

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

March 26, 2012

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, March 26, 2012. Board President, Joseph Manzelli called the meeting to order at 7:30 p.m.

**Board Members Present**

Roger Tashjian Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Paul Barnes, Dorothea Durand, Michael Chakansky, Vito Acquafredda and Joseph Manzelli were present.

ROLL CALL

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Admin/Board Secretary

Motion was made by Mrs. Almberg, seconded by Mrs. O'Neill to adopt the following resolution at 7:30 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A.10:4-12 for the purpose of discussing:

Interpreter services payment; instructional aide resignation; additional work schedule for teacher; staff leave of absence request; volunteer assistant coach appointment; extra-curricular advisors appointment.

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Roger Tashjian Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Paul Barnes, Dorothea Durand, Michael Chakansky, Vito Acquafredda and Joseph Manzelli were present.

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Admin/Board Secretary  
Richard Freedman, Middle School Principal  
Lisa Finn, Secretary  
Allison Friedlander, Student Representative  
Approximately 20 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mrs. O'Neill read the Mission Statement of the River Dell Regional School district.

**IV. Public Comments (on agenda items only)-None**

**PRESENTATION:**

PRESENTATION

Student Recognition-Middle School

Richard Freedman introduced Marnie Ross and Lisa Brown Guidance Counselors of the Middle School, who introduced 4 Middle School students from the Ambassadors Program and they reported on the following:

- Spring and Hoops for Hearts fundraisers
- “Odyssey of the Mind” competition
- “Hunger Game” book and movie
- Indrani Daf as finalist to the North Jersey Spelling Bee
- 8<sup>th</sup> Grade trip to El Museo Del Barrio Museum in N.Y.
- Samantha Zambrano (first-ever winner of the Bully Buster Power Point contest) presented to the Board her winning power point video.

**V. Student Member Report**

STUDENT MEMBER  
REPORT

Student Liaisons Allison Friedlander reported on the various academic, athletic and extra-curricular activities that occurred since the last Board meeting.

**VI. Reports**

**A. Committee Reports**

1. President’s Report

PRESIDENT'S  
REPORT

Mr. Manzelli discussed the following topics:

- "Willy Wonka" (Spring Musical)
- Honoring River Dell's Distinguished Graduates Dinner
- Athletic Accomplishments

2. Superintendent’s Report

SUPERINTENDENT'S  
REPORT

Mr. Fletcher discussed the following topics:

- "Willy Wonka" (Spring Musical)
- River Dell's Distinguished Graduates Dinner
- Letter from The Renaissance High School Principal
- RDTV High School Life and Tough Nerds programs
- "Don't Stand By for Bullying" Bergen Cty Prosecutors Office
- Media Clubs tour of CNBC Studios

Mrs. AlMBERG stated that there are twenty five Italian students arriving this Wednesday.

Motion was made by, Mr. Tashjian, seconded by Mrs. Hartman to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT AGENDA

Motion carried by the following roll call vote:  
 Mr. Tashjian Mrs. Hartman Mrs. Almberg, Mrs. O'Neill,  
 Mr. Barnes, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli  
 voted aye. Mrs. Durand voted to abstain on resolution VIII A 1,  
 and voted aye on the rest.

**VII. Board Meeting Minutes**

BOARD MINUTES

- \* approve the following Board meeting minutes:

February 13, 2012     Regular Session

**VIII. Personnel**

**A. Special Requests**

- \*1. approve professional day requests for the following staff to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY REQUESTS  
FOR STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Toni Capodanno	The Impact of Common Core Standards in our Schools	3/15/12	\$40
Ed Houston	SUPA Physics Seminar	5/22/12	\$50
John Knable	NJ Buildings & Grounds EXPO/Atlantic City, NJ	4/3-5/12	\$297
Richard Freedman	NJASA Spring Conference, Atlantic City, NJ	5/21-23/12	\$560

- B. Resignations/Retirements-None**
- C. Reappointments/Reassignments/Transfers-None**
- D. Salary Adjustments/Corrections-None**

**E. Appointments**

- \*1. approve the following substitute teacher(s) for the 2011-2012 school year:

R.CRAWFORD  
SUBSTITUTE  
TEACHER

Rachel Crawford (MA Montclair State University)

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve a 20 percent overage in SE Math at the high school from March 27 to June 30, 2012 for the 2011-2012 school year. 20% OVERAGE IN SE MATH H/S

**XI. Finance/District Operation**

- \*1. accept, that as of **February 2012** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. ACKNOWLEDGE NO OVER-EXPENDITURES ACCEPT BOARD SECRETARY'S REPORT
- \*2. accept the Scholarship Analysis Report for the month ending **February 2012**. SCHOLARSHIP ANALYSIS REPORT
- \*3. recommend bill payments in the amount of **\$1,231,797.23** including **\$26,468.09** from Cafeteria Account Funds, and **\$247,166.14** for previously issued warrants, and **\$984,631.09** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **March 26, 2012**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS MARCH 2012
- \*5. accept the following donations into the Scholarship Accounts for the month of **March 2012**: DONATIONS INTO SCHOLARSHIP ACCOUNTS
- Total \$-0-
- \*6. accept the Treasurer of School Monies Report for the month of **February 2012** and is in agreement with the Board Secretary's Report. TREASURER OF SCHOOL MONIES REPORT
- \*7. approve an extension in homebound instruction for student #7322 for 10 hours per week, effective March 5, 2012 for four to six weeks. EXTENSION IN HOMEBOUND INSTRUCTION FOR STUDENT #7322

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|--|--|
| <p>*8. approve homebound instruction for student #5841 for 10 hours per week, effective February 27, 2012 until placement in an out-of-district program.</p>   | <p>HOMEBOUND<br/>INSTRUCTION FOR<br/>STUDENT #5841</p>   |
| <p>*9. approve out-of-district placement for student #5841 at Palisades Regional Academy, effective March 8, 2012 to June 25, 2012, at a prorated tuition of \$17,594.51.</p>  | <p>OUT-OF-DISTRICT<br/>PLACEMENT FOR<br/>STUDENT #5841 AT<br/>PALISADES REG.<br/>ACADEMY</p>   |
| <p>*10. approve homebound instruction for student #6022 effective March 8, 2012 for 10 hours per week, for approximately four to five weeks, at the rate of \$50.78 per hour.</p>  | <p>HOMEBOUND<br/>INSTRUCTION FOR<br/>STUDENT #6022</p>   |
| <p>*11. approve bedside instruction for student #5073 at High Focus Center of Paramus, for two hours per day at the rate of \$50.78 per hour, effective March 14, 2012 for approximately five days.</p>  | <p>BEDSIDE<br/>INSTRUCTION FOR<br/>STUDENT #5073<br/>HIGH FOCUS CTR.<br/>OF PARAMUS</p>  |
| <p>*12. approve the disposal of textbooks at the middle school as per the attached list.</p>   | <p>DISPOSAL OF<br/>TEXTBOOKS AT M/S</p>  |
| <p>*13. Be it resolved that the Board of Education of the River Dell Regional High School District in the County of Bergen, hereby approve the submission of this Other Capital Project for the alterations to River Dell Middle School, Pre-K Classroom 100B for the purposes of creating a new LLD Classroom, to the Department of Education for Educational Adequacy Approval; it is recognized that no funding is being released at the current time for this project.</p> | <p>SUBMISSION OF<br/>OTHER CAPITAL<br/>PROJECT M/S PRE-K<br/>CLASSROOM 100B<br/>TO THE DOE FOR<br/>EDUCATIONAL<br/>ADEQUACY<br/>APPROVAL</p> |

**IX. Curriculum/Student Affairs and Activities**

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|---|--|
| <p>2. Motion was made by Mrs. O'Neill seconded by Mr. Tashjian to approve the submission of an Equivalency Application to the New Jersey Department of Education to provide an alternative manner of homebound instruction.</p> | <p>SUBMISSION OF<br/>AN EQUIVALENCY<br/>APPL. TO NJDOE</p> |
|---|--|

Motion carried by the following roll call vote:  
 Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill,  
 Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda  
 and Mr. Manzelli voted aye.

**X. Miscellaneous**

1. Motion was made by Mrs. Hartman seconded by Mr. Tashjian to approve the following resolution:

BE IT RESOLVED that the regular meetings of the Board of Education be held at 8:00 p.m., with an Executive Session beginning at 7:00 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed:

**Meeting Dates:**

Monday, May 7, 2012	Monday, October 15, 2012
Monday, May 14, 2012	Monday, October 29, 2012
Monday, June 4, 2012	Monday, November 12, 2012
Monday, June 18, 2012	Monday, November 26, 2012
Monday, July 30, 2012	Monday, December 10, 2012
Monday, September 10, 2012	Monday, January 7, 2013-Reorganization
Monday, September 24, 2012	Meeting

No vote was taken at this time.

A discussion ensued amongst the Board and the Board meeting dates were amended.

1. Motion was made by Mrs. Hartman seconded by Mr. Tashjian to amend the following resolution:

**AMENDED BOARD  
MEETING DATES**

BE IT RESOLVED that the regular meetings of the Board of Education be held at 8:00 p.m., with an Executive Session beginning at 7:00 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed:

**Meeting Dates:**

Monday, May 7, 2012	Monday, October 15, 2012
Monday, May 14, 2012	Monday, October 29, 2012
Monday, June 4, 2012	<b>Tuesday, November 13, 2012</b>
Monday, June 18, 2012	Monday, November 26, 2012
Monday, July 30, 2012	Monday, December 10, 2012
Monday, September 10, 2012	Monday, January 7, 2013-Reorganization
Monday, September 24, 2012	Meeting

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill,  
Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted aye.  
Mrs. Durand and Mr. Chakansky voted nay.

2. Motion was made by Mrs. Almberg seconded by Mrs. Durand to approve the first reading of the following policies:

FIRST READING OF  
POLICIES SERIES 1000,  
3000, 5000, 6000 & 9000

<b><u>1000 Series:</u></b>	1330*	Use of School Facilities
	1314	Fundraising by Outside Organizations
<b><u>3000 Series:</u></b>	3100*	Budget Planning, Preparation and Adoption
	3541.1*	Transportation Routes and Services
<b><u>5000 Series:</u></b>	5141.23	Concussion Management
<b><u>6000 Series:</u></b>	6141.3	On-Line Courses
	6146*	Graduation Requirements
	6146.2*	Promotion/Retention
<b><u>9000 Series:</u></b>	9111	Qualifications
	9123/24	Business Administrator/Board Secretary
	9125	Treasurer of School Monies
	9270*	Conflict of Interest
	9322.1	Organization Meeting

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mrs. Durand,  
Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye.  
Mrs. Hartman was absent.



**XI. Finance/District Operation**

4. Motion was made by Mrs. O'Neill seconded by Mr. Chakansky to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **February 2012**.

LINE ITEM  
TRANSFERS &  
ADJUSTMENTS

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Durand voted to abstain.

14. Motion was made by Mr. Tashjian seconded by Mrs. Almberg to approve the three-year operating lease, effective July 1, 2012 to June 30, 2015, with Hewlett Packard for computer and technology equipment in the amount of \$561,333.88 annually.

7/1/12 TO 6/30/15  
LEASE ON HP  
COMPUTER &  
TECHNOLOGY  
EQUIPMENT

Discussion ensued amongst the Board in regard to the three-year operating lease with Hewlett Packard for computer and technology equipment.

Motion was made Mr. Barnes, seconded by Mrs. O'Neill to call the question.

Motion to call the question denied by the following roll call vote: Mrs. Hartman, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted aye. Mr. Tashjian, Mrs. Almberg, Mrs. Durand and Mr. Chakansky voted nay.

Discussion continued ending with a vote on the original resolution.

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Durand and Mr. Chakansky voted nay.

**XII. Items for Board Discussion and Decision**

1. Mr. Bonfiglio presented the final FY2012-2013 Budget to the public.

PRESENTATION  
FY 2012-2013  
SCHOOL BUDGET

**XIII. Public Comments—FY2012-2013 Budget-None**

**XIV. Board Decision**

1. Motion was made by Mrs. O'Neill seconded by Mrs. Almborg to approve the following resolution:

FY2012-2013  
SCHOOL  
BUDGET

BE IT RESOLVED to approve a final school district budget for the FY2012-2013 School Year for submission to the Executive County Superintendent's office as follows:

Tax Levy	\$26,016,756
Current Expenses	\$27,979,312
Capital Outlay	60,317
Special Revenue Projects	415,000
Debt Service	<u>1,610,000</u>
TOTAL ALL EXPENDITURES	\$30,064,629

The district will bank \$96,169 for enrollment growth for future use.  
The district will bank \$65,337 for an adjustment in health care costs for future use.

Discussion ensued in regard to the FY2012-2013 school year budget.

Motion was made by Mrs. Durand, seconded by Mr. Chakansky to remove the cap bank of \$65,337 for an adjustment in health care costs for future use from the budget.

MOTION DENIED  
NOT TO BANK  
\$65,337

Motion denied by the following roll call vote:

Mrs. Durand and Mr. Chakansky voted aye. Mr. Tashjian, Mrs. Hartman, Mrs. Almborg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted nay.

Discussion continued ending with a vote on the original resolution.

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almborg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Durand and Mr. Chakansky voted nay.

**XV. Old Business**

OLD BUSINESS

The following topics were discussed:

- Board Member Evaluations
- Board Self Evaluations
- Lap-Top Insurance

Motion was made by Mr. Chakansky, seconded by Mrs. Durand to cease charging the parents \$100 for Lap-Top insurance.

MOTION DENIED  
TO CEASE LAP-TOP  
INSURANCE

Motion denied by the following roll call vote:

Mrs. Durand and Mr. Chakansky voted aye. Mr. Tashjian, Mrs. Hartman, Mrs. AlMBERG, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted nay.

**XVI. New Business**

NEW BUSINESS

The following topics were discussed:

- Review Campus Facilities Committee minutes
- Community Relations & Info. Committee Surveys
- Key Communicators

Motion was made by Mr. Chakansky, seconded by Mrs. Durand to have a Town Hall meeting with the community.

No vote was taken at this time.

A discussion ensued amongst the Board in regard to having a Town Hall meeting.

Motion was made by Mr. Chakansky, seconded by Mr. Acquafredda to amend the wording of the following resolution: to have a Town Hall meeting scheduled with a Regular Board meeting.

TOWN HALL  
MEETING

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. AlMBERG, Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli and voted aye. Mrs. Hartman and Mrs. O'Neill voted nay.

**XVII. Public Comments—General**

PUBLIC COMMENTS

The following topic was discussed:

- Town Hall meetings

**XVIII. Adjournment**

ADJOURNMENT

Motion was made by Mr. Tashjian, seconded by Mrs. Hartman to adjourn at 11:00 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary