

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

December 10, 2012

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, December 10, 2012. Board President, Joseph P. Manzelli, Jr., called the meeting to order at 7:30 p.m.

Board Members Present

ROLL CALL

Roger Tashjian, Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Paul Barnes, Dorothea Durand, Michael Chakansky, Vito Acquafredda, and Joseph P. Manzelli, Jr.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Assistant Superintendent/Board Secretary

Motion was made by Mr. Tashjian, seconded by Mrs. Hartman, to adopt the following resolution at 7:31 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Leave of absence request; student teacher placement; appointment of volunteer athletic coach; extracurricular advisor changes; teacher salary adjustment

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mr. Tashjian, seconded by Mrs. O'Neill, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Roger Tashjian, Stephanie Hartman, Patricia Almberg, Claudia O'Neill, Paul Barnes, Dorothea Durand, Michael Chakansky, Vito Acquafredda, and Joseph P. Manzelli, Jr. Mr. Tashjian left at 8:10 pm. Mr. Chakansky left at 8:20 pm. Mrs. Durand left at 9:18 pm.

Others Present

Patrick J. Fletcher, Superintendent of Schools
 Thomas L. Bonfiglio, Assistant Superintendent/Board Secretary
 Student Liaisons - Marisa Wozniak and Nick Shanman
 Malissa Stokes, Secretary
 Approximately 5 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Acquafredda read the Mission Statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Presentations

PRESENTATIONS

Board Members Retirement Recognition

Mr. Fletcher and Mr. Manzelli presented both departing Board members, Roger Tashjian and Vito Acquafredda, with a plaque and thanked them for their years of dedicated service.

Rotary Club Presentation to Interact Club - Mark Dance

The Interact Club was presented a check in the amount of \$977 for their service to the community.

Mr. Chakansky requested a moment to address the Board and stated that, after much thought, primarily due to time restrictions related to a new job, he was resigning from the Board effective this evening.

Motion was made by Mr. Manzelli, seconded by Mrs. O'Neill, to accept the resignation of Board Trustee Michael Chakansky effective December 10, 2012.

M. CHAKANSKY
RESIGNATION FROM
BOARD

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. AlMBERG, Mrs. O'Neill, Mr. Barnes, Mrs. Durand, Mr. Chakansky, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mr. Tashjian was absent.

2011-2012 Audit

Thomas McKinley of Smolin, Lupin & Co. PA presented the auditors' review, followed by a brief question and answer period.

Motion was made by Mrs. O'Neill, seconded by Mr. Barnes, that the Board, having received copies of the 2011-2012 Audit, acknowledge having:

2011-12
AUDIT

- discussed the Audit,
- reviewed the recommendations,
- accepted the Audit,
- accepted the Corrective Action Plan.

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. AlMBERG, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand abstained. Mr. Tashjian and Mr. Chakansky were absent.

REPORTS

REPORTS

Student Report

Student representatives mentioned the following items:

- The football team lost to Sparta in the playoffs.
- The Snow Ball dance is coming up.
- The first track meet will take place on Monday, as will Varsity Awards night.
- The first basketball game will be at home on Friday.

President's Report

Mr. Manzelli discussed the following topics:

- Thank you to the three Board members who departed this evening.
- Fall sports have ended and Winter sports are starting.
- Hewlett Packard was here for Project RED. Representatives of schools from around the country came to learn about River Dell's one on one laptop initiative.

Superintendent's Report

Mr. Fletcher reported on the following:

- Three students were accepted in the Bergen County Band, and one student was accepted in the All-Eastern Treble Voice Chorus.
- River Dell participated in HP's Project RED (Reforming Education) which addresses how technology impacts education. Thank you to the staff and students who discussed and demonstrated our laptop program, and special thanks to the technology department staff.
- There was a tremendous student response by both schools to help people affected by super storm Sandy. The Middle School collected and delivered donations, and the High School held a fundraising dance as well as going to Berkeley Township to distribute gift cards.
- The River Dell PTO has some resource books from Princeton Review that will be given to the guidance office.

Mrs. Hartman added that the Guidance newsletter reported that two students were selected for the HOBY program.

Committee Reports

Budget and Finance - Mrs. O'Neill

The committee met and reviewed the audit which was presented and accepted earlier this evening.

Policy and Governance - Mrs. Almberg

The committee met on November 26th and December 10th and is working on reviewing and updating job descriptions.

Curriculum/Tri-District - Mrs. Hartman

The committee met on December 3rd to solidify the proposed changes to the course of study. The final changes are being brought forward on the agenda tonight.

Motion was made by Mr. Barnes, seconded by Mrs. Almberg, that all items designated with asterisks (*) be part of a consent agenda and approved.

APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Hartman voted aye on all but resolution VIII.E.1 and 2, on which she abstained. Mrs. Durand voted aye on all but items VIII.A.1 and E.4 and 5, on which she abstained. Mr. Tashjian and Mr. Chakansky were absent.

VII. Board Meeting Minutes

* approve the following Board meeting minutes:

MINUTES

November 13, 2012 Executive and Regular Sessions
November 26, 2012 Executive and Regular Sessions

VIII. Personnel**A. Special Requests**

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: PROFESSIONAL DAYS

Name	Workshop/Conference	Dates	Not to Exceed
Dorothea Welch	Remove Barriers to Employment for Employment Support	12/3 & 7/12	\$49
Kelli Shill	HS Federal Challenge Faculty Advisor Orientation, NYC	1/9/13	\$40

- *2. approve the placement of Ruth Castillo in a 200-hour internship at the middle school guidance department, from January 15 to May 10, 2013, with Marnie Ross as cooperating counselor. R. CASTILLO
GUIDANCE
INTERNSHIP
- *3. BE IT RESOLVED that the Board of Education grants Michele DeVincenzo a revised federal family and medical leave of absence (FMLA) with pay for the period beginning October 16, 2012 and ending November 22, 2012, an unpaid FMLA/State of New Jersey family leave of absence (SFLA) for the period beginning November 23, 2012 to March 11, 2013. M. DeVINCENZO
FMLA

B. Resignations/Retirements - None**C. Reappointments/Reassignments/Transfers - None****D. Salary Adjustments/Corrections**

- *1. approve a salary adjustment for Teacher of Science Michele DeVincenzo from MA+32 Step 12 \$85,738 to MA+48 Step 12 \$88,423, effective February 1, 2013 for the 2012-2013 school year. M. DeVINCENZO
SALARY
ADJUSTMENT
- *2. approve additional work hours for the following middle school instructional aides to accompany students to extra-curricular activities: ADDT'L HOURS
INSTRUCTIONAL
AIDES
- Carol Fink—3 hours
Christopher Koble—6 hours

- *3. approve a correction to the stipend for Assistant Girls Soccer Coach Michelle DeVincenzo to \$5,949, Step 4, .005 longevity for the Fall 2012 athletic season. M. DeVINCENZO
CORRECTED STIPEND

E. Appointments

- *1. approve the appointment of David Farrell as a volunteer assistant coach for wrestling for the 2012-2013 winter athletic season. D. FARRELL VOLUNTEER
COACH
- *2. approve the appointment of Matthew O'Brien as Assistant Wrestling Coach for the 2012-2013 season at a salary of \$5,256 (step 3a). M. O'BRIEN ASST.
COACH
- *3. approve the appointment of Marilyn Woodhull Cervino as the Spring Musical Choreographer at a stipend of \$1,307 (step 1) for the 2012-2013 school year. M. CERVINO SPRING
MUSICAL
CHOREOGRAPHER
- *4. approve the appointment of Adam Levoy as a Teacher of English (Leave Replacement), for the 2012-2013 school year, effective January 28, 2013 to June 30, 2013 at a prorated salary of \$57,785 (MA Step 4), as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history A. LEVOY ENGLISH
TEACHER
- *5. approve the appointment of Steve Franco as a Teacher of English (Leave Replacement), effective December 3, 2012 to January 31, 2013 at a salary of \$228.44 per diem (BA Step 1), as per the RDEA Agreement. S. FRANCO ENGLISH
TEACHER

X. Miscellaneous - None

XI. Finance/District Operation

- *1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
Middle School November 12 & 21, 2012
High School November 16 & 27, 2012
- *2. Recording of Enrollment ENROLLMENT
- *3. Recording of Suspension Report/Violence & Vandalism Report SUPS/VIOL/VANDAL REPORT
- *4. Recording of HIB Report—November 2012 HIB REPORT

- *5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **November 2012** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. NO OVER-
EXPENDITURES
BOARD SECRETARY
REPORT
- *6. accept the Scholarship Analysis Report for the month ending **2012.** SCHOLARSHIP
ANALYSIS
- *7. bill payments in the amount of \$665,650.80 including \$33,606.41 from Cafeteria Account Funds, and \$254,758.04 for previously issued warrants, and \$410,892.76 for River Dell warrants to be issued, of which \$5,920.00 is to be issued for capital projects, for the period ending November 26, 2012. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)
- *9. accept the following donations into the Scholarship Accounts for the month of **November 2012:** SCHOLARSHIP
DONATIONS
- | | |
|---------------------------------------|--------------|
| Bill Clayton Memorial Fund | \$3,025.00 |
| Scott Baker Memorial Scholarship Fund | <u>25.00</u> |
| Total: | \$3,050.00 |
- *10. accept the Treasurer of School Monies Report for the month of **November 2012** and is in agreement with the Board Secretary's Report. TREAS. SCHOOL
MONIES REPORT
- *11. approve a central auditory process evaluation by Dr. Alan Gertner at a cost of \$300 and a neuropsychological evaluation conducted by Dr. Jane Healey at a cost of \$3,600 for student #160199. STUDENT #160199
EVALUATIONS
- *12. approve bedside instruction for student #7082 at the Lighthouse by The School at Lighthouse for 15 hours at \$40 per session for a total of \$600, effective October 18-31, 2012. BEDSIDE INSTRUCTION
#7082
- *13. approve homebound instruction for student #170615 effective November 16, 2012 for 14 days, five hours per week, at the rate of \$50.28 per hour. HOMEBOUND INSTRUCTION
#170615

*14. approve homebound instruction for student #180818 effective November 8, 2012 for four weeks, five hours per week, at the rate of \$50.28 per hour. HOMEBOUND INSTRUCTION
#180818

*15. hire Alt Energy Group to perform additional electrical upgrade field work at the middle school—relay analysis, at a fee not to exceed \$10,000. ALT ENERGY GROUP
ADDT'L ELECTRICAL
UPGRADE WORK

*16. approve payment to the following personnel through the following program: IDEIA PAYROLL

2012-2013

IDEIA

M. Anthony	\$28,779
A. Castora	\$25,176
N. Hanson	\$26,860
M. Kleinberg	\$20,964
C. Knoble	\$21,488

*17. approve the use of extraordinary funds in the following manner: USE OF EXTRAORDINARY
FUNDS

65-390	Capital Outlay-Professional Services	\$10,000
56-566	Special Education Tuition—Private	\$40,513

*18. approve the voiding of the following checks: VOID CHECKS

<u>Check #</u>	<u>Amount</u>	<u>Date</u>	<u>Recipient</u>
22676	\$ 884.00	6/7/12	Amy Kao
22875	\$2,282.00	6/25/12	Bergen County Special Services School District
22910	\$ 758.11	6/27/12	D. Palmer Corporation
22941	\$ 256.11	6/27/12	Richard Freedman

VIII. Personnel

A. Special Requests

4. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to approve the Interlocal Agreement with the River Edge and Oradell Boards of Education for the office of Tri-District Supervisor of Curriculum and Instruction for the 2012-2013 school year. TRI-DISTRICT
INTERLOCAL
AGREEMENT

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand abstained. Mr. Tashjian and Mr. Chakansky were absent.

IX. Curriculum/Student Affairs and Activities

1. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to approve the following new course offering for the 2013-2014 school year: 2013-14 NEW
COURSE OFFERINGS

- Statistics
- Advanced Algebra with Trigonometry
- Math Plus—Algebra
- SUPA Principles & Contemporary Issues in Sport Management
- SUPA Introduction to Personal Finance
- Personal Financial Management

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand abstained. Mr. Tashjian and Mr. Chakansky were absent.

XI. Finance/District Operation

8. Motion was made by Mrs. O'Neill, seconded by Mr. Barnes, that the Board accept line item transfers and the adjustments as listed in the Financial Report for the month ending **November 2012**. LINE ITEM
TRANSFERS

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mrs. Durand abstained. Mr. Tashjian and Mr. Chakansky were absent.

Mrs. Durand stated that, in her opinion, she and the Board have different goals, stating three items in particular; therefore, she is tendering her resignation effective this evening.

Motion was made by Mr. Manzelli, seconded by Mrs. O'Neill, to accept the resignation of Board Trustee Dorothea Durand, effective at the close of the December 10, 2012 Board meeting. D. DURAND
RESIGNATION FROM
BOARD

Motion carried by the following roll call vote:

Mrs. Hartman, Mrs. Almberg, Mrs. O'Neill, Mr. Barnes, Mrs. Durand, Mr. Acquafredda, and Mr. Manzelli all voted aye. Mr. Tashjian and Mr. Chakansky were absent.

Public Comment - None

Motion was made by Mr. Manzelli, seconded by Mrs. O'Neill, to take a brief recess at 9:18 pm. RECESS

Motion carried by all ayes.

Motion was made by Mr. Manzelli, seconded by Mr. Barnes, to resume open session at 9:31 pm. RESUME OPEN
SESSION

Motion carried by all ayes.

Items for Board Discussion and Decision

BOARD DISCUSSION/
DECISION

The Board conducted interviews of the two candidates for the vacant seat of Board of Education Trustee from River Edge.

Anthony G. Barbary, Ed.D.
Christopher Ilg

Mr. Manzelli stated that the Board would be going into executive session to discuss the candidates and that no further action would be taken this evening.

Motion was made by Mr. Manzelli, seconded by Mrs. Hartman, to adopt the following resolution at 10:16 pm.

EXECUTIVE SESSION

WHEREAS, “The Open Public Meetings Law,” PL1975-231 allows a public body to hold a Closed Session in order to discuss personnel and/or legal matters. **NOW THEREFORE BE IT RESOLVED**, that the River Dell Regional School District go into Executive Session.

Motion carried by all ayes.

Information that was discussed during Executive Session will be released when it is no longer a matter of confidentiality.

Motion was made by Mr. Manzelli, seconded by Mrs. O’Neill, to resume open at 10:37 pm.

RESUME OPEN SESSION

Motion carried by all ayes.

Motion was made by Mr. Hartman, seconded by Mrs. Almberg, to adjourn at 10:38 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Assistant Superintendent/Board Secretary

TLB:ms