

RIVER DELL REGIONAL BOARD OF EDUCATION

REGULAR SESSION

June 29, 2015

A Regular Session Meeting of the River Dell Board of Education was held in the River Dell High School Media Center Monday, June 29, 2015.

Board President, Joseph Manzelli called the meeting to order at 7:30 p.m.

Board Members Present

Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present. Claudia O'Neill(arrived at 7:40 pm). Douglas Kupfer was absent.

ROLL CALL

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator/Board Secretary

Motion was made by Mrs. Hartman, seconded by Mr. Feigenson to adopt the following resolution at 7:30 p.m.

EXECUTIVE
SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the River Dell Regional School District Board of Education (hereinafter referred to as the "Board") shall conduct a closed executive session pursuant to the exceptions prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

Retirement of teaching staff, appointment of teaching staff, appointment of athletic coach, appointment of administrators.

It is anticipated that the length of time of this executive session will be 30 minutes and that action will be taken in public after the executive session.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

Executive Session ended at 7:56 p.m.

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to resume open session at 8:00 p.m.

RESUME
OPEN SESSION

Motion carried by all ayes.

Board Members Present

ROLL CALL

Claudia O'Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli were present. Douglas Kupfer was absent.

Others Present

Patrick Fletcher, Superintendent of Schools
Thomas L. Bonfiglio, Business Administrator /Board Secretary
Lisa Finn, Secretary
Caleb Herbst, Student Representative
0 members of the public

Mr. Bonfiglio led everyone in a salute to the flag.

FLAG SALUTE

Mr. Bonfiglio read the following statements:

OPEN PUBLIC
MEETING STMT.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the River Dell Regional Board of Education has caused notice of this regular meeting to be publicized by having the date, time, and place thereof sent to THE RECORD (primary), THE TOWN NEWS, and/or THE STAR LEDGER newspapers, the constituent borough clerks and borough libraries, as well as posting in the school district principals' offices, faculty rooms, and Board Office.

According to New Jersey Public Law 2001, Chapter 226, the smoking of tobacco is strictly prohibited anywhere in the public school buildings or anywhere on school grounds, including but not limited to the parking lots, grassy areas, and athletic fields. Violators will be subject to a fine not to exceed \$100.00.

Caleb Herbst read the mission statement.

MISSION
STATEMENT

IV. Public Comments (on agenda items only)-None

V. Student Member Report

STUDENT MEMBER
REPORT

The following topic was discussed:

- The Paris and Barcelona trip.

VI. Reports

A. Committee Reports

1. President’s Report

PRESIDENT’S
REPORT

Mr. Manzelli reported on the following topics:

- Graduation
- Athletic Camps at River Dell
- Compliments on our grounds and fields

Mr. Bonfiglio reported on the following topics

- High School paving project
- Softball netting is up
- Bathroom projects

2. Superintendent’s Report

SUPERINTENDENT’S
REPORT

Mr. Fletcher reported on the following topics:

- Graduation Ceremony
- Successful closing of school
- June 24th is the last day of school for 2015-2016
- Authority for issuing contracts for new staff
- Reduction of the Computer Fee Policy 6142.10*
- Concussion Management Policy
- NJSIAA
- Disposal of equipment at the H/S

Mr. Fletcher thanked the full Board in regard to reviewing and bringing Personnel hiring’s forward.

- * Motion was made by Mrs. O’Neill, seconded by Mr. Feigenson to move that all items designated with asterisks (*) be a part of a consent agenda and approved.

CONSENT
AGENDA

Motion carried by the following roll call vote:

Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli voted aye. Douglas Kupfer was absent.

VII. Board Meeting Minutes

- * approve the following Board meeting minutes:

BOARD MINUTES

May 18, 2015 Executive and Regular Sessions

VIII. Personnel**A. Special Requests**

- *1. approve professional day requests for the following staff members to attend workshops/conferences as noted and in accordance with appropriate statute:

PROF. DAY
REQUESTS FOR
G. SASSON

Name	Workshop/Conference	Dates	Cost (Not to exceed)
Gale Sasson	ATI/Printmaking, Galloway, NJ	7/26-8/1/15	\$675

- *2. approve a payment of \$252 to Spring Musical-Technical Director Andrew Silver for additional services performed.

A. SILVER SPRING
MUSICAL-TECH.
DIRECTOR

- *3. approve Gregory Sarafian as an unpaid intern, in the technology department, for July and August 2015.

G. SARAFIAN
UNPAID INTERN
TECHNOLOGY DEPT.**B. Resignations/Retirements**

- *1. rescind the appointment of Sharon deMarrais as Co-Advisor of the MS Environmental Club for the 2015-2016 school year.

S. DEMARRAIS
CO-ADVISOR M/S
ENVIRONMENTAL CLUB

- *2. rescind the appointment of Michele DeVincenzo as Assistant Girls Soccer Coach for the 2015-2016 school year.

M. DEVINCENZO
ASST. GIRLS SOCCER
COACH

- *3. rescind the appointment of Teacher of French Shakwana Etienne for the 2015-2016 school year.

S. ETIENNE
TEACHER OF FRENCH**C. Reappointments/Reassignments/Transfers-None****D. Salary Adjustments/Corrections**

- *1. approve work schedule changes for the following teacher's for the 2015-2016 school year, at salaries as per the RDEA Agreement, effective September 1, 2015 to June 30, 2016.

WORK SCHEDULE
CHANGES FOR STAFFTeacher of the Handicapped Demetra Binder 100% schedule to 80% schedule
Teacher of Spanish Kevin Reilly 60% schedule to 80% schedule

E. Appointments

- *1. approve the appointment of the following extra-curricular advisor (s) for the 2015-2016 school year:

EXTRA-CURRICULAR
ADVISORS

<u>Activity</u>	<u>Advisor</u>	<u>Step</u>	<u>Salary</u>
Marching Band/Drill Squad Asst. Director	Patrick Bennett	4	\$2,913
Marching Band/Drill Squad (Percussion)	Kimberly Gilzow-Del Greco	3	\$1,955
MS Environmental Club	Sue Keitel Co-Advisor	1	\$ 525

- *2. approve the appointment of River Dell Staff, as per the attached list, to participate in the River Dell Tech Academy from July 1 to 15, 2015.

RD STAFF
RD TECH ACADEMY

- *3. approve the appointment of River Dell staff, as per the attached revised list, to participate in technology turn-key training during summer and fall 2015, at salaries indicated, as per the RDEA Agreement.

RD STAFF
TECHNOLOGY
TURN-KEY
TRAINING

- *4. approve the appointment of the following River Dell staff for the Special Education Extended School Year Program, effective July 1 to 28, 2015, at salaries per the RDEA Agreement:

RD STAFF
SPEC. ED. EXTENDED
SCHOOL YR. PRGM.

Casey D'Elia	\$6,253
Sharon deMarrais	\$6,253
Alison Fontan	\$5,833
Nicole Gore	\$5,833
Maureen Kiel	\$6,766
Kathy Kreger	\$3,383
Grace Lamparillo	\$6,766
Pam LoPilato	\$6,766
Fran Puleo	\$3,383

- *5. approve 15 hours of summer 2015 work for Teacher of TV Media Anthony Traina at the rate of \$62.82 per hour, for a total not to exceed \$942.30.

A. TRAINA
TV MEDIA
SUMMER 2015
WORK

IX. Curriculum/Student Affairs and Activities

- | | |
|--|---|
| <p>*1. approve an Articulation Agreement with Bergen Community College for dual enrollment in the following courses for the 2015-2016 school year:</p> <ul style="list-style-type: none"> • Introduction to Physics • General Biology • Physics • AP Biology | <p>ARTICULATION AGRMT.
BERGEN COMMUNITY
COLLEGE</p> |
| <p>*2. approve a request for the River Dell Cheerleaders to attend UCA Cheerleading Camp from August 26-29, 2015 at Trails End Camp, Beach Lake, PA, with Maureen Kiel and Lisa Schiff as chaperons, at no cost to the Board.</p> | <p>RD CHEERLEADERS
TO ATTEND UCA
CHEERLEADING
CAMP</p> |
| <p>*3. approve a change in name of the high school extracurricular activity, Cooking at the Dell to Model United Nations Club.</p> | <p>COOKING AT THE DELL
TO MODEL UNITED
NATIONS CLUB</p> |
| <p>*4. approve the following River Dell Regional School District curricula for the 2015-2016 school year:</p> | <p>CURRICULA 2015-2016
SCHOOL YR.</p> |
| <p>Advance Algebra with Trig
Algebra I
Algebra II
Business Management
Computer Programming with Python
Digital Communication
Digital Illustration
Digital Imaging
Drama I & II
Finite Math
Geometry
Grade 7 Math
Grade 8 Math
Health Grade 7
Honors International Business
Journalism
Language Arts Grade 7
Language Arts Grade 8
Language Arts Grade 9
Language Arts Grade 10</p> | <p>Language Arts Grade 11
Language Arts Grade 12
Marketing
Money Management
Nutritional Living and Wellness
Personal Finance
Physical Education 7-12
Pre-Calculus
Psychology
Public Speaking
Research for Today Grade 7 & 8
School to Work
Social Studies Grade 7-12
Statistics
STEM 7
STEM 8
TV Media
Web Design
World Language 7-12</p> |

X. Miscellaneous

- *1. approve the River Dell Regional School District Mentor Plan for the 2015-2016 school year. RD MENTOR PLAN

XI. Finance/District Operation

- *1. Recording of HIB Report(s)—June 2015 (attached) HIB REPORT

- *2. accept, that as of **May 2015** after review of the appropriate sections of the monthly financial reports of the School Business Administrator/Board Secretary, and upon consultation with the School Business Administrator and other appropriate District officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the District's financial obligations anticipated for the remainder of the fiscal year and is in agreement with the Treasurer's Report. ACKNOWLEDGE NO OVER-EXPENDITURES ACCEPT BOARD SECRETARY'S REPORT

- *3. accept the Scholarship Analysis Report for the month ending **May 2015**. SCHOLARSHIP ANALYSIS RPT.

- *4. recommend bill payments in the amount of **\$996,494.78** including **\$34,145.24** from Cafeteria Account Funds, and **\$324,605.36** for previously issued warrants, and **\$671,889.42** for River Dell warrants to be issued, of which **\$-0-** is to be issued for capital projects, for the period ending **June 23, 2015**. (Members who had voucher reimbursements due them for Board connected expenditures listed on the bill list will indicate that their vote of approval will not include approval of any bill payment to them individually for those expenditures, or for any payee listed for whom they have performed services.) BILL PAYMENTS JUNE 23, 2015

- *6. accept the following donations into the Scholarship Accounts for the month of **June 2015**: DONATIONS INTO SCHOLARSHIP ACCT.

Rick Bell Scholarship	\$ 400.00
Paul DeMaio	500.00
Nicholas Lamendola	100.00
Peter Seldin	<u>24,000.00</u>
Totals	\$25,000.00

- *7. accept the Treasurer of School Monies Report for the month of **May 2015** and is in agreement with the Board Secretary's Report. TREASURER OF SCHOOL MONIES REPORT

- *8. approve the New Jersey Interscholastic Athletic Association Membership Resolution 2015-2016 school year:

NJSIAA
MEMBERSHIP

The Board of Education of School District No. 4405, County of Bergen (03), State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A.18A:11-3, et seq.) herewith enrolls River Dell Regional High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. *Pursuant to N.J.S.A.18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the NJSIAA.*

Administrative Responsibility—The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

- *9. approve homebound instruction for student #201532 for two weeks, effective May 18, 2015, for five hours per week, at the rate of \$50.78 per hour. HOMEBOUND INSTR.
STUDENT #201532
- *10. BE IT RESOLVED that the approve the agreement for SCHOOLBOARDNET
SERVICES
SCHOOLBOARDNET services between the New Jersey School Association and the River Dell Regional of Education in the amount of \$2,360, effective October 2015 to October 2016.
- *11. approve the disposal of middle school text books as per the attached list. DISPOSAL OF
M/S TEXT BOOKS
- *12. approve the disposal of equipment at the high school as per the attached list. DISPOSAL OF
EQUIPMENT H/S

- *13. approve the renewal of Chartwells Food services for the 2015-2016 school year, at a fee of \$0.103 per meal, with a guaranteed return of \$1,500.

CHARTWELLS FOOD
SERVICES

- *14. approve the submission of the FY2016 IDEA Grant application in the following amounts:

FY2016 IDEA
GRANT APPLICATION

Public	\$294,104.00
Non-Public	<u>115,515.00</u>
Total:	\$393,410.00

- *15. approve the Integrated Pest Management Plan for the River Dell Regional School District for the 2015-2016 school year.

INTEGRATED PEST
MANAGEMENT PLAN

- *16. recommend that the River Dell Regional Board of Education intend to renew, award or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements, 2 CRF, Part200.

RENEW, AWARD
OR PERMIT TO EXPIRE
FOLLOWING CONTRACTS

Arrow Elevator—Elevator Maintenance
Bergen Community College—Pool Rental
Bergen County Special Services School District—Bedside Instruction
BCSSSD—Non-Public Services
Bergen County Special Services—Tuition
D’Onofrio & Sons—Landscapers
Educational Data Service— Co-op Bidding
First Student—Bus Transportation
Fogarty & Hara—School Attorney
Ice House—Ice Rink Rental
Interstate Waste—Refuse Removal
JCL—Policy Updates
Johnson Controls—HVAC
Optimum—Internet Services
Otis Elevator—Elevator Maintenance
Perennial Services—Outside Pest Management
Phoenix Advisors, LLC—Financial Services
R&L—Payroll Services
Region V—Non-Public Services
Region V—Shared Service Agreement
Ricoh—Copiers
Schoolboardnet—Board Packet
Sigma Bit—Board Office Accounting
Smolin Lupin—Auditors
System Sales—Clock Maintenance
Western Pest Control—Internal Pest Management

X. Miscellaneous

2. Motion was made by Mrs. Hartman, seconded by Mr. Barbary to approve the 1st reading of the following policies:

APPROVE FIRST
READING OF POLICIES

<u>Series 1000:</u>	1330*	Use of School Facilities
<u>Series 4000:</u>	4115*	Supervision—Certified Staff
	4123*	Instructional Aides
	4222*	Noninstructional Aides
<u>Series 5000:</u>	5141.23	Concussion Management
<u>Series 6000:</u>	6114*	Emergencies and Disaster Preparedness
	6171.2*	Gifted and Talented
	6171.6	Independent and District Special Educational Evaluations

Motion carried by the following roll call vote:

Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli voted aye. Douglas Kupfer was absent.

3. Motion was made by Mrs. Hartman, seconded by Mr. Feigenson to approve the following exhibit:

POLICY 6142.10*
EXHIBIT 1
LAPTOP INITIATIVE

Series 6000: 6142.10*-Exhibit 1 Laptop Computer Initiative
7-12 grades

Motion carried by the following roll call vote:

Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli voted aye. Douglas Kupfer was absent.

XI. Finance/District Operation

5. Motion was made by Mr. Barbary, seconded by Mr. Feigenson to accept line item transfers and the adjustments as listed in the Financial Report for the month ending **May 2015**.

LINE ITEM TRANSFERS
AND ADJUSTMENTS

Motion carried by the following roll call vote:

Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli vote aye. Douglas Kupfer was absent.

PUBLIC SESSION
JULY 27, 2015
SUPERINTENDENT IS
AUTHORIZED TO OFFER
CONTRACT OF EMPLOY.

- 17. Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to approve the following resolution.

WHEREAS, the Board of Education is meeting in public session on June 29, 2015, and

WHEREAS, it will not meet again in public session until July 27, 2015

WHEREAS, certain business transactions must necessarily be addressed during the hiatus in public sessions of the Board, including but not limited to, the offering of contracts of employment, and opening of bids.

NOW THEREFORE BE IT RESOLVED that the Superintendent of Schools is authorized to offer contracts of employment on behalf of the Board and conduct all other necessary business transactions between June 29, 2015 and July 27, 2015 subject to final approval of the Board.

Motion carried by the following roll call vote:
Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli voted aye. Douglas Kupfer was absent.

Executive Session

Motion was made by Mrs. O’Neill, seconded by Mrs. Hartman to approve carrying forward of the following Executive Session resolutions.

EXECUTIVE SESSION
CARRIED FORWARD

Motion carried by the following roll call vote:
Claudia O’Neill, Patrick Gallagher, Albert Graef, Anthony Barbary, Barbara Kuchar, Stephanie Hartman, Alan Feigenson and Joseph Manzelli voted aye. Douglas Kupfer was absent.

II. Items for Board Discussion-None

III. Items for Board Discussion and Decision

A. Special Request-None

B. Resignations and Retirements

- 1. accept, with regret, the resignation for reason of retirement of Teacher of the Handicapped Lucy Trotter, effective July 1, 2015.

L. TROTTER
RETIREMENT TEACHER
OF THE HANDICAPPED

2. rescind the appointment of Maureen Kehoe as Assistant Girls Soccer Coach for the 2015-2016 school year.

RECIND M. KEHOE ASST.
GIRLS SOCCER COACH

C. Reappointments/Reassignments/Transfers-None

D. Salary Adjustments/Corrections-None

E. Appointments

1. approve the appointment of Thomas Nolan as a Teacher of Students with Disabilities/Elementary K-6 (tenure track), for the 2015-2016 school year, effective September 1, 2015 to June 30, 2016, at a salary of \$47,985 (BA Step 1) as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

T. NOLAN TEACHER OF
STUDENTS W/DISAB./
ELEMENTARY K-6

2. approve the appointment of Hema Rampersad as a Teacher of Mathematics (tenure track), for the 2015-2016 school year, effective September 1, 2015 to June 30, 2016, at a salary of \$51,651 (BA Step 3) as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

H.RAMERSAD
TEACHER OF MATH.

3. approve the appointment of the following athletic coach for the 2015-2016 school year:

B.MANFRIA ASST.
GIRLS SOCCER COACH

Assistant Girls Soccer Coach Bryan Manfria Step 3A \$4,735

4. approve the appointment of Thomas L. Bonfiglio to the position of Business Administrator/Board Secretary for the period July 1, 2015 to June 30, 2016 in accordance with the terms and condition of the contract attached to the Board Secretary's copy of this agenda.

T. BONFIGLIO
BUS. ADMIN/
BOARD SEC'Y

5. approve the appointment of William Feldman to the position of Assistant Superintendent for Curriculum and Instruction for the period July 1, 2015 to June 30, 2016 in accordance with the terms and condition of the contract attached to the Board Secretary's copy of this agenda.

W. FELDMAN
ASST. SUPT. FOR
CURRICULUM &
INSTRUCTION

6. approve the appointment of Victoria Lorenzo as a Teacher of French (tenure track), for the 2015-2016 school year, effective September 1, 2015 to June 30, 2016, at a salary of \$51,651 (BA Step 3) as per the RDEA Agreement. This appointment is contingent upon receipt of proper certification, academic records, and satisfactory background/reference checks, as required by P.L. 1986. This is an emergent appointment under the provision of Senate Bill #851 amending the criminal history background check laws N.J.S.A. 18A:6-7.1 et seq., or N.J.S.A.18A:39-17 et seq., or N.J.S.A. 18A:6-4, 13 et seq.

V. LORENZO
TEACHER OF FRENCH

7. approve the appointment of Cindy Talty as Assistant Girls Soccer Coach, step 4, at a salary of \$5,949, for the 2015-2016 school year.

C. TALTY ASST. GIRLS
SOCCER COACH

XII./XIII. Old Business/New Business/ Board Discussion

OLD BUSINESS/
NEW BUSINESS/
BOARD DISCUSSION

XIV.

Mr. Barbary (Budget Finance Committee) reported on the following:

- Closing of the 2014-2015 school year budget
- Opening of the 2015-2016 school year budget

The following topics were discussed by the Board:

- Lap-Top adjustment of fees
- Smaller projects cameras, lighting etc.
- New Media Center for the M/S
- Strategic Plan
- September 21, 2015 Special Work Session
- Completed Board Goals
- "FORD" Golf Outing
- Lights on the walkway from field to school
- Board petitions applications must be in by July 27, 2015
- Superintendent's Evaluation
- Assistant Superintendent's office is located at the High School
- RDTV and the graduation ceremony

XV. Public Comments-None

XVI. Adjournment

ADJOURNMENT

Motion was made by Mrs. O'Neill, seconded by Mrs. Hartman to adjourn the meeting at 8:48 p.m.

Motion carried by all ayes.

Respectfully submitted,

Thomas L. Bonfiglio
Business Administrator/Board Secretary

