

***RIVER DELL REGIONAL BOARD OF EDUCATION***

**REGULAR SESSION**

November 28, 2011

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, November 28, 2011. Board President, Joseph Manzelli called the meeting to order at 7:00 p.m.

**Board Members Present**

Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Dorothea Durand, Michael Chakansky, Vito Acquafredda and Joseph Manzelli were present. Roger Tashjian and Paul Barnes were absent.

ROLL CALL

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Admin/Board Secretary

Motion was made by Mrs. Almberg, seconded by Mrs. Hartman to adopt the following resolution at 7:00 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A.10:4-12 for the purpose of discussing:

Maternity leave of absence request, appointment of District Registrar, appointment of volunteer athletic coaches, appointment of athletic coach

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion was made by Mrs. Hartman, seconded by Mrs. Almberg to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Dorothea Durand, Michael Chakansky, Vito Acquafredda and Joseph Manzelli were present. Roger Tashjian and Paul Barnes were absent.

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Admin/Board Secretary  
Lisa Finn, Secretary  
Allison Friedlander, Student Representative  
Bridget Irvine, Student Representative  
Approximately 4 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mrs. O'Neill read the Mission Statement of the River Dell Regional School district.

**II. Public Comments (on agenda items only)- None**

**III. Student Member Report**

STUDENT MEMBER  
REPORT

The student members reported on the Freshman, Sophomore and Senior class activities and fundraisers that have taken place during the month. The Table to Table food fundraiser was a great success.

**IV. Reports**

1. President's Report

PRESIDENT'S  
REPORT

Mr. Manzelli reported on the following topics:

- Congratulated all Athletic accomplishments
- Academic Decathlon Team on RDTV

2. Superintendent's Report

SUPERINTENDENT'S  
REPORT

Mr. Fletcher reported on the following topics:

- Girls Volleyball accomplishments
- Football Semi-Final game

Mr. Fletcher congratulated the students of River Dell as they exhibit an enormous capacity for giving.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT AGENDA

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. O'Neill, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Almberg voted to abstain on the October 3rd. Board Minutes and voted aye on the rest.

Mrs. Durand voted to abstain on Resolution VIII E. 3 and voted aye on the rest. Mr. Tashjian and Mr. Barnes were absent.

**V. Board Meeting Minutes**

BOARD MEETING  
MINUTES

- \* approve the following Board meeting minutes:

September 12, 2011	Executive and Regular Sessions
September 26, 2011	Executive and Regular Sessions
October 3, 2011	Work Session

**VI. Personnel****A. Special Requests**

- \*1. approve a maternity leave for Senior Options Coordinator Jennifer Luberto Stuber as follows: paid maternity leave from February 13 to March 13, 2012; unpaid family leave from March 14 to April 15, 2012. MATERNITY LEAVE FOR J. STUBER
- \*2. approve a unpaid leave of absence for Teacher of English Sharon Milch from November 15, 2011 to December 31, 2011. UNPAID LEAVE S. MILCH
- \*3. approve a leave of absence for Teacher of Mathematics Kear Halstater from October 28 to December 9, 2011. LEAVE OF ABSENSE FOR K. HALSTATER
- \*4. approve a revised maternity leave request for Teacher of English Lauren Del Piano as follows: paid maternity leave from October 31 to November 30, 2011; unpaid leave from December 1, 2011 to April 1, 2012. REVISED MATERNITY LEAVE FOR L.DELPIANO
- \*5. approve a revised maternity leave request for Teacher of the Handicapped Demetra Binder as follows: paid maternity leave from October 13 to November 25, 2011; unpaid leave from November 26, 2011 to January 29, 2012. REVISED MATERNITY LEAVE FOR D.BINDER
- \*6. approve a revised maternity leave request for Teacher of Health and Physical Education Katie Lord as follows: paid maternity leave from October 12 to November 20, 2011; unpaid leave from November 21, 2011 to January 29, 2012. REVISED MATERNITY LEAVE FOR K.LORD
- \*7. approve professional day requests for the following staff to attend workshops/conferences as noted and in accordance with appropriate statute: PROFESSIONAL DAY REQUESTS FOR STAFF

<b>Name</b>	<b>Workshop/Conference</b>	<b>Dates</b>	<b>Cost (Not to exceed)</b>
Casey D'Elia	Handling Difficult Behaviors in the General Ed. Classroom	12/6/11	\$10.00

**B. Resignations/Retirements**

- \*1. rescind the appointment of Robert Hoffman as Head Middle School Boys Basketball coach for the 2011-2012 school year. RESCIND APPOINT. OF R.HOFFMAN HEAD M/S BOYS BASKETBALL COACH

- \*2. accept the resignation of Instructional Aide Patrick Bennett, effective November 11, 2011.

RESIGNATION OF  
P. BENNETT

**C. Reappointments/Reassignments/Transfers**

- \*1. approve a reassignment for Teacher of Study Skills/Gifted & Talented Susan Keitel to fill the Teacher of English leave opening from November 1, 2011 to April 15, 2012.

REASSIGNMENT FOR  
S. KEITEL

**D. Salary Adjustments/Corrections**

- \*1. approve an additional 20 percent work schedule for Teacher of Mathematics William Kleinfelder, effective November 1 to December 9, 2011, at an additional prorated salary of \$15,274.40 (20 percent of MA Step 11 \$76,372).

ADDITIONAL 20%  
WORK SCHEDULE  
FOR W. KLEINFELDER

**E. Appointments**

- \*1. approve the appointment of the following athletic coaches for the 2011-2012 school year:

ATHLETIC COACHES  
2011-2012

<u>Coach</u>	<u>Sport</u>	<u>Step</u>	<u>Salary</u>
Joseph Clause	Asst. Boys Basketball	3a	\$5,204
Christopher Mongilia	Head MS Boys Basketball	2a	\$2,802

- \*2. approve the appointment of Brian Reich as Assistant Drama Club Advisor for the 2011-2012 school year, effective October 15, 2011 at a prorated stipend of \$1,039 (step 1).

B.REICH ASST.  
DRAMA CLUB  
ADVISOR

- \*3. approve the appointment of Rachel Crawford as a Teacher of Study Skills/Gifted & Talented (Leave Replacement), for the 2011-2012 school year, effective November 1, 2011 to April 15, 2012 at a prorated salary of \$57,213 (MA Step 4), as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

R.CRAWFORD  
TEACHER OF STUDY  
SKILLS/GIFTED &  
TALENTED

- \*4. approve an extension of the appointment of Teacher of Mathematics Lisa D'Amico (Leave Replacement) for an 80 percent schedule, effective November 7 to December 9, 2011, at a prorated salary of \$36,188 (80 percent of BA Step 1 \$45,235) for the 2011-2012 school year.

L. D'AMICO EXTENSION  
OF APPOINTMENT

- \*5. approve the following substitute teacher(s) for the 2011-2012 school year:

SUBSTITUTE  
TEACHERS  
2011-2012

Steven Franco (BA—William Paterson University)  
Amber Loren (BA—University of Massachusetts)  
Rivkah Lewin (MA—City College of New York)

## VII. Miscellaneous

- \*1. approve the following job descriptions:

JOB DESCRIPTIONS

Chief School Administrator/Superintendent  
School Business Administrator or  
Assistant Superintendent for Business/Board Secretary

- \*3. approve the per diem work assignment for instructional aides for the 2011-2012 school year, effective September 1, 2011 to June 30, 2012:

PER DIEM WORK  
FOR INSTRUCTIONAL  
AIDES

<b>Instructional Aide</b>	<b>Assignment</b>	<b>Hours</b>
Madeline Anthony	Middle School	7.5
Aimee DeSiderio	Middle School	7.5
Virginia Smith	Middle School	7.5
Anthony Castora	High School	7.0
TBA (Joseph Clause)	High School	7.0
Carol Ferrari	High School	7.5
Charri Gilbert	High School	7.5
Nancy Hansen	High School	7.0
Maryellen Kleinberg	High School	7.0
Beth Krupka	High School	7.5
John Oberlander	High School	7.0

**XI. Finance/District Operation**

- |   |   |           |                              |        |                         |               |              |                   |  |
|---|---|-----------|------------------------------|--------|-------------------------|---------------|--------------|-------------------|--|
| <p>*1. accept, that as of <b>October 2011</b> after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.</p> | <p>ACKNOWLEDGE NO<br/>OVER-EXPENDITURES<br/>ACCEPT BOARD<br/>SECRETARY'S REPORT</p>   |           |                              |        |                         |               |              |                   |  |
| <p>*2. accept the Scholarship Analysis Report for the month ending <b>October 2011</b>.</p>   | <p>SCHOLARSHIP<br/>ANALYSIS REPORT</p>  |           |                              |        |                         |               |              |                   |  |
| <p>*5. accept the following donations into the Scholarship Accounts for the month of <b>November 2011</b>:</p> <table border="0" style="margin-left: 40px;"> <tr> <td style="padding-right: 20px;">Katie Conway Memorial Scholarship</td> <td style="text-align: right;">\$ 640.00</td> </tr> <tr> <td>Scott Evan Baker Scholarship</td> <td style="text-align: right;">108.00</td> </tr> <tr> <td>Secretarial Scholarship</td> <td style="text-align: right;"><u>341.50</u></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,089.50</b></td> </tr> </table>             | Katie Conway Memorial Scholarship   | \$ 640.00 | Scott Evan Baker Scholarship | 108.00 | Secretarial Scholarship | <u>341.50</u> | <b>Total</b> | <b>\$1,089.50</b> | <p>DONATIONS INTO<br/>SCHOLARSHIP ACCTS.</p> |
| Katie Conway Memorial Scholarship   | \$ 640.00   |           |                              |        |                         |               |              |                   |  |
| Scott Evan Baker Scholarship  | 108.00  |           |                              |        |                         |               |              |                   |  |
| Secretarial Scholarship   | <u>341.50</u>   |           |                              |        |                         |               |              |                   |  |
| <b>Total</b>  | <b>\$1,089.50</b>   |           |                              |        |                         |               |              |                   |  |
| <p>*6. accept the Treasurer of School Monies Report for the month of <b>October 2011</b> and is in agreement with the Board Secretary's Report.</p>   | <p>TREASURER OF<br/>SCHOOL MONIES<br/>REPORT</p>                                      |           |                              |        |                         |               |              |                   |  |
| <p>*7. approve four hours per week of homebound instruction for student #120318, provided by Teacher of the Handicapped Jan Vossler-York, effective November 17, 2011 at the rate of \$50.28 per hour.</p>  | <p>HOMEBOUND<br/>INSTRUCTION FOR<br/>STUDENT #120318</p>                              |           |                              |        |                         |               |              |                   |  |
| <p>*8. approve out-of-district placement for student #5140, effective November 21, 2011, at Palisades Regional Academy for the remainder of the 2011-2012 school year at a tuition of \$33,205.20 (\$247.82 per diem), with transportation provided by Region V.</p>  | <p>OUT-OF-DISTRICT<br/>PLACEMENT PALISADES<br/>REG. ACADEMY FOR<br/>STUDENT #5140</p> |           |                              |        |                         |               |              |                   |  |
| <p>*9. approve out-of-district placement for student #6061, effective November 15, 2011, at Palisades Regional Academy for the remainder of the 2011-2012 school year at a tuition of \$34,346.90 (\$247.82 per diem), with transportation provided by Region V.</p>  | <p>OUT-OF-DISTRICT<br/>PLACEMENT PALISADES<br/>REG. ACADEMY FOR<br/>STUDENT #6061</p> |           |                              |        |                         |               |              |                   |  |

\*10. approve out-of-district placement for student #7263 at Greenbrier Academy for the 2011-2012 school year at the ten-month tuition of \$53,801.00--\$21,520.40 will be paid to the parents as reimbursement for the months September to December 2011 and \$32,280.60 paid to Greenbrier for January through June 2012 tuition.

OUT-OF-DISTRICT  
PLACEMENT  
GREENBRIER ACADEMY  
FOR STUDENT #7263  
REIMBURSEMENT TO  
PARENTS FOR  
SEPT.2011 THRU DEC. 2011

\*11. approve the following resolution:

PETER RAYMOND  
WELLS ARCHITECTS  
SUBMISSION OF PLANS  
& SPECIFICATIONS  
TO NJDOE FOR  
RENOVATION  
TO THE H/S & M/S  
HANDICAP TOILETS

**WHEREAS**, it is required by the New Jersey Department of Education (NJDOE), that this Board approve the submission of Plans and Specifications for the handicap renovation to the high school and middle school toilets to the NJDOE, and

**WHEREAS**, the Architect has prepared plans and specifications that accurately address the program requirements for the project,

**THEREFORE, BE IT RESOLVED** that the Board approves Peter Raymond Wells Architects to make a submission of the Plans and Specifications to the NJDOE for final plan review,

**BE IT FURTHER RESOLVED** that this project is considered an "Other Capital Project" and that the Board is not seeking state funding to carry out the project.

**IX. Curriculum/Student Affairs and Activities**

1. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to approve the following high school new courses for the 2012-2013 school year:

NEW COURSES  
2012-2013  
SCHOOL YR.

- Robotics: Engineering, Design and Programming
- Science Research

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. AlMBERG, Mrs. O'Neill, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mr. Tashjian and Mr. Barnes were absent.

2. Motion was made by Mrs. Hartman second by Mrs. O'Neill to approve the following revised curricula to begin in the 2012-2013 school year:

REVISED CURRICULA  
2012-2013 SCHOOLYR.

- English Language Arts-12
- Algebra II
- Pre-Calculus

Motion carried by the following roll call vote:  
Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Durand voted to abstain. Mr. Tashjian and Mr. Barnes were absent.

3. Motion was made by Mr. Chakansky, seconded by Mrs. Durand to approve a field trip for the Class of 2012 to Disney World in Florida from April 9 to 15, 2012, at no cost to the Board.

FIELD TRIP FOR  
CLASS OF 2012 TO  
DISNEY WORLD IN  
FLORIDA

Motion carried by the following roll call vote:  
Mrs. Almberg, Mrs. O'Neill, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Hartman and Mrs. Durand voted nay. Mr. Tashjian and Mr. Barnes were absent.

**VIII. Miscellaneous**

2. Motion was made by Mrs. Almberg, seconded by Mr. Chakansky to approve the first reading of the following policies:

FIRST READING  
OF POLICIES  
5131.10 & 9200\*

**5000 Series:** 5131.10 Previous or Current Partner  
of Dating Violence

**9000 Series:** 9200\* Orientation and Training of  
Board Members

Motion carried by the following roll call vote:  
Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mr. Tashjian and Mr. Barnes were absent.

**XI. Finance/District Operation**

3. Motion was made by Mrs. O'Neill, seconded by Mrs. Almberg to recommend bill payments in the amount of **\$783,954.33** including **\$30,167.80** from Cafeteria Account Funds, and **\$224,825.58** for previously issued warrants, and **\$559,128.75** for River Dell warrants to be issued, of which **\$0** is to be issued for capital projects, for the period ending **November 2011**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS  
NOVEMBER 2011

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mr. Tashjian and Mr. Barnes were absent.

4. Motion was made by Mrs. Almberg, seconded by Mrs. O'Neill to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **October 2011**.

LINE ITEM TRANSFERS  
AND ADJUSTMENTS

Motion carried by the following roll call vote:

Mrs. Hartman Mrs. Almberg, Mrs. O'Neill, Mr. Chakansky, Mr. Acquafredda and Mr. Manzelli voted aye. Mrs. Durand voted to abstain. Mr. Tashjian and Mr. Barnes were absent.

**XII. Items for Board Discussion and Decision**ITEMS FOR BOARD  
DISCUSSION/DECISION

- A. Norms of Operation List

**XIII. Old Business**

OLD BUSINESS

The following topics were discussed:

- Paperless agendas

Motion was made by Mr. Chakansky, seconded by Mr. Manzelli to move the Board meeting past 11:00 p.m.

Motion carried by all ayes.

**Old Business cont.**

- Budget Report

**XIV. New Business**

NEW BUSINESS

The following topic was discussed:

- Mid-Term schedules

**XV. Public Comments—General**

PUBLIC COMMENTS

- coming up with obvious conclusions

**XVI. Adjournment**

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn at 11:30 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary