

RIVER DELL REGIONAL BOARD OF EDUCATION

RE-ORGANIZATION MEETING

January 3, 2019

A Re-organization Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Library, Thursday, January 3, 2019. Business Administrator/Board Secretary, Thomas L. Bonfiglio called the meeting to order at 7:00 p.m.

Board Members Present

ROLL CALL

Alan Feigenson, Albert Graef, Douglas Kupfer, and Stephanie Hartman. Barbara Kuchar was absent.

Others Present

Patrick J. Fletcher, Superintendent
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Student Liaison(s), Minatulah Elzawawy, Reilly Seeley
1 member of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC MEETING
STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD, THE RIDGEWOOD NEWS, and THE TOWN NEWS newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and the Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Election Results

ELECTION RESULTS

Mr. Bonfiglio reported that incumbent members Tracey-Ellen Ehalt, Joseph Manzelli, and Claudia O'Neill from River Edge were re-elected to the Board. John Samuel from Oradell was elected, by write-in vote, to the vacant Oradell seat.

Mr. Bonfiglio then administered the oath of office to the new Board members.

OATH OF OFFICE

Reorganization

Mr. Bonfiglio called for nominations for the office of Board President. BOARD PRESIDENT
 Mr. Manzelli nominated Mr. Graef, which was seconded by Mrs. Hartman. NOMINATIONS
 Mr. Bonfiglio asked for any other nominations. There were none.

Motion to appoint Albert Graef as Board President carried by the following roll call vote: A. GRAEF
 Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, BOARD PRESIDENT
 and Mr. Manzelli all voted aye. Mr. Graef abstained. Mrs. Kuchar was absent.

Mr. Graef called for nominations for the office of Board Vice President. BOARD VICE PRESIDENT
 Mr. Feigenson nominated Mr. Manzelli, which was seconded by Mr. Graef. NOMINATIONS
 Mr. Graef asked for any other nominations. There were none.

Motion to appoint Joseph P. Manzelli, Jr. as Board Vice President carried by J. MANZELLI BOARD
 the following roll call vote: VICE PRESIDENT
 Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman,
 and Mr. Graef all voted aye. Mr. Manzelli abstained. Mrs. Kuchar was absent.

Resolutions

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to approve resolutions
 1 - 5 as consent items.

Motion carried by the following roll call vote:
 Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman,
 Mr. Manzelli, and Mr. Graef all voted aye. Mrs. Kuchar was absent.

1. BE IT RESOLVED that the law firm of Fogarty & Hara be appointed as BOARD ATTORNEY
 Board Attorney for the River Dell Regional Board of Education commencing
 January 1, 2019 through the next Annual Reorganization Meeting, at the hourly
 rate of \$175 for Partner and \$155 for Associate.
2. BE IT RESOLVED that the Board reappoint Dr. Stephen Varhol as school DR. S. VARHOL
 physician commencing January 1, 2019, through the next Annual Reorganization
 Meeting, at an annual current salary of \$14,500 (no increase from prior year). SCHOOL
 PHYSICIAN
3. BE IT RESOLVED that the Board reappoint the firm of Smolin Lupin & Co., SMOLIN LUPIN & CO.
 PA, auditors, commencing January 1, 2019, through the next reorganization
 meeting, at an annual fee of \$34,600. AUDITORS
4. BE IT RESOLVED that the Board appoint Dr. Thomas Bottiglieri and DRS. T. BOTTIGLIERI &
 Dr. Christopher Mendler as trained concussion management physicians C. MENDLER CONCUSSION
 commencing January 1, 2019, through the next reorganization meeting, MANAGEMENT
 at no cost to the Board.
5. BE IT RESOLVED that the Board reappoint Irwin S. Cohen as Treasurer of I. COHEN TREASURER
 School Monies commencing January 1, 2019, through the next reorganization
 meeting, at a salary of \$10,421 (2% increase) OF SCHOOL MONIES

Motion was made by Mr. Manzelli, seconded by Mr. Samuel, to approve resolutions 6 - 13 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, Mr. Manzelli, and Mr. Graef all voted aye. Mrs. Kuchar was absent.

6. BE IT RESOLVED that the following be approved as authorized depositories and authorized signatures for the Board of Education:

AUTHORIZED
DEPOSITORIES

TD Bank:

General Account #3981919013: Three signatures shall be required: President or Vice President, Board Secretary, and the Treasurer of School Monies.

Activities Account #3981919000: Two signatures shall be required: Board Secretary and one of the following: High School Principal, Middle School Principal, or the Superintendent of Schools.

Board Secretary's Petty Cash Account (Checking) #3981919026: One signature shall be required: Board Secretary

Cafeteria Account #3981919039: Three signatures shall be required: President or Vice President, Board Secretary, and Treasurer of School Monies.

Payroll Agency Account #3981918810: One signature shall be required: Treasurer of School Monies or Business Administrator.

Net Payroll Account #3981918713: One signature shall be required: Treasurer of School Monies or Business Administrator.

Athletic Account #3981918849: Two signatures shall be required: Athletic Director and Business Administrator.

Unemployment Compensation Trust Account #3981918917: Two signatures shall be required: Treasurer of School Monies and Business Administrator.

Community Development Trust Account #4256747581: Two signatures shall be required: Business Administrator and Treasurer of School Monies.

Maintenance Account #3981717192: One signature shall be required: Business Administrator or Bookkeeper

Flexible Spending Account #4245509174: Two signatures shall be required: President, Board Secretary or the Treasurer of School Monies

TD Bank:

Scholarship Funds #4308904865: Two signatures shall be required: Business Administrator and High School Principal.

Depositories for Investments:

PNC Bank #81 0024 5546

Bank of America #201418802465

Wells Fargo #2030000663978

Bank of New York #07985MID

Valley National Bank #72287616

JP Morgan Chase Bank #066026766

Chase Bank #066027306

7. approve the establishment of the following petty cash accounts for the calendar year 2019: PETTY CASH ACCOUNTS

Board Office	\$1,000
Athletic Account	\$7,000

8. BE IT RESOLVED that the official notices of the Board of Education be published in *THE RECORD*, *THE TOWN NEWS*, or *THE STAR-LEDGER* newspapers. OFFICIAL PUBLICATIONS

9. BE IT RESOLVED that the regular meetings of the Board of Education be held at 8:00 p.m., with an Executive Session beginning at 7:30 p.m., in the River Dell Regional High School Media Center. All sessions will be open to the public except those sessions, or portions of sessions, at which discussions take place on any of the nine categories of exempt items as listed in Article c.10.4-12b of the New Jersey Open Public Meetings Act. The Board has the option to reconvene work sessions on the following evening to discuss any agenda items that have not been completed by 11:00 p.m. Action may be taken on all items properly presented at the Regular Meetings. The meetings will be held on the following dates as listed: BOARD MEETING SCHEDULE

Meeting Dates:

Monday, January 28, 2019	Monday, July 22, 2019
Monday, February 11, 2019	Wednesday, September 4, 2019
Monday, March 4, 2019	Monday, September 23, 2019
Monday, March 18, 2019	Monday, October 7, 2019
Monday, April 22, 2019	Monday, October 21, 2019
Monday, May 6, 2019	Monday, November 18, 2019
Monday, May 20, 2019	Monday, December 16, 2019
Monday, June 3, 2019	Monday, January 6, 2020-Annual Reorganization Meeting
Monday, June 17, 2019	7:00 p.m.

10. BE IT RESOLVED that the President, or the person designated by the President, be appointed delegate to the Bergen County School Boards Association and the New Jersey School Boards Association. BCSBA & NJSBA DELEGATE

11. readopt all textbooks currently in use, including those approved on an individual basis. READOPT TEXTBOOKS

12. readopt the River Dell Regional Schools' Program of Studies, curriculum, proficiencies and standards currently in use and previously approved by the Board in prior years, as listed in the most recently printed River Dell Program of Studies, with any changes as formally approved by the Board since its publication. READOPT PROGRAM OF STUDIES

13. reaffirm approval of all previously, formally approved policies of the River Dell Regional Board of Education. REAFFIRM POLICIES

Motion was made by Mrs. Hartman, seconded by Mr. Feigenson, to approve resolutions 14 - 20 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, Mr. Manzelli, and Mr. Graef all voted aye. Mrs. Kuchar was absent.

14. authorize the Business Administrator to permit individual companies, such as tax shelters and other personal benefits groups to solicit for membership, only at mutually convenient times and places within the buildings, provided that these companies have an initial enrollment of 5 percent of the eligible personnel. Previously approved companies are excluded. New hires may transfer in active accounts/companies, but increased membership requires 5 percent of the population. TAX SHELTERS/ PERSONAL BENEFITS GROUPS

15. approve the following resolutions: SOUTH BERGEN WORKERS' COMP POOL

BE IT RESOLVED by the Board of Education of River Dell Regional School District that pursuant to the provisions of title 18A:18A-42 that it continue to participate as a member of South Bergen Workers Compensation Pool; and

BE IT FURTHER RESOLVED that such membership shall continue for the calendar year 2019; and

BE IT FURTHER RESOLVED that the Board of Education of River Dell Regional School District hereby appoints the Board Secretary, or his/her designee, as its representative to serve on the committee from which a board of trustees shall be selected to manage the affairs of the insurance pool in accordance with the by-laws of South Bergen Workers Compensation Pool, in effect as of the date of this resolution as authorized and permitted by said statute.

16. BE IT RESOLVED that the River Dell Regional Board of Education members will abide by the New Jersey School Board Member Code of Ethics, as per enclosed. CODE OF ETHICS

17. approve the extension of the Multi-Year Equity Plan - Affirmative Action for the 2016-2019 school years: EXTEND MULTI-YEAR EQUITY PLAN

BE IT RESOLVED, that the Board of Education reaffirms the continuation of a Three-Year Multi-Year Equity Plan/Comprehensive Equity Plan 2016-2019 to identify and correct, or assess and prevent, all bias, discrimination, and impermissible isolation in the policies, programs, practices, and facilities of the district; and

BE IT FURTHER RESOLVED, that the Board of Education reaffirms that it is committing the district to provide Equality in Education Programs and ensures educational equity according to Policy No. 5145.4; and

BE IT FURTHER RESOLVED, that James Cooney be appointed as the district's Affirmative Action Officer, and that said Affirmative Action Officer be empowered to coordinate with the Section 504 Officer; and J. COONEY
AFFIRMATIVE
ACTION OFFICER

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be granted sufficient authority to ensure that the district upholds all regulations, codes, and laws related to equality in the schools; and

BE IT FURTHER RESOLVED, that the Affirmative Action Officer be authorized to facilitate and ensure the development and implementation of the MYEP.

18. approve Mr. James Cooney as the River Dell Regional School District 504 Officer for the calendar year 2019. J. COONEY 504
OFFICER

19. RESOLUTION Authorizing the Procurement of Goods and Services through State Agency for the calendar year 2019: STATE AGENCY
PURCHASING

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the River Dell Regional School District has the need, on a timely basis, to procure goods and services utilizing state contracts, EDS, KPN, ESC of NJ, and New Jersey Educational Computing Co-op, and any other agency that may be established, and

WHEREAS, the River Dell Regional Board of Education desires to authorize its purchasing agent for the calendar year 2019 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the River Dell Regional Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors.

20. approve the appointment of Thomas L. Bonfiglio as Board Secretary for the calendar year 2019. T. BONFIGLIO
BOARD SECRETARY

Motion was made by Mr. Feigenson, seconded by Mrs. O'Neill, to approve resolutions 21 - 28 as consent items.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Feigenson, Mr. Samuel, Mrs. Ehalt, Mr. Kupfer, Mrs. Hartman, Mr. Manzelli, and Mr. Graef all voted aye. Mrs. Kuchar was absent.

21. BE IT RESOLVED that the governing body hereby appoints Thomas L. Bonfiglio as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance T. BONFIGLIO
QUALIFIED
PURCHASING AGENT

to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further acknowledged that the bid threshold be \$40,000 and 15 percent of that, \$6,000, without soliciting competitive quotations.

- 22. authorize the Business Administrator to execute all emergency repairs for the calendar year 2018 and report to the Board upon completion. EMERGENCY REPAIRS
- 23. approve the following Resolution for membership in the Region V Council for Special Education for the calendar year 2019: REGION V MEMBERSHIP

BE IT RESOLVED, that the River Dell Regional Board of Education continue as full member for services provided by the Bergen County Region V Council for Special Education for the calendar year 2019; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Mr. Patrick J. Fletcher, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the Joint Transportation Agreements for all River Dell students who are transported through Region V and approves Shared Services including but not limited to evaluations, therapies, non-public school services and other services as requested to be provided by Region V consultants on as needed basis.

- 24. BE IT RESOLVED that the maximum amount for conference/mileage for the 2017-18 school year be \$48,958 and, as of December 14, 2018, the amount expensed is \$13,744. In addition, the maximum amount for conference/mileage for the 2018-2019 school year be \$48,000. The Superintendent may authorize travel (excluding overnight) for staff members between Board meeting dates. CONFERENCE/MILEAGE EXPENSES
- 25. approve the Schedule of Tax Levy Payments for the 2018-2019 school year as follows: TAX LEVY PAYMENTS

<u>River Edge Borough</u>	<u>Date Due</u>	<u>Amount</u>
	August 2018	\$ 3,873,979.75
	November 2018	3,873,979.75
	February 2019	3,873,979.75
	May 2019	<u>3,873,979.75</u>
	Total:	\$15,495,919.00

<u>Oradell Borough</u>	August 2018	\$ 3,284,987.40
	September 2018	1,231,870.28
	October 2018	1,231,870.28
	November 2018	1,231,870.28
	December 2018	1,231,870.26
	January 2019	1,368,744.75
	February 2019	1,368,744.75
	March 2019	1,368,744.75
	April 2019	1,368,744.75
	May 2019	1,368,744.75
	June 2019	<u>1,368,744.75</u>
	Total:	\$16,424,937.00

26. approve payment to the following personnel through the IDEA Grant for the FY 2018-2019:

IDEA GRANT
SALARIES

Name	Hourly Rate	Hours/Day	Full Salary
Anthony Castora	\$21.64	7.0	\$29,084.00
Beth Krupka	\$19.10	7.5	\$27,504.00
Rich Schonfeld	\$17.56	7.5	\$15,286.00
Chris Koble	\$17.21	7.5	\$24,783.00
Carol Fink	\$17.21	7.5	\$24,783.00
Dorothy Welch			\$45,019.00

27. approve the 2018-2019 Purchasing Manual (located in the Board Office)

PURCHASING MANUAL

28. approve the 2017-2018 Standard Operating Procedure (SOP) (located in the Board Office).

STANDARD
OPERATING
PROCEDURES

Public Questions/Comments - None

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill, to adjourn at 7:36 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:ms