

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

February 13, 2012

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, February 13, 2012. Board President, Joseph Manzelli called the meeting to order at 8:00 p.m.

**Board Members Present**

Roger Tashjian, Stephanie Hartman, Claudia O'Neill, Paul Barnes, Dorothea Durand, Michael Chakansky, Vito Acquafredda and Joseph Manzelli were present. Patricia Almberg was absent.

ROLL CALL

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Admin/Board Secretary  
Denis Nelson, Athletic Director  
Lisa Finn, Secretary  
Allison Friedlander, Student Representative  
Bridget Irvine, Student Representative  
25 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Bridget Irvine read the Mission Statement of the River Dell Regional School district.

**IV. Public Comments (on agenda items only)-None**

**PRESENTATION:**

PRESENTATION

State Championship Girls Volleyball Team Recognition

Mr. Nelson, Mr. Manzelli and Mr. Fletcher congratulated the girls volleyball team on their accomplishments and presented them championship jackets.

**V. Student Member Report**

STUDENT MEMBER  
REPORT

Student Liaisons Allison Friedlander and Bridget Irvine reported on the various academic, athletic and extra-curricular activities that occurred since the last Board meeting.

**VI. Reports**

1. President's Report

PRESIDENT'S  
REPORT

Mr. Manzelli reported on the following topics:

- The three districts have moved their Election to November 2012
- RDTV
- Italian Student Class Exchange
- Interact Club
- Spring Musical "Willy Wonka"
- Friends of River Dell
- Distinguished Graduates Night 3/29/12
- Superintendents Coffee 2/15/12
- Junior peer group meetings

2. Superintendent's Report

SUPERINTENDENT'S  
REPORT

Mr. Fletcher reported on the following topics:

- Student accomplishments
- Students visited us from the Renaissance H/S, Bronx NY
- Robotics Team

Mr. Fletcher announced to the Board the class of 2012's Valedictorian is Kevin Ng, and the Salutatorian is Craig Marulis. Kevin Ng will be honored at the Valedictorian Breakfast sponsored by the Record and Cablevision.

**Committee Reports**3. Budget & Finance

Mrs. O'Neill discussed the following:

- 2012-2013 Budget
- Preliminary Budget is due 3/5/12
- Line Item transfers
- Budget packets will be given out to Board members on 2/17/12

4. Campus Facilities

Mr. Acquafredda discussed the following:

- Committee Functions and Purpose Policy
- Project update on the Growing Gardens classroom conversion to a Special Education Classroom.
- Status of the M/S Electrical System Survey
- Financing of the capital and non-capital project
- Status of the Mini-Bus expansion of allowable usage
- Science Rooms renovation project two bid opening
- Proposals for the Facilities Energy Audit
- M/S long range facilities planning

5. Community Relations & Information

Mr. Barnes discussed the following:

- Committee will meet on 2/16/12
- Thanked Mr. Fletcher, Ms. Brooks and Mr. Nelson on continuing to invite students that have earned distinguished honors and awards.
- Recent Graduates survey on RDTV

6. Personnel Matters-None7. Policy & Governance

Mr. Fletcher discussed the following:

- Graduation requirements policy
- Online courses
- Committee by-laws
- Next Committee meeting is 2/28/12

8. Technology

Mr. Tashjian discussed the following:

- Techspo 2012 Conference
- Next meeting is scheduled for 2/17/12

9. Curriculum/Tri-District

Mrs. Hartman discussed the Feasibility study and the next Committee meeting is schedule 2/15/12.

Motion was made by Mr. Tashjian, seconded by Mrs. O'Neill to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT AGENDA

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mr. Tashjian voted to abstain on the January 23rd Board minutes and voted aye on the rest. Mrs. Durand voted nay on resolution VIII A2, and voted aye on the rest. Mrs. Almberg was absent.

**VII. Board Meeting Minutes**

BOARD MINUTES

- \* approve the following Board meeting minutes:

January 9, 2012	Executive and Regular Sessions
January 23, 2012	Executive and Regular Sessions

**VIII. Personnel**

**A. Special Requests**

- \*1. BE IT RESOLVED that the Board of Education grants Sarah Wyatt a federal family and medical leave of absence (FMLA) with pay for the period beginning April 23, 2012 and ending May 26, 2012, an unpaid FMLA/State of New Jersey family leave of absence (SFLA) for the period beginning May 27, 2012 to June 30, 2012.

S. WYATT  
FMLA/SFLA

- \*2. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

STAFF MEMBERS TO  
ATTEND WKSP/CONF.

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Lisa Brown	Self-Mutilation: An Act of Emotional Survival, Long Branch, NJ	3/9/12	\$115.00
Toni Capodanno	ASCD Annual Conference and Exhibit, Philadelphia, PA	3/24-26/12	\$305.00
Chin Chu	Brain, Memory Learning Spring Conference, Riverdale, NY	3/26-27/12	\$386.00
Allison Donoghue	Facing the Future XX-Disabilities & Possibilities, Somerset, NJ	3/23/12	\$150.00
Dawn Rivas	Radio During the Nazi Period, South Orange, NJ	3/15/12	\$ 10.00
Elizabeth Stiles	Radio During the Nazi Period, South Orange, NJ	3/15/12	\$ 10.00
Lisa Torres	Radio During the Nazi Period, South Orange, NJ	3/15/12	\$ 10.00
Kathryn Zintel	NJ School Music Assoc. Region I Jr. High Chorus/Band/Orchestra, Paramus, NJ	2/4/12, 3/6/12, 3/16/12	\$ 36.58

Desiree Ferrandi	SUPA Spring Conference, NYC	3/5/12	\$100.00
Kathy Kreger	Self-Mutilation: An Act of Emotional Survival, Long Branch, NJ	3/9/12	\$115.00
Mary Moran	Self-Mutilation: An Act of Emotional Survival, Long Branch, NJ	3/9/12	\$75.00
Mary Joan Wilcoxon	Explorica Group Leader Training, Rome, Italy	2/17-20/12	-0-

**B. Resignations/Retirements-None****C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections**

- \*1. approve a salary adjustment for Teacher of Mathematics Kerri Afromsky from MA+16 Step 8 (\$70,519) to MA+32 Step 8 (\$73,177), effective February 1, 2012 for the 2011-2012 school year. SALARY ADJ. FOR K. AFROMSKY
- \*2. approve a salary adjustment for Teacher of Students with Disabilities Casey D'Elia from BA Step 1 (\$45,235) to BA+16 Step 1 (\$47,627), effective February 1, 2012 for the 2011-2012 school year. SALARY ADJ. FOR C. D'ELIA

**E. Appointments**

- \*1. approve the appointments of the following extra-curricular advisors for the 2011-2012 school year: EXTRA-CURRICULAR ADVISORS

<u>Activity</u>	<u>Advisors</u>	<u>Step</u>	<u>Salary</u>
Spring Musical Technical Director	Desiree Ferrandi Co-Advisor	1	\$370
	Brian Reich Co-Advisors	1	\$370
Spring Musical Choreographer	Carrie Jacobus	1	\$1,294

- \*2. approve the appointment of the following substitute teacher(s) for the 2011-2012 school year: SUBSTITUTE TEACHER J. ABBADESSA  
Joseph Abbadessa (60+ credits—Montclair State University)
- \*3. approve an extension of the appointment of Teacher of Physical Education and Health Joseph Clause (leave replacement) effective January 30 to April 30, 2012, at a prorated salary of \$45,235 (BA Step 1). EXTENSION OF APPOINTMENT FOR J. CLAUSE
- \*4. approve the appointments of LDTC Gracemarie Lamparillo for an additional 10 per cent schedule at a prorated salary of \$10,351 (10% of MA+48 Step 17 \$103,514) and DVR Transition Counselor Allison Donoghue for an additional 10 per cent schedule at a prorated salary of \$7,584 (10% of \$75,838 MA+16 Step 10) to fill a SLE leave replacement effective February 2 to March 30, 2012. ADD'L 10 % SCHEDULE FOR G. LAMPARILLO

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve a field trip for the Class of 2012 to attend a Survivor Weekend at the Greenkill Conference Center in Huguenot, NY, March 2-4, 2012 at no cost to the Board.

CLASS OF 2012  
FIELD TRIP TO ATTEND  
SURVIVOR WEEKEND  
GREENKILL CONF. CTR.

**XI. Finance/District Operation**

- \*1. Recording of Fire/Security Drills

RECORDING OF  
FIRE/SECURITY DRILLS

Middle School	January 2 and 13, 2012
High School	January 10 and 18, 2012

- \*2. Recording of Enrollment (attachment)

RECORDING OF  
ENROLLMENT

- \*3. Recording of Suspension Report/Violence & Vandalism Report (attachment)

RECORDING OF  
SUSPENSION RPT./  
VIOLENCE & VANDALISM  
REPORT

- \*4. Recording of HIB Reports—January 2012 (No bullying events to report)

RECORDING OF  
HIB REPORTS  
JANUARY 2012

- \*5. accept, that as of **January 2012** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

ACKNOWLEDGE NO  
OVER-EXPENDITURES  
ACCEPT BOARD  
SECRETARY'S REPORT

- \*6. accept the Scholarship Analysis Report for the month ending **January 2012.**

SCHOLARSHIP  
ANALYSIS REPORT

- \*7. recommend bill payments in the amount of **\$562,419.56** including **\$35,546.12** from Cafeteria Account Funds, and **\$245,705.59** for previously issued warrants, and **\$316,713.97** for River Dell warrants to be issued, of which **\$0** is to be issued for capital projects, for the period ending **February 13, 2012.** (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS  
FEBRUARY 2012

- \*9. accept the following donations into the Scholarship Accounts for the month of **February 2012**:

Scott Evan Baker Scholarship	<u>\$25.00</u>
<b>Total</b>	<b>\$25.00</b>

DONATIONS INTO  
SCHOLARSHIP ACCTS.  
FEBRUARY 2012

- \*10. accept the Treasurer of School Monies Report for the month of **January 2012** and is in agreement with the Board Secretary's Report.

TREASURER OF  
SCHOOL MONIES  
REPORT

- \*11. approve homebound instruction for student #7322, effective January 23, 2012 for six weeks, for 10 hours per week.

HOMEBOUND  
INSTRUCTION FOR  
STUDENT #7322

- \*12. approve an out-of-district placement for student #140311 at Sage Day High School, effective January 25, 2012 at a cost of \$26,571.94, for the remainder of the 2011-2012 school year, with Region V providing transportation.

OUT-OF-DISTRICT  
PLACEMENT FOR  
STUDENT #140311  
AT SAGE DAY H/S

- \*13. approve homebound instruction for student #5743 effective January 9, 2012 until further notice at the rate of \$50.78 for 10 hours per week.

HOMEBOUND  
INSTRUCTION FOR  
STUDENT #5743

- \*14. WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for 2012-2013, and

PARTICIPATION INTO  
SPECIAL EDUCATION  
MEDICARE INITIATIVE  
PROGRAM (SEMI)

WHEREAS, the River Dell Regional Board of Education desires to apply for this waiver due to the fact that we project having fewer than 30 (2) Medicaid eligible classified students and participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2012-2013 budget year.

NOW THEREFORE BE IT RESOLVED that the River Dell Regional Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2012-2013 school year.

\*15. approve the voiding of the following checks:

VOIDING OF CHECKS

<u>DATE</u>	<u>CHECK #</u>	<u>VENDOR</u>	<u>AMOUNT</u>
1/5/11	19957	Veera Premon	\$442.00
6/10/11	20733	Veera Premon	\$442.00
6/30/11	21105	IMT	\$ 65.00

\*16. approve the disposal of English textbooks as per the attached list.

DISPOSAL OF ENGLISH TEXTBOOKS

\*17. WHEREAS, it is required by the New Jersey Department of Education (NJDOE), that this Board approve the submission of Plans and Specifications for upgrading the electrical power distribution system to the middle school facility to the NJDOE, and

ALT ENERGY GROUP LLC  
PLANS/SPECS. FOR  
UPGRADING  
ELECTRICAL POWER

WHEREAS, the engineer has prepared plans and specifications that accurately address the program requirements for the projects,

THEREFORE, BE IT RESOLVED that the Board approved Alt Energy Group, LLC to make a submission of Plans and Specifications to the NJDOE for final plan review,

BE IT FUTHER RESOLVED that this project is considered an “Other Capital Project” and that the board is not seeking state funding to carry out the project.

**X. Miscellaneous**

Motion was made by Mrs. Durand, seconded by Mr. Chakansky to add April 30, 2012 to the Board meeting schedule.

DENIED ADDING  
APRIL 30, 2012 TO  
BOARD MEETING  
CALENDAR

Motion carried by the following roll call vote:  
Mrs. Durand and Mr. Chakansky voted aye. Mr. Tashjian, Mrs. Hartman, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted nay. Mrs. Almberg was absent.

1. Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to approve a modification to the Board Meeting schedule as follows:

MODIFICATION TO  
BOARD MEETING  
SCHEDULE

Add	March 1, 2012; April 23, 2012
Cancel	March 12, 2012; April 2, 2012; April 30, 2012

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda and Mr. Manzelli voted aye. Mr. Tashjian, Mrs. Durand and Mr. Chakansky voted nay. Mrs. Almberg was absent.

- 2. Motion was made by Mrs. Hartman, seconded by Mr. Manzelli to approve a revision to the 2012-2013 School Calendar to move the spring recess to the week of April 8, 2013 (from the week of April 22, 2013).

REVISE 2012-2013  
SCHOOL CALENDAR  
SPRING RECESS

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky and Mr. Manzelli voted aye. Mrs. Durand and Mr. Acquafredda voted nay. Mrs. Almberg was absent.

**XI. Finance/District Operation**

- 8 Motion was made by Mrs. O'Neill, seconded by Mr. Chakansky to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **January 2012**.

LINE ITEM TRANSFERS/  
ADJUSTMENTS FOR  
JANUARY 2012

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Durand vote nay. Mrs. Almberg was absent.

- 18. Motion was made by Mr. Chakansky, seconded by Mr. Tashjian to approve the following resolution:

AERO PLUMBING AND  
HEATING CO., INC.  
M/S SCIENCE  
LAB RENOVATIONS

WHEREAS, on January 23, 2012, the River Dell Regional Board of Education (hereinafter referred to as the "Board") rejected bids for the Middle School Science Lab Renovations (Rooms 111, 113 and associated Prep Room) Project (hereinafter referred to as the "Project") as excessive as to price; and

WHEREAS, said rejection inadvertently did not include the total contract price, inclusive of certain casework and furnishings which are required to complete the project; and

WHEREAS, the adjusted price of the previously rejected low bid, inclusive of the base bid in the amount of \$264,900, together with Alternate No. GC1C and Alternate No. GC3C is \$403,315, which amount is excessive as to price, as the bid substantially exceeds the cost estimates prepared by the Architect for this Project and, as such, is unreasonable as to price; and

WHEREAS, the Board re-advertised for bids and on February 8, 2012, the Board received eleven (11) bids for the Project; and

WHEREAS, the lowest responsible bid for the Project was submitted by Aero Plumbing and Heating Co., Inc. (hereinafter referred to as "Aero") with a base bid in the amount of \$227,777, together with Alternate GC1C in the amount of \$58,234 and Alternate No. GC1E in the amount of \$107,520, for a total contract sum of \$393,531; and

WHEREAS, the bid submitted by Aero is responsive in all material respects and it is the Board's desire to award the contract for the Project to Aero;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board hereby clarifies the resolution of January 23, 2012, wherein the bids were rejected as excessive as to price to reflect the total contract price, inclusive of certain casework and furnishings which are required to complete the project, with a base bid in the amount of \$264,900, together with Alternate No. GC1C and Alternate No. GC3C, totaling \$403,315.
2. The Board hereby awards the contract for the Middle School Science Lab Renovations (Rooms 111, 113 and associated Prep Room) to Aero Plumbing and Heating Co., Inc. in the amount of \$393,531, representing a base bid in the amount of \$227,777, together with Alternate GC1C in the amount of \$58,234 and Alternate No. GC1E in the amount of \$107,520.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board Secretary is hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:  
Mr. Tashjian, Mrs. Hartman, Mrs. O'Neill, Mr. Barnes, Mrs. Durand,  
Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye.  
Mrs. AlMBERG was absent.

**XII. Items for Board Discussion and Decision**

ITEMS FOR BOARD  
DISCUSSION/DECISION

The following topics were discussed:

- Line item transfers over \$50,000.
- Board Norms
- 2012-2013 Budget process

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to  
make sure line items transfers over \$50,000. be listed with an  
explanation.

LINE ITEM  
TRANSFERS  
OVER \$50,000.

Motion carried by the following roll call vote:  
Mr. Tashjian, Mrs. Hartman, Mrs. O'Neill, Mr. Barnes,  
Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye.  
Mrs. Durand voted nay. Mrs. AlMBERG was absent.

**XIII. Old Business**

OLD BUSINESS

The following topic was discussed:

- Complying with Roberts Rules of Order when motioning  
to call the question.

**XIV. New Business**

NEW BUSINESS

The following topic was discussed:

- NJSBA Governance Webinar

**XV. Public Comments—General**

PUBLIC COMMENTS

Mr. Hartenstein commented that River Dell has the best  
Superintendent and the Board should allow him to do his job  
without second guessing him.

**XVI. Adjournment**

ADJOURNMENT

Motion was made by Mr. Tashjian, seconded by Mr. Barnes  
to adjourn at 10:21 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary