

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

November 25, 2013

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, November 25, 2013. Board President, Stephanie Hartman called the meeting to order at 7:30 p.m.

**Board Members Present**

Claudia O'Neill, Alan Feigenson, Patrick Gallagher, Patricia Almberg, Anthony Barbary, Lori Locastro, Joseph Manzelli and Stephanie Hartman were present. Paul Barnes was absent.

ROLL CALL

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adopt the following resolution at 7:30 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Appointment of leave replacement teacher*

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 8:00 p.m.

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Alan Feigenson, Patricia Almberg, Anthony Barbary, Lori Locastro, Joseph Manzelli and Stephanie Hartman were present. Paul Barnes arrived at 8:10 p.m.

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator /Board Secretary  
Lisa Finn, Secretary  
Billy Grupenhof, Student Representative  
Michelle Hao, Student Representative  
1 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Barbary read the Mission Statement.

MISSION  
STATEMENT

**IV. Public Comments (on agenda items only)-None**

**PRESENTATIONS:**

PRESENTATIONS

Bergen County School Boards-Sheli Dansky, President  
Strategies for Success and Parliamentary Procedures-  
A. Annunziata- NJSBA

**V. Student Member Report**

STUDENT MEMBER  
REPORT

Both student liaisons gave brief updates on academic, athletic  
and extra-curricular activities and achievements .

**VI. Reports**

**A. Committee Reports**

1. President's Report

PRESIDENT'S  
REPORT

Mrs. Hartman reported the following:

- Brief Board Meetings due to the Board in training
- RD News
- RD Middle School Weather Station

2. Superintendent's Report

SUPERINTENDENT'S  
REPORT

Mr. Fletcher reported the following:

- NFL Bus Tour
- Vince Lombardi trophy will be on display in the oval
- Holiday Season and the beginning of Hanukkah

Mr. Fletcher stated for everyone to enjoy the Holiday Season.

- \* Motion was made by Mrs. O'Neill, seconded by Mr. Barnes to move that all items designated with asterisks (\*) be a part of a consent agenda and approved.

CONSENT  
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson Mrs. Almberg,  
Mr. Barbary, Mrs. Locastro, Mr. Manzelli, Mr. Barnes and  
Mrs. Hartman voted aye.

**VII. Board Meeting Minutes**

- \* approve the following Board meeting minutes:

BOARD MINUTES

October 15, 2013 Executive and Regular Sessions

October 28, 2013 Executive and Regular Sessions

**VIII. Personnel****A. Special Requests**

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROFESSIONAL DAY  
REQUESTS

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Alison Donoghue	Community Based Instruction Reunion	12/10/13	\$20
Lisa Brown	Middle/High School Conflict Resolution Training	1/28/14	\$25

- \*2. approve Kay Lee as a Korean Language Translator for the 2013-2014 school year at the rate of \$43.20 (to be adjusted upon successful completion of negotiations), not to exceed \$1,400.

K. LEE KOREAN  
TRANSLATOR

**B. Resignations/Retirements-None****C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections-None****E. Appointments**

- \*1. approve the appointment of Maureen Kehoe as a Teacher of Health and Physical Education (Leave Replacement), effective November 15, 2013 to January 31, 2014 at a prorated salary of \$45,688 (BA Step 1), to be adjusted upon successful completion of negotiations. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

M. KEHOE  
HEALTH/PHYS. ED.

- \*2. approve the appointment of the following Lead Teachers for the 2013-2014 school year, effective September 1, 2013 at a stipend of \$7,026 each, to be adjusted upon successful completion of negotiations:

LEAD TEACHERS

Desiree Ferrandi—English  
John Piekielek—Science

- \*3. approve the following substitute teacher(s) for the 2013-2014 school year:

SUBSTITUTE  
TEACHERS

Kaicy Mitssunaga (BA—William Paterson University)  
Peggy Musgrove (BA—Thomas Edison State College)

- \*4. approve an extension of the appointment of Jaime Ellison as a Teacher of Math (leave replacement) to November 27, 2013, at \$302 per diem (MA Step 5) to be adjusted upon completion of successful negotiations.

J. ELLISON  
TEACHER OF MATH

**IX. Curriculum/Student Affairs and Activities**

- \*1. approve a field trip for students of French to visit Paris, France on February 14-21, 2014, with Barbara Broomall as chaperon and the cost of substitute teachers as the only cost to the Board.

FIELD TRIP TO  
PARIS FRANCE

**X. Miscellaneous-None**

**XI. Finance/District Operation**

- \*1. accept, that as of **October 2013** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

ACKNOWLEDGE NO  
OVER EXPENDITURES  
ACCEPT BOARD  
SECRETARY REPORT

- \*2. accept the Scholarship Analysis Report for the month ending **October 2013**.

SCHOLARSHIP  
ANALYSIS REPORT

- \*3. recommend bill payments in the amount of **\$835,579.72** including **\$35,279.20** from Cafeteria Account Funds, and **\$283,100.79** for previously issued warrants, and **\$552,478.93** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **November 25, 2013**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS

- \*5. accept the following donations into the Scholarship Accounts for the month of **November 2013: N/A**
- \*6. accept the Treasurer of School Monies Report for the month of **October 2013** and is in agreement with the Board Secretary's Report.
- \*7. approve a transportation jointure with New Milford to transport River Dell students to Paramus Vocational Technical School (Satellite), at a cost of \$6,835.44 for the 2013-14 school year.
- \*8. approve bedside instruction for student #170537 at High Focus effective November 1, 2013 for approximately six to eight weeks by Professional Education Services, Inc. at the cost of \$50.78 per hour for 10 hours per week.
- \*9. approve the Non-Public School Nursing Agreement with the County of Bergen for the 2013-2014 school year at a cost not to exceed \$11,240.01.

DONATIONS INTO  
SCHOLARSHIP ACCTS.

TREASURER OF  
SCHOOL MONIES RPT.

NEW MILFORD  
TRANSP. JOINTURE

BEDSIDE INSTRUC.  
FOR #170537

NON-PUBLIC  
NURSING AGREEMT.

**XI. Finance/District Operation**

- 4. Motion was made by Mr. Manzelli, seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **October 2013**.

LINE ITEM TRANSFERS

Motion carried by the following roll call vote:  
Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Manzelli, Mr. Barnes and Mrs. Hartman voted aye.

- 10. Motion was made by Mrs. Almberg, seconded by Mr. Barbary to approve the following change orders for Boz Electrical Contractors:

BOZ ELECTRIC CHANGE  
ORDERS 1, 2 & 3

<u>Change Order</u>	<u>Item</u>	<u>Amount</u>
#1	Replacement of feeder conduit	\$1,404.00
#2	Scrap wire credit	(\$6,434.00)
#3	Credit of project allowance	(\$7,500.00)

Motion carried by the following roll call vote:  
Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Manzelli, Mr. Barnes and Mrs. Hartman voted aye.

**Executive Session brought forward.****III. Items for Board Decision****E. Appointments**

1. Motion was made by Mrs. O'Neill, seconded by Mrs. Locastro to approve the appointment of Debra Bollinger as a Teacher Middle School Mathematics (Leave Replacement), effective January 1, 2014 to June 30, 2014 at a prorated salary of \$55,097 (BA Step 5), to be adjusted upon successful completion of negotiations. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

D. BOLLINGER  
M/S MATH

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Feigenson, Mrs. Almberg, Mr. Barbary, Mrs. Locastro, Mr. Manzelli, Mr. Barnes and Mrs. Hartman voted aye.

**XII. Items for Board Discussion**

ITEMS FOR BOARD  
DISCUSSION

1. NJSBA Delegate Meeting  
Mr. Manzelli our NJSBA Delegate gave a brief summary on the meeting.

**XIII. Old Business**

OLD BUSINESS

The following topic was discussed:

- Committee meeting forms

**XIV. New Business**

NEW BUSINESS

The following topics were discussed:

- Letter from NJSBA in regard to Epi-pens
- Starting time of football games

**XV. Public Comments-None**

Mr. Manzelli reported that he received this comment from a parent "what a great school district we have", and she explained that Ms. Brooks returned her phone call on a Sunday evening in regard to help with logging into the Naviance program.

Mrs. Hartman called for a five minute recess at 8:45 p.m.

RECESS

Motion carried by all ayes.

Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson, to reconvene at 8:50 p.m.

RECONVENE  
OPEN SESSION

Motion carried by all ayes.

**New Jersey School Boards Training**

NJSB TRAINING

Mr. Alfred Annunziata, NJSBA conducted a Board training session regarding "Strategies for Success and Parliamentary Procedures." The remaining two hours will be completed at the next Board meeting.

**XVI. Adjournment**

ADJOURNMENT

Motion was made by Mr. Manzelli, seconded by Mrs. O'Neill to adjourn at 10:28 p.m.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary