

# **RIVER DELL REGIONAL BOARD OF EDUCATION**

## **REGULAR SESSION**

May 23, 2016

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, May 23, 2016. Board Vice President, Alan Feigenson called the meeting to order at 7:00 p.m.

### **Board Members Present**

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer Anthony Barbary, Barbara Kuchar, Stephanie Hartman and Alan Feigenson were present. Joseph Manzelli was absent.

ROLL CALL

### **Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adopt the following resolution at 7:00 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Appointment of secretary; appointment of teachers*

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:29 p.m.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Douglas Kupfer Barbara Kuchar, Stephanie Hartman and Alan Feigenson were present. Joseph Manzelli was absent

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas Bonfiglio, Business Administrator/Board Secretary  
Lisa Finn, Secretary  
Caleb Herbst, Student Representative  
Tom Melvin, Student Representative  
0 member of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals’ offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Barbary read the mission statement.

MISSION  
STATEMENT

**IV. Public Comments (on agenda items only)-None**

**V. Student Member Report**

The student liaison gave brief updates on academic, athletic and extra-curricular activities and achievements.

STUDENT MEMBER  
REPORT

**VI. Reports**

1. President’s Report-None

2. Superintendent’s Report

Mr. Fletcher reported on the following topics:

SUPERINTENDENT’S  
REPORT

- Stem Symposium
- Spring Concert
- Bergen Teen Arts
- Middle School Spring Concert
- Student accomplishments
- Middle School luncheon for the Homeless/Housing help and Human Services

Mr. Fletcher commended Kathryn Zintel and Michael O’Reilly on an excellent job with the students for the Middle School Spring Concert.

- \* Motion was made by Mrs. O’Neill seconded by Mrs. Hartman to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT  
AGENDA

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, and Mr. Feigenson voted aye. Mrs. Hartman abstained on resolution VIII A 1 and voted aye on the rest.  
Mr. Manzelli was absent.

**VII. Board Meeting Minutes**

- \* approve the following Board meeting minutes:

MINUTES

April 25, 2016 Executive and Regular Meetings

**VIII. Personnel**

**A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY  
REQUEST FOR  
STAFF

Name	Workshop/Conference	Date	Cost (not to exceed)
Stephanie Griffin	Kenyon Institute Playwright Conf., Gambier, OH	6/12-18/16	-0-
Michael O'Toole	SUPA Sociology Spring 2016 Sem., NYC	5/23/16	\$24.00
Mary Kay Risi	NJ Prof. Dev. Schools Conf., Wayne, NJ	6/2/16	\$8.06
Matt Winchell	SUPA Sociology Spring 2016 Sem., NYC	5/23/16	\$25.00
Tricia Metts	SUPA 2016/Cybersecurity, Syracuse, NY	6/26-7/1/16	\$1,025.00
Kerri Volmar	SUPA 2016/Statistics, Syracuse, NY	6/26-7/1/16	\$1,025.00

- \*2. approve an unpaid leave of absence for Teacher of Spanish Melissa Marinari for the 2016-2017 school year.

M. MARINARI UNPAID  
LEAVE OF ABSENCE  
2016-2017

**C. Reappointments/Reassignments/Transfers-None**

**D. Salary Adjustments/Corrections-None**

**E. Appointments**

- \*1. approve the appointment of River Dell staff for summer 2016 curriculum work, as per the attached list, at salaries as per the RDEA Agreement.
- \*2. approve the appointment of Mary Kay Risi for the River Dell Spring Academy—attende for six hours at \$56.55 per hour for a total of \$339.30.

STAFF FOR SUMMER  
2016 CURRICULUM WK.

M. RISI RD SPRING  
ACADEMY ATTENDEE

**IX. Curriculum/Student Affairs and Activities-None**

**X. Miscellaneous**

- \*2. approve Schoolboardnet, LLC services for the 2016-2017 school year at a cost of \$1,298.

SCHOOL BOARD NET  
2016-2017

**XI. Finance/District Operation**

\*1. accept, that as of **April 2016** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6a:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

ACKNOWLEDGE NO  
OVER-EXPENDITURES  
ACCEPT BOARD  
SECRETARY’S RPT.

\*2. accept the Scholarship Analysis Report for the month ending **April 2016**.

SCHOLARSHIP  
ANALYSIS REPORT

\*3. recommend bill payments in the amount of **\$887,947.99** including **\$26,825.59** from the Cafeteria Account Funds, and **\$344,712.49** for previously issued warrants, and **\$543,235.50** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **May 23, 2016**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS  
MAY 23, 2016

\*5. accept the following donations into the Scholarship Accounts for the month of **May 2016**:

DONATIONS INTO  
SCHOLARSHIP ACCTS.

Bergen County Directors of Guidance	\$500.00
Scott Evan Baker Memorial Scholarship	25.00
Lindsey Manzelli Memorial Scholarship	<u>100.00</u>
<b>TOTAL</b>	<b>\$625.00</b>

\*6. accept the Treasurer of School Monies Report for the month of **April 2016** and is in agreement with the Board Secretary’s Report.

TREASURER OF  
SCHOOL MONIES RPT.

\*7. approve out-of-district placement for student #170635 at Barnstable School effective February 1, 2016 to end of the 2015-2016 school year at a prorated cost of \$31,250 and for the 2016-2017 school year at a cost not to exceed \$31,250.

OUT-OF-DISTRICT  
PLACEMENT  
STUDENT #170635  
BARNSTABLE SCHOOL  
2015-2016, 2016-2017

- \*8. approve the following paid holidays for the Building Service employees for the 2016-2017 school year:

**BUILDING SERVICES  
PAID HOLIDAYS 2016/17**

July 4, 2016	Independence Day	Regular Holiday
September 5, 2016	Labor Day	Regular Holiday
November 11, 2016	NJEA Convention	Selected Holiday
November 24, 2016	Thanksgiving Day	Regular Holiday
November 25, 2016	Day after Thanksgiving	Regular Holiday
December 26, 2016	Christmas Day Observed	Regular Holiday
December 27, 2016	Holiday Recess	Selected Holiday
December 30, 2016	Holiday Recess	Selected Holiday
January 2, 2017	New Year's Day Observed	Regular Holiday
February 20, 2017	Winter Recess	Selected Holiday
April 10, 2017	Spring Recess	Selected Holiday
April 14, 2017	Good Friday	Regular Holiday
May 29, 2017	Memorial Day	Regular Holiday

- \*9. approve the use of facilities for the following summer 2016 athletic camps run by River Dell coaching staff, except as noted:

**USE OF FACILITIES  
2016 SUMMER CAMPS**

<b>Week of:</b>	<b>Summer Camp</b>	<b>Times</b>
June 27-30, 2016	Football	8 a.m. to noon
June 27-30, 2016	Softball	9 a.m. to 1 p.m.
July 4-8, 2016	Baseball	9 a.m. to 1 p.m.
July 4-8, 2016	Basketball	9 a.m. to 1 p.m.
July 4-8, 2016	Track	9 a.m. to 1 p.m.
July 11-15, 2016	Basketball	9 a.m. to 2 p.m.
July 11-15, 2016	Wrestling/Dual Meet	4 p.m. to 9 p.m.
July 18-22, 2016	Volleyball	9 a.m. to noon
July 18-22, 2016	Wrestling	9 a.m. to noon
July 18-22, 2016	Basketball	4 p.m. to 8 p.m.
July 18-22, 2016	World Class Soccer/Outside Org.	9 a.m. to 3 p.m.
July 25-29, 2016	Track	9 a.m. to 1 p.m.
July 25-29, 2016	Basketball	9 a.m. to 1 p.m.
August 1-5, 2016	NY Yankees Baseball/Outside Org.	9 a.m. to 3 p.m.

- \*10. approve the agreement between Bergen County Special Services, Region V and River Dell Regional School District for 192-193 Non-Public Services for the 2016-2017 school year.

**BCSSSD/RD/REGV  
192-193 NON-PUBLIC  
SERV. 2016-2017**

**Miscellaneous**

1. Motion was made by Mrs. O’Neill, seconded by Mr. Kupfer to approve the 2<sup>nd</sup> reading of the following policy:

2<sup>ND</sup> READING OF  
POLICIES 2000,3000  
4000, 5000 & 6000 SERIES

**2000 Series:** 2224 Nondiscrimination/Affirmative action

**3000 Series:** 3320 Purchasing Procedures  
3327 Relations with Vendors

**4000 Series:** 4111 Recruitment, Selection and Hiring-Certified Staff  
4111.1 Nondiscrimination/Affirmative Action  
4113/4114 Assign/Transfer  
4131/4131.1 Staff Development  
4211 Recruitment, Selection and Hiring—Non Certified Staff  
4211.1 Nondiscrimination/Affirmative Action

**5000 Series:** 5111 Admission  
5131.2 Harassment, Intimidation and Bullying  
5134 Married/Pregnant Students  
5145.4 Equal Employment Opportunity

**6000 Series:** 6121 Nondiscrimination/Affirmative Action  
6163.1 Media Center/Library  
6140 Curriculum Adoption  
6141.2 Recognition of Religious Beliefs and Customs  
6142.1 Family Life Education  
6142.4 Physical Education and Health  
6145 Extracurricular Activities  
6161.1 Guidelines for Evaluation and Selection of Instructional Materials  
6164.2 Guidance Services  
6171.4 Special Education

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman and Mr. Feigenson voted aye.  
Mr. Manzelli was absent.

**Resignations/Retirements**

1. Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to accept the resignation of Secretary (Level 3) Barbara Rodak, effective June 30, 2016.

RESIGNATION OF  
B. RODAK

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,  
Mrs. Kuchar, Mrs. Hartman and Mr. Feigenson voted aye.  
Mr. Manzelli was absent.

**Finance/District Operation**

4. Motion was made by Mr. Graef, seconded by Mr. Kupfer to accept **LINE ITEM TRANSFERS & ADJUSTMENTS**  
line item transfers and the adjustments as listed in the Financial  
Report for the month ending **March 2016.**

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,  
Mrs. Kuchar, Mrs. Hartman and Mr. Feigenson voted aye.  
Mr. Manzelli was absent.

Motion was made by Mrs. O’Neill, seconded by Mr. Gallagher  
to approve One Session Days on June 20, 21, & 22, 2016 for  
students only.

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,  
Mrs. Kuchar, Mrs. Hartman and Mr. Feigenson voted aye.  
Mr. Manzelli was absent.

**XII./ XIII. Old Business New Business OLD/ NEW BUSINESS**

The following topics were discussed:

- June 6, 2016 Presentation for Staff Longevity, & Retirees
- June 20, 21 and 22, 2016 One Session Days for students only
- June 24, 2016 M/S Moving Up Ceremony for 8<sup>th</sup> graders
- Middle School Spring Concert
- Superintendent’s Newsletter
- Stem Symposium
- Friends of River Dell (FORD) Golf Outing
- Peru Trip



**XIV. Board Discussion**-None

**XV. Public Comments**-None

**XVI. Adjournment**

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn the meeting at 8:28 p.m.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary