

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

May 10, 2016

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Tuesday, May 10, 2016. Board President, Joseph Manzelli, Jr., called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson, and Joseph Manzelli. Patrick Gallagher was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to adopt the following resolution at 7:31 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Teacher's leave of absence request; staff resignation

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. Hartman, seconded by Mr. Barbary, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Mr. Manzelli led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

ROLL CALL

Claudia O'Neill, Albert Graef, Douglas Kupfer, Barbara Kuchar, Anthony Barbary, Stephanie Hartman, Alan Feigenson, and Joseph Manzelli. Patrick Gallagher arrived at 8:15 pm.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Student Liaison(s), Caleb Herbst
Malissa Stokes, Secretary
No members of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Manzelli read the mission statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Reports

REPORTS

Student Member Report

Caleb reported on the Middle and High School concerts, Holocaust presentation, AP testing, and Senior Service.

President's Report

Mr. Manzelli discussed the following topics:

- Middle School students placed 21st out of 160 teams competing in the Academic Quiz Bowl in Atlanta, GA
- Project Graduation fundraisers,
- The last PTO meeting of the year will be May 17, 2016 at 7:00 pm
- On May 2nd Governor Christie announced funding for lead testing at all New Jersey schools.
- The River Dell career fair

Superintendent's Report

Mr. Fletcher discussed the following:

- The literary magazine for this year has been published and the Board has received a copy.
- Three students have received Paper Mill Playhouse Rising Star awards for their participation in River Dell's production of Les Miserables.
- Three students were honorary Grand Marshall's in the River Edge Fun Run.
- Nancy Boettger was named Guidance Secretary of the Year by the Bergen County School Counselors Association.
- Student performance in the Academic Quiz Bowl. He was present for rounds two and three, and was highly impressed.

COMMITTEE REPORTS

Budget & Finance Committee - Mr. Graef

There was no meeting, but the last few meetings were coupled with the Campus Facilities committee and Mr. Graef just wanted to that Mr. Kupfer for his input.

Campus Facilities Committee - None

Community Relations & Information Committee - None

Curriculum/Tri-District Committee - Mrs. Hartman

As an addendum to the report from the last committee meeting Mrs. Hartman mentioned that Mr. Feldman and the physical education staff are working on the development of a dating abuse curriculum.

Policy & Governance Committee - Mrs. O'Neill

There was a virtual meeting regarding the policies on tonight's agenda. The State has requested that they be re-approved.

Motion was made by Mr. Kupfer, seconded by Mrs. Hartman, that all items designated with asterisks (*) be part of a consent agenda and approved.

APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye. Mrs. O'Neill voted aye on all but resolution VII.E.5, on which she abstained. Mr. Gallagher was absent.

VII. Personnel

A. Special Requests

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

WORKSHOPS/
CONFERENCES

Name	Workshop/Conference	Dates	Not to exceed
Angela Sterzer	Renewal CPR Course, Wayne, NJ	4/13/16	\$55.00
Matthew O'Brien	SUPA Lubin House Workshop, NYC	5/12/16	\$30.00
Kathryn Kreger	Psychiatric Med. Use/School Age Child, Woodridge, NJ	5/16/16	\$35.00
Victoria Lorenzo	AP French Lang. & Culture Conf., NY	7/18-22/16	\$899.00
Mary Joan Wilcoxon	AP Summer Institute Spanish, New Brunswick, NJ	7/8-21/16	\$1,221.00
Allison Fontan	Working Memory: Strategies for Success Across Content Areas, Madison, NJ	5/20/16	\$5.08

- *2. **BE IT RESOLVED** that the Board of Education grants Teacher of English Heather Walker a federal family and medical leave of absence (FMLA) with pay for the period beginning June 10, 2016 and ending June 24, 2016 and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning September 1, 2016 to November 6, 2016. H. WALKER
MATERNITY
LEAVE
- *3. **BE IT RESOLVED** that the Board of Education grants Teacher of Social Studies Glen Coleman an unpaid FMLA/state family leave of absence (SFLA) for the period beginning April 18, 2016 to June 30, 2016. G. COLEMAN
UNPAID LEAVE
- *4. approve James Carney, Gregory Sarafian and Michael Vasile as unpaid summer interns with the Technology Department during July and August 2016. SUMMER
INTERNS
- *5. **BE IT RESOLVED** that the Board of Education grants Teacher of Social Studies Rachel Geschwind a revised federal family and medical leave of absence (FMLA) with pay for the period beginning March 29, 2016 and ending May 15, 2016; an unpaid FMLA/state family leave of absence (SFLA) for the period beginning May 16, 2016 to June 30, 2016. R. GESCHWIND
REVISED FMLA
- *6. **BE IT RESOLVED** that the Board of Education grants Teacher of the Handicapped Caitlin DuBois a federal family and medical leave of absence (FMLA) with pay for the period beginning June 6, 2016 and ending June 24, 2016 and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning September 1, 2016 to November 11, 2016. C. DuBOIS FMLA

C. Reappointments/Reassignments/Transfers - None

D. Salary Adjustments/Corrections - None

E. Appointments

- *1. approve the appointment of the tenured administrative staff identified on the attached list for the 2016-2017 school year, at salaries as per the RDAA Agreement. TENURED
ADMINISTRATORS

- | | |
|---|----------------------------------|
| *2. approve the appointment of the non-tenured administrative staff, being offered tenure, identified on the attached list for the 2016-2017 school year, at a salary as per the RDAA Agreement. | TENURE OFFERED
ADMINISTRATORS |
| *3. approve the appointment of the non-tenured administrative staff identified on the attached list for the 2016-2017 school year, at a salary as per the RDAA Agreement. | NON-TENURED
ADMINISTRATORS |
| *4. approve the appointment of the tenured teaching staff identified on the attached list for the 2016-2017 school year, at salaries as per the RDEA Agreement. | TENURED TEACHERS |
| *5. approve the appointment of the non-tenured teaching staff identified on the attached list for the 2016-2017 school year, at salaries listed as per the RDEA Agreement. | NON-TENURED
TEACHERS |
| *6. approve the appointment of the tenured secretarial staff identified on the attached list for the 2016-2017 school year, at salaries listed as per the RDEA Agreement. | TENURED
SECRETARIES |
| *7. approve the appointment of the non-tenured secretarial staff identified on the attached list for the 2016-2017 school year, at salaries listed as per the RDEA Agreement. | NON-TENURED
SECRETARIES |
| *8. approve the appointment of the tenured confidential secretarial staff identified on the attached list for the 2016-2017 school year, at the salaries listed. | CONFIDENTIAL
SECRETARIES |
| *9. approve the appointment of the Building Service Unit staff identified on the attached list for the 2016-2017 school year, as the salaries listed as per the RDEA Agreement. | BUILDING
SERVICE UNIT |
| *10. approve the appointment of the Technology Department staff for the 2016-17 school year, as per the attached list, at the salaries listed. | TECHNOLOGY
DEPT. STAFF |
| *11. approve the appointment of the Instructional Aide staff identified on the attached list for the 2016-2017 school year, with five paid holidays, five non-cumulative sick days and one non-cumulative personal day, at the salaries listed. | INSTRUCTIONAL
AIDES |
| *12. approve the appointment of Supervisor of Building Facilities identified on the attached list for the 2016-2017 school year, at the salary listed. | SUPV. BUILDING
FACILITIES |
| *13. approve the appointment of the Job Coach identified on the attached list for the 2016-2017 school year, at the salary listed. | JOB COACH |
| *14. approve the appointment of the Campus Monitor identified on the attached list for the 2016-2017 school year, and including ten non-cumulative sick days and one non-cumulative personal day, at the salary listed. | CAMPUS
MONITOR |

*15. approve the appointment of Lauren McDonald as a long-term substitute Teacher of Social Studies, effective May 2, 2016 to June 24, 2016 (or sooner), at the salary of \$240 per diem (BA Step 1). LONG TERM SUBSTITUTE

*16. approve the appointment of the following extracurricular advisor for the 2015-2016 school year: EXTRACURRICULAR ADVISOR

Spring Musical Costumer	Don Brewer	Step 1	\$531.00
Spring Musical Technical Director	Don Brewer	Step 1	\$748.00

*17. approve the appointment of the following substitute teacher(s) for the 2015-2016 school year: SUBSTITUTE TEACHER

Ikhlas Saleh (AAS The Arab College/Jordan/Bergen Community College)

VIII. Curriculum/Student Affairs and Activities

*1. approve the abolishment of the 20 percent position of Teacher of Industrial Arts at the middle school, effective July 1, 2016. ABOLISH 20% TEACHING POSITION

X. Finance/District Operation

*1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS

Middle School	April 21 & 22, 2016
High School	April 6 & 22, 2016

*2. Recording of enrollment ENROLLMENT

*3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/VANDALISM REPORT

*4. Recording of HIB Report(s) - None HIB REPORT

*5. approve bedside instruction for student #180762 at Four Winds Hospital, provided by Four Winds Learning Center at the rate of \$54 per hour, 10 hours per week, effective March 18, 2016 for one to three weeks. #180762 BEDSIDE INSTRUCTION

*6. approve the disposal of Language Arts textbooks at the middle school, as per the attached list. TEXTBOOK DISPOSAL

*7. approve the transportation route costs with First Student, Inc. for the 2016-2017 school year as follows: 2016-17 TRANSPORTATION FIRST STUDENT

Laidlaw 3 - 1RDO (Oradell)	\$220.85 x 180 = \$39,753.00
Laidlaw 4 - RD2 (River Edge)	\$246.09 x 180 = <u>\$44,296.20</u>
Total:	\$84,049.20

*9. approve the disposal of the 1993 Dodge Ram Maintenance Vehicle. VEHICLE DISPOSAL

VII. Personnel**B. Resignations/Retirements**

1. Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to accept with regret, the resignation due to retirement of Director of Special Services Charles Lange, effective August 1, 2016.

C. LANGE
RETIREMENT

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

IX. Miscellaneous

1. Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to approve the first reading of the following policies:

POLICY 1ST
READING

<u>2000 Series:</u>	2224	Nondiscrimination/Affirmative action
<u>3000 Series:</u>	3320	Purchasing Procedures
	3327	Relations with Vendors
<u>4000 Series:</u>	4111	Recruitment, Selection and Hiring—Certified Staff
	4111.1	Nondiscrimination/Affirmative Action
	4113/4114	Assign/Transfer
	4131/4131.1	Staff Development
	4211	Recruitment, Selection and Hiring—Non Certified Staff
	4211.1	Nondiscrimination/Affirmative Action
<u>5000 Series:</u>	5111	Admission
	5131.2	Harassment, Intimidation and Bullying
	5134	Married/Pregnant Students
	5145.4	Equal Employment Opportunity
<u>6000 Series:</u>	6121	Nondiscrimination/Affirmative Action
	6131.1	Media Center/Library
	6140	Curriculum Adoption
	6141.2	Recognition of Religious Beliefs and Customs
	6142.2	Family Life Education
	6142.4	Physical Education and Health
	6145	Extracurricular Activities
	6161.1	Guidelines for Evaluation and Selection of Instructional Materials
	6164.2	Guidance Services
	6171.4	Special Education

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

X. Finance/District Operation

8. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to approve the following resolution:

BELLA CLEANING &
CARTING LLC
SCAVENGER SERVICES

WHEREAS, the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”); and

WHEREAS, on April 19, 2016, the Board received one (1) bids for the Services, submitted by Bella Cleaning and Carting, LLC (hereinafter referred to as “Bella”) with a base bid in the amount of \$61,645, representing the combined cost per year in the amount of \$19,999 for the 2016-2017 school year; \$20,500 for the 2017-2018 school year; and \$21,115 for the 2018-2019 school year; and

WHEREAS, the bid submitted by Bella is the lowest responsible bid for the Services and the Board is desirous of awarding the contract for the Services to Bella.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the bid for Scavenger/Recycling Services to Bella Cleaning and Carting, LLC in the amount of \$61,645, representing the combined cost per year in the amount of \$19,999 for the 2016-2017 school year; \$20,500 for the 2017-2018 school year; and \$21,115 for the 2018-2019 school year. The Board reserves the right to extend the contract in its sole discretion for two (2) additional years, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared on behalf of the Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

Old/New Business

DISCUSSION

The following topics were discussed:

- Caps and gowns for graduation
- Pesticide application notice
- Update on repairs to the high school lower gym
- Summer camp schedules
- Update on DPAC charging for use of facility
- F.O.R.D. will be holding the 13th annual golf outing on June 20, 2016.
- The Athletic Hall of Fame induction will be held on October 13, 2016.

Public Comment - None

Motion was made by Mr. Feigenson, seconded by Mrs. O'Neill, to adjourn at 8:28 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms