

***RIVER DELL REGIONAL BOARD OF EDUCATION***

**REGULAR SESSION**

April 23, 2018

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, Monday, April 23, 2018. Board President, Joseph Manzelli, Jr., called the meeting to order at 6:00 p.m.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Barbara Kuchar Stephanie Hartman, Patrick Gallagher, and Joseph Manzelli.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by, Mrs. O'Neill seconded by Mr. Feigenson, to adopt the following resolution at 6:01 pm:

EXECUTIVE  
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Annual renewal and non-renewal of non-tenured; resignation of counselor; appointment of administrative assistants; appointment of athletic coach; appointment of 2018-2019 staff*

*It is anticipated that the length of time of this executive session will be 90 minutes and that action will be taken in public after the executive session.*

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to resume open session at 7:30 pm.

RESUME OPEN  
SESSION

Motion carried by all ayes.

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

**Board Members Present**

Claudia O'Neill, Alan Feigenson, Albert Graef, Douglas Kupfer, Barbara Kuchar, Stephanie Hartman, Patrick Gallagher, and Joseph Manzelli.

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
 Thomas L. Bonfiglio, Business Administrator/Board Secretary  
 Student Liaison(s), Kaitlyn Bridge, Greg Sarafian, Olivia Tumino  
 Malissa Stokes, Secretary  
 No members of the public

Mr. Bonfiglio read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Feigenson read the Mission Statement of the River Dell Regional School District.

**Public Comments** (on agenda items only) - None

**Reports****Student**

Student representatives discussed the various academic and extra-curricular activities taking place at River Dell.

President

Mr. Manzelli announced that NJ School Boards Association notified him that the Board earned the Certified Board Award. It will be presented at their meeting on May 31, 2018. He also discussed the FORD golf outing, River Dell hosting SAT' on May 5<sup>th</sup>, and the last PTO meeting on May 8<sup>th</sup>.

Superintendent

Mr. Fletcher discussed the following items:

- NJ School Boards Association will also be honoring John Walsh and Eugene Westlake, members of the Oradell Public School Board, at their May 31<sup>st</sup> meeting.
- ACT testing was hosted at River Dell last weekend.
- Three River Dell students were accepted into the NJ Music Educators Association All State Chorus ensembles for the 2018-2019 school year. They will be performing at the NJSBA Convention in October, and the NJPAC in November and February.
- The Jazz ensemble performed at the Oradell library over the weekend.
- Last Friday was career day.
- Testing season will begin next month and there will be a modified school day at the high school to accommodate the schedule. Also, a science component of the PARCC test was added this year.

Motion was made by Mrs. Hartman, seconded by Mr. Kupfer, that all items designated with asterisks (\*) be part of a consent agenda and approved.

APPROVE CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Graef, Mr. Kupfer, Mrs. Kuchar, Mr. Gallagher, and Mr. Manzelli, all voted aye. Mrs. Hartman voted aye on all but items VIII.A.1 and IX.1, on which she abstained.

**VII. Board Meeting Minutes**

\* approve the following Board meeting minutes:

MINUTES

March 5, 2018     Executive and Regular Meetings  
March 27, 2018    Executive and Regular Meetings

## VIII. Personnel

### A. Special Requests

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: PROFESSIONAL DAYS

Name	Workshop/Conference	Dates	Not to Exceed
Susan Carney	NJ Writing Alliance Annual Conference at Rutgers University in Livingston NJ	5/24/18	\$103.52
Lauren DelPiano	NJ Writing Alliance Annual Conference at Rutgers University in Livingston NJ	5/24/18	\$15.00
Lori Dunn	NJ TESOL Conference at Hyatt Regency Hotel in New Brunswick NJ	5/31-6/1/18	\$416.82
Mercedes Faunde	Figurative Sculpture at Say it with Clay in Collingswood NJ	5/5/18	\$226.98
William Feldman	NJASA Conference at Harrah's Resort in Atlantic City NJ	5/16-18/18	\$1,083.00
Patrick Keane	Working Effectively with Parents and Advocates at BCC in Lyndhurst NJ	4/12/18	\$9.00
Anthony Loria	SUPA Foreign Language Seminar at Lubin House in NYC	4/13/18	\$15.00
Maria Meo	Working Effectively with Parents and Advocates at BCC in Lyndhurst NJ	4/12/18	\$9.00
Maria Meo	Solutions For Success: Supporting Children w/Down Syndrome at Sheraton Hotel in Mahwah NJ	5/11/18	\$50.00
Tricia Metts	SUPA Cyber Security Seminar at Lubin House in NYC	5/10/18	\$17.00
Linda Mikulka	NJ TESOL Conference at Hyatt Regency Hotel in New Brunswick NJ	5/31/18	\$310.00
Lisa Schiff	NJ Writing Alliance Annual Conference at Rutgers University in Livingston NJ	5/24/18	\$105.00
Kerri Volmar	SUPA Probability & Statistics II Seminar at Lubin House in NYC	5/8/18	\$30.00
Lauren Weber	SUPA Psychology Seminar at Lubin House in NYC	4/20/18	\$45.00

- \*2. approve additional compensation for class coverage for the following River Dell staff members to receive, as noted, for 7 days effective March 20, 2018 to March 29, 2018, based on salaries as per the RDEA Agreement: ADDT'L CLASS COVERAGE

Kim Clausi	H/S Mathematics	\$421.33 (BA+16 Step 5 \$60,194)
Kear Halstater	H/S Mathematics	\$741.44 (MA+32 Step 17 \$105,922)
Kerri Volmar	H/S Mathematics	\$760.62 (MA+48 Step 17 \$108,661)

- \*3. approve compensation to the following instructional aides to facilitate the participation of two students in the Spring Track program for 6 hours per week at their hourly rate, as per the attached request: INSTR. AIDES  
ADDT'L HOURS

<b>Name/School</b>	<b>Student</b>	<b># of Weeks</b>	<b>Rate</b>
Chris Koble/High School	180843	9	\$905.04 (\$16.76/hour)
Richard Schonfeld/Middle School	232793	9	\$923.40 (\$17.10/hour)

- \*4. BE IT RESOLVED that the Board of Education grants Teacher of Mathematics Sarah King revised federal family and medical leave of absence (FMLA) with pay for the period beginning March 19, 2018 to April 19, 2018 and unpaid State family leave of absence (SFLA) for the period April 20, 2018 to May 31, 2018. S. KING  
REVISED  
FMLA
- \*5. BE IT RESOLVED that the Board of Education grants Teacher of Physical Education/Health Katie Lord a maternity leave of absence with pay for the period beginning May 15, 2018 to May 30, 2018 and an unpaid maternity leave of absence for the period May 31, 2018 to June 30, 2018. K. LORD  
MATERNITY  
LEAVE

- B. Resignations/Retirements** - None
- C. Reappointments/Reassignments/Transfers** - None
- D. Salary Adjustments/Corrections** - None
- E. Appointments** - None

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve an overnight field trip for Business Club students to travel to Germany, Austria, Czech Republic, and Hungary on April 11-20, 2019 with club advisor Kelli Shill as chaperone, at no cost to the Board. BUSINESS CLUB  
FIELD TRIP

**X. Miscellaneous** - None

**XI. Finance/District Operation**

- \*1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
- |               |                     |
|---------------|---------------------|
| Middle School | March 20 & 23, 2018 |
| High School   | March 14 & 27, 2018 |
- \*2. Recording of enrollment ENROLLMENT
- \*3. Recording of Suspension Report/Violence & Vandalism Report SUSP/VIOLENCE/  
VANDALISM REPORT
- \*4. Recording of HIB Report(s) - N/A HIB REPORT

- \*5. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept that, as of **March 2018** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

NO OVER-  
EXPENDITURES  
BOARD SECRETARY  
REPORT
- \*6. accept the Scholarship Analysis Report for the month ending **March 2018**.

SCHOLARSHIP  
ANALYSIS
- \*7. bill payments in the amount of **\$750,614.25** including **\$31,681.88** from Cafeteria Account Funds, and **\$429,463.25** for previously issued warrants, and **\$325,151.00** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **April 23, 2018**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL  
PAYMENTS
- \*9. accept the following donations into the Scholarship Accounts for the month of **April 2018**:

Lindsey Manzelli Memorial Scholarship	\$75.00	
Secretarial Scholarship	25.00	
<b>Total:</b>	<b>\$100.00</b>	

SCHOLARSHIP  
DONATIONS
- \*10. accept the Treasurer of School Monies Report for the month of **March 2018** and is in agreement with the Board Secretary’s Report.

TREAS. SCHOOL  
MONIES REPORT
- \*12. approve the following tuition rates for the 2018-2019 school year:

Grades 7-8	\$18,665	
Grades 9-12	\$19,208	
LLD	\$28,367	
Resource Center	\$26,442	

2018-19 TUITION  
RATES
- \*13. approve an out-of-district placement for student #192240 at the BOCES River View High School Full-time Program at a tuition of \$25,575.20, effective March 5, 2018 for the remainder of the 2017-2018 school year. This cost includes the shared time portion of the program.

#192240 OUT  
OF DISTRICT
- \*14. approve an out-of-district placement for student #232912 at Sage Day Middle School at a prorated tuition of \$17,145.50 effective March 26, 2018 for the remainder of the 2017-2018 school year.

#232912 OUT  
OF DISTRICT

- \*15. approve an out-of-district placement for student #232747 at Banyan Elementary School at a prorated tuition of \$16,269.94 effective April 9, 2018 for the remainder of the 2017-2018 school year. #3232747 OUT OF DISTRICT
- \*16. approve a Functional Behavioral Assessment for student #172944 to be provided by Educational Enterprises Division of Bergen County Special Services, at a cost not to exceed \$850.00. #172944 ASSESSMENT
- \*17. approve additional behavioral services for student #172944 provided by a behaviorist from Educational Enterprises for 4 hours per week effective March 5, 2018 to June 21, 2018. The cost not to exceed \$4,800. #172944 ADDTL BEHAVIORAL SERVICES
- \*18. approve the disposal of outdated/unusable library books, as per the list located in the Business Office. BOOK DISPOSAL
- \*19. approve the agreement between Bergen County Special Services, Region V, and River Dell Regional School District for 192-193 Non-Public Services for the 2018-2019 school year. 192-193 NON-PUBLIC SERVICES

#### **XI. Finance/District Operation**

8. Motion was made by Mr. Manzelli, seconded by Mrs. O'Neill, to accept line item transfers and the adjustments as listed in the financial Report for the month ending **March 2018**. LINE ITEM TRANSFERS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

11. Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to adopt the following resolution: CONF/MILEAGE EXPENSE

BE IT RESOLVED that the maximum amount for conference/mileage for the 2017-2018 school year be \$60,065 and, as of February 28, 2018, the amount expensed is \$28,231. In addition, the maximum amount for conference/mileage for the 2018-2019 school year be \$46,000. The Superintendent may authorize travel (excluding overnight) for staff members between Board meeting dates.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson, and Mr. Manzelli, all voted aye.

**Committee Reports**

## COMMITTEE REPORTS

Budget & Finance - None. The committee has not yet scheduled a meeting.

Campus Facilities - None. The committee will meet on May 14 or 15, 2018.

Community Relations & Information - Mrs. O'Neill

The committee discussed bringing back the Futuristics Research alumni survey, and hopes to send it out by the end of May or beginning of June.

Curriculum - None. The next meeting will be on May 7, 2018.

Policy & Governance - Mr. Kupfer

At its last meeting, the committee discussed using the new NJ School Boards Association policy review program. There is no new meeting scheduled at this time.

**Old/New Business/Discussion**

## OLD/NEW BUSINESS

The following topics were discussed:

- Vacant River Edge Board seat
- Stemposium
- SAT/ACT testing opt-out options
- Adjusting the start time of the May 21, 2018 Board meeting
- Hosting of Bergen County Department of Health's Youth Mental Health First Aid Training
- Potential to add parental opt-in for school surveys into Community Pass

**Public Comment** – None

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman, to adjourn at 8:24 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:ms