

RIVER DELL REGIONAL BOARD OF EDUCATION  
REGULAR SESSION (VIRTUAL MEETING)

June 15, 2020

A Regular Session Meeting of the River Dell Regional Board of Education was held June 15, 2020. Board President, Albert Graef, called the meeting to order at 7:00 p.m.

**Board Members Present**

Claudia O'Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, Stephanie Hartman and John Samuel.

ROLL CALL

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Student Liaison(s) Allyson Tariga, Greyson Ebnetter were not present

Motion was made by Mr. Feigenson seconded by Mr. Manzelli to adopt the following resolution at 7:00 pm:

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Superintendent Quantitative and Qualitative Goals, Night Foreman Positions, Middle School Club, Appointment of High School Principal, Superintendent's Contract*

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Motion carried by all ayes.

Motion was made by, Mrs. Hartman seconded by Mrs. O'Neill to resume open session at 8:00 pm.

RESUME OPEN  
SESSION

Motion carried by all ayes.

Claudia O'Neill, Tracey-Ellen Ehalt, Barbara Kuchar, Joseph Manzelli, Albert Graef, Alan Feigenson, Douglas Kupfer, Stephanie Hartman and John Samuel.

ROLL CALL

**Others Present**

Patrick J. Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Mr. Bonfiglio led everyone in a salute to the flag

FLAG SALUTE

Mr. Bonfiglio read the following statement:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, Board Office, and website.

According to New Jersey Public Law 2001, Chapter 226, the smoking or use of any tobacco product is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.

Mr. Graef read the mission statement of the River Dell Regional School District

MISSION  
STATEMENT

**IV. Public Comments (on agenda items only) - None**

**V. Student Member Report - None**

**VI. Reports**

1. President's Report

Mr. Graef stated that Board Members need to complete the Superintendent Evaluation by July 1, 2020

2. Superintendent's Report

Mr. Fletcher reported on the following topics:

- The New Jersey Department of Education is allowing in person Extended School Year and Summer School after July 6<sup>th</sup>. The program will run from July 6-21, 2020.
- Governor Murphy is waiting for recommendations from NJSIAA as to when high school sports can resume.
- Collection of books and laptops from students has begun.
- On June 15, 2020 River Dell Middle School held the eighth grade Moving Up Ceremony.
- On June 18, 2020 there will be individual senior pictures.
- River Dell is waiting to hear the capacity limitations as they pertain to graduation ceremonies.

Committee Reports

- 3. Budget and Finance – None
- 4. Facilities and Security - None
- 5. Community Relations and Technology -None
- 6. Curriculum - None
- 7. Policy and Governance - None

COMMITTEE  
REPORTS

Motion was made by Mrs. O’Neill seconded by Mr. Feigenson that all items designated with asterisks (\*) to be a part of a consent agenda and approved.

APPROVE  
CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O’Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef, Mr. Feigenson, and Mr. Kupfer voted aye.

Mrs. Hartman voted aye on all items except item VII, May 4, 2020 Meeting Minutes, She abstained.

Mr. Samuel voted aye on all items except item VII, May 18, 2020 Meeting Minutes, He abstained.

**VII. Board Meeting Minutes**

\*approve the following Board meeting minutes:

- May 4, 2020 Regular Session
- May 18, 2020 Executive and Regular Session

**VIII. Personnel**

**A. Special Requests**

PROF. DAY  
REQUESTS  
FOR STAFF

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

Name	Workshop/Conference	Dates	Cost (not to exceed)
Mercedes Faunde	Cleveland Institute of Art: Summer Teacher Workshop, Online	8/10-11/2020	\$50.00
Yomaira Tarifa	AP Spanish, The Bolles Institute, Online (replaces previous approval of workshop closed due to enrollment limit)	6/29-7/3/2020	\$675.00

**B. Resignations/Retirements**

**C. Reappointments/Reassignments/Transfers**

**D. Salary Adjustments/Corrections**

JUNE 1, 2020  
RESOLUTION  
VII.A.2

\*1. approve the substitution of the following names for those submitted in Resolution VII.A.2 on June 1, 2020:

Staff	Class	Schedule	Salary	Effective
Vicky Kantanas	English 9 ICS	20%	\$21,974 (MA+48 Step 17 \$109,870)	6/3-18/2020
Jessica Rickershauser	English 12 RC	20%	\$17,385 (MA+16 Step 12 \$86,926)	6/3-18/2020
Pam LoPilato	English 9 ICS	20%	\$21,420 (MA+32 Step 17 \$107,101)	6/3-18/2020
Marissa VanTol	English/History Lab	20%	\$19,207 (MA+48 Step 13 \$96,033)	6/3-18/2020
Maureen Kiel	English 12RC	20%	\$21,253 (MA Step Off A \$106,263)	6/3-18/2020

**E. Appointments**

\*1. approve the appointment of the following River Dell staff for the Special Education Extended School Year Program, effective June 29, 2020 to July 24, 2020, at salaries as per the RDEA Agreement:

SPECIAL ED.  
EXTENDED  
YEAR  
PROGRAM

Gracemarie Lamparillo, Coordinator	\$6,766
Vicky Kantanas, Teacher	\$6,766
Sharon DeMarrais, Teacher	\$6,766
Casey D'Elia, Teacher	\$6,766
Maureen Kiel, Teacher	\$6,766

\*2. approve the appointment of the substitute teachers, as per the attached list, for the 2020-2021 school year at a pay rate of \$85 per day. The payment of any substitute teacher who is in the same assignment for more than 20 consecutive days will be increased to a per diem rate based on BA Step 1.

SUBSTITUTE  
TEACHERS

\*3. approve the appointment of the substitute school nurses, as per the attached list, for the 2020-2021 school year at a pay rate of \$150 per day.

SUBSTITUTE  
NURSE

- \*4. approve the following homebound instructors for the 2020-2021 school year at the rate of \$50.78 per hour, as per the RDEA Agreement: HOMEBOUND INSTRUCTORS
- |                       |                                         |
|-----------------------|-----------------------------------------|
| Marilyn Bartholme     | Teacher of English/Mathematics          |
| Mary Donohue          | Teacher of Spanish/English              |
| Carol Herman          | Teacher of Mathematics 5-8              |
| Anne Marie Infosino   | Teacher of French/Spanish               |
| Eileen P. Kelley      | Teacher of Science/Mathematics          |
| Joel Litwin           | Teacher of ESL Elementary               |
| S. Katherine Pecht    | Teacher of English                      |
| Eileen Kerick Rothman | Teacher of Mathematics                  |
| Leslie Rothman        | Teacher of English/Social Studies       |
| Stephanie Sylva       | Teacher of Social Studies/Psychology    |
| Barbara Tobiassen     | Teacher of Mathematics                  |
| Roya Toorzani         | Teacher of Mathematics                  |
| Arlene Woda           | Teacher of Special Education Elementary |
- \*5. approve the appointment of the following mini-bus drivers for the 2020-2021 school year at the rates as per the RDEA Agreement: MINI-BUS DRIVERS
- |                     |            |            |
|---------------------|------------|------------|
| William Kleinfelder | Fred Smith | Jose Ortiz |
|---------------------|------------|------------|
- \*6. approve the appointment of the athletic coaches, as per the attached list, for the 2020-2021 school year at stipends noted as per the RDEA Agreement. The appointments are contingent on emerging guidance regarding the COVID-19 public health crisis. ATHLETIC COACHES 2020-2021
- \*7. approve all 2020-2021 athletic coaches as weight room supervisors. The appointments are contingent on emerging guidance regarding the COVID-19 public health crisis. WEIGHT RM SUPERVISORS
- \*8. approve River Dell staff members for summer 2020 curriculum work, as per the attached list, at salaries as per the RDEA Agreement. This approval would be subject to and pending the regulations regarding social distancing from the Governor's office. SUMMER 2020 CURRICULUM WORK
- \*9. approve the appointment of webmaster and substitute arranger for the 2020-2021 school year as per attached list. WEBMASTER/ SUBSTITUTE ARRANGER
- \*10. approve the appointment of Lionel Dixon as a substitute custodian for the 2020-2021 school year, at the hourly rate of \$15.93. L. DIXON SUBSTITUTE CUSTODIAN

- \*11. approve the appointment of the following substitute teachers for the 2020-2021 school year:

F. BALGAHOOM  
T. LAVALLE  
SUBSTITUTE  
TEACHERS

Fathia Balgahoom (60+ credits – Montclair University)  
Thomas La Valle (60+ credits – Montclair University)

**IX. Curriculum/Student Affairs and Activities**

BEST  
BUDDIES  
CLUB

- \*1. approve the establishment of the following extra-curricular activity at the middle school for the 2020-2021 school year, at stipends as per the RDEA Agreement:

<u>Activity</u>	<u>Stipend</u>
Best Buddies Club	\$1,212.00

**X. Miscellaneous**

**XI. Finance/District Operation**

- \*1. pursuant to N.J.A.C. 6A:23-2.11(c)4 certify and accept, that as of **May 2020** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

ACKNOWLEDGE NO  
OVEREXPEDITURES  
ACCEPT BOARD  
SECRETARY’S RPT.

- \*2. accept the Scholarship Analysis Report for the months ending **May 2020**.

SCHOLARSHIP  
ANALYSIS  
REPORT

- \*3. recommend bill payments in the amount of **\$961,380.62** including **\$9,714.05** from Cafeteria Account Funds, and **\$407,708.41** for previously issued warrants, and **\$543,958.16** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period **June 2020**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL  
PAYMENTS  
JUNE 2020

- 4. Motion by Mr Manzelli seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **May 2020**.

TRANSFERS/  
ADJUSTMENTS  
MAY 2020

Motion was carried by the following roll call vote:

Mrs. O’Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef,  
Mr. Feigenson, Mr. Kupfer, Mrs. Hartman and Mr. Samuel all voted aye.

- \*5. accept the following donations into the Scholarship Accounts for the month of **June 2020**:
- |                                       |                    |
|---------------------------------------|--------------------|
| Paul DeMaio Scholarship               | \$ 300.00          |
| Rick Bell Memorial Scholarship        | \$ 500.00          |
| Scott Evan Baker Memorial Scholarship | \$ 100.00          |
| Todd Ouida Scholarship                | <u>\$ 2,000.00</u> |
| <b>TOTAL</b>                          | <b>\$ 2,900.00</b> |
- SCHOLARSHIP  
ACCOUNTS  
DONATION
- \*6. accept the Treasurer of School Monies Report for the month of **May 2020** and is in agreement with the Board Secretary's Report.
- TREASURER OF  
SCHOOL MONIES  
REPORT MAY 2020
- \*7. approve the following paid holidays for the Building Service employees for the 2020-2021 school year:
- |                    |                        |                  |
|--------------------|------------------------|------------------|
| July 3, 2020       | Independence Day       | Regular Holiday  |
| September 7, 2020  | Labor Day              | Regular Holiday  |
| September 28, 2020 | Yom Kippur             | Selected Holiday |
| November 26, 2020  | Thanksgiving Day       | Regular Holiday  |
| November 27, 2020  | Day after Thanksgiving | Regular Holiday  |
| December 24, 2020  | Christmas Eve Day      | Selected Holiday |
| December 25, 2020  | Christmas Day          | Regular Holiday  |
| December 28, 2020  | Holiday Recess         | Selected Holiday |
| December 31, 2020  | New Year's Eve Day     | Selected Holiday |
| January 1, 2021    | New Year's Day         | Regular Holiday  |
| February 15, 2021  | Winter Recess          | Selected Holiday |
| April 2, 2021      | Good Friday            | Regular Holiday  |
| May 31, 2021       | Memorial Day           | Regular Holiday  |
- BUILDING SERVICE  
EMPLOYEES  
2020-2021  
HOLIDAYS
- \*8. approve the renewal of Chartwells Food Service for the 2020-2021 school year, at a fee of \$.0862 per meal, with a guaranteed profit of \$1,500.
- CHARTWELLS  
FOOD SERVICE  
2020-2021
- \*9. approve the Integrated Pest Management Plan, located in the Board Office for the River Dell Regional School District for the 2020-2021 school year.
- PEST  
MGMT  
PLAN  
2020-2021
- \*10. **WHEREAS**, Thomas L. Bonfiglio, School Business Administrator/Board Secretary possess a Qualified Purchasing Agent (QPA) certificate;
- T. BONFIGLIO  
QPA THRESHOLD
- WHEREAS**, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to **\$44,000**, effective July 1, 2020;

**NOW, THEREFORE BE IT RESOLVED** that the River Dell Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold of **\$44,000** for the Board of Education, and further authorizes Thomas L. Bonfiglio, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

- \*11. **BE IT RESOLVED** that the River Dell Regional Board of Education desires to enter into Joint Purchasing Agreement and will participate as a full member of the Bergen County Region V Council for Special Education for the 2020-2021 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Patrick J. Fletcher, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V.

REGION V  
JOINT  
PUCHASING  
AGREEMENT

**BE IT FURTHER RESOLVED** that the Board approves the joint bidding and transportation agreements for all River Dell Regional School District students who are transported through Region V; the Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; the Board further approves the joint bidding and/or shared services for non-public school services; and the Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on as needed basis.

- \*12. approve the submission of the FY2021 IDEIA Grant application and the acceptance of funds in the amount of:

FY2021  
IDEIA  
GRANT  
APPLICATION

Public	\$354,534
Non-Public	<u>41,318</u>
Total:	\$395,852

- \*13. **BE IT RESOLVED** that the River Dell Regional Board of Education does hereby approve an agreement with the Region V Council for Special Education for the purpose of transporting students for the time-period 2020-2021 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

REGION V  
SPECIAL ED,  
TRANSPORTATION  
AGREEMENT

**BE IT FURTHER RESOLVED**, that the River Dell Regional Board of Education agrees to abide by the Transportation Services Agreement as published by the Region V Council for Special Education and attached to this resolution.



\*14 **WHEREAS**, the Board of Education is meeting in public session on June 15, 2020, and

CONTRACT OFFERING

**WHEREAS**, it will not meet again in public session until July 27, 2020,

**WHEREAS**, certain business transactions must necessarily be addressed during the hiatus in public sessions of the Board, including but not limited to, the offering of contracts of employment and opening of bids.

**NOW THEREFORE BE IT RESOLVED** that the Superintendent of Schools is authorized to offer contracts of employment on behalf of the Board and conduct all other necessary business transactions between June 15, 2020 and July 27, 2020 subject to final approval of the Board.

Motion was made by Mrs. O'Neill seconded by Mr. Kupfer to bring forward the items on the Executive Agenda for decision.

EXEC. AGENDA FORWARD

Motion was carried by the following roll call vote:  
Mrs. O'Neill, Mrs. Ehalt, Mrs. Kuchar, Mr. Manzelli, Mr. Graef,  
Mr. Feigenson, Mr. Kupfer, Mrs. Hartman and Mr. Samuel all voted aye.

**II. Items for Board Discussion**

Superintendent's revised contract

**III. Items for Board Discussion and Decision**

**A. Special Request**

1. **WHEREAS**, the Superintendent's 2019-2020 Merit Goals:

Qualitative Goal 1	Student Engagement Survey	2.5%	\$4,635.00
Qualitative Goal 2	School Security	2.5%	\$4,635.00
Quantitative Goal 1	District Phones	3.33%	\$6,173.00
Quantitative Goal 2	Middle School Clock/Bell System	3.33%	\$6,173.00

Adopted on July 22, 2019, have been met, and

**NOW, THEREFORE BE IT RESOLVED** that the River Dell Regional Board of Education approves submission to the Executive County Superintendent of Schools.

**B. Resignations/Retirements**

**C. Reappointments/Reassignments/Transfers**

1. approve the transfer of Teacher of Special Education Angela Lee from the High School to the Middle School, effective September 1, 2020.

A. LEE  
TRANSFER  
TO MIDDLE  
SCHOOL

**D. Salary Adjustments/Corrections****E. Appointments**

1. approve the appointment of Robert Bani as Night Foreman at the Middle School for the 2020-2021 school year, with a stipend of \$3,500 as per the RDEA Agreement.

R.BANI  
NIGHT FOREMAN  
MIDDLE SCHOOL  
2020-2021

2. approve the appointment of Oswaldo Bolano as Night Foreman at the High School for the 2020-2021 school year, with a stipend of \$3,500 as per the RDEA Agreement.

O. BOLANO  
NIGHT FOREMAN  
HIGH SCHOOL  
2020-2021

3. approve the appointment of the extra-curricular advisors, as per the attached list, for the 2020-2021 school year at stipends noted as per the RDEA Agreement.

EXTRA  
CURRICULAR  
ADVISORS  
2020-2021

4. approve the appointment of the following extra-curricular advisor for the 2020-2021 school year, at salaries as per the RDEA Agreement:

<u>Activity</u>	<u>Name</u>	<u>Salary</u>
M/S Best Buddies Club	Maria Meo	\$1,212.00

BEST  
BUDDIES  
CLUB, MS  
2020-2021

5. approve Gemini Education Support Services to provide an Interim Principal at the High School for the period beginning July 1, 2020 through December 31, 2020 at the per diem rate of \$725 per day.

GEMINI  
SERVICES  
7/1-12/31/20

**IV. Miscellaneous****V. Items for Board Information**

1. Open Board Seats

**XII. Items for Board Discussion and Decision****XIII. Old Business**

DELEGATE  
ASSEMBLY

-Mr. Manzelli reported that The Delegate General Assembly for New Jersey School Boards is June 27, 2020. Mr. Manzelli is registered as a delegate.

**XIV. New Business**

AUGUST  
BOARD  
MEETING

-The Board needs to decide on a meeting date for August.  
The possible dates for the meeting are August 17<sup>th</sup> and August 24<sup>th</sup>.

**XV. Public Comments—General**

Mr. Herrity and Mrs. Bauman spoke about the Class of 2020 Graduation.

Motion was made by Mrs. O'Neill seconded by Mrs. Hartman to go to Executive Session at 8:48 pm. to discuss the Superintendent's Contract.

EXECUTIVE  
SESSION

Motion carried by all ayes. Mr. Fletcher was not present.

Motion was made by Mrs. O'Neill seconded by Mrs. Hartman to resume Regular Session at 9:33 pm.

REOPEN  
REGULAR  
SESSION

Motion was made by Mrs. O'Neill seconded by Mrs. Hartman to adjourn at 9:33 pm.

ADJOURNMENT

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary

TLB:kh