

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

November 7, 2011

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, November 7, 2011. Board President, Joseph P. Manzelli, Jr., called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Roger Tashjian, Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Dorothea Durand, Paul Barnes, Michael Chakansky, Vito Acquafredda, Joseph P. Manzelli, Jr.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mr. Barnes, to adopt the following resolution at 7:01 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Memorandums of Agreement with Secretarial Unit and Building Services Unit; Professional staff leave of absence requests; rescinding athletic coach appointment; resignation of instructional aide; reassignment of teacher; additional work schedule for teacher; appointment of athletic coaches; appointment of extracurricular advisor; appointment of leave replacement teacher; extension of appointment of leave replacement teacher.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. Almberg, seconded by Mr. Tashjian, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Roger Tashjian, Stephanie Hartman, Patricia Almborg, Claudia O'Neill, Dorothea Durand, Paul Barnes, Michael Chakansky, Vito Acquafredda, Joseph P. Manzelli, Jr.

Others Present

Patrick J. Fletcher, Superintendent of Schools
 Thomas L. Bonfiglio, Business Administrator/Board Secretary
 Student Liaisons - Allison Friedlander and Bridget Irvine
 Malissa Stokes, Secretary
 Approximately 5 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mrs. Almborg read the Mission Statement of the River Dell Regional School District.

Public Comments (on agenda items only)

PUBLIC COMMENTS

The following topics were discussed:

- Memorandums of Agreement between the Secretarial and Building Service Units of the RDEA.
- Emergency closing of Middle School on October 31, 2011

Presentations

PRESENTATIONS

- Math Curriculum Update—Jennifer Ali, Supervisor of Math
- 2010 Testing Report—Patrick J. Fletcher, Superintendent of Schools

Both presentations were followed by a question and answer period between the Board and the audience.

Reports

REPORTS

Student Member Report

Student Representatives reported the following:

- Select Choir participated in the Montclair State Choral Festival
- Forensics classes took field trips to a crime lab
- Anatomy class took a field trip to Philadelphia for an exhibit on body parts
- Football team and Girls' Volleyball team made playoffs
- Girls' soccer team hosted a tournament
- November 1, 2011 begins the Early Decision college deadline
- Math team held their first meeting
- Ridellion went on field trip to Columbia University & the first issue will be coming out soon
- Next Thursday is the opening night for the Fall play.

President's Report

Mr. Manzelli discussed the following topics:

- A letter was received from Governor Christie discussing the increased aid to education. Copies will be made and distributed to the Board.
- STEM Club competition which was held at River Dell High School. Mrs. Almberg added that the Team competed in a scrimmage yesterday in Maplewood and won their first award - the Motivator Award.
- River Edge held an Anti-Bullying workshop for all three Districts, which is helping to bring the Tri-District together.
- Mr. Acquafredda was appointed to the NJSBA Nominating Committee

Superintendent's Report

Mr. Fletcher discussed the following items:

- Two students will have artwork displayed, and six members of the Select Choir will be performing at the NJEA Convention in Atlantic City on Thursday and Friday.
- Ten Middle School students and ten High School students were accepted into the Bergen County Regional Chorus.
- Five Middle School students were accepted into the Bergen County Regional Band.

Committee Reports

Budget & Finance Committee - Mrs. O'Neill

The committee met tonight and discussed the June 30, 2011 audit, and budget season has begun.

Campus Facilities Committee - Mr. Acquafredda

There has been no formal meeting because of scheduling issues, but a discussion was held with Mr. Chakansky regarding the necessity of the electrical assessment resolution on tonight's agenda. Mr. Acquafredda then explained what his appointment to the NJSBA Nominating Committee entails.

Community Relations & Information Committee - Mr. Barnes

The committee discussed sending a survey to towns, students, and faculty.

Curriculum/Tri-District Committee - Mrs. Hartman

The committee met with Ms. Capodanno and Mr. Fletcher and discussed the following items:

- the curriculum being presented at the November 28, 2011 meeting
- review of 5 year curriculum plan
- responses from in-service in October

The first of three Tri-District meetings was held on October 27, 2011 at Oradell Public School and discussed summer work, Mondo and some other curricular items. A discussion also took place regarding the fact that the main intention of the Tri-District/Bi-Boro meetings was to discuss issues going on in the communities. The committee decided that future meetings will be geared less toward curricular issues, and the topic of the next meeting will be regionalization.

Policy & Governance Committee - Mrs. Almberg

Reviewed the job descriptions for Superintendent and Business Administrator/Board Secretary and will do a final revision at next week's meeting and will bring to the board shortly thereafter.

Technology Committee - Mr. Tashjian

The committee met on October 28th and discussed infrastructure, creating hot spots so entire facility is wi-fi capable inside and out, servers, firewalls, filters, and why River Dell does the one-to-one initiative.

In addition, the contract with HP is coming to an end this year and product replacement was discussed. Laptops offer the best features and conversations will be held with Lenovo, Dell, HP, Apple, Toshiba, Sony, and Panasonic. On December 9th the Technology Committee will evaluate, provide feedback & cost analysis on the top three choices.

Motion was made by Mr. Tashjian, seconded by Mrs. Hartman, that all items designated with asterisks (*) be part of a consent agenda and approved.

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand voted aye on all but resolutions VII.3, on which she abstained.

VII. Personnel**A. Special Requests**

- *1. approve Jenna Garcia and Samantha Feinblum as volunteers for the HS Drama Club for the 2011-12 school year. HS DRAMA CLUB VOLUNTEERS
- *2. approve the following volunteer assistant coaches for the 2011 fall athletic season: VOLUNTEER ASST. COACHES
- Football: Mike Montone, Dr. Jon Hartman
- *3. approve professional day requests for the following staff to attend workshops/conferences as noted and in accordance with appropriate statute: PROFESSIONAL DAYS

Name	Workshop/Conference	Dates	Not to exceed
Jennifer Ali	8 th Grade Unite Workshops at Conquer Math	9/28, 10/31/11, 1/5/12	\$315.00
Toni Capodanno	NJAFPA Winter Training Institute	12/2/11	\$189.00
Casey D'Elia	Wanted: A Successful Classroom	10/26/11	\$110.00
Jane Firreno	Connected Math Project-Unit Workshops at Conquer Math	9/27, 11/3, 12/15/11, 2/1, 2/29/12	\$525.00
Fran Puleo	What's Inside your Medicine Cabinet	12/9/11	\$ 10.00
Marnie Ross	Psychopharmacology of Depression/Anxiety	10/27/11	\$ 20.00
Dorothea Welch	Job Placement for Students on the Spectrum	11/3/11	\$ 30.00
Dorothea Welch	Connect to Transit	11/15/11	\$ 20.00

- *4. approve hotel/dinner expenses for the guest speaker at the Junior College Planning Night on January 12, 2012, at a cost not to exceed \$400. EXPENSES FOR COLLEGE PLANNING NIGHT
- *5. approve Conquer Mathematics Educational Consultant Nancy Schultz to consult the middle school mathematics department on February 14 and April 4, 2012, at the cost of \$1,200 per day. APPROVE N. SCHULTZ MATH CONSULTANT
- *6. approve professional day requests for the following staff to attend workshops/conferences in lieu of River Dell's In-Service on November 8, 2011 and in accordance with appropriate statute: PROFESSIONAL DAYS

Name	Workshop/Conference	Dates	Not to exceed
Bill Keith	Tri-Valley Autism Center, Dumont, NJ	11/8/11	\$ 5.00
Mercedes Faunde	Picasso's Drawings-Frick Collection, NYC	11/8/11	\$70.00
Chris VanDerVelde	Picasso's Drawings-Frick Collection, NYC	11/8/11	\$18.00
Gale Sasson	Stieglitz, African Art, Paper Trails Exhibits - Metropolitan Museum, NYC	11/8/11	\$11.50

- *7. approve compensation in the amount of \$50 to Trevor Bascomb for videotaping services at River Dell's in-service on November 8, 2011. T. BASCOMB VIDEO SERVICES

B. Resignations/Retirements

- *1. rescind the appointment of Tina Carberry as Co-Advisor of the MS Art Club for the 2011-12 school year. RESCIND CO-ADVISOR MS ART CLUB

C. Reappointments/Reassignments/Transfers - None

D. Salary Adjustments/Corrections - None

E. Appointments

- *1. approve the appointment of Diana Vizcaino as sole advisor of the MS Art Club, step 4, with a stipend of \$1,142, for the 2011-2012 school year. D. VIZCAINO MS ART CLUB ADVISOR
- *2. approve the appointment of Tina Carberry and Miriam Garau-Gargiulo as co-advisors for the MS Drama Club, step 1, with stipends of \$519.50 each, for the 2011-2012 school year. T. CARBERRY & M. GARAU-GARGIULO ADVISORS MS DRAMA CLUB

- *3. approve the appointment of Joseph Clause as a Teacher of Physical Education and Health (Leave replacement), for the 2011-2012 school year, effective October 12, 2011 to January 31, 2012 at a prorated salary of \$45,235 (BA Step 1), as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. J. CLAUSE PHYS. ED. TEACHER
- *4. approve the appointment of the following substitute teacher(s) for the 2011-2012 school year: SUBSTITUTE TEACHERS
- Joan Modell (MA Brooklyn College)
Francine Sapone (MAT Montclair State University)
- *5. approve the appointment of Margaret Murphy as a Teacher English (Leave Replacement), effective November 15, 2011 to December 31, 2011 at a salary of \$379 per diem (MA+48 Step 8), as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. M. MURPHY ENGLISH TEACHER

VIII. Curriculum/Student Affairs and Activities - None

IX. Miscellaneous

- *1. approve the Revised Uniform Memorandum of Agreement for 2011-2012. REVISED MEMO OF AGREEMENT
- *2. approve a revision to the 2011-2012 School Calendar to have middle school students only attend school on Tuesday, November 8, 2011 for a one-session day. REVISED SCHOOL CALENDAR

X. Finance/District Operation

- *1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
- Middle School October 11 & 21, 2011
High School October 18 & 25, 2011
- *2. Recording of Enrollment ENROLLMENT

- *3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/VANDALISM
REPORT
- *4. Recording of HIB Reports—September and October 2011 HIB REPORTS
- *5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of NO OVER EXPENDITURES
September 2011 after review of the appropriate sections of the monthly BOARD SECRETARY
financial reports of the School Business Administrator/Board Secretary, REPORT
and upon consultation with the School Business Administrator and other
appropriate District officials, to the best of our knowledge no major
account or fund has been over expended in violation of N.J.A.C. 6A:23-
2.11(b) and that sufficient funds are available to meet the District's
financial obligations anticipated for the remainder of the fiscal year and
is in agreement with the Treasurer's Report.
- *6. accept the Scholarship Analysis Report for the month ending **September 2011.** SCHOLARSHIP
ANALYSIS REPORT
- *9. accept the following donations into the Scholarship Accounts for the SCHOLARSHIP
month of **October 2011:** DONATIONS
- | | |
|------------------|-------------------|
| Scott Evan Baker | \$ 50.00 |
| Jennifer Fialko | 1,050.00 |
| Secretarial | <u>230.50</u> |
| Total | \$1,330.50 |
- *10. accept the Treasurer of School Monies Report for the month of TREAS. SCHOOL
September 2011 and is in agreement with the Board Secretary's Report. MONIES REPORT
- *11. approve on-line Spanish II course for the 2011-2012 school year for ON-LINE SPANISH II
student #5670, at the cost of \$499. #5670
- *12. approve 10 hours per week of homebound instruction for student HOMEBOUND INSTR.
#160001 at High Focus Centers effective September 21, 2011 to #160001
October 23, 2011 administered by Professional Education Services, Inc.,
and at home effective October 24, 2011 administered by River Dell
teachers Mark Connolly and Lydia Oser at the rate of \$50.28 per hour.
- *13. approve out-of-district placement for student #5832 in the Special OUT OF DISTRICT
Education Program at Dumont High School at a cost of \$26,905, for the PLACEMENT#5832
2011-2012 school year.
- *14. approve bedside instruction for student #170547 at Hackensack Medical BEDSIDE INSTR.
Center, effective October 19, 2011, 10 hours per week provided by #170547
Education Incorporated, at a cost of \$48 per hour and homebound
instruction effective October 24, 2011, 10 hours per week for four
weeks, at the rate of \$50.28.

- *16. approve a transportation jointure with New Milford to transport River Dell students to Paramus Vocational Technical School at a cost of \$9,557.20 for the 2011-2012 school year.

NEW MILFORD
TRANSPORTATION
JOINTURE

- *17. approve the Agreement with the County of Bergen for non-public nursing services for the 2011-2012 school year at a cost not to exceed \$10,244.79.

NON-PUBLIC NURSING
AGREEMENT

X. Finance/District Operation

7. Motion was made by Mrs. O'Neill, seconded by Mr. Barnes, to approve bill payments in the amount of **\$998,903.36** including **\$35,416.56** from Cafeteria Account Funds, and **\$223,227.01** for previously issued warrants, and **\$775,676.35** for River Dell warrants to be issued, of which **\$0** is to be issued for capital projects, for the period ending **October 31, 2011**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

APPROVE BILL
PAYMENTS

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye.

8. Motion was made by Mrs. O'Neill, seconded by Mrs. Almberg, to accept line item transfers and the adjustments as listed in the Financial Report for the month ending September 2011.

ACCEPT LINE ITEM
TRANSFERS

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye.

15. Motion was made by Mr. Tashjian, seconded by Mrs. Hartman, to approve the submission of the FY2012 IDEA Grant application in the following amounts:

APPROVE SUBMITTAL
FY2012 IDEA GRANT
APPLICATION

Public	\$335,818
Nonpublic	<u>63,158</u>
Total	\$398,976

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye.

18. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to approve the Memorandum of Agreement between the Secretarial Unit of the River Dell Education Association and the River Dell Regional Board of Education for the period July 1, 2011 to June 30, 2014. APPROVE RDEA SECRETERIAL UNIT MEMO OF AGREEMENT

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almborg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand voted nay. Mr. Chakansky abstained.

19. Motion was made by Mrs. Hartman, seconded by Mr. Tashjian, to approve the Memorandum of Agreement between the Building Services Unit of the River Dell Education Association and the River Dell Regional Board of Education for the period July 1, 2011 to June 30, 2014. APPROVE RDEA BUILDING SERVICES UNIT MEMO OF AGREEMENT

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almborg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand voted nay. Mr. Chakansky abstained.

20. Motion was made by Mr. Tashjian, seconded by Mrs. O'Neill, to approve the hiring of Omni Tech Engineering Services, P.C. to provide electrical assessment pertaining to the middle school at a cost not to exceed \$20,000. APPROVE OMNI TECH ELECTRICAL ASSESSMENT

Motion carried by the following roll call vote:

Mr. Tashjian, Mrs. Hartman, Mrs. Almborg, Mrs. O'Neill, Mr. Barnes, Mrs. Durand, Mr. Chakansky, and Mr. Manzelli all voted aye. Mr. Acquafredda recused himself.

Old Business

OLD BUSINESS

The Board discussed the following topic:

- Goal regarding the re-tooling of the guidance department.

Public Comment

PUBLIC COMMENT

The following topic was discussed:

- Girls' Volleyball State Final playoffs begin on Thursday. Good luck to the team.

Motion was made by Mr. Tashjian, seconded by Mrs. Almborg, to adjourn at 11:18 pm. ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

RIVER DELL REGIONAL BOARD OF EDUCATION**EXECUTIVE SESSION**

November 7, 2011

7:00 PM

Board Members Present

Roger Tashjian, Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Paul Barnes, Dorothea Durand, Michael Chakansky, Vito Acquafredda, and Joseph Manzelli were present.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

The following topics were discussed:

Items for Board Discussion and Decision

- A. Memorandum of Agreement Between the RDBOE and the Secretarial Unit of the RDEA
- B. Memorandum of Agreement Between the RDBOE and the Building Services Unit of the RDEA

Items for Board Decision**A. Special Request**

- 1. maternity leave for Senior Options Coordinator Jennifer Luberto Stuber as follows: paid maternity leave from February 13 to March 13, 2012; unpaid child rearing leave from March 14 to April 15, 2012.
- 2. leave of absence for Teacher of English Sharon Milch from November 15, 2011 to December 31, 2011.
- 3. leave of absence for Teacher of Mathematics Kear Halstater from October 28 to December 9, 2011.

B. Resignations/Retirements

- 1. rescind the appointment of Robert Hoffman as Head Middle School Boys Basketball coach for the 2011-2012 school year.
- 2. resignation of Instructional Aide Patrick Bennett, effective November 11, 2011.

C. Reassignments/Transfers

- 1. reassignment for Teacher of Study Skills/Gifted & Talented Susan Keitel to fill the Teacher of English leave opening from November 1, 2011 to April 15, 2012.

E. Salary Adjustments/Correction

1. additional 20 percent work schedule for Teacher of Mathematics William Kleinfelder, effective November 7 to December 9, 2011, at an additional prorated salary of \$15,274.40 (20 percent of MA Step 11 \$76,372).

F. Appointment

1. appointment of the following athletic coaches for the 2011-2012 school year:

<u>Coach</u>	<u>Sport</u>	<u>Step</u>	<u>Salary</u>
Joseph Clause	Asst. Boys Basketball	3a	\$5,204
Christopher Mongilia	Head MS Boys Basketball	2a	\$2,802

2. appointment of Brian Reich as Assistant Drama Club Advisor for the 2011-2012 school year, effective October 15, 2011 at a prorated stipend of \$1,039 (step 1).
3. appointment of Rachel Crawford as a Teacher of Study Skills/Gifted & Talented (Leave Replacement), for the 2011-2012 school year, effective November 1, 2011 to April 15, 2012 at a prorated salary of \$57,213 (MA Step 4), as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.
4. extension of the appointment of Teacher of Mathematics Lisa D'Amico (Leave Replacement) for an 80 percent schedule, effective November 7 to December 9, 2011, at a prorated salary of \$36,188 (80 percent of BA Step 1 \$45,235) for the 2011-2012 school year.

Executive session ended at 8:00 p.m.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms