

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

April 24, 2017

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, April 24, 2017.

Board President, Joseph Manzelli called the meeting to order at 8:00 p.m.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present.

Others Present

Patrick J. Fletcher, Superintendent of Schools

Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to adopt the following resolution at 6:00 p.m.

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Appointment of 2017-2018 staff

It is anticipated that the length of time of this executive session will be 120 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 8:00 p.m.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O’Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher and Joseph Manzelli were present.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Lisa Finn, Secretary
Garrett DeMarrais, Student Representative
1 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals’ offices, faculty rooms, and Board Office and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Graef read the mission statement.

MISSION STATEMENT

IV. Public Comments (on agenda items only)-None

V. Student Member Report

The student liaison gave brief updates on academic, athletic and extra-curricular activities and achievements.

STUDENT MEMBER
REPORT

VI. Reports

President's Report

Mr. Manzelli reported on the following topics:

- Delegate Assembly May 20th

PRESIDENT'S
REPORT

Superintendent's Report

Mr. Fletcher reported on the following topics:

- School will be closed May 26th & May 30th for unused emergency days.

SUPERINTENDENT'S
REPORT

VII. Items for Board Discussion

1. FY2017-2018 Budget

VIII. Board Decision

1. Motion was made by Mr. Barbary, seconded by Mr. Feigenson to approve the following resolution:

FY2017-2018
FINAL BUDGET

BE IT RESOLVED to approve a school district final budget for the FY2017-2018 School Year for submission to the Executive County Superintendent's office as follows:

General Fund Tax Levy	\$29,486,993
Debt Service Tax Levy	1,511,200
Current Expenses	\$31,332,709
Capital Outlay	1,746,627
Special Revenue	451,000
Debit Service	<u>1,511,200</u>
TOTAL ALL EXPENSES	\$35,041,536

Statement of Purpose

Included in budget line 620, Budgeted Withdrawal from Capital Reserve—Excess Costs and Other Capital Projects, is \$1,686,340.00 for other capital project costs for the Replacement of the High School Roof. The total cost of this project is \$982,000.00, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

Statement of Purpose

Included in budget line 620, Budgeted Withdrawal from Capital Reserve—Excess Costs and Other Capital Projects, is \$1,686,340.00 for other capital project costs for Replacing the Middle School Roof. The total costs of this project is \$704,340.00, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

The Board of Education banked \$150,446 in 2015-2016, \$229,852 in 2016-2017 and will bank \$263,589 in 2017-2018 - all in health care adjustments, for possible future use.

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer Mr. Barbary, Mrs. Kuchar, Mrs. Hartman Mr. Gallagher and Mr. Manzelli voted aye.

- * Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to move that all items designated with asterisks (*) be a part of an consent agenda and approved.

CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.

IX. Board Meeting Minutes

- * approve the following Board meeting minutes:

BOARD MINUTES

March 6, 2017	Executive and Regular Meetings
March 20, 2017	Executive and Regular Meetings

X.**Personnel****A. Special Requests**

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY
REQUESTS
FOR STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Susan Carney	College Readiness Institutes, Lyndhurst, NJ	5/15/17	\$10.00
Lauren Del Piano	18 th NJ Writing Alliance Conf., Livingston, NJ	5/24/17	\$75.00
Anthony Manderano	NJ TESOL Conference, New Brunswick, NJ	6/2/17	\$51.00
Tina Bogan	NJ TESOL Conference, New Brunswick, NJ	6/1/17	\$51.00
Linda Mikulka	NJ TESOL Conference, New Brunswick, NJ	6/1/17	\$51.00
Jen Jarusiewicz	NJ TESOL Conference, New Brunswick, NJ	6/1-2/17	\$218.19
Adam Levoy	NJ TESOL Conference, New Brunswick, NJ	6/1/17	\$51.00
Lori Dunn	NJ TESOL Conference, New Brunswick, NJ	6/2/17	\$51.00
Kathryn Zintel	NJMEA All State Chorus Auditions, Paramus, NJ	4/29/17	\$21.70
Lauren Weber	SUPA Psychology Spring Seminar, NYC	4/28/17	\$85.00
JoAnne Pawlowski	SUPA Earth Science EAR 201, NYC	5/18/17	\$15.00
Sharon Vogt	Letting Go-Empowering Student Engagement, Livingston, NJ	5/24/17	\$75.50
Tricia Metts	Cyber Security Seminar, NYC	5/10/17	\$15.00

- *2. BE IT RESOLVED that the Board of Education grants Teacher of Mathematics Maria Kleva a revised federal family and medical leave of absence (FMLA) with pay for the period beginning April 3, 2017 to May 10, 2017 and an unpaid NJ state family leave of absence (SFLA) for the period May 11, 2017 to June 30, 2017.

M. KLEVA
FMLA & SFLA

B. Resignations/Retirements-None**C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections-None****E. Appointments**

- *1. approve the appointment of Axl Hirsch as a Teacher of Mathematics (Leave Replacement), effective April 21, 2017 to June 30, 2017 for a 60% schedule at a prorated salary of \$33,088 (60% of \$55,147, MA Step 2). This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A-39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

A. HIRSCH TEACHER
OF MATHEMATICS
(LEAVE REPLACEMENT)

- *2. approve the appointment of Suzanne Mormino as Executive Secretary to the Superintendent and District Registrar for the 2017-2018 school year at a salary as per attached. S. MORMINO
EXECUTIVE SEC.
TO SUPERINTENDENT
- *3. approve the appointment of Elizabeth Elfring as Confidential Secretary to the Superintendent for the 2017-2018 school year at a salary as per attached. E. ELFRING
CONFIDENTIAL SEC.
TO SUPERINTENDENT
- *4. approve the appointment of the following substitute teacher(s) for the 2016-2017 school year: SUBSTITUTE
TEACHERS
 - Nancy Midera (AAS Berkeley College)
 - Lea Pazdro (BA Rutgers University)
 - John Tunney (AS Bergen Community College)
- *5. approve the appointment of Counselor Marnie Ross to an additional 20 percent schedule, at the prorated salary of \$17,729 (MA+32 Step 12), effective May 15 to June 30, 2017. M. ROSS ADD'L
20% SCHEDULE

XI. Curriculum/Student Affairs and Activities

- *1. approve an Articulation Agreement with Bergen Community College for dual enrollment in the following courses for the 2017-2018 school year: ARTICULATION
AGREEMENT WITH
BERGEN COMMUNITY
COLLEGE 2017-2018

<u>High School</u>	<u>College</u>	<u>Course Code</u>
Physics	Intro to Physics	Phy-185, 4 credits
Biology	General Biology	Bio-101, 4 credits
- *2. approve the College Roundtable dinner expenses on May 10, 2017 at a cost not to exceed \$600. COLLEGE
ROUNDTABLE
DINNER

XII. Miscellaneous-None

XIII. Finance/District Operation

- *1. accept, that as of **March 2017** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. ACKNOWLEDGE NO
OVER-EXPENDITURES
ACCEPT BOARD
SECRETARY'S RPT.

- *2. accept the Scholarship Analysis Report for the months ending **March 2017**. SCHOLARSHIP ANALYSIS RPT.
- *3. recommend bill payments in the amount of **\$1,103,190.48** including **\$37,978.34** from Cafeteria Account Funds, and **\$394,846.51** for previously issued warrants, and **\$708,343.97** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **April 24, 2017**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS APRIL 2017
- *5. accept the following donations into the Scholarship Accounts for the months of **March** and **April 2017**. DONATIONS INTO SCHOLARSHIP ACCTS.
- | | | |
|---------------|------------------------------------|---------------|
| <u>March:</u> | Derrick Otto Chaput Scholarship | \$4,200.00 |
| | River Dell Secretarial Scholarship | <u>210.54</u> |
| | Total: | \$4,410.54 |
|
 | | |
| <u>April:</u> | Derrick Otto Chaput Scholarship | \$ 350.00 |
| | Lindsey Manzelli Scholarship | <u>50.00</u> |
| | Total: | \$ 400.00 |
- *6. accept the Treasurer of School Monies Report for the month of **March 2017** and is in agreement with the Board Secretary's Report. TREASURER OF SCHOOL MONIES RPT.
- *7. approve the transportation costs with First Student, Inc., for the 2017-2018 school year as follows: FIRST STUDENT 2017-2018
- | | |
|----------------------------|-----------------------------------|
| Laidlaw 3—1RDO (Oradell) | \$221.51 x 180 = \$39,871.80 |
| Laidlaw 4—RD2 (River Edge) | \$246.82 x 180 = <u>44,427.60</u> |
| Total: | \$84,299.40 |
- *8. approve a one-week extension of homebound instruction for student #201670 through April 3, 2017 for five hours per week, at the cost of \$50.78 per hour. HOMEBOUND INSTRUCTION FOR STUDENT #201670
- *9. approve after school homebound instruction for student #212156, effective March 29, 2017 for seven weeks, at two hours per week at the rate of \$50.78 per hour. HOMEBOUND INSTRUCTION FOR STUDENT #212156

- *10. approve the financial agreement of the Cooperative Swimming and Ice Hockey Athletic Agreement between Westwood and River Dell whereby Westwood will compensate River Dell \$30,000 per year for the 2017-2018 and 2018-2019 school year. CO-OP SWIMMING & ICE HOCKEY AGREEMENT. BETWEEN WESTWOOD & RIVER DELL

- *11. approve the use of facilities for the following summer 2017 athletic camps run by River Dell coaching staff, except as noted: USE OF FACILITIES SUMMER 2017 ATHLETIC CAMPS

Week of:	Summer Camp	Times
June 26-30, 2017	Football	8 a.m. to noon
June 26-30, 2017	Softball	9 a.m. to 1 p.m.
July 5-7, 2017	Track	9 a.m. to 1 p.m.
July 5-7, 2017	Basketball	9 a.m. to 1 p.m.
July 10-14, 2017	Volleyball	9 a.m. to noon
July 10-14, 2017	Baseball	9 a.m. to 1 p.m.
July 10-14, 2017	Wrestling	4 p.m. to 9 p.m.
July 17-21, 2017	Wrestling	9 a.m. to noon
July 17-21, 2017	Basketball	9 a.m. to 2 p.m.
July 17-21, 2017	Basketball	4 p.m. to 8 p.m.
July 17-21, 2017	World Class Soccer/Outside Org.	9 a.m. to 3 p.m.
July 24-28, 2017	Basketball	9 a.m. to 1 p.m.
July 24-28, 2017	Track	9 a.m. to 1 p.m.
July 24-28, 2017	Hockey	9 a.m. to 1 p.m.

- *12. approve the settlement agreement for student #58, as per the agreement filed with the Board Secretary. SETTLEMENT AGREEMENT FOR STUDENT #58

- *13. approve homebound instructions for student #212108 effective April 6, 2017 to June 17, 2017 for five hours per week, at the rate of \$50.78 per hour. HOMEBOUND INSTRUCTION FOR STUDENT #212108

- *15. approve Joint Transportation Agreement with Delsea Regional Route DHS21, effective March 9 to June 30, 2017, in the amount of \$352.80. TRANSPORTATION AGREEMENT WITH DELSEA REGIONAL ROUTE DHS21

Finance/District Operation

- 4. Motion was made by Mr. Graef, seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **March 2017**. LINE ITEM TRANSFERS AND ADJUSTMENTS

Motion carried by the following roll call vote:
 Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.

TERMINATE
BELLA CLEANING
AND CARTING, LLC
CONTRACT

14. Motion was made by Mrs. O'Neill, seconded by Mr. Kupfer to approve the following resolution:

WHEREAS, the River Dell Board of Education (hereinafter referred to as the "Board") and Bella Cleaning and Carting, LLC (hereinafter referred to as "Bella") are parties to an agreement (hereinafter referred to as the "Agreement") for scavenger and recycling services (hereinafter referred to as the "Services"); and

WHEREAS, Bella has failed to furnish the Services in a satisfactory manner and in accordance with the Agreement and contract documents; and

WHEREAS, by way of letters dated July 20, 2016, November 1, 2016, and February 6, 2017, Bella was put on notice that its services were being performed in an unsatisfactory manner; and

WHEREAS, by way of letter dated April 20, 2017, Bella was put on notice that the Superintendent intended to recommend to the Board that the Agreement be terminated with sixty (60) days' written notice, pursuant to Paragraph 17 of the Agreement, which permits termination when at least thirty (30) days' written notice is given; and

WHEREAS, the Superintendent has recommended that the Board invoke the notice provision to terminate the Agreement with Bella on sixty (60) days' advance written notice;

NOW, THEREFORE, BE IT RESOLVED, that the Agreement between the River Dell Board of Education and Bella Cleaning and Carting, LLC is to be terminated in accordance with Paragraph 17 of the Agreement. As such, Bella is to cease performing any and all services on June 30, 2017 and shall take appropriate action to have its property removed from the Board's premises.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to take such steps and to execute any and all documents as necessary to effectuate this resolution and/or to secure contractors to perform the services described herein.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Gallagher and Mr. Manzelli voted aye.

XIV. Items for Board Discussion and Decision-None

XV./XVI. Old Business/New Business

OLD/NEW BUSINESS

- School Security
- Middle School Play
- 14th Annual Friends of River Dell (FORD) Golf Outing 6/19/17

XVII. Public Comments—General-None

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to adopt the following resolution at 8:40 p.m.

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act (“Act”), the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Superintendent’s Evaluation

It is anticipated that the length of time of this executive session will be 30 minutes and that no action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 9:03 p.m.

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to resume open session at 9:03 p.m.

RESUME OPEN SESSION

Motion carried by all ayes.

XVIII. Adjournment

ADJOURNMENT

Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson to adjourn the meeting at 9:04 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

