

RIVER DELL REGIONAL BOARD OF EDUCATION
REGULAR SESSION (VIRTUAL MEETING)

April 27, 2020

A Regular Session Meeting of the River Dell Regional Board of Education was held April 27, 2020. Board President, Albert Graef, called the meeting to order at 7:30 p.m.

Board Members Present

ROLL CALL

Claudia O'Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, Stephanie Hartman and. John Samuel.

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary
Student Liaison(s) Allyson Tariga, Greyson Ebnetter were not present

Motion was made by Mrs. O'Neill, seconded by Mrs. Kuchar to adopt the following resolution at 7:30 pm:

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Appointment of staff for 2020-2021 school year: administrators, professional, administrative assistants, confidential secretaries, building service unit, technology department, instructional aides, supervisor of buildings, campus monitor, job coach. The COVID-19 pandemic.

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by Mrs. Hartman, seconded by Mr. Feigenson to resume open session at 8:00 pm.

RESUME OPEN
SESSION

Motion carried by all ayes.

Claudia O’Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, Stephanie Hartman and John Samuel.

ROLL CALL

Others Present

Patrick J. Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Mr. Bonfiglio led everyone in a salute to the flag

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Graef read the mission statement of the River Dell Regional School District

MISSION
STATEMENT

IV. Public Comments (on agenda items only) - None

PRESENTATION: Budget – Thomas L. Bonfiglio

-Mr. Bonfiglio discussed the 2020-2021 Budget.

V. Student Member Report - None

VI. Reports

1. President's Report

Mr. Graef spoke about the following:

- School Ethics Forms are due by April 30th.
- NJSBA website had been redesigned and has a resource center that has been updated for the COVID-19 situation.
- School Boards Association Leadership Meeting.

2. Superintendent's Report

Mr. Fletcher spoke about the following:

- He thanked Marc Wachter from the Technology Department who is helping to facilitate and record the virtual meeting.
- He has been sending messages to the staff via email and video so the staff are aware of the developments at River Dell.
- He thanked The River Dell Education Association for their help and support switching to the virtual learning environment.
- Mr. Fletcher is proud of the staff and support staff for their transition to virtual learning.
- Mr. Fletcher said the parents and students are supportive of the virtual learning environment.
- The Advance Placement classes.
- Three inclement weather days that are built into the calendar which are being returned: the Friday before Memorial Day and the Tuesday and Wednesday after Memorial Day.
- Thanking the Building Services Unit for their outstanding job.

Committee Reports

3. Budget & Finance - None
4. Campus Facilities - None
5. Community Relations & Information

Mr. Samuel said a meeting was held and stated that all of the past planning has helped the current situation.

6. Curriculum

Mrs. Hartman spoke about the following:

- Hospitality and tourism and astronomy are being offered in the course selections.
- Advance Placement Classes
- Summer Curriculum

7. Policy & Governance

- Mrs. O'Neill spoke about the multiple policies on the agenda and the first reading of the 4000 Series, 5000 Series and 6000 Series policies.

Motion was made by Mrs. Hartman seconded by Mr. Feigenson that all items designated with asterisks (*) to be a part of a consent agenda and approved. APROVE CONSENT AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef, Mr. Feigenson and Mr. Kupfer all voted aye. Mrs. Hartman voted aye on all resolutions except VII – March 16, 2020 Board Meeting Minutes and item VIII- B (1), she abstained. Mr. Samuel voted aye on all resolutions except item VII, he abstained.

VII. Board Meeting Minutes

*The Superintendent recommends that the Board approve the following Board meeting minutes:

March 2, 2020 Executive and Regular Meeting
 March 16, 2020 Executive and Regular Meeting

VIII. Personnel

A. Special Requests

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY REQUESTS FOR STAFF

Name	Workshop	Date	Cost (not to exceed)
Allison Fontan	Making Best Use of Desmos to Strengthen Math Instruction (Gr 6-12) at The Wilshire Grand Hotel in West Orange, NJ	5/12/201	\$291.92
Michael O'Toole	AP Reader at College Board's 2020 AP Reading in Tampa, Florida	6/1-8/20	\$0 cost

- *2. approve the appointments of the following River Dell staff members to work additional schedules as noted for the 2019-2020 school year, at salaries as per the RDEA Agreement:

STAFF ADDT'L SCHEDULES

Staff	Class	Schedule	Salary	Effective
Sarah Kang	Meaning & Style 8 Period 4	20%	\$11,658 (MA Step 3 \$58,288)	4/13/20- 6/19/20
Sue Keitel	Meaning & Style 7 Period 2	20%	\$20,200 (MA+16 Step 16 \$100,998)	4/13/20- 6/19/20
Linda Mikulka	Meaning & Style 7 Period 8	20%	\$16,165(MA Step 11 \$80,826)	4/13/20- 6/19/20
Mary C. Risi	Meaning & Style 8 Period 9	20%	\$18,914 (MA Step 15 \$94,572)	4/13/20- 6/19/20
Joseph Stingo	Meaning & Style 8 Period 3	20%	\$9,859 (BA Step 1 \$49,296)	4/13/20- 6/19/20

- *3. grant employee #5042, whose name is on file in the Superintendent's Office, a revised family medical leave of absence (FMLA) with pay for the period beginning March 31, 2020 to April 30, 2020. FMLA EMPLOYEE #5042
- *4. grant employee #5063, whose name is on file in the Superintendent's Office, a revised family medical leave of absence (FMLA) with pay for the period beginning April 3, 2020 to May 1, 2020 and an unpaid leave of absence for the period beginning May 4, 2020 to September 30, 2020. FMLA EMPLOYEE #5063

B. Resignations/Retirements

- *1. approve the change of retirement date for Social Studies Teacher Donald J. Nimphius from **June 30, 2020 to January 1, 2021.** D. NIMPHIUS CHANGE OF RETIREMENT DATE

C. Reappointments/Reassignments/Transfers

D. Salary Adjustments/Corrections

- *1. approve the salary adjustment for Teacher of Spanish Erika Major from \$66,411 (MA Step 6) to \$69,183 (MA+16 Step 6) effective February 1, 2020 for the 2019-2020 school year. E. MAJOR SALARY ADJUSTMENT

E. Appointments

IX. Curriculum/Student Affairs and Activities

X. Miscellaneous

- *1. approve the River Dell School Closure Plan submitted to the Bergen County Office of Education on March 10, 2020.

BERGEN COUNTY
OFF. OF EDUCATION
SCHOOL CLOSURE PLAN

XI. Finance/District Operation

FIRE/SECURITY
DRILLS

- *1. Recording of Fire/Security Drills

Middle School No Drills – Schools Closed effective March 16, 2020
High School No Drills – Schools Closed effective March 16, 2020

- *2. Recording of Enrollment—(Attached)—**March 2020**

ENROLLMENT

- *3. Recording of Suspension Report/Violence & Vandalism Reports— (Attached) **March 2020**

SUSPENSION/
VIOLENCE/
VANDALISM
REPORT

- *4. Recording of HIB Reports—**March 2020 – N/A February 2020**
(Attached)

HIB REPORT

- *5. accept, that as of **March 2020** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

ACKNOWLEDGE NO
OVEREXPENDITURES
ACCEPT BOARD
SECRETARY'S RPT.

- *6. accept the Scholarship Analysis Report for the months ending March 2020.

SCHOLARSHIP
ANALYSIS RPT.

- *7. recommend bill payments in the amount of **\$870,523.41** including **\$59,405.83** from Cafeteria Account Funds, and **\$407,125.00** for previously issued warrants, and **\$403,992.58** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **April 27, 2020**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individual for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS
APRIL 2020

- *9. accept the following donations into the Scholarship Accounts for the month of **April 2020**: **N/A**

SCHOLARSHIP
ACCOUNTS

- *10. accept the Treasurer of School Monies Report for the month of **March 2020** and is in agreement with the Board Secretary's Report.

TREASURY OF
SCHOOL MONIES
REPORT

- *12. BE IT RESOLVED that the River Dell Regional Board of Education desires to enter into Joint Purchasing Agreement and will participate as a full member of the Bergen County Region V Council for Special Education for the 2020-2021 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Patrick J. Fletcher, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

JOINT
PURCHASING
AGREEMENT
WITH REGION V

BE IT FURTHER RESOLVED that the Board approves the joint bidding and transportation agreements for all River Dell Regional School District students who are transported through Region V; the Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; the Board further approves the joint bidding and/or shared services for non-public school services; and the Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.

- *13. approve the following tuition rates for the 2020-2021 school year:

Grades 7-8	\$19,046
Grades 9-12	\$18,834
LLD	\$27,293
Resource Center	\$26,248

TUITION
RATES
2020-2021

- *14. Recommend that Hunterdon County Educational Services Commission be added to River Dell's Cooperative Purchasing Program.

HUNTERDON
COUNTY PURCH.
PROGRAM

- *15. approve the agreement between Bergen County Special Services, Region V and River Dell Regional School District for 192-193 Non-Public Services for the 2020-2021 school year.

AGREEMENT
NON-PUBLIC
SERVICES
192-193

- *16. approve the extension of homebound instruction via Educere for Student #232974 until June 18, 2020.

EDUCERE
HOME INSTR.

- *17. approve homebound instruction via Educere for Student #232814 beginning March 10, 2020 and ending April 3, 2020, at a total cost of \$696.00 for 6 courses.

EDUCERE
HOME INSTR.

X. Miscellaneous

Motion was made by Mrs. O'Neill seconded by Mr. Kupfer to approve the following resolution:

POLICY
APPROVAL
4/5/6000 SERIES
1ST READING

2. **4000 Series:**

- 4111.1* Non-Discrimination/Affirmative Action – Certified Staff
- 4211.1* Non-Discrimination/Affirmative Action – Non-Certified Staff
- 4111.2/4211.2* Domestic Violence

5000 Series:

- 5113* Attendance, Absences and Excuses
- 5134* Married/Pregnant and Lactating Students
- 5141* Health

6000 Series:

- 6140* Curriculum Adoption
- 6148* Student Assessments
- 6161.1* Guidelines for Evaluation and Selection of Instructional Materials

Motion carried by the following roll call vote:

Mrs. O'Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef, Mr. Feigenson, Mr. Kupfer, Mrs. Hartman and Mr. Samuel all voted aye.

X. Miscellaneous

SUSPENSION
STUDENT #222297

Motion was made by Mrs. O'Neill seconded by Mrs. Ehalt to approve the following resolution:

- 3. **WHEREAS**, on January 30, 2020, the River Dell Reginal Board of Education (hereinafter referred to as the "Board of Education") continued the suspension of student bearing identification number 222297 until the April 27, 2020 board meeting;

BE IT RESOLVED that the Board of Education hereby continues the suspension until the next regular monthly board meeting;

BE IT FURTHER RESOLVED that the Board of Education hereby further determines that the student shall not be present on any of the Board of Education's school campuses before, during and after the regularly scheduled school day during the period of his/her suspension, unless specifically authorized by the Superintendent;

BE IT FURTHER RESOLVED that the Board of Education hereby further determines that the student shall not be permitted to participate in any athletic, co-curricular and/or extra-curricular activities sponsored by the Board of Education and shall not be present for or attend any Board of Education sponsored activities, either on campus or in any school district where the River Dell Regional School District is participating in the activities during the period of suspension;

BE IT FURTHER RESOLVED that the suspension shall be reviewed at every subsequent regular board meeting to determine whether the suspension will be continued until the next regular monthly board meeting scheduled for June 1, 2020; and

BE IT FURTHER RESOLVED that an alternate education shall continue to be provided to the student during his/her suspension.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef, Mr. Feigenson, Mr. Kupfer and Mr. Samuel all voted aye. Mrs. Hartman abstained.

XI. Finance/District Operation

- 8. Motion was made by Mr. Kupfer seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **March 2020**. LINE ITEM TRANSFERS & ADJUSTMENTS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef, Mr. Feigenson, Mr. Kupfer, Mrs. Hartman and Mr. Samuel all voted aye.

- 11. Motion was made by Mr. Feigenson seconded by Mr, Manzelli to approve the following resolution:

BE IT RESOLVED to approve a school district Final Budget for the FY2020-2021 School Year for submission to the Executive County Superintendent's Office as follows: 2020-21 FINAL BUDGET

Tax Levy	\$31,619,271
Current Expenses	\$34,076,792
Capital Outlay	240,287
Special Revenue	451,000
Debt Service	<u>1,425,600</u>
TOTAL ALL EXPENSES	\$36,193,679

Capital Reserve Withdrawal – Other Capital Projects – Statement of Purpose

Included in budget line 620, *Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects* is \$180,000 for other capital project including: Security Vestibule (\$180,000). The total Cost of this project is \$180,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards

Motion carried by the following roll call vote:

Mrs. O’Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef,
Mr. Feigenson, Mr. Kupfer, Mrs. Hartman and Mr. Samuel all voted aye.

XII. Old Business

OLD/NEW
BUSINESS

XIII. New Business

-Mr. Manzelli said the staff are doing a great job and he congratulated the Technology Department on the job they are doing.

XIV. Board Discussion

XV. Public Comments

XVI. Adjournment

Motion was made by, Mrs. O’Neill seconded by Mr. Samuel to adjourn at 8:40 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

TLB:kh