

# ***RIVER DELL REGIONAL BOARD OF EDUCATION***

## **REGULAR SESSION**

June 27, 2016

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, June 27, 2016. Board President, Joseph Manzelli called the meeting to order at 7:30 p.m.

### **Board Members Present**

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

ROLL CALL

### **Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adopt the following resolution at 7:30 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Salary adjustment for teacher; appointment of teacher (leave replacement)*

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 8:00 p.m.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Douglas Kupfer Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas Bonfiglio, Business Administrator/Board Secretary  
Lisa Finn, Secretary  
2 member of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals’ offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Manzelli read the mission statement.

MISSION  
STATEMENT

**IV. Public Comments (on agenda items only)-None**

**V. Student Member Report-None**

**VI. Reports**

1. President’s Report

PRESIDENT’S  
REPORT

Mr. Manzelli reported on the following items:

- Graduation
- School Funding
- Board Elections 7/29/16

2. Superintendent’s Report

SUPERINTENDENT’S  
REPORT

Mr. Fletcher reported on the following items:

- Ridellion
- M/S Literary Magazine
- Graduation
- School year ended well
- Project Graduation
- New Staff Orientation

Mr. Bonfiglio discussed the following jobs that were started:

MR. BONFIGLIO’S  
REPORT

- Milling for repaving
- Re-turfing the field
- Security Cameras
- Scoreboard is being replaced
- Solar panels for H/S
- M/S library demolition
- Baseball Netting
- Painting of soffits and poles
- Lower gym floor replacement

\* Motion was made by Mr. Feigenson seconded by Mrs. O’Neill to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar and Mr. Feigenson voted aye. Mrs. Hartman voted to abstain on resolution VIII E 14 and voted aye on the rest.

Mr. Manzelli voted to abstain on resolutions VIII E 14, the 5/23/16 Board minutes and voted aye on the rest.

**Executive Session resolutions carried forward****Salary Adjustments/Correction**

- \*1. approve a salary adjustment for Teacher of Spanish Lucy Miriam Garau-Gargiulo from \$68,354 (BA Step 9) to \$71,095 (BA+16 Step 9), effective September 1, 2016 for the 2016-2017 school year, as per the RDEA Agreement. SALARY ADJUSTMT.  
M. GARAU-GARGIULO

**Appointments**

- \*1. approve the appointment of Laura Nivar as a Teacher of Spanish (leave replacement) effective September 1, 2016 to June 30, 2017 at a salary of \$65,613 (MA+16 Step 5). This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A.18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. L. NIVAR  
TEACHER OF SPANISH

**Regular Session resolutions:****VII. Board Meeting Minutes**

- \* approve the following Board meeting minutes: BOARD MINUTES
- May 10, 2016 Executive and Regular Meetings  
May 23, 2016 Executive and Regular Meetings

**VIII. Personnel****A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: PROF. DAY REQUESTS  
FOR STAFF

Name	Workshop/Conference	Date	Cost (not to exceed)
Tricia Metts	2016 GenCyber Workshop, Pleasantville, NY	7/14-22/16	\$240.14
Mercedes Faunde	Encaustic Workshop, Berkeley Heights, NJ	9/18/16	\$244.70

- \*2. approve Eric Rivas as an unpaid summer intern with the Technology Department during July and August 2016. E. RIVAS UNPAID  
SUMMER INTERN

**B. Resignations/Retirements-None****C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections**

- \*1. approve a salary adjustment for Teacher of Mathematics Maura Wallace from \$60,127 (BA Step 6) to \$62,871 (BA+16 Step 6), effective September 1, 2016 for the 2016-2017 school year, as per the RDEA Agreement. SALARY ADJUSTMT.  
M. WALLACE

**E. Appointments**

- \*1. approve the appointment of Maryellen Kleinberg as Substitute Arranger for the 2016-2017 school year at a salary of \$10.68 per hour, not to exceed \$7,140. M. KLEINBERG  
SUBSTITUTE ARRANGER
- \*2. approve the appointment of Marc Wachter as Webmaster for the 2016-2017 school year at a stipend of \$4,278. M. WACHTER  
WEBMASTER
- \*3. approve the appointment of Erin Wiese as a Teacher of Physics (tenure track) effective September 1, 2016 to June 30, 2017 at a salary of \$54,966 (BA+16 Step 3). This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L.1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A.18A:6-7.1 et seq., or N.J.S.A.18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. E. WIESE  
TEACHER OF PHYSICS
- \*4. approve the appointment of Katherine Riabov as a Teacher of Students with Disabilities/English (tenure track) effective September 1, 2016 to June 30, 2017 at a salary of \$55,147 (MA Step 2). This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. K. RIABOV TEACHER  
OF STUDENTS WITH  
DISABILITIES/ENGLISH

- \*5. approve the appointment of the substitute teachers as per the attached list, for the 2016-2017 school year at a pay rate of \$85 per day. The payment of any substitute teacher who is in the same assignment for more than 20 consecutive days will be increased to a per diem rate based on BA Step 1. SUBSTITUTE TEACHERS  
2016-2017
- \*6. approve the appointment of the substitute school nurses, as per the attached list, for the 2016-2017 school year at a pay rate of \$150 per day. SUBSTITUTE SCHOOL  
NURSES
- \*7. approve the appointments of Jonathan Codilla and Robert Bani as substitute custodians for the 2016-2017 school year, at the rate of \$14.86 per hour. J. CODILLA & R. BANI  
SUBSTIT.CUSTODIANS
- \*8. approve the following homebound instructors for the 2016-2017 school year at the rate of \$50.78 per hour, as per the RDEA Agreement: HOMEBOUND INSTR.
- |                       |  |
|-----------------------|--|
| Marilyn Bartholme     | Teacher of English/Mathematics           |
| Mary Donohue          | Teacher of Spanish/English               |
| Carol Herman          | Teacher of Mathematics 5-8               |
| Anne Marie Infosino   | Teacher of French and Spanish            |
| Eileen P. Kelley      | Teacher of Science and Mathematics       |
| Joel Litwin           | Teacher of ESL Elementary                |
| S. Katherine Pecht    | Teacher of English                       |
| Eileen Kerick Rothman | Teacher of Mathematics                   |
| Leslie Rothman        | Teacher of English and Social Studies    |
| Stephanie Sylva       | Teacher of Social Studies/Psychology     |
| Barbara Tobiassen     | Teacher of Mathematics                   |
| Roya Toorzani         | Teacher of Mathematics                   |
| Arlene Woda           | Teacher of Special Education, Elementary |
- \*9. approve the appointment of the following mini-bus drivers for the 2016-2017 school year at the rates as per the RDEA Agreement: MINI-BUS DRIVERS
- |                     |                  |
|---------------------|------------------|
| Catherine Boccieri  | Jose Ortiz       |
| Susan Keitel        | Beniamin Pinkhas |
| William Kleinfelder | Kathryn Jackson  |
|                     | Fred Smith       |
- \*10. approve the appointment of the athletic coaches, as per the attached list, for the 2016-2017 school year at stipends noted as per the RDEA Agreement. ATHLETIC COACHES

- \*11. approve all 2016-2017 athletic coaches as weight room supervisors. WEIGHT ROOM SUPV.
- \*12. approve the following counselors for summer work through July and August 2016, at salaries per the RDEA Agreement. COUNSELORS FOR SUMMER WORK
- |                 |          |         |            |
|-----------------|----------|---------|------------|
| Marnie Ross     | 35 hours | \$63.32 | \$2,216.62 |
| Lisa Brown      | 35 hours | \$52.74 | \$1,845.90 |
| Patricia Barlow | 20 hours | \$78.81 | \$1,576.20 |
| Erin Curatola   | 20 hours | \$50.78 | \$1,015.60 |
| Brian DiUbaldo  | 20 hours | \$48.82 | \$976.40   |
| Lauren Garcia   | 20 hours | \$46.87 | \$937.40   |
| Jaclyn Nolan    | 20 hours | \$46.87 | \$937.40   |
- \*13. approve 50 hours of summer work for Senior Options Coordinator Jennifer Luberto Stuber at the rate of \$57.05 per hour, not to exceed \$2,853. J.STUBER SENIOR OPTIONS COORDINATOR
- \*14. approve the appointment of James Cooney, as Director of Special Services, at a salary of \$138,000 for the 2016-2017 school year, effective July 1, 2016 to June 30, 2017. This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. J. COONEY DIRECTOR OF SPEC. SERVICES
- \*15. approve the appointment of River Dell staff, as per the attached list, to participate in turnkey training during summer 2016 and the 2016-2017 school year, at salaries listed as per the RDEA Agreement. RD STAFF TURNKEY TRAINING
- \*16. approve the appointment of River Dell staff, as per the attached list, to participate in the River Dell Summer 2016 Academy, at salaries listed as per the RDEA Agreement. RD STAFF RD SUMMER 2016 ACADEMY
- \*20. approve the appointment of the following River Dell staff to participate in training and curriculum writing during summer 2016, at the salaries listed, contingent upon receipt of IDEA funds: RD STAFF TRAINING & CURR. WRITING DURING SUMMER
- |                   |                    |            |
|-------------------|--------------------|------------|
| Chiara Brandoni   | 20 hours @ \$69.58 | \$1,391.60 |
| Victoria Kantanas | 20 hours @ \$70.58 | \$1,411.60 |
| Dennis Sasso      | 20 hours @ \$67.61 | \$1,352.50 |
| Marissa VanTol    | 20 hours @ \$54.70 | \$1,094.00 |
| Sharon Vogt       | 20 hours @ \$46.87 | \$ 937.40  |
| April Clark       | 20 hours @ \$75.30 | \$1,506.00 |
| Olga Sagalchik    | 20 hours @ \$46.87 | \$ 937.40  |

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve the following revised curricula for the 2016-2017 school year: REVISED CURRICULA  
2016-2017
- Chemistry
  - Biology
  - Physics

**XI. Finance/District Operation**

- \*1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
- |               |                    |
|---------------|--------------------|
| Middle School | June 8 & 17, 2016  |
| High School   | June 22 & 23, 2016 |
- \*2. Recording of Enrollment (Attached) ENROLLMENT
- \*3. Recording of Suspension Report/Violence & Vandalism Report (Attached) SUSP./VIOLENCE &  
VANDALISM
- \*4. Recording of HIB Reports-Oct., 2015, Nov. 2015, Jan. 2016, June 2016 (Attached) HIB REPORTS
- \*5. accept, that as of **May 2016** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6a:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. ACKNOWLEDGE NO  
OVER EXPENDITURES  
ACCEPT BOARD  
SECRETARY'S REPORT
- \*6. accept the Scholarship Analysis Report for the month ending **May 2016**. SCHOLARSHIP ANALYSIS  
REPORT
- \*7. recommend bill payments in the amount of **\$1,116,152.28** including **\$29,646.21** from the Cafeteria Account Funds, and **\$347,072.75** for previously issued warrants, and **\$769,079.53** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **June 27, 2016**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS



- \*9. accept the following donations into the Scholarship Accounts for the month of **June 2016**:

DONATIONS INTO SCHOLARSHIP ACCTS.

Rick Bell Memorial Scholarship	\$ 500.00
Paul DeMaio Memorial Scholarship	500.00
Erika Steinbauer Memorial Scholarship	1,000.00
Peter Seldin Scholarship	<u>16,000.00</u>
<b>TOTAL</b>	<b>\$18,000.00</b>

- \*10. accept the Treasurer of School Monies Report for the month of **May 2016** and is in agreement with the Board Secretary's Report.

TREAS. OF SCHOOL MONIES REPORT

- \*11. approve bedside instruction for student #170467 at Sovereign Health Rancho San Diego for two hours a week, effective April 29, 2016 for a 90-day period, at no cost to the Board.

BEDSIDE INSTRUCTION STUDENT #170467

- \*12. approve bedside instruction for student #201699 at Four Winds Hospital for 10 hours per week, effective May 24, 2016 for one to three weeks, at the rate of \$54 per hour.

BEDSIDE INSTRUCTION STUDENT #201699

- \*13. approve the disposal of items from the Middle School Library Media Center print collection as per the list on file in the Board Secretary's office.

DISPOSAL OF ITEMS M/S MEDIA CENTER

- \*14. approve the submission and acceptance of the Consortium FY2017 NCLB Grant in the following amounts:

CONSORTIUM FY 2017 NCLB GRANT

	Title II	Title III	Title III Immigrant	Grant Totals
River Dell	\$12,484	\$3,387	\$3,863	\$19,734
Bergen Catholic	\$6,132	-0-	-0-	\$6,132
Emerson	-0-	\$8,211	-0-	\$8,211
Totals	\$18,616	\$11,598	\$3,863	\$34,077

- \*15. approve the Integrated Pest Management Plan for the River Dell Regional School District for the 2016-2017 school year.

INTEGRATED PEST MANAGEMENT PLAN

- \*16. approve the renewal of Chartwells Food Service for the 2016-2017 school year, at a fee of \$0.085 per meal, with a guaranteed return \$1,500.

CHARTWELLS FOOD SERVICE 16/17

- \*17. approve the disposal of high school text books as per the attached list.

DISPOSAL OF H/ S TEXTBOOKS

- \*18. approve the disposal of outdated equipment at the middle school as per the attached list.

DISPOSAL OF M/S OUTDATED EQUIP.

**Appointments**

- 17. Motion was made by Mr. Graef, seconded by Mrs. O’Neill to approve the following resolution:

P. FLETCHER  
SUPERINTENDENT

**WHEREAS**, River Dell Regional Board of Education agrees to reappoint Patrick J. Fletcher to the position of Superintendent of Schools, and

**WHEREAS**, the reappointment was subject to the parties negotiating the terms of the successor employment agreement and obtaining the approval of the Executive County Superintendent of Schools, and

**WHEREAS**, on June 20, 2016 the Executive County Superintendent of Schools has approved the renewal contract for the period July 1, 2016 through July 1, 2021,

**NOW, THEREFORE BE IT RESOLVED** that the renewal agreement between Patrick J. Fletcher and the River Dell Regional Board of Education is approved.

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

- 18. Motion was made by Mr. Feigenson, seconded by Mrs. Hartman to approve the appointment of Thomas L. Bonfiglio to the position of Business Administrator/Board Secretary for the period July 1, 2016 to June 30, 2017 in accordance with the terms and condition of the contract attached to the Board Secretary’s copy of this agenda.

T. BONFIGLIO  
BUSINESS ADMIN./  
BOARD SECRETARY

Motion carried by the following roll call vote:  
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

- 19. Motion was made by Mrs. Hartman, seconded by Mr. Kupfer to approve the appointment of William Feldman to the position of Assistant Superintendent for Curriculum and Instruction for the period July 1, 2016 to June 30, 2017 in accordance with the terms and condition of the contract attached to the Board Secretary’s copy of this agenda.

W. FELDMAN ASST.  
SUPT. FOR CURRICULUM  
& INSTRUCTION

Motion carried by the following roll call vote:  
 Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,  
 Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli  
 voted aye.

**Miscellaneous**

1. Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman  
 to approve the second reading of the following policies:

SECOND READING  
 OF POLICIES

**4000 Series:** 4112.8\* Nepotism—Certified Staff  
 4212.8\* Nepotism—Non-Certified Staff

**6000 Series:** 6171.4\* Special Education

**9000 Series:** 9273 Nepotism—Board Members

Motion carried by the following roll call vote:  
 Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,  
 Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli  
 voted aye.

**Finance/District Operation**

8. Motion was made by Mr. Graef, seconded by Mr. Feigenson to  
 accept line item transfers and the adjustments as listed in the  
 Financial Report for the month ending **May 2016**.

ACCEPT LINE ITEM  
 TRANSFERS & ADJUSTMT.

Motion carried by the following roll call vote:  
 Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,  
 Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted  
 aye.

**XII. XIII.  
 XIV.**

**Old Business/ New Business/ Board Discussion**

OLD/NEW BUSINESS &  
 BOARD DISCUSSION

The following topics were discussed:

- Student Representatives 2016-2017
- FORD Golf Outing raised \$10,000
- Sound System/Lighting of walkway
- H/S Art Show
- Senior Awards Night
- Art display on ceiling tiles in H/S
- Enrollment report-grade 12
- Middle School Moving Up ceremony

**XV. Public Comments**-None

**XVI. Adjournment**

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adjourn the meeting at 8:44 p.m.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary