

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

April 27, 2015

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, April 27, 2015. Board President, Joseph Manzelli called the meeting to order at 7:00 p.m.

Board Members Present

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

ROLL CALL

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adopt the following resolution at 7:00 p.m.

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Appointment of athletic coaches; appointment of physics teacher; long-term substitute English teacher

It is anticipated that the length of time of this executive session will be 60 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:55 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Douglas Kupfer, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present.

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator /Board Secretary
Lisa Finn, Secretary
Matthew Guido, Student Representative
Robert Klopff, Student Representative
Kerri O'Connell, Student Representative
4 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Mr. Gallagher read the Mission Statement.

MISSION
STATEMENTS

IV. Public Comments (on agenda items only)

PUBLIC
COMMENTS

The following topic was discussed:

- Insight Education Workforce Solutions

V. Student Member Report**STUDENT MEMBER
REPORT**

The student liaisons gave brief updates on academic, athletic and extra-curricular activities and achievements.

VI. Reports**A. Committee Reports**1. President's Report**PRESIDENT'S
REPORT**

Mr. Manzelli discussed the following topics:

- 5/5/15 Bergen County School Boards Meeting
- 5/16/15 Delegate Assembly
- Penn Relays and student accomplishments

2. Superintendent's Report**SUPERINTENDENT'S
REPORT**

Mr. Fletcher discussed the following topics:

- River Dell Art Teacher Melissa Miller was published in the School Arts Magazine
- 5/5/15 Bergen County School Boards Meeting

VII. Items for Board Discussion

1. FY 2015-2016 Budget

FY 2015-2016 BUDGET

Mr. Bonfiglio gave a brief presentation on the final 2015-2016 school year budget.

VIII. Board Decision

1. Motion was made by Mr. Feigenson, seconded by Mr. Barbary to approve the following resolution:

BE IT RESOLVED to approve River Dell Regional School District's final budget for the FY2015-2016 School Year for submission to the Executive County Superintendent's office as follows:

Tax Levy	\$28,341,977
Current Expenses	\$29,662,873
Capital Outlay	590,287
Special Revenue Projects	451,000
Debt Service	<u>1,493,600</u>
TOTAL ALL EXPENSES	\$32,197,760

The Board of Education will bank \$150,446 in health care adjustments for possible future use.

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

- * Motion was made by Mrs. O'Neill, seconded by Mr. Kupfer to move that all items designated with asterisks (*) be a part of a consent agenda and approved.

CONSENT
AGENDA

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman and Mr. Manzelli voted aye. Mr. Feigenson abstained on the March 9, 2015 Board Minutes, and voted aye on the rest.

IX. Board Meeting Minutes

BOARD MINUTES

- * approve the following Board meeting minutes:

March 9, 2015 Executive & Regular Session Meetings
March 30, 2015 Executive & Regular Session Meetings

X. Personnel

A. Special Requests

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROFESSIONAL
DAY REQUESTS
FOR STAFF

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Michael O'Toole	College Board ETS AP Reading, Louisville, KY	5/31-6-7/15	-0-
Matt Winchell	SUPA Sociology Training, Syracuse, NY	7/13-17/15	\$800.00
John Piekielek	SUPA Summer Institute, Syracuse, NY	6/29-7/2/15	\$850.00
Danielle Russo	SUPA Training, Syracuse, NY & NYC	6/29-7/2/15 8/10-12/15	\$1,000.00
Lauren Weber	Ask Big Questions—Learning Lab, NYC	6/4/15	\$62.50
Kathryn Zintel	NJ Music Ed. Assoc. All State Chorus Auditions, Bloomfield, NJ	4/25/15	\$30.00

- *2. approve the placement of Sammy Halabi as a student teacher in the Social Studies Department at the high school from September 8 to December 4, 2015, with Dennis Sasso as cooperating teacher.

S.HALABI
STUDENT TEACHER

*3. **BE IT RESOLVED** that the Board of Education grants Teacher of Mathematics Maria Kleva a revised federal family and medical leave of absence (FMLA) with pay for the period beginning April 6, 2015 and ending May 4, 2015, and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning May 5, 2015 to October 5, 2015.

M. KLEVA
(FMLA) AND (SFLA)

*4. **BE IT RESOLVED** that the Board of Education grants Teacher of English Dana Maczuga a revised federal family and medical leave of absence (FMLA) with pay for the period beginning April 23, 2015 and ending May 22, 2015, and an unpaid FMLA/state family leave of absence (SFLA) for the period beginning May 23, 2015 to November 9, 2015.

D. MACZUGA
(FMLA) AND (SFLA)

*5. approve entering into an agreement with Insight Education Workforce Solutions to provide long-term substitute teachers as needed.

INSIGHT EDUCATION
WORKFORCE SOLUTIONS

B. Resignations/Retirements-None

C. Reappointments/Reassignments/Transfers-None

D. Salary Adjustments/Corrections

*1. approve the revised dates of employment for long-term substitute teacher of Special Education Gregg Braff as March 16 to May 30, 2015.

G. BRAFF LONG
TERM SUBSTITUTE

E. Appointments

*1. approve the appointment of the tenured teaching staff identified on the attached list for the 2015-2016 school year, at salaries as per the RDEA Agreement.

TENURED TEACHING
STAFF 2015-2016

*2. approve the appointment of the non-tenured teaching staff, being offered tenure, identified on the attached list for the 2015-2016 school year, at salaries as per the RDEA Agreement.

NON-TENURED
TEACHING STAFF
BEING OFFERED
TENURE 2015-2016

*3. approve the appointment of the non-tenured teaching staff identified on the attached list for the 2015-2016 school year, at salaries as per the RDEA Agreement.

NON-TENURED
TEACHING STAFF
2015-2016

*4. approve the appointment of the tenured secretarial staff identified

TENURED

- | | |
|---|---|
| on the attached list for the 2015-2016 school year, at salaries as per the RDEA Agreement. | SECRETARIAL STAFF
2015-2016 |
| *5. approve the appointment of the non-tenured secretarial staff identified on the attached list for the 2015-2016 school year, at salaries as per the RDEA Agreement. | NON-TENURED
SECRETARIAL
STAFF 2015-2016 |
| *6. approve the appointment of the tenured confidential secretarial staff identified on the attached list for the 2015-2016 school year, at salaries to be determined. | TENURED
CONFIDENTIAL
SECRETARIAL STAFF
2015-2016 |
| *7. approve the appointment of the non-tenured confidential secretary identified on the attached list for the 2015-2016 school year, at a salary to be determined. | NON-TENURED
CONFIDENTIAL
SECRETARY 2015-16 |
| *8. approve the appointment of the Building Service Unit staff identified on the attached list for the 2015-2016 school year, at | BLDG. SERV. UNIT
STAFF 2015-2016 |
| *9. approve the appointment of Supervisor of Building Facilities John Knable for the 2015-2016 school year, at a salary to be determined. | J. KNABLE SUPV. OF
BLDG. FACILITIES
2015-2016 |
| *10. approve the appointment of the Technology Department staff for the 2015-2016 school year identified on the attached list, at the salaries listed. | TECHNOLOGY
DEPARTMENT
STAFF 2015-2016 |
| *11. approve the appointment of the Instructional Aide staff for the 2015-2016 school year, identified on the attached list, five paid holidays, five non-cumulative sick days and one non-cumulative personal day, at the salaries listed. | INSTRUCTIONAL
AIDE STAFF
2015-2016 |
| *12. approve the appointment of the Job Coach identified on the attached list for the 2015-2016 school year, at the salary listed. | JOB COACH
2015-2016 |
| *13. approve the appointment of the Campus Monitor identified on the attached list for the 2015-2016 school year, and including ten non-cumulative sick days and one non-cumulative personal day, at the salary listed. | CAMPUS MONITOR
2015-2016 |
| *14. approve the appointment of the tenured administrators for the 2015-2016 school year identified on the attached list, at salaries as per the RDAA Agreement. | TENURED ADMINS.
2015-2016 |
| *15. approve the appointment of the non-tenured administrator for the 2015-2016 school year identified on the attached list, at a salary as per the RDAA Agreement. | NON-TENURED
ADMIN. 2015-2016 |
| *16. approve the appointment of the non-tenured, non-bargaining | NON-TENURED |

administrative staff for the 2015-2016 school year identified on the attached list, at the salary listed.

NON-BARGAINING
ADMIN. STAFF
2015-2016

- *17. approve the appointment of the tenured, non-bargaining administrative staff member for the 2015-2016 school year identified on the attached list, at a salary to be determined.

TENURED
NON-BARGAINING
ADMIN. STAFF 2015-16

XI. Curriculum/Student Affairs and Activities

- *1. approve participation in a student exchange program with Italian students visiting River Dell from October 25 to November 3, 2015 and River Dell students visiting Italy from April 4 to 15, 2016, with Anthony Loria and Marina Viggiano as chaperons, at no cost to the Board except substitute teachers.

ITALIAN STUDENT
EXCHANGE PRGM.
RD STUDENTS
TRIP TO ITALY

XIII. Finance/District Operation

- *1. accept, that as of **March 2015** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report.

ACKNOWLEDGE NO
OVER-EXPENDITURES
ACCEPT BOARD
SECRETARY'S REPORT

- *2. accept the Scholarship Analysis Report for the month ending **March 2015**.

SCHOLARSHIP
ANALYSIS REPORT

- *3. recommend bill payments in the amount of **\$808,982.20** including **\$31,609.08** from Cafeteria Account Funds, and **\$323,753.56** for previously issued warrants, and **\$485,228.64** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **April 27, 2015**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.)

BILL PAYMENTS

- *5. accept the following donations into the Scholarship Accounts for the month of **April 2015**:

DONATIONS INTO
SCHOLARSHIP
ACCOUNTS

Secretarial	<u>\$180.00</u>
Scholarship	
Total	\$180.00

- *6. accept the Treasurer of School Monies Report for the month of **March 2015** and is in agreement with the Board Secretary's Report. TREAS. OF SCHOOL
MONIES REPORT

- *7. approve the following tuition rates for the 2015-2016 school year: TUITION RATES
2015-2016

Grades 7-8	\$15,626
Grades 9-12	\$16,087
LLD	\$16,125
Resource Center	\$18,943

- *8. approve the 192/193 Service Agreement for Non-Public School Services between BCSSD and River Dell Regional School District for the 2015-2016 school year. 192/193 SERVICES
BCSSD/RIVER DELL
2015-2016

- *9. approve 113 additional work hours for Bergen Catholic School Nurse Marie Pilz at \$30 per hour, for a total amount of \$3,390, for the 2014-2015 school year. ADD'L WORK HOURS
BERGEN CATHOLIC
NURSE M. PILZ

- *10. approve homebound instruction for student #170432 effective April 2 to 21, 2015. HOMEBOUND INSTRUCT.
STUDENT #170432

- *11. approve out-of-district placement for student #170432 at Sage Day High School effective April 22 to June 24, 2015, at a cost of \$12,993.75. OUT-OF-DISTRICT
PLACEMENT SAGE DAY
STUDENT #170432

- *12. approve homebound instruction for student #150716, effective March 31, 2015 for four weeks, for five hours per week at the cost of \$50.78 per hour. HOMEBOUND
INSTRUCTION FOR
STUDENT #150716

EXECUTIVE SESSION

EXECUTIVE SESSION

The following resolutions are being brought forward:

D. Appointments

- *1. approve the following athletic coaches for the 2015-2016 school year: ATHLETIC COACHES
2015-2016

Coach	Sport	Step	Salary
Lindsay Steffner	Head Girls Basketball	4	\$7,709
Kevin Sabella	Head Ice Hockey	4	\$7,709

- *2. approve the appointment of Ross Pohling as a Teacher of Physics (tenure track), for the 2015-2016 school year, effective September 1, 2015 to June 30, 2016 at a salary of \$51,651 (BA Step 3) as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

R. POHLING
TEACHER OF
PHYSICS

- *3. approve the appointment of Marie O’Neill as a long-term substitute Teacher of English, through Insight Education Workforce Solutions, effective May 4, 2015 to November 9, 2015.

M. O’NEILL LONG-TERM
SUBSTITUTE

XII. Miscellaneous

- 1. Motion was made by Mrs. Hartman, seconded by Mrs. O’Neill to approve the following professional staff members as River Dell’s Bergen County Teacher/Educational Services Professional Recognition Program recipients:

BERG. CTY TEACHER/
EDUCA. SERVS. PROF.
RECOGNITION
PRGM. RECIPENTS

Jennifer Jarusiewicz	Middle School
Brian Reich	High School

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,
Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli
voted aye.

- 2. Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to approve the job description of Assistant Superintendent for Curriculum and Instruction.

JOB DESCRIPTION
ASST. SUP’T
CURRICULUM/INSTRUCTN.

Motion carried by the following roll call vote:
Mrs. O’Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary,
Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli
voted aye.

3. Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman approve the following Board Policy exhibit:

POLICY 2121

Series 2000: 2121 Line of Responsibility

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

XIII. Finance/District Operation

4. Motion was made by Mr. Feigenson, seconded by Mr. Manzelli to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **March 2015**.

LINE ITEM TRANSFERS/
ADJUSTMENTS

Motion carried by the following roll call vote:

Mrs. O'Neill, Mr. Gallagher, Mr. Graef, Mr. Kupfer, Mr. Barbary, Mrs. Kuchar, Mrs. Hartman, Mr. Feigenson and Mr. Manzelli voted aye.

XIV./XV. Old Business/New Business

The following topics were discussed:

OLD BUSINESS
NEW BUSINESS

- Music Department retiree replacement
- Tri-M Induction Ceremony
- List of summer Camps held at River Dell
- Diminished staff in the Art Department
- Strategic Planning discussion at the May 18th Board meeting.

XVI. Board Discussion-None

XVII. Public Comments

PUBLIC COMMENTS

The following topic was discussed:

- Retirement replacement in the Music department
- Private instrumental lessons
- Dates for the Italy trip
- Student Activity Fees

Mr. Fletcher commended a former graduate who returned to the district, and donated an original Ridellion and an invitation from when President Reagan visited River Dell. This memorabilia item is being displayed on the wall in the High School Media Center.

XVIII. Adjournment

ADJOURNMENT

Motion was made by Mrs. Hartman, seconded by Mrs. O'Neill to adjourn the meeting at 8:56 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary