

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

February 23, 2015

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, February 23, 2015. Board President, Joseph Manzelli called the meeting to order at 7:30 p.m.

Board Members Present

Claudia O'Neill, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present. Patrick Gallagher was absent.

ROLL CALL

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adopt the following resolution at 7:30 p.m.

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Teacher leave of absence request; Building Service Unit employee resignation; appointment of Building Service Unit employee; shift change for custodian; appointment of volunteer athletic coaches

It is anticipated that the length of time of this executive session will be thirty minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:56 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O'Neill, Albert Graef, Douglas Kupfer Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present. Patrick Gallagher was absent.

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator /Board Secretary
Lisa Finn, Secretary
Matthew Guido, Student Representative
Robert Klopff, Student Representative
Kerri O'Connell, Student Representative
8 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mrs. O'Neill read the Mission Statement.

MISSION
STATEMENT

IV. Public Comments (on agenda items only)-None

PRESENTATIONS:

Rotary Club Presentation to Interact Club-Mark Dance
Community Planning Process-Nancy Stern and Cathie Sousa

PRESENTATIONS

V. Student Member Report

The student liaisons gave brief updates on academic, athletic and Extra-curricular activities and achievements.

STUDENT MEMBER
REPORT

VI. Reports

A. Committee Reports

1. President's Report

Mr. Manzelli reported on the following topics:

- Thanked Barbara Broomall of the French Club for sharing her diary and pictures with Mr. Bonfiglio.
- Thanked everyone for their patience of rescheduling of meetings and half days due to weather conditions.
- Bergen County School Board meeting is scheduled on 3/24/15 in the New Milford H/S
- Spring Musical

Mr. Manzelli commended Fred Smith and Bruce Labouseur on winning the Field of Excellence Award again this year.

Mrs. Hartman discussed the Fashion Show held on 2/10/15 and it was also published in the Town News.

PRESIDENT'S
REPORT

2. Superintendent's Report

MR. Fletcher reported on the following topics:

- Student's academic, athletic, Extra-curricular activities and achievements.
- Drivers Education Program- H/S Traffic Safety Challenge
- Academic Decathlon Team
- Mike Urso was selected for induction into the NJ Scholastic Coaches Assoc. Int'l. Hall of Fame and was awarded Coach of the Year

SUPERINTENDENT'S
REPORT

- * Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to move that all items designated with asterisks (*) be a part of a consent agenda and approved.

CONSENT
AGENDA

Motion was carried by the following roll call vote:
Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar,
Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Gallagher was absent.

VII. Board Meeting Minutes

approve the following Board meeting minutes:

BOARD MINUTES

January 5, 2015 Reorganization Meeting
January 5, 2015 Regular Session Meeting

VIII. Personnel

A. Special Requests

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROFESSIONAL
DAY REQUESTS

Name	Workshop/Conference	Dates	Cost (Not to exceed)
John Knable	NJSBGA Expo 2015, Atlantic City, NJ	3/16-18/15	\$350
Denis Nelson	DAANJ State Conference, Atlantic City, NJ	3/24-27/15	\$84
Dorothea Welch	Facing the Future 23, New Brunswick, NJ	3/20/15	\$25
Kevin Looram	2015 NJAHPERD Annual Convention, Long Branch, NJ	2/23-24/15	\$230
Randie O'Neil	ASAP 29 th Annual Convention, Atlantic City, NJ	2/25/27/15	\$495
Edward Houston	SUPA Physics Seminar, NYC	3/20/15	\$60
Carrie Jacobus	College Board 2015 AP Reader, Salt Lake City, UT	6/10-18/15	-0-
Kathryn Kreger	Diabetes in the School Age Child, Hackensack, NJ	3/16/15	\$25
Lauren Weber	Teaching Ferguson & Beyond, Union, NJ	4/24/15	\$30
Lorraine Brooks	SUPA Advisory Board Meeting, NYC	3/19/15	\$60

- *2. **BE IT RESOLVED** that the Board of Education grants Teacher of Students w/Disabilities/Social Studies Sara Ferris a federal family and medical leave of absence (FMLA) with pay for the period beginning March 16, 2015 and ending April 20, 2015, and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning April 21, 2015 to May 29, 2015.

S.FERRIS
FMLA & SFLA

*3. **BE IT RESOLVED** that the Board of Education grants Teacher of the Handicapped Keri Koch a revised federal family and medical leave of absence (FMLA) with pay for the period beginning February 18, 2015 and ending March 9, 2015; an unpaid FMLA/state family leave of absence (SFLA) for the period beginning March 10, 2015 to June 10, 2015; an unpaid child rearing leave for the period beginning June 11, 2015 to June 30, 2015.

K.KOCH
FMLA & SFLA

B. Resignations/Retirements -None

C. Reappointments/Reassignments/Transfers-None

D. Salary Adjustments/Corrections-None

E. Appointments

*1. approve the appointment of the following substitute teacher(s) for the 2014-2015 school year:

SUBSTITUTE
TEACHERS

- | | | |
|------------------|--------------|-----------------------|
| Courtney Mui | (60+ credits | Rutgers University) |
| Steven Ballerini | (BA | Rutgers University) |
| Bryan Sullivan | (BA | Ramapo College of NJ) |

*2. approve the appointment of Andrew Silver as Spring Musical Technical Director at a stipend of \$748 (step 1) for the 2014-2015 school year.

A. SILVER
SPRING MUSICAL
TECHNICAL DIR.

*3. approve the appointment of Marie Marco as Girls Basketball Volunteer Assistant Coach for the 2014-2015 school year.

M. MARCO VOLUNTEER
ASST. COACH

*4. approve the appointment of Michael Hirsch as Head Girls Golf Coach at a stipend of \$4,852 (step 4) for the 2015 athletic season.

M. HIRSCH HEAD
GIRLS GOLF COACH

IX. Curriculum/Student Affairs and Activities-None

X. Miscellaneous-None

XI. Finance/District Operation

*1. accept, that as of **January 2015** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

ACKNOWLEDGE NO
OVER-EXPENDITURES
ACCEPT BOARD
SECRETARY'S REPORT

- *2. accept the Scholarship Analysis Report for the month ending **January 2015**. SCHOLARSHIP ANALYSIS REPORT
- *3. recommend bill payments in the amount of **\$737,013.02** including **\$29,333.05** from Cafeteria Account Funds, and **\$322,049.99** for previously issued warrants, and **\$414,963.03** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending, **February 23, 2015**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS FEBRUARY 2015
- *5. accept the following donations into the Scholarship Accounts for the month of **February 2015**: DONATIONS INTO SCHOLARSHIP ACCTS.
- | | |
|----------------------|-----------------|
| Scott Baker Memorial | <u>\$500.00</u> |
| Total | \$500.00 |
- *6. accept the Treasurer of School Monies Report for the month of **January 2015** and is in agreement with the Board Secretary's Report. TREAS. OF SCHOOL MONIES REPORT
- *7. approve homebound instruction for student #180818, effective February 2, 2015 for eight weeks, for five hours per week at the rate of \$50.78 per hour. HOMEBOUND INSTRUCTION FOR STUDENT #180818
- *8. **BE IT RESOLVED** that the Board of Education of the River Dell Regional School District in the County of Bergen, hereby approved the submission of this "Other Capital" Project for the renovations to River Dell Middle School, existing Library Media Center to the Department of Education for Educational Adequacy Approval. It is further understood that no funding is being released at the current time, for this project. SUBMISSION OF "OTHER CAPITAL" PROJECT FOR RD M/S MEDIA CENTER
- *11. approve homebound instruction for student #7227, effective January 30, 2015 for six weeks at five hours per week, at the rate of \$50.78 per hour. HOMEBOUND INSTRUCTION FOR STUDENT #7227
- *12. approve homebound instruction for student #201757, effective February 23, 2015, for four weeks at five hours per week, at the rate of \$50.78 per hour. HOMEBOUND INSTRUCTION FOR STUDENT #201757

- *13. approve behavioral services for student #201784 provided by Kimberly J. Bryne, ABA, effective February 1, 2015 for 19 weeks at cost of \$3,010.

K. BRYNE, ABA FOR STUDENT #201784

- *14. approve the voiding of the following checks:

VOID CHECKS

<u>Check #</u>	<u>Amount</u>	<u>Date</u>	<u>Recipient</u>
<u>General Account</u>			
26573	\$49.03	6/24/2014	Sharon deMarrais
Total:	\$49.03		
<u>Payroll Account</u>			
23978	\$71.42	7/14/2006	Matthew J. Percelli
30353	78.03	12/15/2009	Kim Daelisa
31266	39.73	5/28/2010	Walter Wiatrak, Jr.
Total	\$189.18		

- 4. Motion was made by Mr. Feigenson, seconded by Mr. Barbary to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **January 2015**.

LINE ITEM TRANSFERS AND ADJUSTMENTS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye. Mr. Gallagher was absent.

- 9. Motion was made by Mrs. O'Neill, seconded by Mr. Feigenson to approve the following resolution:

WHEREAS, the River Dell Regional Board of Education (hereinafter referred to as the "Board") advertised for bids for the Exhaust Fan Upgrades at River Dell Middle School Project (hereinafter referred to as the "Project"); and

EXHAUST FAN UPGRADES AT THE M/S AWARDED TO ENVIROCON, LLC

WHEREAS, on January 7, 2015, the Board received seven (7) bids for the Project, as reflected on the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid was submitted by Envirocon, LLC hereinafter referred to as "Envirocon") with a base bid in the amount of \$151,942.00; and

WHEREAS, the bid submitted by Envirocon is responsive in all material respects and the Board is desirous of awarding the contract for the Project to Envirocon. Specifically, the Board finds that Envirocon has met the statutory requirements set forth in N.J.A.C. 45:16A-1 et seq. by providing copies of filed grandfather applications, letters from the New Jersey Office of the Attorney General approving the application and proof of payment for the licenses for two (2) managers of Envirocon.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Exhaust Fan Upgrades at River Dell Middle School Project to Envirocon, LLC in a total contract sum of \$151,942.00.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Gallagher was absent.

- 10. Motion was made by Mr. Feigenson, seconded by Mrs. O’Neill to approve the Memorandum of Agreement between the River Dell Education Association and the River Dell Regional Board of Education for the period July 1, 2013 to June 30, 2017.

MEMORANDUM OF AGREEMENT
RDEA AND RDBOE
7/1/13 – 6/30/17

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Gallagher was absent.

Motion was made by Mrs. O’Neill, seconded by Mr. Kupfer to approve the resolutions brought forward from the Executive Session.

EXECUTIVE SESSION RESOLUTIONS

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.
Mr. Gallagher was absent.

Executive Session

Items for Board Discussion and Decision

A. Special Request

- 1. **BE IT RESOLVED** that the Board of Education grants Teacher of Mathematics Maria Kleva a federal family and medical leave of absence (FMLA) with pay for the period beginning April 14, 2015 and ending May 14, 2015, and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning May 15, 2015 to June 30, 2015.

M. KLEVA
FMLA & SFLA

B. Resignations/Retirements

- 1. accept the resignation of Building Service Employee Douglas Habenstreit, effective February 11, 2015.

RESIGNATION OF
D. HABENSTREIT

C. Reappointments/Reassignments/Transfers-None

D. Salary Adjustments/Correction-None

E. Appointments

- 1. approve the appointment of Evelio Guzman as a Building Service Employee (custodian) for the 2014-2015 school year, effective February 24, 2015 to June 30, 2015 at a prorated salary of \$33,750 (including \$1,000 Black Seal Stipend), with a 90-day probationary period. This appointment is contingent upon receipt of a satisfactory background/reference check as required by P.L. 1986.
- 2. approve the shift change (Tuesday to Saturday from November 1 to April 1) for Building Service Unit Employee Evelio Guzman, at a prorated stipend of \$1,250, as per the RDEA Agreement.
- 3. approve the following volunteer assistant coaches for the spring 2015 athletic season:

E. GUZMAN
BLDG. SERV.
EMPLOYEE

SHIFT CHANGE
FOR E. GUZMAN

VOLUNTEER
ASST. COACHES
SPRING 2015

- Baseball: Chris Armen, Dick Collins, Tom Nolan
- Boys Tennis: Katherine Jackson
- Girls Lacrosse: Emily Wong
- Track: Stephanie Carnevale, Brad Hoey, Calvin Hartman
- Softball: Katie Lord

XII./ XIII. Old Business/New Business

OLD BUSINESS/
NEW BUSINESS

The following topics were discussed:

- 2015-2016 Budget
- Middle School Parent Orientation for 6 graders
- Snow and a new walkway for students safety.

XIV. Public Comments-None

XV. Adjournment

ADJOURNMENT

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adjourn the meeting at 9:17 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary