

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

May 12, 2014

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, May 12, 2014.

Board President, Joseph Manzelli called the meeting to order at 7:00 p.m.

Board Members Present

Claudia O'Neill, Patrick Gallagher, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present. Paul Barnes and Patricia Almberg were absent.

ROLL CALL

Others Present

Patrick Fletcher, Superintendent of Schools

Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adopt the following resolution at 7:00 p.m.

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Staff employment and tenure decisions; staff resignations; appointment of 2014-2015 staff; leave replacement appointments

It is anticipated that the length of time of this executive session will be sixty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:58 p.m.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson, Joseph Manzelli were present. Paul Barnes and Patricia Almberg were absent.

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator /Board Secretary
Lisa Finn, Secretary
Billy Grupenhof, Student Representative
Michelle Hao, Student Representative
0 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC
MEETING STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Billy Grupenhof read the Mission Statement.

MISSION
STATEMENT

IV. Public Comments (on agenda items only)-None**V. Student Member Report**

Both student liaisons gave brief updates on academic, athletic and extra-curricular activities and achievements.

STUDENT MEMBER
REPORT

VI. Reports1. President's Report

Mr. Manzelli discussed Graduation and how the weather will affect the ceremony.

PRESIDENT'S
REPORT

2. Superintendent's Report

Mr. Fletcher discussed the following topics:

- Student accomplishments
- Mrs. Franzino selected Coordinator by the Geraldine R. Dodge Foundation for the Annual Poetry Festival 10/24/14
- 6/24/14 is the meeting date that the legislators are attending

SUPERINTENDENT'S
REPORT

Mr. Fletcher attended a dinner and received a plaque by the NJSBA that stated: Having successfully completed requirements prescribed by the NJSBA Board Member Academy and having demonstrated a high regard for effective board governance and able guardianship of its students' education, is hereby recognized for achieving Board Certification May 2014.

A. Committee Reports

COMMITTEE
REPORTS

1. Budget & Finance-No report2. Campus Facilities-No report3. Community Relations & Information-No report4. Curriculum/Tri-District

Mrs. O'Neill stated that the Committee met and discussed the summer reading/work for the students.

5. Policy & Governance

Mr. Fletcher stated that there will be a Committee meeting Monday the 19th.

- * Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to move that all items designated with asterisks (*) be a part of a consent agenda and approved.

CONSENT
AGENDA

Motion carried by the following roll call vote:
 Mrs. O'Neill, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman,
 Mr. Feigenson and Mr. Manzelli voted aye. Mr. Gallagher voted
 to abstain on the April 7, 2014 Board minutes. Mr. Barnes and
 Mrs. Almberg were absent.

VII. Board Meeting Minutes

BOARD MINUTES

- * approve the following Board meeting minutes:

April 7, 2014	Regular Session
April 28, 2014	Executive and Regular Session

VIII. Personnel

A. Special Requests

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY
REQUEST

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Danielle Russo	Writing for the Common Core, East Orange, NJ	6/12/14	\$20.00
Lisa Torres	Writing for the Common Core, East Orange, NJ	6/12/14	\$20.00
Lucia Lauterhahn	AP Euro History-Rutgers, New Brunswick, NJ	7/28-31/14	\$1,400.00
Randi O'Neil	Effects of Domestic Violence on Children, New Brunswick, NJ	5/22/14	\$150.00

- *2. **BE IT RESOLVED** that the Board of Education grants Teacher of English Heather Walker a revised federal family and medical leave of absence (FLMA) with pay for the period beginning March 25, 2014 and ending May 20, 2014 and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning May 21, 2014 to June 30, 2014.

H. WALKER
REVISED (FLMA)

- *3. **BE IT RESOLVED** that the Board of Education grants Teacher of Mathematics John Sincak a federal family and medical leave of absence (FLMA) with pay for the period beginning January 9, 2014 and ending February 7, 2014, an unpaid FMLA/state family leave of absence (SFLA) for the period beginning February 10, 2014 to June 30, 2014.

J.SINCAK
(FLMA)

B. Reappointments/Reassignments/Transfers-None

C. Salary Adjustments/Corrections-None

D. Appointments

- *1. approve the appointment of Jeannie Mills as a Teacher of Mathematics (leave replacement), for the 2013-2014 school year, effective May 7, 2014 to June 30, 2014 at a prorated salary of \$50,516 (MA Step 1) as per the RDEA Agreement, to be adjusted upon completion of successful negotiations. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. J. MILLS
TEACHER OF MATH
- *2. approve the following facilitators for the spring 2014 Tri-District Afterschool EXCEL Workshop, with costs funded by Tri-District funds (account#70-320): FACILITATORS
- | <u>Facilitator</u> | <u>Fee</u> |
|------------------------|------------|
| Saratheresa Bartelloni | \$850 |
| Corinne Lynch | \$850 |
- *3. approve an extension of the appointment of Teacher of Spanish Kevin M. Reilly (leave replacement) to June 30, 2014 at a prorated salary of \$60,474 (MA+16 Step 4), to be adjusted upon successful completion of negotiations. K. REILLY
TEACHER OF SPANISH
- *4. approve an extension of the appointment of Teacher of Mathematics Donald Seok (leave replacement) to June 30, 2014 at a prorated salary of \$54,826 (120% of \$45,688 BA Step 1), to be adjusted upon successful completion of negotiations. D. SEOK
TEACHER OF MATH
- *5. approve the following substitute teacher(s) for the 2013-2014 school year: SUBSTITUTE
TEACHERS
- Mattias Aydin (BA Ramapo College)
William Keith (MA Fairleigh Dickinson University)
- *6. approve the appointment of the tenured administrative staff identified on the attached list for the 2014-2015 school year, at salaries as per the RDAA Agreement. TENURED ADMIN.
STAFF 14/15
- *7. approve the appointment of the non-tenured, non-bargaining administrative staff for the 2014-2015 school year as identified on the attached list at a salary to be adjusted upon completion of the negotiation process. NON-TENURED
NON-BARGAINING
ADMIN. STAFF 14/15

- | | |
|---|---|
| *8. approve the appointment of the tenured, non-bargaining administrative staff for the 2014-2015 school year as identified on the attached list at a salary to be adjusted upon completion of the negotiation process. | TENURED
NON-BARGAINING
ADMIN. STAFF 14/15 |
| *9. approve the appointment of the non-bargaining administrative staff for the 2014-2015 school year as identified on the attached list at the salary listed. | NON-BARGAINING
ADMIN. STAFF 14/15 |
| *10. approve the appointment of the tenured teaching staff identified on the attached list for the 2014-2015 school year, at salaries as per | TENURED TEACHING
STAFF 14/15 |
| *11. approve the appointment of the non-tenured teaching staff, being offered tenure, identified on the attached list for the 2014-2015 school year, at salaries as per the RDEA Agreement which will be adjusted upon completion of the negotiation process. | NON-TENURED
TEACHING STAFF
BEING OFFERED
TENURE14/15 |
| *12. approve the appointment of the non-tenured teaching staff identified on the attached list for the 2014-2015 school year, at salaries as per the RDEA Agreement which will be adjusted upon completion of the negotiation process. | NON-TENURED
TEACHING STAFF 14/15 |
| *13. approve the appointment of the tenured secretarial staff identified on the attached list at salaries as per the RDEA Agreement for the 2014-2015 school year which will be adjusted upon completion of the negotiation process. | TENURED
SECRETARIAL STAFF
14/15 |
| *14. approve the appointment of the tenured confidential secretarial staff identified on the attached list for the 2014-2015 school year, at salaries which will be adjusted upon completion of the negotiation process. | TENURED
CONFIDENTIAL
SECRETARIAL STAFF
2014-2015 |
| *15. approve the appointment of the non-tenured confidential secretary identified on the attached list for the 2014-2015 school year, at a salary which will be adjusted upon completion of the negotiation process. | NON-TENURED
CONFIDENTIAL
SECRETARY 14/15 |
| *16. approve the appointment of the Building Service Unit Staff for the 2014-2015 school year as per the attached list, at salaries per the RDEA Agreement which will be adjusted upon completion of the negotiation process. | BLDG. SERV. UNIT
STAFF 2014-2015 |

- *17. approve the appointment of Supervisor of Building Facilities John Knable for the 2014-2015 school year, at a salary which will be adjusted upon completion of the negotiation process. J. KNABLE
2014-2015
- *18. approve the appointment of the Technology Department staff for the 2014-2015 school year as per the attached list at salaries which will be adjusted upon completion of the negotiation process. TECHNOLOGY
STAFF 14/15
- *19. approve the appointment of the Instructional Aide staff for the 2014-2015 school year as per the attached list, with five paid holidays, five non-cumulative sick days and one non-cumulative personal day at salaries to be adjusted upon completion of the negotiation process. INSTRUCTIONAL
AIDE STAFF 14/15
- *20. approve the appointment of Dorothea Welch as Job Coach for the 2014-2015 school year, at a salary which will be adjusted upon completion of the negotiation process. D. WELCH
JOB COACH 14/15
- *21. approve the appointment of Michael Hirsch as Campus Monitor for the 2014-2015 school year, at the salary listed, and including ten non-cumulative sick days and one non-cumulative personal day. M. HIRSCH
CAMPUS MONITOR
2014/2015

IX. Curriculum/Student Affairs and Activities-None

XI. Finance/District Operation

- *1. Recording of Fire/Security Drills FIRE/SECURITY DRILLS
 - Middle School April 3 & 14, 2014
 - High School April 15 & 29, 2014
- *2. Recording of Enrollment—April 2014 (attached) ENROLLMENT
- *3. Recording of Suspension Report/Violence & Vandalism Report-April 2014 (attached) SUSP.RPT/VIOLENCE
& VANDALISM RPT.
- *4. Recording of HIB Report—None reported for April 2014 HIB REPORT

- *5. accept, that as of **April 2014** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District’s financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer’s Report.

ACKNOWLEDGE NO
OVER-EXPENDITURES
ACCEPT BOARD
SECRETARY REPORT

- *6. accept the Scholarship Analysis Report for the month ending **April 2014**.

SCHOLARSHIP
ANALYSIS RPT.

- *7. recommend bill payments in the amount of **\$610,082.78** including **\$25,854.42** from Cafeteria Account Funds, and **\$293,235.04** for previously issued warrants, and **\$316,847.74** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **May 12, 2014**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS

- *9. accept the following donations into the Scholarship Accounts for the month of **May 2014**:

Scott Evan Baker Scholarship	\$ 25.00
Paul DeMaio Scholarship	<u>500.00</u>
Total	\$525.00

SCHOLARSHIP
ACCOUNTS

- *10. accept the Treasurer of School Monies Report for the month of **March and April 2014** and is in agreement with the Board Secretary’s Report. **N/A**

- *11. approve bedside instruction for student #170640 at Four Winds Hospital effective April 15, 2014 at the rate of \$54 per hour for five hours per week.

BEDSIDE INSTRUCTION
STUDENT #170640

- *12. approve the agreement between Bergen County Special Services and River Dell Regional School District for the 192-193 Non-Public Services for the 2014-2015 school year.

BCSSSD192-193
NON-PUBLIC SERVS.
2014-2015

- *13. approve homebound instruction for student #181438 effective April 16, 2014 for approximately three weeks, at five hours per week, at the rate of \$50.78 per hour.

HOMEBOUND
INSTRUCTION
STUDENT #181438

- *15. **WHEREAS**, the Borough of River Edge, County of Bergen, State of New Jersey is applying to the New Jersey Department of Transportation for grant funding under the Safe Routes to School Program; and
WHEREAS, the funds are provided under the Moving Ahead for Progress in the 21st Century (MAP-21); and
WHEREAS, the River Edge School Safety Improvements at the River Dell Middle School project meets all the criteria necessary to receive funding under the Safe Routes to School Program; and
WHEREAS, the River Edge School Safety Improvements at the River Dell Middle School project will promote safe walking and biking along the routes to and from school and improve the quality of life for the residents of River Edge Borough; and
NOW, THEREFORE, BE IT RESOLVED, that the River Dell Board of Education fully supports the Safe Routes to School Project being submitted by the Borough of River Edge.

GRANT FUNDING
SAFE ROUTES TO
SCHOOL PROGRAM
(MAP-21)

Resignations/Retirements

- 1. Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson to accept with regret the resignation, due to retirement, of Secretary Barbara Robinson effective July 1, 2014.

RESIGNATION OF
B. ROBINSON
FOR RETIREMENT

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Gallagher, Mr. Barbary, Mrs. Kuchar,
Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Barnes and Mrs. Almberg were absent.

Miscellaneous

- 1. Motion was made by Mr. Feigenson, seconded by Mr. Barbary to approve an agreement between the River Dell Board of Education and the Borough of Oradell to install drainage according to the attached plan.

RDBOE & ORADELL
TO INSTALL DRAINAGE

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Gallagher, Mr. Barbary, Mrs. Kuchar,
Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Barnes and Mrs. Almberg were absent.

Finance/District Operation

- 8. Motion was made by Mr. Feigenson, seconded by Mr. Barbary to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **April 2014**.

LINE ITEM
TRANSFERS &
ADJUSTMENTS

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Gallagher, Mr. Barbary, Mrs. Kuchar,
Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Barnes and Mrs. Almberg were absent.

- 14. Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to approve the following resolution:

VA ELECTRICAL
CONTRACTOR, LLC

WHEREAS, the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for Electrical and Exhaust Fan Upgrade at River Dell Middle School (hereinafter referred to as the “Project”); and

WHEREAS, on May 1, 2014, the Board received four (4) bids for the Project, with three (3) bids for Contract A- Rebuild/Replacement of Electrical Panels, three (3) bids for Contract B-Removal and Replacement of Exhaust Fans and three (3) bids for Contract C- Work for Both Contracts, as reflected on the attached bid tabulation sheet; and

WHEREAS, the putative low bid was submitted by Margonis Electrical Contracting Co., Inc. (hereinafter referred to as “Margonis”) with a base bid in the amount of \$155,000 for Contract A, \$89,000 for Contract B and \$244,000 for Contract C; and

WHEREAS, the bid submitted by Margonis as to Contracts A and C are defective insofar as the total amount of Margonis’ bid, when added to its uncompleted contracts as stated on its DPMC Form 701, Total Amount of Uncompleted Contracts, would exceed its aggregate rating approved by the DPMC, which is a material, nonwaivable defect and, in any event, Margonis has requested to withdraw its bid due to a mathematical error; and

WHEREAS, the lowest responsible bid for Contract A- Rebuild/Replacement of Electrical Panels was submitted by VA Electrical Contractor, LLC (hereinafter referred to as “VA”) in the amount of \$199,000; and

WHEREAS, the Board finds that bid submitted by VA is responsive in all material respects and it is the desire of the Board to award Contract A-Rebuild/Replacement of Electrical Panels to VA; and

WHEREAS, the three (3) remaining bids received by the Board for Contract B-Removal and Replacement of Exhaust Fans and Contract C- Work for Both Contracts are substantially in excess of the cost estimates and, as such, are not reasonable as to price on the basis of the cost estimates prepared on behalf of the Board;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The bid submitted by Margonis Electrical Contracting Co., Inc. is hereby withdrawn.
2. The Board hereby awards the contract for Electrical and Exhaust Fan Upgrade at River Dell Middle School Contract A- Rebuild/Replacement of Electrical Panels to VA Electrical Contractor, LLC in a total contract sum of \$199,000.
3. The Board hereby rejects the three (3) remaining bids received for Contract B-Removal and Replacement of Exhaust Fans and Contract C- Work for Both Contracts, pursuant to N.J.S.A. 18A:18A-22, as the bids substantially exceed the cost estimates and, as such, are unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board.
4. The award to VA Electrical Contractor, LLC is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:
Mrs. O'Neill, Mr. Gallagher, Mr. Barbary, Mrs. Kuchar,
Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Barnes and Mrs. Almberg were absent.

- XII. Items for Board Discussion-None**
- XIII. Old Business-None**

XIV. New Business

NEW BUSINESS

The following topics were discussed:

- Calendar of Events posted on the RD Website
- NJSBA Evaluation process
- Maintaining a Board Certification

XV. Public Comments-None

XVI. Adjournment

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn at 8:25 p.m.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary