

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

March 4, 2013

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, March 4, 2013. Board President, Stephanie Hartman, called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Patrick Gallagher, Lori Locastro, Claudia O'Neill, Alan Feigenson, Anthony Barbary, Paul Barnes, and Stephanie Hartman. Patricia Almberg and Joseph Manzelli were absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by, Claudia O'Neill seconded by Alan Feigenson, to adopt the following resolution at 7:01 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Teacher FMLA request; teacher salary adjustments; teacher leave replacement appointments

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. O'Neill, seconded by Mr. Barnes, to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Patrick Gallagher, Lori Locastro, Claudia O'Neill, Alan Feigenson, Anthony Barbary, Paul Barnes, and Stephanie Hartman. Patricia Almberg arrived at 8:26 pm. Joseph Manzelli was absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
 Thomas L. Bonfiglio, Assistant Superintendent/Board Secretary
 Student Liaisons - Marisa Wozniak and Nick Shanman
 Malissa Stokes, Secretary
 Approximately 5 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Barnes read the Mission Statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Presentation - FY2013-2014 Budget

2013-14 PRELIMINARY
 BUDGET PRESENTATION

Mr. Bonfiglio discussed the upcoming 2013-14 budget. In it he went over revenue and expense, and what will be new for next year. In addition, he explained the refinancing of the 2004 debt, which will save the taxpayers over \$1.2 million over the remaining 11 years. The presentation was followed by comments from Mr. Fletcher and a question and answer period.

Student Member Report

REPORTS

Student liaisons discussed the following topics:

- Winter sports have ended and Spring sports have begun.
- Girls' Indoor Track the BCWCA Big School Team of the Year & Mike Urso has been selected as the County Coach of the Year.

President's Report - None**Superintendent's Report**

Mr. Fletcher discussed the following topics:

- 13 River Dell Middle School students were accepted into the 2013 All North Jersey Region I Junior High School Chorus, Band, and orchestra ensembles.
- RDTV was mentioned on MSG Varsity Director's Cut as well as in an article in the Town News.

Committee Reports**Budget & Finance Committee** - Mr. Manzelli

Mr. Barbary reported on the following in Mr. Manzelli's absence:

- Committee meetings were held on February 1, and 25, and March 1, 2013
- The budget was reviewed and explained with regard to policies, procedures, established mandates, to include justifications and rationales.
- Personally, the who, what, where, when, how and why's of several items were satisfactorily answered and I endorse and commend the work that was performed by administration that preserves and maintains the high caliber of curricular, co-curricular, and extra-curricular programming.

Campus Facilities Committee - None**Community Relations & Information Committee** - None**Curriculum/Tri-District Committee** - Mrs. O'Neill

The next meeting will be on March 20, 2013.

Policy & Governance Committee - Mrs. Almberg

The committee met last Monday and is finishing the review of the last three job descriptions. After they are brought to the Board, the committee will be reviewing between 10 and 15 policies. The next meeting will be in April.

Motion was made by Mr. Barnes, seconded by seconded by Mrs. Almberg, that all items designated with asterisks (*) be part of a consent agenda and approved.

APPROVE CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mr. Barbary, Mrs. Locastro, Mr. Barnes, and Mrs. Hartman all voted aye. Mrs. Almberg voted aye on all but the minutes of January 22, 2013 on which she abstained. Mr. Manzelli was absent.

VII. Board Meeting Minutes

* approve the following Board meeting minutes:

MINUTES

January 7, 2013	Executive and Regular Sessions
January 22, 2013	Executive and Regular Sessions

VIII. Personnel**A. Special Requests**

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: PROFESSIONAL DAYS

Name	Workshop/Conference	Dates	Not to Exceed
Desiree Ferrandi	SUPA English Spring Conference—NYC	4/22/13	\$100
Kathryn Kreger	The Secret Epidemic: What School Nurses Need to Know about Eating Disorders—NJ	3/18/13	\$35
Brian Reich	SUPA English Spring Conference—NYC	4/22/13	\$100
Kelli Shill	SUPA Public Accounting Seminars, Spring 2013—NYC	4/22/13	\$30
Dorothea Welch	Remove Barriers to Employment for Employment Support	3/4 & 18/13	\$69
Lauren Weber	Project Advance Spring Seminar—NYC	5/16/13	\$17.50
Fred Smith	Field Safety Certification	3/18/13	-0-
John Knable	NJ Buildings & Grounds Conference, Atlantic City, NJ	3/26-28/13	\$367
Edward Houston	SUPA Physics Seminar—NYC	4/19/13	\$50

- *2. approve an unpaid family leave of absence for Teacher of Science JoAnne Pawlowski from February 1 to 15, 2013.

B. Resignations/Retirements

- *1. accept the resignation of Kevin Sabella as Assistant Softball Coach for the 2012-2013 school year. K. SABELLA
RESIGNATION

C. Reappointments/Reassignments/Transfers - None**D. Salary Adjustments/Corrections**

- *1. approve a salary adjustment for the following professional staff, effective February 1, 2013 for the 2012-2013 school year: SALARY
ADJUSTMENTS

Staff Member	From	To
Teacher of Phys. Ed. Katie Lord	BA Step 8, \$63,162	BA+16 Step 8, \$65,849
Teacher of Math April Clark	MA+16 Step 14, \$89,500	MA+32 Step 14, \$92,185
Counselor Marnie Ross	MA+16 Step 9, \$73,909	MA+32 Step 9, \$76,597
Teacher of English Susan Carney	MA+16 Step 9, \$73,909	MA+32 Step 9, \$76,597
Teacher of Business Kelli Shill	MA+32 Step 13, \$88,961	MA+48 Step 13, \$91,650
Teacher of Math Mary Lynn Borges	MA+32 Step 15, \$95,412	MA+48 Step 15, \$98,098

E. Appointments

- *1. approve the appointment of the following athletic coaches for the spring 2013 athletic season: ATHLETIC COACHES

<u>Coach</u>	<u>Sport</u>	<u>Step</u>	<u>Salary</u>
Thomas Kochakji	Assistant Softball	4	\$7,624
William Leggett	Assistant Lacrosse	3b	\$4,505
Jazimar Barley	Assistant Lacrosse	3a	\$4,505

- *2. approve the appointment of the following volunteer assistant coaches for the spring 2013 athletic season: VOLUNTEER ASST. COACHES

<u>Sport</u>	<u>Volunteer</u>
Baseball	Chris Armen, Dick Collins, Jack Winters
Boys Lacrosse	Alex McKenna, Drew Rendine
Boys Tennis	Brian Powers
Track	Ann Behrens, Mike Panos

- *3. approve the following substitute teacher(s) for the 2012-2013 school year: SUBSTITUTE TEACHERS

Caitlin Ceppaglia	(BA—Montclair University)
Ryan Loram	(BA—Rutgers University)
Irاندokht (Roya) Toorzani	(MS—Tehran Azad University)
Thomas Nolan	(BA—Ithaca College)

- *4. approve the following homebound instructor for the 2012-2013 school year at the rate of \$50.78 per hour as per the RDEA Agreement: I. TOORZANI HOMEBOUND INSTRUCTOR

Irاندokht (Roya) Toorzani—Teacher of Mathematics

IX. Curriculum/Student Affairs and Activities

- *1. approve a field trip for the high school art students to travel to Italy, France and Spain from April 9 to 19, 2014 at no cost to the Board, except the cost of substitutes. HS ART FIELD TRIP APRIL '14

X. Miscellaneous - None**XI. Finance/District Operation**

- *1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS

Middle School	February 8 & 26, 2013
High School	February 15 & 27, 2013

- *2. Recording of Enrollment ENROLLMENT
- *3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/VANDALISM
- *4. Recording of HIB Report(s) - February 2013 HIB REPORT
- *5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of NO OVER-
EXPENDITURES
February 28, 2013 after review of the appropriate sections of the monthly BOARD SECRETARY
REPORT
financial reports of the School Business Administrator/Board Secretary,
and upon consultation with the School Business Administrator and other
appropriate District officials, to the best of our knowledge no major account or
fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that
sufficient funds are available to meet the District's financial obligations anticipated
for the remainder of the fiscal year and is in agreement with the Treasurer's Report.
- *6. accept the Scholarship Analysis Report for the month ending **January 31, 2013.** SCHOLARSHIP
ANALYSIS
- *7. bill payments in the amount of **\$1,062,800.98** including **\$37,153.44** from Cafeteria BILL
PAYMENTS
Account Funds, and **\$403,678.70** for previously issued warrants, and **\$659,122.28**
for River Dell warrants to be issued, of which **\$15,608.23** is to be issued for capital
projects, for the period ending **February 28, 2013.** (Members who had voucher reimbursements
due them for Board connected expenditures listed on the bill list will indicate that their vote
of approval will not include approval of any bill payment to them individually for those
expenditures, or for any payee listed for whom they have performed services.)
- *9. accept the following donations into the Scholarship Accounts for the SCHOLARSHIP
DONATION
month of **February 28, 2013:**
- | | |
|------------------------------|-------------------|
| Scott Evan Baker Scholarship | <u>\$2,164.00</u> |
| Total: | \$2,164.00 |
- *10. accept the Treasurer of School Monies Report for the month of **January 2013** and is in agreement with the Board Secretary's Report. TREASURER SCHOOL
MONIES REPORT
- *11. accept, with gratitude, the donation of a freezer and refrigerator for the field DONATION TO
FIELD HOUSE
house at the high school from the athletic booster clubs including The
Friends of River Dell.
- *12. approve homebound instruction for student #170615, effective January 17, HOMEBOUND
INSTR. #170615
2013 until March 4, 2013, for five hours per week at the rate of \$50.28 per hour.
- *13. approve bedside instruction for student #7151 at High Focus Center at High BEDSIDE
INSTR. #7151
Focus Center, effective February 14, 2013 for approximately four to six
weeks, for five hours per week at the rate of \$50.28 per hour.
- *14. approve a transportation jointure with the Bergenfield Board of Education TRANSPORTATION
JOINTURE #5771
to transport River Dell student #5771 at a cost of \$5,800.96 for the period
January to June 2013.

8. Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **January 2013**.

LINE ITEM
TRANSFERS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Barnes, and Mrs. Hartman all voted aye. Mr. Manzelli was absent.

15. Motion was made by Mrs. O'Neill, seconded by Mr. Barnes, to adopt the following resolution:

PRELIMINARY
BUDGET 2013-14

BE IT RESOLVED to approve a school district preliminary budget for the FY2013-2014 School Year for submission to the Executive County Superintendent's office as follows:

Tax Levy	\$26,920,714
Current Expenses	\$28,785,008
Capital Outlay	92,988
Special Revenue Projects	415,000
Debt Service	1,559,529
TOTAL ALL EXPENSES	\$30,852,525

The Board of Education will use \$383,622 of prior years' banked CAP in this budget.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Barnes, and Mrs. Hartman all voted aye. Mr. Manzelli was absent.

Items for Board Discussion

BOARD DISCUSSION

1. Stronge Teacher Evaluation System

Mr. Fletcher discussed the new evaluation system followed by a question/answer period.

Old Business/New Business/Public Comment - None

Motion was made by Mrs. Almberg, seconded by Mr. Feigenson, to adjourn at 9:07 pm. **ADJOURNMENT**

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Assistant Superintendent/Board Secretary

TLB:ms