

**RIVER DELL REGIONAL BOARD OF EDUCATION**

**REGULAR SESSION**

March 30, 2015

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, March 30, 2015. Board President, Joseph Manzelli called the meeting to order at 6:00 p.m.

**Board Members Present**

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

ROLL CALL

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator/Board Secretary  
Lorraine Brooks, High School Principal  
Lisa Torres, Supervisor of English/Social Studies  
Richard Freedman, Middle School Principal  
Michael Giorgio, Middle School Assistant Principal  
Jennifer Ali, Supervisor of Mathematics  
Charles Lange, Director of Special Services

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adopt the following resolution at 6:00 p.m.

EXECUTIVE  
SESSION

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Teacher leave of absence request; staff resignation; salary adjustment request for staff; appointment of long-term substitute teacher; appointment of substitute instructional aides*

It is anticipated that the length of time of this executive session will be 120 minutes and that action will be taken in public after the executive session.

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:56 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**Board Members Present**

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

**Others Present**

Patrick Fletcher, Superintendent of Schools  
Thomas L. Bonfiglio, Business Administrator /Board Secretary  
Lisa Finn, Secretary  
Matthew Guido, Student Representative  
Robert Klopff, Student Representative  
Kerri O'Connell, Student Representative  
No members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC  
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mrs. O'Neill read the Mission Statement.

MISSION  
STATEMENT

- IV. Public Comments (on agenda items only)**None
- V. Student Member Report** STUDENT MEMBER REPORT  
The student liaisons gave brief updates on academic, athletic and extra-curricular activities and achievements.
- VI. Reports**
- A. Committee Reports**
1. President's Report PRESIDENT'S REPORT  
Mr. Manzelli reported on the following topics:
- The Spring Musical "Fiddler On The Roof"
  - Winter Sports
  - Mike Urso Indoor Track Coach of the Year
  - Delegate Assembly for School Boards on 5/16/15
  - 3/24/15 School Boards meeting in New Milford
  - 3/28/15 Bergen County Presidents meeting (all three districts were represented)
  - Jack Andraka "Breakthrough" Author on Tests of early detection of cancer.
- Mr. Barbary commented that the 2015-2016 Preliminary Budget has been approved by the NJDOE. PRELIMINARY BUDGET 2015-2016
- Mr. Bonfiglio stated that there were a couple of small changes.
2. Superintendent's Report SUPERINTENDENT'S REPORT  
Mr. Fletcher reported on the following topics:
- Jack Andraka author of "Breakthrough"
  - The Spring Musical "Fiddler On The Roof"
- Mr. Fletcher commended the staff for helping out the cast & crew of the Spring Musical and then turned the floor over to Kerri O'Connell (Student Representative) who discussed on how she was sponsored by the Bergen Record to attend Syracuse University on studying Journalism.
- \* Motion was made by Mr. Kupfer, seconded by Mr. Feigenson to move that all items designated with asterisks (\*) be a part of a consent agenda and approved. CONSENT AGENDA

Motion was carried by the following roll call vote:

Mrs. O'Neill, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

Mr. Gallagher voted to abstain on the 2/23/15 minutes and voted aye on the rest.

## VII. Board Meeting Minutes

- \* approve the following Board meeting minutes:

BOARD MINUTES

February 2, 2015 Executive & Regular Session Meetings

February 23, 2015 Executive & Regular Session Meetings

## VIII. Personnel

### A. Special Requests

- \*1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF.DAY  
REQUESTS

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Kelli Shill	SUPA Accounting Seminar/Ernst & Young, NYC	5/18/15	\$55
Brian Clapp	Next Generation Science Standards, Plainsboro, NJ	3/20/15	\$35
Kathryn Kreger	Top Ten Emergencies in School Settings, Wayne, NJ	4/29/15	\$50
Maria Meo	Dyslexia, Dyscalculia & Dysgraphia, Parsippany, NJ	5/14/15	\$190

- \*2. **BE IT RESOLVED** that the Board of Education grants Teacher of English Dana Maczuga a federal family and medical leave of absence (FMLA) with pay for the period beginning May 19, 2015 and ending June 19, 2015, and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning September 1, 2015 to November 9, 2015.

D. MACZUGA  
(FMLA) & (SFLA)

- \*3. approve the placement of Angela Lee as a student teacher in the English Department at the high school during the fall 2015 semester, with Danielle Russo as cooperating teacher.

A. LEE STUDENT  
TEACHER ENGLISH  
DEPT. FALL 2015

- \*4. approve the placement of David Tulchinsky in a practicum in the Physical Education Department at the high school effective September 21 to December 10, 2015, with Andrea Lauterback as cooperating teacher.

D. TULCHINSKY  
PRACTICUM IN PHYS.ED.

**B. Resignations/Retirements-None**

**C. Reappointments/Reassignments/Transfers-None**

**D. Salary Adjustments/Corrections-None**

**E. Appointments**

- \* 1. approve additional 20 percent teaching schedules for the following staff members at the high school, effective March 25, 2015 to June 30, 2015 at prorated salaries per the RDEA Agreement:

ADD'L 20% TEACHING  
SCHEDULES

<b>Teachers of Science</b>	<b>Additional Salaries</b>
Chiara Brandoni	\$17,948 (20% of PhD Step 11)
Marie Ceppaglia	\$16,632 (20% of BA Step 14)
Chin Chu	\$15,645 (20% of PhD Step 7)
Lori Dunn	\$20,690 (20% of MA+48 Step 16)
Edward Houston	\$16,742 (20% of PhD Step 9)

**IX. Curriculum/Student Affairs and Activities**

- \* 1. approve a field trip for three River Dell Cheerleaders to attend the UCA Varsity award ceremony at St. Jude's Hospital in Memphis, Tennessee from April 12-13, 2015 with Maureen Kiel as chaperon, with no cost to the Board except for the substitute.

CHEERLEADERS TO  
ATTEND UCA VARSITY  
AWARDS

**XI. Finance/District Operation**

- \*1. accept, that as of **February 2015** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.
- \*2. accept the Scholarship Analysis Report for the month ending **February 2015**.
- \* 3. recommend bill payments in the amount of **\$1,411,194.84** including **\$26,729.90** from Cafeteria Account Funds, and **\$324,302.93** for previously issued warrants, and **\$1,086,891.91** For River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending, **March 30, 2015**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

ACKNOWLEDGE NO  
OVER- EXPEDITURES  
ACCEPT BOARD  
SECRETARY'S REPORT

SCHOLARSHIP  
ANALYSIS REPORT

BILL PAYMENTS

- \*5. accept the following donations into the Scholarship Accounts for the month of **March 2015**:

DONATIONS INTO  
SCHOLARSHIP  
ACCOUNTS

Steinbauer Scholarship	\$496.73
<b>Total</b>	<b>\$496.73</b>

- \* 6. accept the Treasurer of School Monies Report for the month of **February 2015** and is in agreement with the Board Secretary's Report.

TREAS. OF SCHOOL  
MONIES REPORT

**Miscellaneous**

1. Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to approve the 1<sup>st</sup> reading of the following policies:

FIRST READING OF  
POLICIES 4000,5000,6000,  
7000 AND 9000 SERIES

**Series 4000**: 4119.27 Staff Use of Internet, Social Networks and Other Forms of Electronic Communication—Certified Staff  
4219.27 Staff Use of Internet, Social Networks and Other Forms of Electronic Communication—Non-Certified Staff

**Series 5000**: 5141.21\*Administering Medication  
5141.23 Concussion Management

**Series 6000**: 6173\* Home Instruction

**Series 7000**: 7110\* Long-Range Facility Planning

**Series 9000**: 9130\* Committees

Motion was carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

**Finance/District Operation**

4. Motion was made by Mrs. Hartman, seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **February 2015**.

LINE ITEM TRANSFERS  
AND ADJUSTMENTS

Motion was carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

**XII/XIII. Old Business/New Business**OLD BUSINESS/  
NEW BUSINESS

The following topics were discussed:

- NJSBA Board retreat
- Board Evaluation
- Art Department
- Student Representative from the Middle School
- Pot holes in the back parking lot
- NJSBA Pension and Benefits Reform
- Board Goals
- New Sound System
- Lights for walkway to the fields
- Parking for Athletic events
- RD Distinguished Graduates on the Wikipedia Web-site
- RDTV “What the Board does”
- Superintendent’s Newsletter
- “Fiddler On The Roof”
- Middle Schools Spring play “Camp Paradise”

Motion was made by Mrs. O’Neill, seconded by Mr. Kupfer to move the following resolutions forward from the Executive Session.

MOVE EXECUTIVE  
SESSION RESOLUTIONS  
FORWARD

Motion carried by all ayes.

**Executive Session**

EXECUTIVE SESSION

**Items for Board Discussion and Decision****A. Special Request**

1. **BE IT RESOLVED** that the Board of Education grants Teacher of the Handicapped Demetra Binder a federal family and medical leave of absence (FMLA) with pay for the period beginning May 11, 2015 and ending May 28, 2015, and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning May 29, 2015 to November 4, 2015.

D. BINDER  
(FMLA) AND (SFLA)

**B. Resignations/Retirements**

1. accept the resignation of Teacher of Mathematics Kerri Afromsky, effective May 1, 2015.

K. AFROMSKI  
RESIGNATION

**C. Reappointments/Reassignments/Transfers-None**

**D. Salary Adjustments/Correction**

- |  |                                |
|--|--------------------------------|
| 1. approve a salary adjustment for Teacher of the Handicapped Kerri Koch from \$61,775 (MA Step5) to \$64,517 (MA+16 Step 5), effective September 1, 2014 for the 2014-2015 school year.                     | K. KOCH SALARY<br>ADJUSTMENT   |
| 2. approve a salary adjustment for Teacher of Students with Disabilities/English Casey D'Elia from \$53,870 (BA+16 Step 3) to \$56,483 (MA Step 3), effective October 4, 2014 for the 2014-2015 school year. | C. D'ELIA SALARY<br>ADJUSTMENT |

**E. Appointments**

- |  |  |
|--|--|
| 1. approve the appointment of Gregg Braff as a long-term substitute teacher of Special Education at the high school, effective March 19, 2015 to May 30, 2015, at a prorated salary of \$47,590 (BA Step 1). This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq. | G.BRAFF LONG-TERM<br>SUBSTITUTE<br>SPECIAL EDUCATION |
| 2. approve the appointment of John Francin as an instructional aide, effective March 14 to June 18, 2015, at a salary of \$15.00 per hour, for 7.5 hours per day. This appointment is contingent upon receipt of satisfactory background/reference checks, as required by P.L. 1986.   | J. FRANCIN<br>INSTRUCTIONAL<br>AIDE                  |
| 3. approve the appointment of Christopher Meo as an instructional aide, effective March 18 to May 30, 2015, at a salary of \$15.00 per hour, for 7.5 hours per day. This appointment is contingent upon receipt of satisfactory background/reference checks, as required by P.L. 1986.   | C. MEO<br>INSTRUCTIONAL<br>AIDE                      |

**XIV. Board Discussion**

- |                             |                         |
|-----------------------------|-------------------------|
| 1. NJSBA Pension Resolution | NJSBA PENSION<br>REFORM |
|-----------------------------|-------------------------|

**XV. Public Comments-None**



Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to move into Executive Session 8:46 p.m.

EXECUTIVE  
SESSION

Motion carried by all ayes.

**BE IT RESOLVED** that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

*Personnel matters*

**BE IT FURTHER RESOLVED** that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Agenda ended at 9:20 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to resume open session at 9:20 p.m.

RESUME  
OPEN SESSION

Motion carried by all ayes.

**XVI. Adjournment**

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn the meeting at 9:21 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio  
Business Administrator/Board Secretary