manzelli.

Others Present

Patrick J. Fletcher, Superintendent of Schools
 Thomas L. Bonfiglio, Business Administrator/Board Secretary
 Student Liaison(s), Caleb Herbst
 Malissa Stokes, Secretary
 2 members of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mrs. Hartman read the mission statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Presentations

Boys & Girls Indoor Track State Championship Teams - Denis Nelson, A.D. and Mike Urso, Head Coach
 FY2016-2017 Budget - Thomas L. Bonfiglio, B/A
 Evaluation Analysis of the Rooftop Solar Photovoltaic Power System - Thomas L. Bonfiglio, B/A

Reports

REPORTS

Student Member Report

Caleb Herbst reported on the various events happening at River Dell.

President's Report

Mr. Manzelli reported that he attended the Tri-M Music Honor Society induction and saw students he knew from other arenas, which attests to how well rounded River Dell students are.

He also stated that he has gotten many outside compliments on our child study team, as well as the excellent condition of our facilities.

Superintendent's Report

Mr. Fletcher discussed the following:

- 4 students participated in the Bergen County Academies Hack-a-thon and won Intel's Best Beginner Web Application award.
- 10 students made the preliminary round for the National Merit Scholarship Award
- Another robo-call bomb scare occurred during Spring break, and even though there are evacuation procedures in place, they are in the process of being updated.
- school calendar Revised due to give back of unused snow days.

COMMITTEE REPORTS

Budget & Finance Committee - Mr. Graef

The committee met last Tuesday and talked with Frank Moore, CEO of Armm Associates to discuss the roof/solar/LED lighting project at the high school. There is an anticipated savings of \$1.3 million.

Campus Facilities Committee - Mr. Barbary

The committee met with representatives of ARMM Associates to discuss the solar/roof/LED lighting projects. Additionally, upcoming projects such as turf replacement, middle school media center and bathroom renovations, power washing at the high school, asbestos abatement in a crawl space, and painting at the middle school were discussed.

Community Relations & Information Committee - None

Curriculum/Tri-District Committee - Mrs. Hartman

The committee discussed the March 7th professional development day and reviewed feedback from the staff in relation to the goals, curriculum projects, and summer work.

Policy & Governance Committee - There will be a meeting on June 6, 2016.

VII. Board Decision

1. Motion was made by Mr. Feigenson, seconded by Mr. Barbary, to adopt the following resolution: FY2016-17
BUDGET

BE IT RESOLVED to approve River Dell Regional School District’s final budget for the FY2016-2017 School Year for submission to the Executive County Superintendent’s office as follows:

Tax Levy	\$28,908.817
Current Expenses	\$30,799,533
Capital Outlay	1,942,696
Special Revenue Projects	451,000
Debt Service	<u>1,506,000</u>
TOTAL ALL EXPENSES	\$34,699,229

The Board of Education banked \$150,446 in health care adjustments last year and will bank an additional \$229,852 in health care adjustments, for possible future use.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

- Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson, that all items designated with asterisks (*) be part of a consent agenda and approved. APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

VIII. Board Meeting Minutes

- * approve the following Board meeting minutes: MINUTES

February 29, 2016	Executive and Regular Meetings
March 14, 2016	Executive and Regular Meetings
March 29, 2016	Executive and Regular Meetings

IX. Personnel

A. Special Requests

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: PROFESSIONAL DAYS

Name	Workshop/Conference	Dates	Not to Exceed
Kathryn Kreger	Mental Health First Aid, Hackensack, NJ	5/10/16	\$75.00
Fran Puleo	Mental Health First Aid, Hackensack, NJ	5/10/16	\$75.00
Adam Levoy	Standard-Based Assessment, Fairfield, NJ	5/10 & 11/16	\$413.00
Michael O'Toole	College Board ETS AP Reader, Louisville, KY	5/31-6/8/16	-0-

- *2. **BE IT RESOLVED** that the Board of Education grants Teacher of English Desiree Ferrandi an unpaid FMLA/state family leave of absence (SFLA) for the period beginning March 21, 2016 to June 30, 2016. D. FERRANDI
FMLA
- *3. **BE IT RESOLVED** that the Board of Education grants Teacher of Spanish Diana Rieder a paid leave of absence from January 5 to April 25, 2016; an unpaid FMLA from April 26 to June 30, 2016; and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning September 1, 2016 to November 6, 2016. D. RIEDER
FMLA
- *4. approve the placement of Bianca Grande as student teacher in the mathematics department at the high school with William Kleinfelder as cooperating teacher, for the fall 2016 semester. B. GRANDE
STUDENT
TEACHER
- *5. approve LaMendola Associates, Inc., as an administrative consultant, at a cost not to exceed \$10,000. LaMENDOLA ASSOC.
CONSULTANT

B. Resignations/Retirements

- *1. accept the resignation of Rachel Geschwind as advisor to the high school Debate Team, effective March 29, 2016 for the 2015-2016 school year. R. GESCHWIND
DEBATE TEAM
RESIGNATION

C. Reappointments/Reassignments/Transfers - None

D. Salary Adjustments/Corrections - None

E. Appointments

- *1. approve the appointment of the following substitute teachers for the 2015-2016 school year: SUBSTITUTE
TEACHERS
- Ryan Downey (BA Susquehanna University)
Ryan Fullam (BA Rutgers University)
John Farelli (BA University of Delaware)
- *2. approve the appointment of Dawn Rivas as advisor to the high school Debate Team at a prorated stipend of \$5,064 (step 1), effective April 1, 2016 for the 2015-2016 school year. D. RIVAS DEBATE
TEAM ADVISOR
- *3. approve the appointment of the River Dell professional staff, as per the attached list, as instructors for the River Dell Academy to be held on May 2, 3, 5, 9, 10, 12, 16, 17, 19, 2016. RIVER DELL
ACADEMY
INSTRUCTORS

X. Curriculum/Student Affairs and Activities

- *1. approve an Articulation Agreement with Bergen Community College for dual enrollment in the following courses for the 2016-2017 school year: BERGEN COMMUNITY COLLEGE DUAL ENROLLMENT

<u>High School</u>	<u>College</u>	<u>Course Code</u>
Physics	Introduction to Physics	Phy-185
Biology	General Biology	Bio-101

XII. Finance/District Operation

- *1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
- | | |
|---------------|---------------------|
| Middle School | March 9 & 31, 2016 |
| High School | March 30 & 31, 2016 |
- *2. Recording of Enrollment ENROLLMENT
- *3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/VANDALISM REPORT
- *4. Recording of HIB Report(s) - N/A HIB REPORT
- *5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **March 2016** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. NO OVER-EXPENDITURES BOARD SECRETARY REPORT
- *6. accept the Scholarship Analysis Report for the month ending **March 2016**. SCHOLARSHIP ANALYSIS
- *7. bill payments in the amount of **\$974,403.72** including **\$32,029.62** from Cafeteria Account Funds, and **\$348,838.99** for previously issued warrants, and **\$625,564.73** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **April 25, 2016**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS

- *9. accept the following donations into the Scholarship Accounts for the month of **March 2016:** SCHOLARSHIP DONATIONS

Lindsey Manzelli Memorial Scholarship	\$ 350.00
Todd Ouida Memorial Scholarship	<u>2,000.00</u>
TOTAL	\$2,350.00

- *10. accept the Treasurer of School Monies Report for the month of **March 2016** and is in agreement with the Board Secretary’s Report. TREAS. SCHOOL MONIES REPORT
- *11. approve bedside instruction for student #180752, provided via High Focus at the rate of \$54 per hour, five hours per week, effective March 24, 2016. #18075 BEDSIDE INSTRUCTION
- *12. approve homebound instruction for student #191446 at the rate of \$50.78 per hour, ten hours per week, effective March 31 to May 31, 2016. HOMEBOUND INSTR. #191446
- *13. **BE IT RESOLVED**, pursuant to N.J.S.A. 6A:23A-7.3, in each pre-budget year the River Dell Regional Board of Education is required to establish a Maximum Travel Expenditure amount for the budget year which may not be exceeded; and MAXIMUM TRAVEL EXPENDITURE

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the River Dell Regional Board of Education hereby establishes that the Maximum Travel Expenditure Amount for the 2016-17 school year is \$45,000.

- *14. **BE IT RESOLVED** that the River Dell Regional Board of Education approve an agreement with the Monmouth-Ocean Educational Services Commission, an approved Coordinated Transportation Service Agency, for the purpose of transporting students in accordance with Chapter 53, PL 1997, for the period **March 1, 2016 through June 30, 2018**. The services to be provided include, but are not limited to, the Coordinated Transportation of out of district, special education, public, nonpublic, and/or vocational students. MOESC TRANSPORTATION JOINTURE

NOW, THEREFORE, it is agreed that in consideration of prorated contract costs calculated by the billing formula adopted by the MOESC, plus an administrative fee of five percent (5%), the River Dell Regional Board of Education shall pay the MOESC for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by participating districts.

- *15. approve the following tuition rates for the 2016-2017 school year: 2016-17 TUITION RATES

Grades 7-8	\$14,639
Grades 9-12	\$16,491
LLD	\$17,092
Resource Center	\$19,017

- *16. approve an additional 75 work hours for Bergen Catholic School Nurse Marie M. Pilz at \$30 per hour, for a total amount of \$2,250, for the 2015-2016 school year. M. PILZ ADDT'L HOURS

XI. Miscellaneous

- 1. Motion was made by Mr. Gallagher, seconded by Mrs. O'Neill, to approve the Agreement between the River Dell Regional Board of Education and River Dell Administrators Association for the period 2016-2019. RDAA AGREEMENT

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

- 2. Motion was made by Mrs. Hartman, seconded by Mr. Feigenson, to approve the selection of the following professional staff members as River Dell's 2016 Bergen County Teacher/Educational Services Professional Recognition Program recipients: BERGEN CTY TEACHER RECOGNITION

Heather Walker	Middle School
Lauren DelPiano	High School

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

XII. Finance/District Operation

- 8. Motion was made by Mr. Gallagher, seconded by Mr. Barbary, to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **March 2016**. LINE ITEM TRANSFERS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

- 17. Motion was made by Mr. Feigenson, seconded by Mr. Graef, to adopt the following resolution: EZENERGY NJ, LLC PPA PROJECT AWARD

WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the "Board") requested proposals to award a Roof Top Solar Photovoltaic Power Systems to be Installed Pursuant to a Power Purchase Agreement Project (hereinafter referred to as "the PPA Project");

WHEREAS, on April 8, 2016, the Board received two (2) bids for the Project;

WHEREAS, a committee was established to evaluate the proposals and rank the proposals in accordance with the weighting of criteria set forth in the request for proposals;

WHEREAS, the committee has issued a comprehensive report in accordance with N.J.S.A. 18A:18A-4.3(d) and N.J.A.C. 5:34-4.5, which evaluates and ranks the proposals in accordance with the weighting of criteria set forth in the specifications and presented a recommendation for consideration by the Board;

WHEREAS, the Board has reviewed the report and accepted the recommendation of the committee on which proposal should be accepted, which report was made available to the public at least forty-eight (48) hours prior to this award and is attached hereto and made a part hereof;

WHEREAS, the committee recommends the award of the PPA Project to Eznergy NJ, LLC (hereinafter referred to “Eznergy”), with a PPA rate for the first year of \$0.15 per Kilowatt hour and an annual escalation of 2%, since it is most advantageous, price and other factors considered; and

WHEREAS, the Board is desirous of accepting the recommendation of the committee to award the contract to Eznergy for the following reasons:

- (1) the firm possesses the requisite technical experience and qualifications;
- (2) the firm possesses the requisite management criteria; and
- (3) the cost of the overall proposal is advantageous to the River Dell Regional Public School District.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the PPA Project to Eznergy NJ, LLC, with a PPA rate for the first year of \$0.15 per Kilowatt hour and an annual escalation of 2%.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon Eznergy furnishing the requisite insurance certificate and labor and materials/performance bond in accordance with the Request for Proposals, together with an Employee Information Report and an executed contract, as developed by the Board Attorney.

BE IT FURTHER RESOLVED that the Board President, the Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effectuate the terms of this resolution. The Business Administrator/Board Secretary shall cause a Notice of Award, in accordance with N.J.S.A. 18A:18A-4.3(g) to be published in the official newspaper of the Board summarizing the award and indicating that the resolution and the contract are on file in the Business Office and available for public inspection.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye. Mr. Kupfer abstained.

18. Motion was made by Mr. Graef, seconded by Mr. Barbary, to adopt the following resolution:

INTEGRITY ROOFING
HS REPLACEMENT
ROOF PROJECT

WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Roof Replacement Project at River Dell High School (hereinafter referred to as “the Project”); and

WHEREAS, on March 8, 2016, the Board received six (6) bids for the Project, as reflected in the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by Integrity Roofing, Inc. (hereinafter referred to as “Integrity Roofing”) with a base bid in the amount of Nine Hundred Forty-Four Thousand Three Hundred Forty Dollars (\$944,340); and

WHEREAS, the bid submitted by Integrity Roofing is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Integrity Roofing;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Project to Integrity Roofing in a total contract sum of Nine Hundred Forty-Four Thousand Three Hundred Forty Dollars (\$944,340).

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the Agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such Agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

Old/New Business/Discussion

OLD/NEW BUSINESS

The following topics were discussed:

- Bomb scare robo-calls
- Middle and High School plays
- Potential policy regarding student use of gender specific bathrooms

Public Comment – None

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to adjourn at 9:19 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms