

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

June 18, 2019

A Regular Session Meeting of the River Dell Regional Board of Education was held in the River Dell Regional High School Media Center, June 18, 2019. Board President, Albert Graef, called the meeting to order at 8:00 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, John Samuel, Barbara Kuchar, Stephanie Hartman, Albert Graef and Joseph Manzelli. Tracey-Ellen Ehalt, and Douglas Kupfer were absent.

Others Present

EXECUTIVE
SESSION

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Salary Adjustments and Appointments
The Tentative Employment Agreement for Non-Bargaining Employees
Mr. Fletcher's Evaluation

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies..

Executive session ended at 7:59 pm.

8:00 p.m. Regular Session

REGULAR
SESSION

Thomas Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Board Members Present

ROLL CALL

Claudia O'Neill, Alan Feigenson, John Samuel, Barbara Kuchar, Stephanie Hartman, Albert Graef and Joseph Manzelli. Tracy-Ellen Ehalt and Douglas Kupfer were absent.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Kerry Heiser, Secretary

Mr. Bonfiglio read the following statement:

OPEN PUBLIC MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Al Graef read the mission statement of the River Dell Regional School District.

Public Comments (on agenda items only) - None

Presentation

PRESENTATION

The Environmental Action Club led by Susan Carney, Advisor and six students did a presentation on Global Warming and their goals to make River Dell a sustainable school district.

Scholarship Presentation

SCHOLARSHIP PRESENTATION

Two students were presented with the Michael Mueller Scholarship. Michael Mueller was co-captain of the 1973 River Dell High School Wrestling team.

Reports

REPORTS

Student - None

President

Mr. Graef spoke about graduation

**PRESIDENT
REPORT**

Superintendent Report

Mr. Fletcher discussed graduation and corrections to The Agenda to withdraw Resolution VIII.E.10

**SUPERINTENDENT
REPORT**

COMMITTEE REPORTS

Budget & Finance Committee - None

Campus Facilities Committee – Alan Feigenson, Barbara Kuchar and Tom Bonfiglio discussed Summer Projects,

Community Relations & Information Committee – Claudia O’Neill discussed Podcasts, Youth Truth Survey, Montclair State Emotional Support Grant Athletic Program

Curriculum Committee – Stephanie Hartman discussed summer staff work, current graduation requirements, summer enrichment, Bergen Community College programs, new course offerings and grading standards.

Policy & Governance Committee – Al Graef discussed 5000 Series reporting mechanisms, medication administering - narcan

Motion was made by Claudia O’Neill, seconded by Joseph Manzelli that all items designated with asterisks (*) be part of a consent agenda and approved.

**APPROVE CONSENT
AGENDA**

Motion carried by the following roll call vote:

Claudia O’Neill, Alan Feigenson, John Samuel Stephanie Hartman, Albert Graef and Joseph Manzelli. Tracey-Ellen Ehalt and Douglas Kupfer were absent.

Stephanie Hartman voted no to Resolution VII I- Personnel E-8 and Resolution IX – Curriculum/Student Affairs and Activities -1.

VII. Board Meeting Minutes

MINUTES

* Approve the Board Meeting Minutes

May 6, 2019 Executive and Regular Session

VIII. Personnel**A. Special Requests**

- *1 approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute: **PROFESSIONAL DAYS**

Name	Workshop/Conference	Dates	Cost <small>(Not to exceed)</small>
Tiffany Correa	ISTE19 Creative Constructor Lab at the New Orleans Center for Creative Arts in New Orleans, LA	10/19-20/19	\$745.00
Sarah Kang	ISTE19 Creative Constructor Lab at the New Orleans Center for Creative Arts in New Orleans, LA	10/19-20/19	\$745.00
Andrea McNamara	NGSS Beyond the Basics Grades 6-12 Workshop at Montclair State University in Montclair, NJ	7/10/19	\$150.00
Andrea McNamara	NGSS Questioning Strategies: Teaching Students to Ask Their Own Questions at Montclair State University in Montclair, NJ	7/17/19	\$150.00

- *2. Approve a revised federal family and medical leave of absence (FMLA) with pay to Employee #5075 whose name is on file in the Superintendent's Office for the period beginning June 5, 2019 and ending June 30, 2019, unpaid leave of absence for the period beginning September 4, 2019 and ending December 1, 2019. **FMLA EMPLOYEE #5075**

B. Resignations/Retirements – None**C. Reappointments/Reassignments/Transfers - None****D. Salary Adjustments/Corrections -****SALARY ADJUSTMENTS**

- *1 Approve the salary adjustment for Teacher of Physical Education/Health Michael Aliano from \$69,183 (MA Step 7) to \$71,954 (MA+16 Step 7), effective September 1, 2019 for the 2019-2020 school year.
- *2. Approve the salary adjustment for Teacher of Special Education En-Tseh Wang from \$77,497 (MA+32 Step 8) to \$80,270 (MA+48 Step 8), effective September 1, 2019 for the 2019-2020 school year.

*3. Approve the correction of the salary adjustments for the following teachers:

Teacher	From (no correction)	To	
		Incorrect	Correct
Allison Fontan	\$71,954 (MA Step 8)	\$77,497 (MA+16 Step 9)	\$74,728 (MA+16 Step 8)
Thomas Nolan	\$66,411 (MA+16 Step 5)	\$71,954 (MA+32 Step 6)	\$69,183 (MA+32 Step 5)
Donald Seok	\$69,193 (BA+16 Step 8)	\$74,728 (MA Step 9)	\$71,954 (MA Step 8)
Marissa Van Tol	\$93,260 (MA+32 Step 13)	\$99,358 (MA+48 Step 14)	\$96,033 (MA+48 Step 13)

4. Approve a work schedule change and salary adjustment for the following teachers, for the 2019-2020 school year:

Lauren Weber from 100% to 80% (\$78,581 + \$1,938.00 longevity - MA Step 16)

Mary Joan Wilcoxon from 100% to 80% (\$78,581 + \$2,700.00 longevity – MA Step 16)

E. Appointments

APPOINTMENTS

- *1. Approve appointment of Nicole Valorani as a Teacher of Physical Education/Health (tenure track) for the 2019-2020 school year at a salary of \$53,002 (BA Step 3). PHYS. ED. TEACHER
 This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.
- *2. Approve the appointment of Emily Sullivan as a Teacher of Mathematics (tenure track) for the 2019-2020 school year at a salary of \$49,296 (BA Step 1). This appointment is contingent upon receipt of proper certification, academic records and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq. or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. MATH TEACHER
- * 3. Approve the appointment of the following River Dell staff for the Special Education Extended School Year Program, effective July 1, 2019 to July 29, 2019, at salaries as per the RDEA Agreement: SPECIAL ED. EXTENDED YEAR PROGRAM
- | | |
|------------------------------------|---------|
| Gracemarie Lamparillo, Coordinator | \$6,766 |
| Fran Puleo, Nurse | \$6,766 |
| Sharon deMarras, Teacher | \$6,766 |
| Casey D'Elia, Teacher | \$6,766 |
| Maureen Kiel, Teacher | \$6,766 |

- *4 Approve the appointment of the substitute teachers, as per the attached list, for the 2019-2020 school year at a pay rate of \$85 per day. The payment of any substitute teacher who is in the same assignment for more than 20 consecutive days will be increase to a per diem rate based on BA Step 1. SUBSTITUTE TEACHERS
- *5 Approve the appointment of the substitute school nurses, as per the attached list, for the 2019-2020 school year at a pay rate of \$150 per day. SUBSTITUTE NURSE
- *6. Approve the following homebound instructors for the 2019-2020 school year a the rate of \$50.78 per hour, as per the RDEA Agreement: HOMEBOUND INSTRUCTORS

Marilyn Bartholme	Teacher of English/Mathematics
Mary Donohue	Teacher of Spanish/English
Carol Herman	Teacher of Mathematics 5-8
Anne Marie Infosino	Teacher of French/Spanish
Eileen P. Kelley	Teacher of Science/Mathematics
Joel Litwin	Teacher of ESL Elementary
S. Katherine Pecht	Teacher of English
Eileen Kerick Rothman	Teacher of Mathematics
Leslie Rothman	Teacher of English/Social Studies
Stephanie Sylva	Teacher of Social Studies/Psychology
Barbara Tobiassen	Teacher of Mathematics
Roya Toorzani	Teacher of Mathematics
Arlene Woda	Teacher of Special Education Elementary

- *7. Approve the appointment of the following mini-bus drivers for the 2019-2020 school year at the rates as per the RDEA Agreement: MINI-BUS DRIVERS

Susan Keitel	Kathryn Jackson	Jose Ortiz
William Kleinfelder	Fred Smith	

- *8. Approve the appointment of the athletic coaches, as per the attached list, for the 2019-2020 school year at stipends noted as per the RDEA Agreement. ATHLETIC COACHES
- *9. Approve all 2019-2020 athletic coaches as weight room supervisors. WEIGHT ROOM SUPERVISORS
- *11. Approve the appointment of Building Service Unit staff member on the attached list, whose name was omitted from the original list of appointees for the 2019-2020 school year, at a salary as per the RDEA Agreement. BLDG. SVC UNIT STAFF
- *12. Approve the 2019-2020 salaries for confidential secretaries, computer technicians, instructional aides, campus monitor, job coach, Supervisor of Buildings, substitute arranger and webmaster, as per the attached list. SECRETARIES
COMP TECH
INSTRUCT AID
BUILD/GNDS
SUB. ARRANGER
WEBMASTER

- *13. Approve River Dell staff members for summer 2019 curriculum work, as per the attached list, at salaries as per the RDEA Agreement. SUMMER STAFF
- *14. Approve Gemini Education Support Services to provide an Interim Assistant Principal at the High School from May 6, 2019 to June 30, 2019, at the per diem salary of \$550. GEMINI SVCS
- *15. Approve the appointment of Lionel Dixon as a substitute custodian for the 2019-2020 school year, at the hourly rate of \$15.67. SUBSTITUTE CUSTODIAN

IX. Curriculum/Student Affairs and Activities

- *1. Approve the establishment of the following extra-curricular activity at the middle school for the 2019-2020 school year, at stipends as per the RDEA Agreement:

GIRLS CLUB

<u>Activity</u>	<u>Stipend</u>
Girls Who Code Club	\$1,200.00

XI. Finance/District Operation

- *1. Accept Pursuant to N.J.A.c. 6A:23-2.11(c)4 certify that as of May 2019 after review of the appropriate sections of the monthly financial reports of the School Business Administrator, Board Secretary, and upon consultation with the School Business Administrator and other appropriate District Officials, to the best of our knowledge no major account or fund has been over expended in violation of N.JAC 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the Fiscal year and is in agreement with the Treasurer’s Report. NO OVER-EXPENDITURES BOARD SECRETARY REPORT
- *2. Accept the Scholarship Analysis Report for the month ending May 2019. SCHOLARSHIP REPORT
- *3. Bill payments in the amount of \$765,28139 including \$36,888.42 from Cafeteria Account Funds, and \$421,797.82 for previously issued warrants, and \$306,595.15 for River Dell warrants to be issued, of which \$-0- is to be issued for Capital projects, for the period ending June18, 2019. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or any payee listed for whom they have performed services.) BILL PAYMENTS

- *6. Accept the following donations into the Scholarship Account for the month of June 2019. SCHOLARSHIP DONATIONS

Peter K. Seldin Scholarship	\$20,000.00
Todd Ouida Memorial	2,000.00
Ericka Steinbauer Scholarship	1,000.00
Paul Demaio Memorial	500.00
Rick Bell Memorial	<u>500.00</u>
TOTAL	\$24,000.00

- *7. Accept the Treasurer of School Monies Report for the month of April 2019 and is in agreement with the Board Secretary’s Report. TREAS. SCHOOL MONIES REPRT
- *8. The Superintendent and Board Secretary recommend that the Board approve the renewal of Chartwells Food Service for the 2019-2020 school year, at a fee of \$.0846 per meal, with a guaranteed profit of \$1,500. CHARTWELLS FOOD SERVICE
- * 9. The Superintendent and Board Secretary recommend that the Board approve the Integrated Pest Management Plan, located in the Board Office, for the River Dell Regional School District for the 2019-2020 school year. PEST MGMNT PLAN
- *10. The Superintendent and Board Secretary recommend that the Board approve the use of facilities for the following summer 2019 athletic camp run by River Dell coaching staff: SUMMER CAMP

<u>Week of:</u>	<u>Athletic Camp</u>	<u>Times</u>
June 24-27, 2019	Varsity Boys Basketball	4:00pm-8:00pm

- *11. The Superintendent and Board Secretary recommend that the Board approve the disposal of the following outdated books located in the Middle School: BOOK DISPOSAL

192 books	Journey Across Time	ISBN: 2-07-824133-2
200 books	History Alive: The Ancient World	ISBN: 978-1-58371-901-5

- *12 The Superintendent and Board Secretary recommend that the Board accept the following agreement between the Borough of River Edge and the River Dell Board of Education: AGREEMENT BORO OF RIVER EDGE

This Agreement is made this 1st day of May 2019 by and between the Borough of River Edge, Municipal Corporation of the State of New Jersey, located at 705 Kinderkamack Road, River Edge, New Jersey 07661, (hereafter “Borough”) and the River Dell Board of Education, (hereafter “Board of Education”).

WHEREAS, the Borough of River Edge and the River Dell Board of Education desire to re-establish and maintain a Community Garden at the River Dell Middle School; and

WHEREAS, the Borough of River Edge wishes to enter into an agreement with the River Dell Board of Education pursuant to the provisions of the “Uniform Shared Services and Consolidation Act” N.J.S.A. C. 40A:65-1 through C.40A:65-35 et seq; and

WHEREAS, each of the participants has adopted an authorizing resolution pursuant to the provisions of N.J.S.A. 40A:65-5 et seq; and

WHEREAS, the Borough of River Edge has issued a Certification of Liability Insurance naming the River Dell Board of Education as additional insured.

NOW THEREFORE, the Participants agree as follows:

The Borough of River Edge and the River Dell Board of Education will enter into a Shared Service Agreement.

This Agreement will commence May 1, 2019 and end April 30, 2022.

- *13. The Superintendent and Board Secretary recommend that the Board approve the extension of homebound instruction for Student #201533 until June 20, 2019. Student will receive 10 hours of instruction per week by River Dell statt at a rate of \$50.78 per hour. HOMEBOUND INSTRUCTION
- *14. The Superintendent and Board Secretary recommend that the Board approve the out-of-district placement of Student #212978 at East Mountain School, mandated by court order, effective May 13, 2019 for the remainder of the 2018-2019 school year, at the prorated tuition of \$9,282.60. OUT OF DISTRICT PLACEMENT

VIII Personnel

MERIT GOALS
SUPERINTENDENT

Motion by Joseph Manzelli seconded by Stephanie Hartman to approve the Merit Goals for the Superintendent for the 2018-2019 school year for submission to the Interim Executive County Superintendent of Schools:

Qualitative Goal 1	Student Engagement Survey	2.5%	\$4,544.00
Qualitative Goal 2	School Security	2.5%	\$4,544.00
Quantitative Goal 1	Auditorium Lighting System	3.33%	\$6,052.00
Quantitative Goal 2	High School Clock/Bell System	3.33%	\$6,052.00
Quantitative Goal 3	At Risk Student Program	3.33%	\$6,052.00

Motion was carried by the following roll call vote:

Claudia O'Neill, Alan Feigenson, John Samuel Stephanie Hartman, Albert Graef and Joseph Manzelli. Tracey-Ellen Ehalt and Douglas Kupfer were absent.

X. **Miscellaneous**

Motion was made by Stephanie Hartman approved by Claudia O’Neill to approve
The 1st reading of the following policies.

5000
SERIES

5000 Series: 5141.4* Missing, Abused and Neglected Children
 5141.21* Administering Medication

Motion was carried by the following roll call vote:
Claudia O’Neill, Alan Feigenson, John Samuel Stephanie Hartman, Albert Graef and
Joseph Manzelli. Tracey-Ellen Ehalt and Douglas Kupfer were absent.

XI. **Finance/District Operation**

Motion by Joseph Manzelli seconded by Alan Feigenson to accept the line items
transfers and the adjustments as listed in the Financial Report for the month
ending May 2019.

LINE
ITEM
TRANSFERS

Motion was carried by the following roll call vote:
Claudia O’Neill, Alan Feigenson, John Samuel Stephanie Hartman, Albert Graef and
Joseph Manzelli. Tracey-Ellen Ehalt and Douglas Kupfer were absent.

XII. **Items for Board Discussion and Decision**

Motion be Claudia O’Neill seconded by Stephanie Hartman to approve the following:

III. **Items for Board Discussion and Decision**

B. Resignations/Retirements

RESIGNATION
MARTA
MAYER

1. Accept, with regret, the resignation due to retirement of Teacher of Spanish
Marta Mayer effective June 30, 2019.

E. Appointments

APPOINT
FOREMAN
O. BOLANO

4. Approve the appointment of Oswaldo Bolano as Night Foreman at the High
School for the 2019-2020 school year, with a stipend of \$3,500.00 as per the
RDEA Agreement.

Motion was carried by the following roll call vote:
Claudia O’Neill, Alan Feigenson, John Samuel Stephanie Hartman, Albert Graef and
Joseph Manzelli. Tracey-Ellen Ehalt and Douglas Kupfer were absent.

- XIII. **Old Business** – Scholarship Night, 8th grade Moving up Ceremony, Senior Night
Ford Golf Outing
- XV. **New Business** - none
- XV. **Public Comments** – Jane Celine, parent to a River Dell High School student spoke
about safety at High School.

Motion was made by Stephanie Hartmann, seconded by Claudia O’Neill to ADJOURNMENT
adjourn at 9:32pm.

Motion carried by all ayes. Tracy-Ellen Ehalt and Douglas Kupfer were absent.

Respectfully submitted,



Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB: kh