

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

May 13, 2013

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, May 13, 2013. Board President, Stephanie Hartman called the meeting to order at 8:00 p.m.

**Board Members Present**

Claudia O'Neill, Patrick Gallagher, Alan Feigenson, Patricia Almberg, Anthony Barbary, Lori Locastro, Paul Barnes and Stephanie Hartman were present. Joseph Manzelli was absent.

ROLL CALL

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Assistant Superintendent /Board Secretary  
High School Administrators – Jennifer Ali and Charlie Lange  
Middle School Administrators – Richard Freedman and Michael Giorgio  
(The Administrators arrived at 7:00 p.m. and left at 7:41 p.m.)

Motion was made by Mrs. O'Neill, seconded by Mrs. Almberg to adopt the following resolution at 7:00 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Staff Leave of Absence request; staff employment and tenure decisions; Superintendent's Evaluation; 2013-2014 staff appointments.*

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:58 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Almberg to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Alan Feigenson, Patricia Almberg, Anthony Barbary, Lori Locastro, Paul Barnes and Stephanie Hartman were present. Joseph Manzelli was absent.

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Assistant Superintendent /Board Secretary  
Lisa Finn, Secretary  
Approximately 12 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mrs. Hartman requested Mr. Feigenson to read the Mission Statement.

MISSION  
STATEMENT

IV. **Public Comments (on agenda items only)**-None

**Presentation:**

Food Stamp Challenge—Ms. Claire O’Connor & Students

PRESENTATION

V. **Student Member Report**-None

VI. **Reports**

1. **President’s Report**

Mrs. Hartman discussed the following:

- Honor Society Inductions for Arts & Music
- Middle School Spring Concert is this Thursday 5/16/13
- Middle School Book Fair is May 15,16 & 17 2013
- High School Spring Concert is on 5/23/13
- Interact Club-hosted the “Lean on Me” Benefit (York Street Project.)
- “Writing the Perfect College Essay” hosted by the PTO/Princeton Review
- River Dell Literary Magazine

PRESIDENT’S  
REPORT

2. **Superintendent’s Report**

Mr. Fletcher discussed the following:

- Student accomplishments
- Bergen County Prosecutors “Stand for Bullying” Contest
- RDTV Station

SUPERINTENDENT’S  
REPORT

**Presentation**

Mr. Anthony Traina discussed MSG Varsity Video Awards.

Mr. Traina introduced students David Kleinberg and Greg Stengel who produced a piece called “This is River Dell” which is about student Alex Turchi. This piece was submitted to the Hendrick Hudson Film Festival and was awarded the Inspiration Award. These students will also be presenting this video at the Bergen County Film Festival.

**Committee Reports**

COMMITTEE  
REPORTS

3. **Budget & Finance**-None

4. **Campus Facilities**

Mr. Barnes stated that the Committee hasn’t met.

5. **Community Relations & Information**

Mr. Gallagher stated that the Committee met on April 29<sup>th</sup> and discussed strategies to further engage our two communities for the River Dell School District.

6. Curriculum/Tri-District

Mrs. O’Neill stated that the Tri-District committee hasn’t met, The Curriculum Committee meet monthly. They discussed the revised curriculum and the new curriculum courses that are on the agenda for tonight and the summer reading program in the Middle School.

7. Policy & Governance

Mrs. Almberg discussed the following:

- Job Description-First Reading of Policy
- Policies that are on tonight’s agenda for first readings

- \* Motion was made by, Mr. Barnes, seconded by Mr. Feigenson to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, and Mrs. Hartman voted aye. Mr. Barnes voted to abstain on the minutes of April 15, 2013 and voted aye on the rest. Mr. Manzelli was absent.

**VII. Board Meeting Minutes**

BOARD MINUTES

- \* approve the following Board meeting minutes:  
 April 15, 2013 – Executive and Regular Sessions  
 April 29, 2013 – Executive and Regular Sessions

**VIII. Personnel**

**A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROFESSIONAL  
 DAY REQUESTS  
 FOR STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Marianthe Williams	Iste.2013 Conference, San Antonio, TX	6/23-26/13	\$1,550
Richard Freedman	NJAFPA Spring Training Institute, AC, NJ	5/29-30/13	\$498
Lauren Spooner	Flipped Learning Summit, White Plains, NY	8/6/13	\$166
Kathleen Voorhis Kathryn Jackson	National Spelling Bee, Washington, DC	5/30-31/13	-0-
Sharon Vogt	AP Summer Institute/English Lit, NY	7/22-26/13	\$1,176

- \*2. approve a request by Kristen Hartwick to shadow Girls Lacrosse Coach Jessica Rickershauser in order to fulfill a requirement for her Secondary Education Teaching Option at Penn State University.

GIRLS LACROSSE  
 K. HARTWICK TO  
 SHADOW

**B. Resignations/Retirements**

- \*1. accept, with regret, the resignation due to retirement of instructional Aide Madeline Anthony, effective June 28, 2013. RETIREMENT OF M. ANTHONY

**C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections**

- \*1. approve a salary adjustment for the following professional staff, effective September 1, 2013 for the 2013-2014 school year: (which will be adjusted upon completion of the negotiation process) SALARY ADJUSTMENT FOR STAFF

<b>Staff Member</b>	<b>From</b>	<b>To</b>
Teacher of English Susan Carney	MA+32 Step 9 (\$76,597)	MA+48 Step 9 (\$79,286)
Media Specialist Barbara Connolly	MA+32 Step 13 (\$88,961)	MA+48 Step 13 (\$91,650)
Teacher of Social Studies Dawn Rivas	MA+16 Step 13 (\$86,961)	MA+32 Step 13 (\$88,961)
Teacher of English Lindsay Silverman	MA+32 Step 8 (\$73,909)	MA+48 Step 8 (\$76,597)
Teacher of Math Laura Haemmerle	MA+32 Step 10 (\$79,286)	MA+48 Step 10 (\$81,973)

**E. Appointments**

- \*1. approve the appointment of the tenured administrative staff identified on the attached list for the 2013-2014 school year, at salaries as per the RDAA Agreement which will be adjusted upon completion of the negotiation process. APPOINT TENURED ADMINISTRATIVE STAFF
- \*2. approve the appointment of the non-tenured administrative staff identified on the attached list for the 2013-2014 school year, at a salary to be adjusted upon completion of the negotiation process. APPOINT NON-TENURED ADMINISTRATIVE STAFF
- \*3. approve the appointment of the tenured teaching staff identified on the attached list for the 2013-2014 school year, at salaries as per the RDEA Agreement which will be adjusted upon completion of the negotiation process. APPOINT TENURED TEACHING STAFF
- \*4. approve the appointment of the non-tenured teaching staff, being offered tenure, identified on the attached list for the 2013-2014 school year, at salaries as per the RDEA Agreement which will be adjusted upon completion of the negotiation process. APPOINT NON-TENURED TEACHING STAFF BEING OFFERED TENURE
- \*5. approve the appointment of the non-tenured teaching staff identified on the attached list for the 2013-2014 school year, at salaries as per the RDEA Agreement which will be adjusted upon completion of the negotiation process. APPOINT NON-TENURED TEACHING STAFF

- \*6. approve the appointment of the tenured secretarial staff identified on the attached list at salaries as per the RDEA Agreement for the 2013-2014 school year. APPOINT TENURED  
SECRETARIAL STAFF
  
- \*7. approve the appointment of the tenured confidential secretarial staff identified on the attached list for the 2013-2014 school year, as per the salaries listed. APPOINT TENURED  
CONFIDENTIAL  
SECRETARIAL STAFF
  
- \*8. approve the appointment of the non-tenured confidential secretary identified on the attached list for the 2013-2014 school year, as per the salary listed. APPOINT NON-TENURED  
CONFIDENTIAL  
SECRETARY
  
- \*9. approve the appointment of the Building Service Unit Staff for the 2013-2014 school year as per the attached list, at salaries per the RDEA Agreement. APPOINT BUILDING  
SERVICE UNIT STAFF
  
- \*10. approve the appointment of Supervisor of Building Facilities John Knable for the 2013-2014 school year, as per the salary listed. APPOINT J. KNABLE  
SUPV. OF BUILDINGS  
FACILITIES
  
- \*11. approve the appointment of the Technology Department staff for the 2013-2014 school year as per the attached list, at the salaries listed. APPOINT TECHNOLOGY  
DEPT. STAFF
  
- \*12. approve the appointment of the Instructional Aide staff for the 2013-2014 school year as per the attached list, at the salaries listed, and including five paid holidays, five non-cumulative sick days and one non-cumulative personal day. APPOINT  
INSTRUCTIONAL  
AIDE STAFF
  
- \*13. approve the appointment of Dorothea Welch as Job Coach for the 2013-2014 school year, at the salary listed. APPOINT D. WELCH  
JOB COACH
  
- \*14. approve the appointment of Michael Hirsch as Campus Monitor for the 2013-2014 school year, at the salary listed, and including ten non-cumulative sick days and one non-cumulative personal day. APPOINT M. HIRSCH  
AS CAMPUS MONITOR
  
- \*15. approve the following substitute teachers for the 2012-2013 school year: SUBSTITUTE  
TEACHERS

Fimy Hu	(BA—The College of New Jersey)
Benny Samuel	(BA—Temple University)

**IX. Curriculum/Student Affairs and Activities**

\*1. approve revisions to the following curriculum for the 2013-2014 school year:

REVISIONS TO CURRICULUM

- Digital Illustration
- Money Management

\*2. approve the following new curriculum for the 2013-2014 school year:

NEW CURRICULUM

- Digital Communications
- SUPA Italian

**X. Miscellaneous**

\*2. **WHEREAS**, the River Dell Regional Board of Education (hereafter referred to as the “Board of Education”) has received a recommendation to continue the suspension of student bearing identification number 7151;

CONTINUED SUSPENSION OF STUDENT #7151

**WHEREAS**, the parents of student number 7151 have waived their right to have a hearing on the continued suspension;

**BE IT RESOLVED** that the Board of Education hereby continues the suspension until the next regularly scheduled meeting;

**BE IT FURTHER RESOLVED** that the Board of Education hereby further determines that the student shall not be present on any of the Board of Education’s school campuses before, during and after the regularly scheduled school day during the period of his/her suspension, unless specifically authorized by the Superintendent;

**BE IT FURTHER RESOLVED** that the Board of Education hereby further determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the River Dell Regional School District is participating in the activities during the period of suspension;

**BE IT FURTHER RESOLVED** that the suspension shall be reviewed at every subsequent regularly scheduled board meeting to determine whether the suspension will be continued until the next regularly scheduled meeting; and

**BE IT FURTHER RESOLVED** that an alternate education shall be provided to the student during his/her suspension.

**XI. Finance/District Operation**

- \*1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
  - Middle School April 1 & 4, 2013
  - High School April 26 & 30, 2013
  
- \*2. Recording of Enrollment—Attached ENROLLMENT
  
- \*3. Recording of Suspension Report/Violence & Vandalism Report—Attached SUSP./VIOLENCE & VANDALISM RPT.
  
- \*4. Recording of HIB Report(s)—April 2013—Attached HIB REPORTS
  
- \*5. accept, that as of **April 2013** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report. ACKNOWLEDGE NO OVER-EXPENDITURES ACCEPT BOARD SECRETARY’S REPORT
  
- \*6. accept the Scholarship Analysis Report for the month ending **April 2013**. SCHOLARSHIP ANALYSIS REPORT
  
- \*8. accept the following donations into the Scholarship Accounts for the month of **May 2013**: DONATIONS INTO SCHOLARSHIP ACCOUNTS

Scott Evan Baker Scholarship	<u>\$61.00</u>
<b>Total:</b>	<b>\$61.00</b>
  
- \*9. accept the Treasurer of School Monies Report for the month of **April 2013** and is in agreement with the Board Secretary’s Report. TREASURERS REPORT
  
- \*10. recommend that the Board enter into an Agreement with the Borough of River Edge to Use, Improve and Maintain a Community Garden at the River Dell Middle School for one year, commencing May 6, 2013 and ending May 5, 2014. COMMUNITY GARDEN AT THE M/S



- |   |                                |
|---|--------------------------------|
| *11. approve speech services for student #160084 provided by Teaneck Speech and Language Center effective February through June 2013, one time a week at \$80 a session, not to exceed \$1,520. | SPEECH SERVICES<br>FOR #160084 |
| *12. approve homebound instruction for student #7226, effective April 22, 2013 for approximately two to four weeks, five hours per week, at the rate of \$50.78 per hour.                       | HOMEBOUND INSTR.<br>FOR # 7226 |
| *13. approve homebound instruction for student #7228, effective April 23, 2013 for four to six weeks, 10 hours per week, at the rate of \$50.78 per hour.                                       | HOMEBOUND INSTR.<br>FOR # 7228 |

**X. Miscellaneous**

- |  |                              |
|--|------------------------------|
| 1. Motion was made by Mrs. Almberg, seconded by Mrs. O'Neill to approve the first reading of the following policies: | FIRST READING<br>OF POLICIES |
|--|------------------------------|

**2000 Series:**     2131\*    Superintendent

**3000 Series:**     3516.1\*   Sudden Cardiac Events/Automated  
External Defibrillators

**6000 Series:**     6142.10\*   Internet Safety and Technology  
6172\*    Alternative Educational Programs

6173\*    Home Instruction

**9000 Series:**     9270\*    Conflict of Interest  
9326\*    Minutes

Motion was carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Barnes and Mrs. Hartman voted aye. Mr. Manzelli was absent.

- |   |  |
|---|--|
| 7. Motion was made by Mrs. Almberg, seconded by Mr. Barnes to accept line item transfers and the adjustments as listed in the Financial Report for the month ending <b>April 2013</b> . | LINE ITEM<br>TRANSFERS/<br>ADJUSTMENTS |
|---|--|

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Barnes and Mrs. Hartman voted aye. Mr. Manzelli was absent.

AWARDING  
BOZ ELECTRICAL  
CONTRACTOR CO.  
M/S ELECTRIC WORK

14. Motion was made by Mrs. O’Neill, seconded by Mr. Barbary to approve the following resolution:

**WHEREAS**, the River Dell Regional Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Upgrading of the Electrical Light and Power Distribution System at River Dell Middle School Project (hereinafter referred to as the “Project”); and

**WHEREAS**, on May 10, 2013 the Board received four (4) bids for the Project as reflected on the attached bid tabulation sheet; and

**WHEREAS**, S&J Electrical Contractor Co., Inc. (hereinafter referred to as “S&J”) submitted the lowest numerical bid for the Project with a base bid in the amount of \$102,619; and

**WHEREAS**, the bid bond submitted by S&J was not executed or notarized by a principal of S&J, as required on the bond, which is a non-waiveable, material defect; and

**WHEREAS**, Boz Electrical Contractors, Inc. (hereinafter referred to as “Boz”) submitted the lowest responsible bid with a base bid in the amount of \$119,481; and

**WHEREAS**, the bid submitted by Boz is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Boz;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The bid submitted by S&J Electrical Contractor Co., Inc. is hereby rejected as the bid is materially defective in that the bidder failed to execute the bid bond which constitutes a material, non-waiveable defect.
2. The Board hereby awards the contract for the Upgrading of the Electrical Light and Power Distribution System at River Dell Middle School to Boz Electrical Contractors, Inc. in a total contract sum of \$119,481.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with the requisite affirmative action forms and executed agreement as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Barnes and Mrs. Hartman voted aye. Mr. Manzelli was absent.

15. Motion was made by Mrs. O'Neill, seconded by Mr. Barnes to approve the following resolution:

SETTLEMENT  
AGREEMENT  
AND RELEASE  
BETWEEN BOARD  
AND PARENTS

**BE IT RESOLVED** by the River Dell Regional Board of Education ("the Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the Parents of a student whose name is on file in the Superintendent's office, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents (including any required tuition agreements) necessary to effectuate the settlement.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Barnes and Mrs. Hartman voted aye. Mr. Manzelli was absent.

**XII. Items for Board Discussion-None**

**XIII. Old Business-None**

**XIV. New Business**

NEW BUSINESS

Mrs. O'Neill discussed that she would like to see a pool of four Student Representatives for the Board Meetings and maybe some students from the Middle Schools Ambassadors' Club.

Mrs. O'Neill talked about the new Community Garden at the Middle School.

Mrs. Hartman talked about the Bergen County School Boards Associations presentation of the “Archie F. Hay Award”. This award is presented yearly to an outstanding Board member, who best exemplifies Dr. Hay’s leadership in the field of education, This was awarded to Mary Kay Buckley of River Edge.

**XV. Public Comments—General**

PUBLIC COMMENTS

The following topic was discussed:

- AP European History Course

Motion was made Mrs. Hartman, seconded by Mrs. O’Neill for a five minute recess at 9:13.

RECESS

Motion carried by all ayes

**Presentation**

PRESENTATION

Mr. Al Annunziata Field Service Representative from NJSBA, discussed the process of the CSA evaluation and the next steps in his evaluation process.

Mr. Annunziata also handed out several pamphlets to the Board, which consisted of Board Responsibilities and of the 2013 NJSBA Workshop & Exhibition on October 22-24, 2013.

Motion was made by Mrs. O’Neill, seconded by Mrs. Locastro to adopt the following resolution at 9:18 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing Personnel issues.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 9:49 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Almberg to resume open session at 9:50 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**XVI. Adjournment**

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mrs. Almberg to adjourn at 9:50 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Assistant Superintendent/Board Secretary