

***RIVER DELL REGIONAL BOARD OF EDUCATION***

**REGULAR SESSION**

April 23, 2012

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, April 23, 2012. Board President, Joseph P. Manzelli, Jr., called the meeting to order at 7:00 p.m.

**Board Members Present**

ROLL CALL

Roger Tashjian, Stephanie Hartman, Claudia O'Neill, Dorothea Durand, Michael Chakansky, Vito Acquafredda, and Joseph P. Manzelli, Jr. Patricia Almberg arrived at 7:11 pm. Paul Barnes arrived at 8:27pm.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Administrators - Jennifer Ali, Michael Giorgio, Richard Freedman, Charlie Lange  
(all left at 7:40 pm)

Motion was made by Mr. Tashjian, seconded by Mrs. O'Neill, to adopt the following resolution at 7:01 pm:

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Non-tenured middle school staff; personnel resignation; appointment of instructional aide; appointment of leave replacement teacher(s); appointment of athletic coaches; appointment of homebound instructor

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mr. Tashjian, seconded by Mrs. O’Neill, to resume open session at 8:00 pm.

RESUME OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Roger Tashjian, Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Dorothea Durand, Michael Chakansky, Vito Acquafredda, Joseph P. Manzelli, Jr. Paul Barnes arrived at 8:27 pm.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Lorraine Brooks, River Dell High School Principal  
Student Liaisons - Allison Friedlander and Bridget Irvine  
Malissa Stokes, Secretary  
Approximately 25 members of the public

Mr. Manzelli led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Bridget Irvine read the Mission Statement of the River Dell Regional School District.

**Public Comments** (on agenda items only) – None

**Presentations** - Student Achievement Recognition

Academic and Extra-Curricular Student Achievements were recognized.

A brief recess was taken from 8:37 to 8:48 pm.

RECESS

### **President's Report**

REPORTS

Mr. Manzelli commented that he is happy to see that River Dell Regional is truly a community. It is nice to see students and teachers from both schools working together on projects.

### **Student Member Report**

Student Liaisons Allison Friedlander and Bridget Irvine reported on the various academic, athletic, and extra-curricular activities that occurred since the last Board meeting.

### **Committee Reports**

#### Campus Facilities - No Report

Mr. Manzelli commented on the wonderful condition of the fields and grounds. Mr. Barnes stated that the baseball game was moved for the safety of the track team.

#### Community Relations & Information - Mr. Barnes

Thank you to Ms. Brooks and Mr. Fletcher for the great student achievement presentation tonight.

#### Curriculum/Tri-District - Mrs. Hartman

The committee met on April 18, 2012 and discussed the following items:

- A fifth teacher will be attending Freshman Physics summer training.
- Middle School science curriculum has been developed and materials have been ordered.
- Initiatives using common writing rubrics across all content areas.
- More professional development in reading, especially on the high school level. The committee asked Syracuse University for a proposal.
- Transition teams and vertical articulation teams
- 2014 NJ graduation requirement of financial literacy
- Possibility of hiring a few permanent subs, or full-time floating, teachers.
- Weighting of AP and Honors classes

Motion was made by Mr. Tashjian, seconded by Mr. Barnes, that all items designated with asterisks (\*) be part of a consent agenda and approved.

APPROVE CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand voted aye on all but resolution numbers VIII.A.1 and VIII.A.2 and XI.18, on which she abstained.

### **VI. Board Meeting Minutes**

\*approve the following Board meeting minutes:

MINUTES

March 1, 2012

Regular Sessions

March 26, 2012

Executive and Regular Sessions

**VIII. Personnel****A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: **WORKSHOPS/  
CONFERENCES**

<b>Name</b>	<b>Workshop/Conference</b>	<b>Dates</b>	<b>(Not to exceed)</b>
Todd Bejot	Increasing Achievement in Math for MS Student w/Disabilities, Trenton, NJ	3/30/12; 5/15-16/12	\$ 145.00
Mara Campbell	Cognitive Therapy for Adolescents in School Settings, Paramus, NJ	4/30/12	\$ 45.00
Michael O'Toole	ETS Annual AP Reading, Louisville, KY	5/31- 6/8/12	-0-
Linda Rothenberg	Bridges to Adulthood, Ridgewood, NJ	3/28/12	\$ 53.10
Richard Freedman	NJASA Spring Conference Registration	5/21- 23/12	\$ 349.00
Edward Houston	ROBOTC for LEGO & TETRIS, Pittsburgh, PA	7/29- 8/3/12	\$2,336.00
Kelli Shill	SUPA Seminar-NYC	5/15/12	\$ 25.00
Lauren Weber	Project Advance-Spring Seminar-NYC	6/8/12	\$ 17.50

- \*2. approve payment to Kay Lee for interpreter services provided at the high school and middle school through February 2, 2012 in the amount of \$1,292.75. **K. LEE INTERPRETER  
SERVICES**
- \*3. BE IT RESOLVED that the Board of Education grant Jaime Ellison an unpaid child rearing leave of absence for the period beginning September 1, 2012 and ending June 30, 2013. **J. ELLISON UNPAID  
CHILDREARING  
LEAVE**

**B. Resignations/Retirements**

- \*1. accept the resignation of Instructional Aide Aimee DeSiderio, effective April 6, 2012. **A. DeSIDERIO  
RESIGNATION**

**C. Reappointments/Reassignments/Transfers - None****D. Salary Adjustments/Corrections - None****E. Appointments**

- \*1. approve an additional 20 percent schedule for Teacher of Special Education Pamela LoPilato at an additional salary of \$5,909 for the additional SE Math class at the high school, effective March 27 to June 30, 2012 for the 2011-2012 school year. **P. LoPILATO  
ADDITIONAL  
20% SCHEDULE**

- \*2. approve the following volunteer assistant coach for the spring 2012 athletic season: VOLUNTEER ASSISTANT COACH

Alexa DeMiglio                      Softball

- \*3. approve the following extra-curricular advisors for the 2011-2012 school year: EXTRA-CURRICULAR ADVISORS

Spring Musical

Costumer	Desiree Ferrandi	Step 4	\$ 580
Music Director	Kathryn Zintel	Step 1	\$1,000 (prorated)

- \*4. approve the following substitute teacher(s) for the 2011-2012 school year: SUBSTITUTE TEACHER(S)

Sarah Leslie	(MA-Osmania University)
Ryan Jahnke	(BA-SUNY Purchase)
Alexia Lekkas	(60+credits-Felician College)
David Maskin	(BA-Ithaca College)

- \*5. approve an extension of the appointment of Teacher of Physical Education and Health Joseph Clause (leave replacement) effective May 1, 2012 to June 30, 2012, at a prorated salary of \$45,235 (BA Step 1). J. CLAUSE PHYS ED TEACHER EXTENSION

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve a field trip for level-four Spanish language students to travel to Peru from April 5 to 14, 2013, with Mary Joan Wilcoxen as chaperon, and at no cost to the Board. SPANISH TRIP TO PERU

- \*2. approve a field trip for French National Honor Society students to travel to Basse-Terre, Guadeloupe from February 16 to 23, 2013, with Barbara Broomall and Melissa Marinari as chaperons, at no cost to the Board. FRENCH TRIP TO GUADELOUPE

**X. Miscellaneous**

- \*3. approve the following professional staff members as River Dell's Bergen County Teacher/Educational Services Professional Recognition Program recipients: BERGEN COUNTY TEACHER RECOGNITION RECIPIENTS

Kam Lam	Middle School
Barbara Broomall	High School

**XI. Finance/District Operation**

- |  |   |
|--|---|
| *1. Recording of Fire/Security Drills  | FIRE/SECURITY DRILLS                              |
| Middle School    March 14 & 16, 2012   |   |
| High School     March 15 & 20, 2012  |   |
| *2. Recording of Enrollment  | ENROLLMENT  |
| *3. Recording of Suspension Report/Violence & Vandalism Report   | SUSPENSION/VIOLENCE &<br>VANDALISM REPORT         |
| *4. Recording of HIB Reports—March 2012  | HIB REPORTS                                       |
| *5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of <b>March 2012</b> after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.                             | NO OVER-<br>EXPENDITURES<br>BOARD SECTY<br>REPORT |
| *6. accept the Scholarship Analysis Report for the month ending <b>March 2012</b> .  | SCHOLARSHIP<br>ANALYSIS REPORT                    |
| *7. approve bill payments in the amount of <b>\$591,931.17</b> including <b>\$26,270.02</b> from Cafeteria Account Funds, and <b>\$248,655.70</b> for previously issued warrants, and <b>\$343,275.47</b> for River Dell warrants to be issued, of which <b>\$0</b> is to be issued for capital projects, for the period ending <b>April 23, 2012</b> . (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) | BILL PAYMENTS                                     |
| *9. accept the following donations into the Scholarship Accounts for the month of <b>April 2012</b> :  | SCHOLARSHIP<br>DONATIONS                          |
| Scott Evan Baker <u>\$25.00</u>  |   |
| <b>Total</b> <b>\$25.00</b>  |   |
| *10. accept the Treasurer of School Monies Report for the month of <b>March 2012</b> and is in agreement with the Board Secretary's Report.  | TREASURER SCHOOL<br>MONIES REPORT                 |
| *11. approve homebound instruction via Educere for student #7228, effective March 20 through the beginning of May 2012, at a cost of \$580.  | #7228 HOMEBOUND<br>INSTRUCTION                    |

- \*12. approve on-line Biology course via Educere for student #7194 while on homebound, at the cost of \$399. #7194 ON-LINE BIOLOGY COURSE
- \*13. approve homebound instruction for student #5221 effective March 28, 2012 for approximately 8-10 weeks at the rate of \$50.78 per hour. #5221 HOMEBOUND INSTRUCTION
- \*14. approve homebound instruction for student #5841, effective March 20, 2012 until such time as an out-of-district placement can be found, for ten hours per week at the rate of \$50.78 per hour. #5841 HOMEBOUND INSTRUCTION

- \*15. approve the following resolution:

SOUTH BERGEN JOINTURE  
TRANSPORTATION  
AGREEMENT

**BE IT RESOLVED** that the River Dell Regional Board of Education approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Service Agency, for the purpose of transporting students in accordance with Chapter 53, PL 1997, for the **2012-2013** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district, special education, vocational, summer programs, field trips, and athletics.

**BE IT FURTHER RESOLVED** that the River Dell Regional Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission.

- \*16. approve the use of facilities for the following athletic camps run by River Dell coaching staffs: ATHLETIC CAMPS USE OF FACILITIES

Summer Camp	Dates	Times
Football	June 25-29, 2012	8 a.m. to noon
Soccer	June 25-29, 2012	9 a.m. to 12:30 p.m.
Softball	June 25-29, 2012	9 a.m. to 1 p.m.
Track	July 9-13, 2012	9 a.m. to 1 p.m.
Basketball	July 9-13, 2012	9 a.m. to 2 p.m.
Wrestling	July 9-13, 2012	4 p.m. to 9 p.m.
Baseball	July 16-20, 2012	9 a.m. to 2 p.m.
Wrestling	July 16-20, 2012	9 a.m. to 3 p.m.
Volleyball	July 16-20, 2012	9 a.m. to 2 p.m.
Lacrosse	July 30-Aug. 3, 2012	9 a.m. to 3 p.m.

- \*17. approve extended school year programs for students #56, #2021 and #23 with Bergen County Special Services School District from July 3 to 27, 2012, at a cost of \$4,300 per student. In addition, student #2021 requires a one-to-one aide at the cost of \$4,400 for the summer. Region V will provide the transportation. EXTENDED SCHOOL YEAR STUDENTS #56, #2021, #23

**X. Miscellaneous**

1. Motion was made by Mrs. AlMBERG, seconded by Mr. Barnes, to approve the second reading of the following policies:

APPROVE 2<sup>ND</sup>  
READING SERIES  
1000, 3000, 5000,  
6000, 9000 POLICIES

<b><u>1000 Series:</u></b>	1330*	Use of School Facilities
	1314	Fundraising by Outside Organizations
<b><u>3000 Series:</u></b>	3100*	Budget Planning, Preparation and Adoption
	3541.1*	Transportation Routes and Services
<b><u>5000 Series:</u></b>	5141.23	Concussion Management
<b><u>6000 Series:</u></b>	6141.3	On-Line Courses
	6146*	Graduation Requirements
	6146.2*	Promotion/Retention
<b><u>9000 Series:</u></b>	9111	Qualifications
	9123/24	Business Administrator/Board Secretary
	9125	Treasurer of School Monies
	9270*	Conflict of Interest
	9322.1	Organization Meeting

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. AlMBERG, Mrs. O'Neill, Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye.

2. Motion was made by Mrs. AlMBERG, seconded by Mrs. Durand, to approve the following policy regulations and exhibits:

<b><u>1000 Series:</u></b>	1330a	Use of School Facilities
		Rate Schedule 2012-2013
	1330E	Hold Harmless Agreement

Discussion ensued regarding adjusting the use of facilities rates.

Motion was made by Mr. Chakansky, seconded by Mrs. Durand, to increase, for private enterprise rentals only, the flat rate items by \$10 per item and hourly items by \$5.00 per hour.

APPROVE AMENDED  
USE OF FACILITIES  
RATE SCHEDULE

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. AlMBERG, Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Hartman and Mrs. O'Neill voted nay.

Vote was then taken on the original motion, as amended, which carried as follows:  
Mr. Tashjian, Mrs. AlMBERG, Mr. Barnes, Mrs. Durand, Mr. Chakansky,  
Mr. Acquafredda and Mr. Manzelli all voted aye. Mrs. Hartman and  
Mrs. O'Neill voted nay.

APPROVE 1000  
SERIES POLICY  
REGULATIONS &  
EXHIBITS



**XI. Finance/District Operation**

8. Motion was made by Mrs. O'Neill, seconded by Mr. Barnes, to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **March 2012**.

ACCEPT LINE ITEM  
TRANSFERS

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand voted Nay.

18. Motion was made by Mrs. Almberg, seconded by Mrs. Durand, to approve the following resolution:

REJECT LLD  
CLASSROOM  
RENOVATIONS BIDS

**WHEREAS**, the River Dell Regional Board of Education (hereinafter referred to as the "Board") advertised for bids for the Renovations to the LLD Classroom Project (hereinafter referred to as the "Project"); and **WHEREAS**, on April 17, 2012 the Board received nine (9) bids for the Project; and

**WHEREAS**, the lowest bid in the amount of \$195,000 is excessive as to price, as the bid substantially exceeds the cost estimates prepared by the Architect for this Project and, as such, is unreasonable as to price.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby rejects the bids received for the Renovations to the LLD Classroom Project pursuant to N.J.S.A. 18A:18A-22(a) as the bids substantially exceed the cost estimates and, as such, are unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board.

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is hereby authorized to re-advertise the Project, in the best interests of the School District.

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand voted nay.

**Items for Board Information**

BOARD INFORMATION

Mr. Manzelli reminded everyone that schools will be closed on May 25, 29 and 30, 2012 (three unused snow/emergency days) as per the 2011-2012 School Calendar, approved on July 25, 2011.

**Items for Board Discussion and Decision**

BOARD DISCUSSION/DECSION

The following topics were discussed:

- Displaying presentations on the television behind the board dais.
- Upcoming PTO meeting which will discuss summer tutoring versus non-tutoring.
- The teacher evaluation program
- Posting Board meeting schedule on the bulletin board/sign outside the Middle School to increase public attendance.

**Public Comments-General** - None

Motion was made by Mr. Tashjian, seconded by Mr. Barnes to adjourn at 9:52 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:ms